



Career-focused
Master's degrees

Masterclasses delivered
by global employers



Master's programmes 2015-2016

Degrees in finance, management, marketing,
sport management and education

Destination University of Stirling London Campus

- 7 About the University
- 9 Careers and employability
- 11 World-class facilities
- 13 About London
- 15 Student life
- 17 Student support
- 19 Accommodation

About our courses

- 24 Choosing your course
- 26 Degree programme information
- 34 Graduate Diploma
- 38 English for University Study
- 39 Pre-sessional English
- 40 Scholarships

Your application

- 44 How to apply
- 45 Application form
- 48 Terms and conditions
- 50 Dates and prices



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intostirlingldn](http://www.instagram.com/intostirlingldn)

2nd

in Scotland and 8th in the UK
(Times Higher Education top world
100 universities under 50 years old)



A vibrant location
with everything
London has to offer
on your doorstep

In September 2014 we welcomed the first postgraduate students to our new London campus. Our career-focused Master's programmes provide both UK and international students with the opportunity to gain an internationally recognised qualification in one of the world's most popular study destinations.

The University of Stirling is ranked first in Scotland for Accounting and Finance, Education and Sports Studies according to the latest Research Assessment exercise. In London you can choose from a variety of degrees that reflect both the University's research and teaching strengths, and provide the real world experiences that will prepare you for your chosen career.

We provide everything you need for the best start as a postgraduate student. From the moment you consider studying with us, we will be there to support you every step of the way. This will ensure that you can focus on your studies and have the opportunity to enjoy your time in one of the one of the world's most important financial, business, cultural and political centres.

Studying in an international environment will prepare you for living in an increasingly connected world. Many of our graduates have already gone on to secure their dream job. By choosing to study with us they took the first step to achieving what we call 'world advantage' - we look forward to you joining them.



"Our central London campus provides students with internationally recognised degrees in the heart of one of the world's most influential, cities. You will benefit from access to inspirational teachers, industry links and will gain the practical knowledge and skills essential for your future employment."

Professor Gerry McCormac
Principal and Vice-Chancellor,
University of Stirling



1st

in Scotland for Accounting and Finance,
Education, and Sports Studies
(latest Research Assessment Exercise)

Exceptional living and learning facilities equipped with the latest technology



1st

in London for Education
(The Times Good University
Guide 2014)



4th

in London for Accounting and Finance
and 3rd in London for Marketing
(The Complete University Guide 2015)

**Destination University
of Stirling London Campus**



In Sport and Education the University is top of the league of Scottish research. 10% of the University's research has been judged to be 'world leading', and a further three quarters as 'internationally excellent' and 'internationally recognised.'

Latest Research Assessment Exercise

Study in London, a major financial hub and world cultural centre

No.1
most influential city in the world
(Forbes magazine, 2014)



▼ Learning Resource Centre



▲ Lecture theatre



About the University

The essence of the University of Stirling is its great people: our graduates, staff and students are helping to shape the world. Founded by Royal Charter in 1967, Stirling was the first new university in Scotland for over 400 years. This pioneering spirit is continued in our brand new London campus, which offers a diverse student experience in one of the most exciting cities in the world.

Research that informs teaching

Stirling is one of the UK's leading research universities in the fields of health and wellbeing, the environment and people, culture and society, enterprise and the economy, and sport, and our work is recognised across the globe.

Our research informs our curriculum; we encourage interdisciplinary working and we enable students to participate in a rich, varied and dynamic intellectual environment where they are taught by world-leading academics that excel in their field.

One of the best all-round student experiences

Positioned in the heart of trendy east London, not only will you enjoy the buzz of studying in this bustling cosmopolitan area, but you will also benefit from the experience of being surrounded by some of the UK's biggest businesses.

Unique degree courses

We offer a range of degree courses that will appeal to both UK and international students:

- MSc Business, International Trade and Diplomatic Studies (offered in partnership with the London Academy of Diplomacy)
- MSc International Banking and Finance
- MSc International Business and Finance
- MSc International Sports Business
- MSc Investment and Finance
- MSc Management
- MSc Marketing and Management for Retailing
- MSc Teaching English to Speakers of Other Languages.

"The University of Stirling is an established leader in the delivery of innovative education for students, local and global communities. We make a difference by supporting a sustainable future for business and society. Our graduates are highly sought-after by employers looking for professionals with contemporary management knowledge and problem-solving skills."

Professor Sharon Bolton,
Head of the University of Stirling
Management School

Top 2.5%

of global higher education institutions
(QS World University Rankings, 2013)



Queen's Anniversary Prize for Higher and Further Education for ground-breaking social marketing research (2013)



London voted 'best city for business' in Europe for 20 years in a row

Careers and employability

At University of Stirling London Campus, we are committed to ensuring that all of our postgraduate students realise their potential. We understand that your experience and time during your studies should prepare you for the world of work, so you will be given advice and support throughout your degree to help you meet your career goals.

A focus on career progression

Our taught courses are industry-related and use case studies to support academic theory. Our teaching fellows are also experts in their field, meaning they can provide real-life examples to support academic theory. They also have extensive experience of helping students to prepare for their future career.

Careers and Employability team

While studying at our London Campus, you will benefit from the expertise of our careers service. Staff from the Careers and Employability team will visit the campus to offer help and advice on the career options that are open to you once you have completed your degree. The team also gives guidance on how to develop your employability while at university, to help ensure that you graduate with the right mix of knowledge, skills and experience that employers are seeking. Students will also have access to a range of online resources and support.

Masterclasses

Our courses incorporate a series of masterclasses from professionals who have many years' experience of working in industry. These specialist classes provide you with an insight into what it is like to work in a particular industry within the UK and beyond.

A global city

London has the largest economy of any city in Europe and, alongside New York, is one of the biggest financial centres in the world. It is also a global centre for culture, fashion, media, sport and much more. You will be surrounded by world-leading organisations, global brands and international financial institutions, providing invaluable opportunities for research and employment.

"The teaching staff are dedicated and incredibly well informed about what is happening in today's business world. The research that is produced to assist students has been one of the best I have experienced. The lecturers are well connected with the industry they specialise in, and more importantly understand what is needed to succeed in those businesses. I speak from personal experience having completed an MBA at Stirling."

Neil Sachdev, Director, Sainsburys

Top 12
in the UK for graduate employability
(Telegraph Newspaper, 2012)



▼ Computer suite



▼ Lecture theatre



▼ iPad station in the building's reception



Wireless internet throughout



World-class facilities

The University of Stirling London Campus provides first-class teaching and learning facilities in the heart of London's vibrant East End. Offering a range of postgraduate-study programmes, our campus provides a dynamic learning environment for a diverse student community.

Learning Resource Centre

The on-site Learning Resource Centre offers a range of support materials for students, including textbooks, DVDs, journals, CDs and newspapers, as well as printing and scanning facilities. The experienced and friendly Learning Resource Centre staff provide advice and training to help you make the most of the resources available.

Multipurpose lecture theatre

As well as classrooms, which all contain interactive computer screens; our campus features a multipurpose lecture theatre. This flexible learning space mirrors university-style teaching, which includes lectures, practical sessions, seminars, tutorials, supported private study and e-learning.

Modern IT facilities and e-resources

You will benefit from extensive, modern IT facilities across campus, along with free wireless internet access and a personal email address. All students also have access to the University of Stirling's virtual learning environment where you can access a wide range of online resources. You can use these resources to find high-quality journal articles and other materials. If you have any issues accessing the resources, or need advice on how to use these resources to their full potential, online support is available.

On-site restaurants

There are two restaurants situated on campus. The Kitchen serves a wide range of food and drinks, and caters for breakfast, lunch and dinner times. Box Noodle provides fresh, affordable Asian food. Both offer eat-in or take-away options.

A unique live-learn environment

The campus offers a unique opportunity to live where you study, making it easy to get to and from lectures and seminars. This residence also houses a restaurant, gym, shop and laundry facilities.

Other accommodation is available and is close to public transport, meaning that you can get to classes and around London easily.

For more information, visit:

www.intohigher.com/stirling-london/into-centre



On-site Learning
Resource Centre
for private study



▲ Maritime Museum at Greenwich

▼ Westfield Shopping Centre in nearby Stratford



▼ The British Museum



A financial hub and
cultural centre with global
employers on your doorstep

About London

London is one of the most exciting and diverse cities in the world. A major financial hub and cultural centre, London has something to offer everyone. With more than 300 different languages spoken in the city, and one in four Londoners born outside the UK, London truly is 'a world in one city'.

Central London location

Located at Mile End Road, our campus is within walking distance of a wide variety of student-friendly restaurants and bars - many of which can be accessed via the picturesque Regent's Canal.

Our campus has excellent public transport links. Mile End tube station is a five-minute walk from the campus and offers connections across London via the Central, District, and Hammersmith and City underground lines. You can be on Oxford Street or in Covent Garden in just 15 minutes and Liverpool Street station is just two stops away. In the opposite direction, the Stratford Olympic Park and the recently opened Westfield Stratford City, Europe's largest urban shopping complex, can be reached in less than 10 minutes.

Surrounded by culture

You are also very close to the delights of trendy east London. Whether it's to visit one of the many bars or restaurants in fashionable Shoreditch, to browse the independent stalls at Spitalfields Market, to enjoy some fresh air in nearby Victoria Park, or to have a curry on the world famous Brick Lane, you will be spoilt for choice.

Explore London

- Hundreds of museums, galleries and music venues, many with free public access.
- Access to an unparalleled array of academic resources including a wealth of world-renowned libraries, museums and research institutes.
- A top destination for shopping with Oxford Street, Covent Garden and the new Westfield shopping centre nearby.
- A variety of restaurants offering cuisines that reflect the city's multicultural population.
- Excellent transport links make it easy to explore the city, the UK and Europe.
- One of the greenest capitals in the world, with more than 3,000 parks and open spaces.



To find out more, visit:
www.intohigher.com/stirling-london/london

2nd

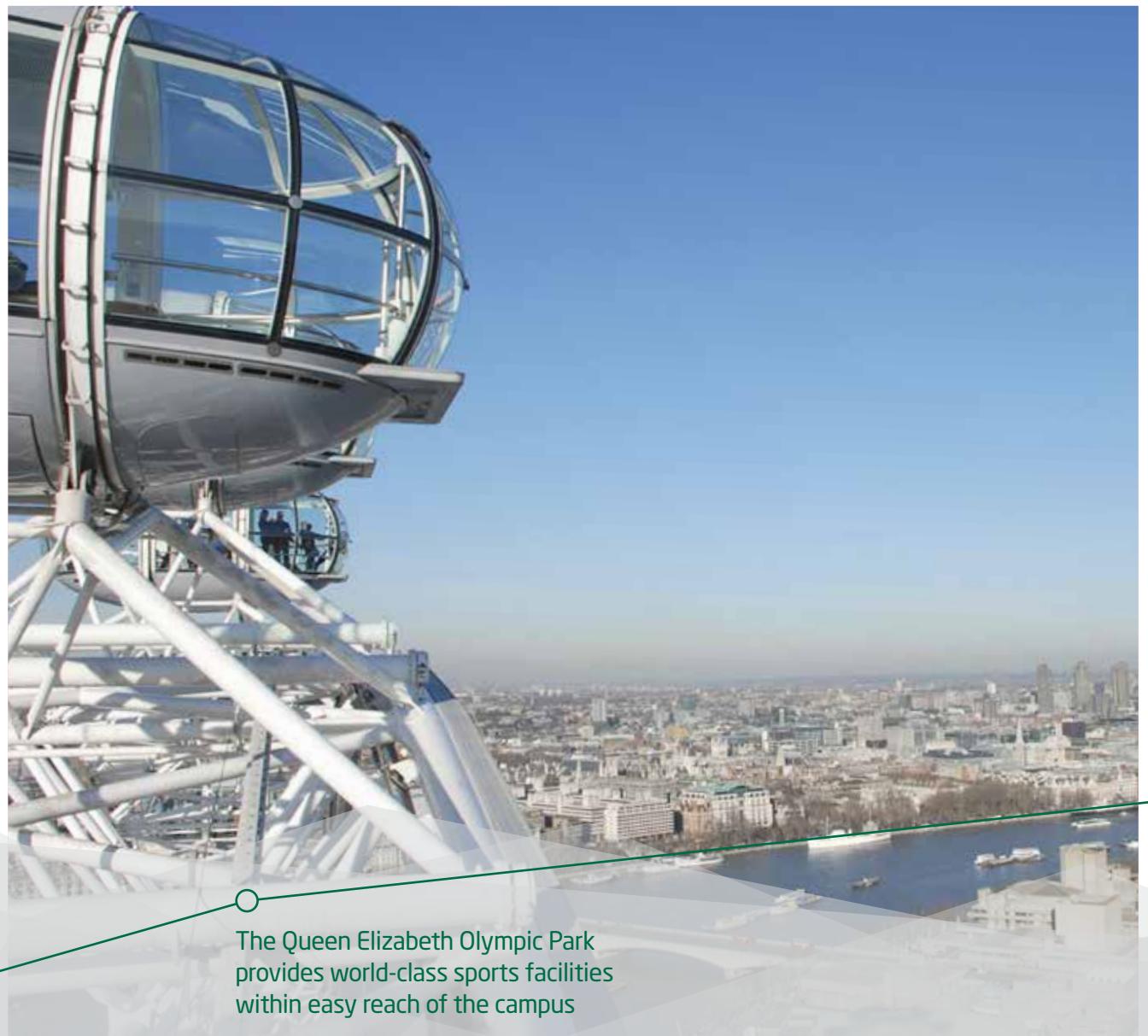
best city for students in the world
in the QS Best Student Cities 2013



▼ The Stadium at the Queen Elizabeth Olympic Park



▼ London Eye offers panoramic views of London



The Queen Elizabeth Olympic Park provides world-class sports facilities within easy reach of the campus

Student life

While the main reason for coming to London is to study, our experience involvement in non-academic activities will help you adjust to student life and allow you to develop a network of friends to make your time in the capital more enjoyable.

Social programme

The campus and city offer a wide range of activities and events for you to get involved in. To ensure that there is something to interest everyone, the Student Services team arrange a varied social programme.

Social events may include:

- tour of iconic London attractions
- day trip to Windsor or Brighton
- a boat cruise to Greenwich
- film night
- paintball
- international day
- cooking classes.

International Student House

International Students House (ISH) is a unique social, cultural and recreational centre in the heart of London - the ideal place to meet and make friends. ISH welcomes students from all over the world, including local students from the UK, which helps to make it a truly multicultural environment.

As a member you can enjoy a large variety of events, activities, sports and hobbies in a safe, friendly and fun environment. Most of the activities are free as part of your membership, while a small fee is charged for some.

For more information, visit:
www.ish.org.uk

Sport

In London, you will never be far from a world-class sports facility. Host to the London 2012 Olympic and Paralympic Games the city is home to a variety of world-class sports facilities at the Queen Elizabeth Olympic Park, which recently reopened to the public and is only one underground station from the campus.

State-of-the-art facilities at the Olmpic Park include:

- the Copper Box Arena - get in shape in the gym, work out in group exercise classes or take part in activities in the state-of-the-art sports hall
- the Lee Valley Hockey and Tennis Centre - provides two hockey pitches, four indoor tennis courts and six outdoor courts
- the Lee Valley VeloPark - world-class facilities for track cycling, road racing, BMX or mountain biking
- the London Aquatics Centre - designed for swimmers of all abilities.



See student life on Instagram:
www.instagram.com/intostirlingldn

Explore the city and make new friends through the social programme



▲ The Welcome Desk



Airport pickup service from the
airport to your accommodation

Student support

Whatever level of support you need, our Student Services team will be there to help you every step of the way, so that you can concentrate on your studies with peace of mind. Whether you need information to prepare for your arrival, or help with settling in to your new surroundings, our support services will ensure that you make the most of your time with us and achieve your academic goals.

Preparing for your arrival

Once an offer has been accepted, a pre-departure guide containing practical information will be sent out to help prepare you for your arrival in London and course enrolment.

Download the pre-departure guide:
www.intohigher.com/stirling-london/pdg

Airport pickup service

For international students an airport pickup service from one of London's three International airports is available for an additional charge.

24-hour support

A member of our dedicated Student Services team will be your first point of contact for any non-academic issues. They will be on-hand at the main Welcome Desk to provide help and advice on topics such as registering with a doctor, opening a bank account, personal safety, part-time work, volunteering, and visa and immigration issues. You will also be given a 24-hour telephone number to be used in any unlikely emergencies.

Orientation programme

There will be a full orientation programme at the start of your course, including a tour of your new campus. A city tour is also offered to those students who are new to the East End of London.

Monitored attendance

Good attendance is key to academic success. INTO University of Stirling expects students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, the Centre has an absence procedure.

The Centre has an additional obligation to report to UK Visas and Immigration any changes that may affect the terms of an international student's visa, including absence from the programme.

Multifaith provision

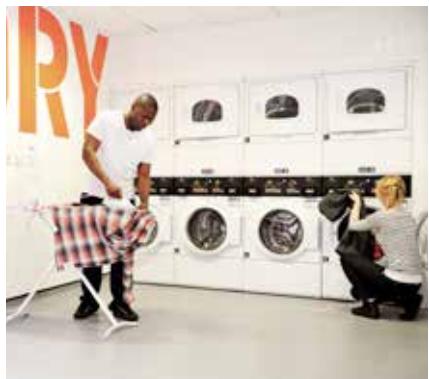
London is a cosmopolitan city where all the major religions of the world have places of worship. The Student Services team can provide information on places of worship close to the campus.

Accessibility

The campus has elevators throughout and is fully wheelchair accessible. We also have a contracted consultant that we can refer to for advice. We do our best in making sure we meet all requirements and support students in every way we can.

24/7
emergency telephone

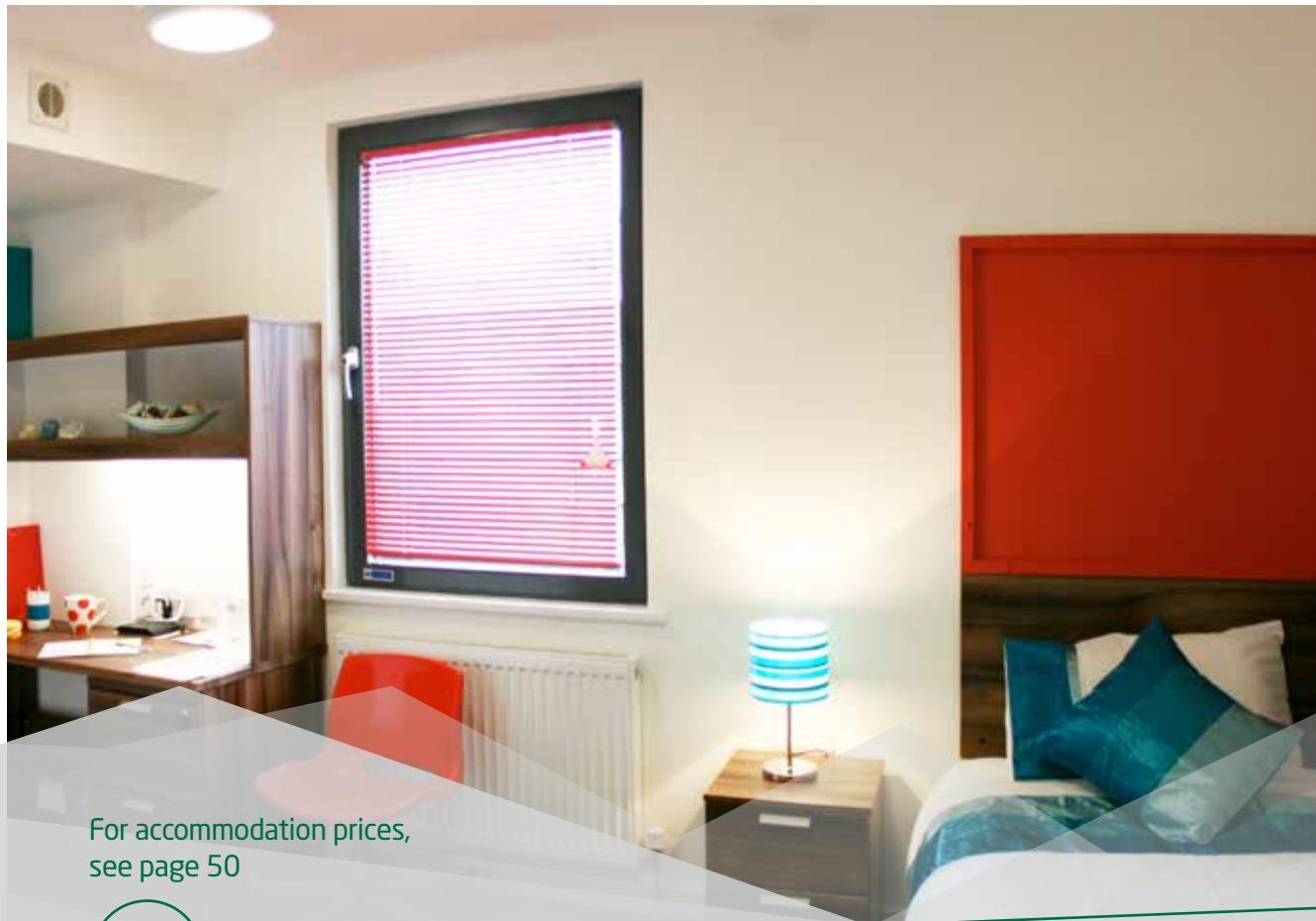
▼ Laundry facilities, Scape East



▼ En suite room, The Craft Building



▲ Self-contained flat, Scape East



For accommodation prices,
see page 50



Accommodation

As a student at the University of Stirling London Campus you can choose from a variety of accommodation options, including student residences within easy reach of the campus, or carefully selected homestay accommodation.

Scape East Mile End

Scape East at Mile End is a new premium student residence located at the London Campus in the vibrant East End of London.

The accommodation is offered on a self-catered basis. You will live alongside other international and UK students in sleek, self-contained flats. Every room benefits from modern design with space-saving storage, large windows to let in natural light, a luxurious en suite bathroom with an oversize power shower, and an integrated kitchen.

Communal areas and organised activities make it easy to socialise, while individual bedrooms ensure privacy when studying. There are also dedicated quiet areas if you want to study away from your room, and Wi-Fi is available throughout. With a 24-hour reception, as well as CCTV, you will be completely cared for during your stay. Your everyday essentials are taken care of with laundry facilities, secure bicycle storage, two enticing cafés as well as a take-away option, all available in the accommodation.

Stratford One

Positioned within the Olympic Park, Stratford One is next door to the Westfield Shopping Centre. Shops, restaurants, bars and a gym are all minutes from the accommodation. The accommodation is three minutes' walk from Stratford International station (DLR line) and just 10 minutes' walk from Stratford underground station.

Rooms include: individual room, private bathroom, kitchen facilities, utility bills, Wi-Fi internet. The building offers: common room, on-site laundry room available 24-hours a day, quiet study areas, roof terrace with panoramic views, secure bike storage, 24-hour security and secure door entry systems.

The Craft Building

The Craft Building is a newly refurbished residence in Zone 1 and is conveniently located near to Aldgate East and Whitechapel underground stations. It is two minutes' walk from Brick Lane and very close to Spitalfields market, which means that you have an array of shopping and entertainment options right on your doorstep.

The University of Stirling London Campus is a 15 to 25-minute underground ride away. All rooms are of a high standard and offer the choice of either premium en suite or classic en suite rooms, which are offered in clusters of eight and share generous and well-equipped kitchens.

Homestay

Homestay accommodation provides you with a 'home-away-from-home'. We offer a variety of homestay options ranging from bed and breakfast to self-catering, with locations throughout London.

You will live with your hosts sharing mealtimes (both breakfast only and half-board options available) and all other facilities in the home that you need, including the bathroom and laundry facilities.

Homestay accommodation is great for international students who wish to practise their conversational English. With years of experience, our hosts will help you to adjust and settle in to your new environment with ease.

Other accommodation options

Other accommodation options may become available closer to the course commencement dates. Please refer to the INTO University of Stirling London website for further details.

A unique live-learn
environment



View our accommodation options:
www.intohigher.com/stirling-london/accommodation



"Located at the Welcome Desk, the Student Services team is here to answer all your questions and provide any support you might need. As well as encouraging you to study hard and achieve your academic goals, we also want you to enjoy your life in London, and go on to your ideal chosen career. We look forward to having you on campus."

Amy Pu, Head of Student Services



"Welcome to the new Stirling London campus. I will be your first point of contact for any non-academic questions you may have. You can usually find me at the Welcome Desk. As part of the Student Services team, my role is to provide the best support to all students and to enhance your student experience through the social programme we organise and ensure you are having a fantastic time."

Shahida Uddin, Student Services Co-ordinator



Industry-relevant Master's degrees that use case studies to support academic theory

About our courses



Masterclasses delivered
by global employers

University preparation courses
designed for international students



Choosing your course

The University of Stirling London Campus offers a range of postgraduate study options, as well as academic preparation and English language courses for international students. Find the right programme for you using the guide below.

Degree programme	Start dates	English language requirements	Length
MSc Business, International Trade and Diplomatic Studies	September and January	IELTS 6.5 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc International Banking and Finance	September	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc International Business and Finance	September	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc International Sports Business	September	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc Investment and Finance	September	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc Management	September and January	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc Marketing and Management for Retailing	September	IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent	1 year
MSc Teaching English to Speakers of Other Languages	September	IELTS 6.5 (with a minimum of 6.0 in speaking and listening and 6.5 in reading and writing) or equivalent	1 year

INTO course	Start dates	English language requirements*	Length
Graduate Diploma	September and January	IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent	3 terms
English for University Study	September, January, April and June	From IELTS 3.0 (with a minimum of 3.0 in writing) or equivalent	1, 2 or 3 terms
Pre-sessional English	June and July	From IELTS 5.0 to 6.0 depending on course length and destination degree programme	5 or 12 weeks



For more information about these courses, visit:
www.intohigher.com/stirling-london/courses



"Our courses are designed with students' employability firmly fixed in the course materials. As a result upon graduation our students enter a wide range of jobs in a range of industries. Above all, they get those jobs because of the recognition of the University; not only for its academic reputation but for preparing students for the world of work."

Alan Sommerville, Director of Studies

MSc Business, International Trade and Diplomatic Studies

The MSc in Business, International Trade and Diplomatic Studies prepares graduates for a global career in business and trade, including the role and application of diplomacy in international business development. Studying in London also offers a unique opportunity to learn alongside some of the largest international organisations in the world, providing a wealth of opportunity for research and employment.

Programme overview

Offered in partnership with the London Academy of Diplomacy, this programme provides a comprehensive grounding in the theoretical and empirical knowledge of international business, and will provide you with the management skills and business knowledge needed to meet the challenges of the global workplace.

You will also learn the new dimensions of international business competence, and gain an understanding of and practice in the role and application of diplomacy in international business development.

Career opportunities

The MSc in Business, International Trade and Diplomatic Studies responds to the requirements of an ever-changing international environment, and addresses corporate and government needs in the compressed, accelerated, information-saturated precincts of the early 21st century.

What will I study?

During this programme you may study:

Core modules:

- International Business
- Public International Law and Diplomacy
- International Political Economy
- Diplomacy and Statecraft
- Research Methods and Dissertation.

Optional modules:

- International Trade Policy
- International Economics
- European Market/Policy
- Economic Diplomacy
- Cultural Awareness
- International Liaison.

Over the summer period you are required to carry out a significant piece of academic work, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a written dissertation.

For full module descriptions, please visit:
www.intohigher.com/stirling-london/courses

Key course facts

Start dates

September and January

Programme length

One academic year or approximately 12 months (full time)

or

Two academic years or approximately 24 months (part time)

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

Applicants without these formal qualifications but with significant, appropriate or relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.5 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course
dates and prices,
see page 50

MSc International Banking and Finance

The MSc in International Banking and Finance is for graduates who wish to establish and sustain a career in banking or the financial sector. The proximity of our London campus to the City of London places you at the heart of the financial district where you will be surrounded by global organisations and financial institutions.

Programme overview

This programme provides a strong grounding in international finance with a specialist knowledge of banking. It provides you with a deep understanding of core international banking.

On completion of the programme, you will have a good understanding of banks and other financial institutions and their place in the world economy; a thorough understanding of the structure and behaviour of global financial markets; and the ability to use a wide variety of analytical techniques for finance.

Career opportunities

The MSc in International Banking and Finance develops the knowledge and analytical skills needed for a successful career in international banking, finance and the related areas. Graduates are currently working around the world in countries such as Kenya, Indonesia, China, India, Norway and Ghana, and are actively contributing to the performance of organisations including: Bank of China, Citibank, Santander, Vodafone, and Ernst & Young.

What will I study?

During this programme you may study:

Semester 1:

- Banking and Financial Institutions
- Corporate Finance
- Economics for Business and Management
- Quantitative Methods in Finance.

Semester 2:

- Modern Banking
- Derivatives
- International Corporate Finance
- Financial Statement Analysis.

Over the summer period you are required to carry out a significant piece of academic work, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a written dissertation.

For full module descriptions, please visit:

www.intohigher.com/stirling-london/courses

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

This programme is aimed at students from a variety of backgrounds, including students with no previous training in economics or accounting.

Applicants without these formal qualifications but with significant, appropriate or relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.0 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course
dates and prices,
see page 50

MSc International Business and Finance

The MSc in International Business and Finance is for graduates who wish to establish and sustain a career in business or the financial sector. The proximity of our new London campus to the City of London, places you at the heart of the financial district where you will be surrounded by global organisations and financial institutions.

Programme overview

The MSc in International Business and Finance will provide you with an opportunity to learn and understand how business is conducted in the international arena. The syllabus is designed to allow you to gain managerial skills to meet the challenges you will face in the global workplace.

The programme incorporates the new dimensions of international business competencies. It is an innovative, rigorous and challenging programme that will give you a comprehensive grounding in the theoretical and empirical knowledge of international business.

Career opportunities

The MSc in International Business and Finance develops the knowledge and skills required for a successful career in business and finance within an international context. University of Stirling graduates are currently working around the world for companies including: World Wild Life Fund, Lufthansa, Royal Bank of Scotland, and Proctor & Gamble. Our students work in a variety of roles, including Marketing Manager, Product Manager, Private Equity Risk Manager and International Financial Analyst.

What will I study?

During this programme you may study:

Semester 1:

- Introduction to International Business
- Financial Reporting
- Corporate Finance
- Marketing Management.

Semester 2:

- Strategic Management
- Responsible Business in Society
- International Corporate Finance
- Financial Statement Analysis.

Over the summer period you are required to carry out a significant piece of academic work, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a written dissertation.

For full module descriptions, please visit:
www.intohigher.com/stirling-london/courses

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

Applicants without these formal qualifications but with significant, appropriate or relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.0 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course dates
and prices, see
page 50

MSc International Sports Business

The MSc in International Sports Business is for graduates who wish to establish and sustain a career in sports business or management. The course offers the opportunity to study in London, surrounded by leading global institutions and close to the Olympic Park.

Programme overview

The MSc in International Sports Business is an exciting degree that will develop your international career in the sport industry. This programme will provide you with an opportunity to learn and understand how business is conducted in the international sporting arena. The syllabus is designed to allow you to gain managerial skills to meet the challenges you will face in the global workplace.

Career opportunities

Achieving this degree will prepare you for sport management jobs with global organisations such as International Sport Federations, NGOs and global sport marketing agencies and consultancies. It will also prepare you for employment within government agencies and sporting governing bodies.

A key benefit of this programme is the opportunity to gain expert management knowledge that can be applied to a wider range of industrial sectors than just sport.

What will I study?

During this course you may study:

Semester 1:

- Introduction to International Business
- Accounting and Finance
- The International Business of Sport
- Managing International Sport Events.

Semester 2:

- Marketing Management
- Managing the Sport Business
- Research Methods.

Over the summer period you are required to carry out a significant piece of academic work on your own initiative, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a dissertation.

For full module descriptions, please visit:
www.intohigher.com/stirling-london/courses

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.0 (with a minimum of 5.5 in each subskill) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course dates
and prices, see
page 50

MSc Investment and Finance

The MSc in Investment and Finance is for graduates who have the intellectual and practical ability necessary to cope with the pace of change in today's financial trading environment. The programme offers the opportunity to study in London, at the heart of the financial district where you will be surrounded by global organisations and financial institutions.

Programme overview

This programme provides a thorough grounding in the theory and analytical techniques required by finance professionals. It offers you a global perspective on the process of financial decision-making and practical knowledge of the workings of financial markets and the price-setting process. You will also learn to critically evaluate research.

Career opportunities

The MSc in Investment and Finance opens up a range of exciting career opportunities which include fund management, security dealing, financial market regulation, treasury management, financial engineering and corporate finance work within merchant banking firms.

Our graduates are currently contributing to the performance of major financial organisations such as Morgan Stanley, Standard Chartered Bank, ABC Bank of China, and HSBC. They are located in countries around the globe including China, Saudi Arabia, Germany, New Zealand, Vietnam, Greece, Taiwan, India and the UK.

What will I study?

During this programme you may study:

Semester 1:

- Financial Reporting
- Corporate Finance
- Economics for Business and Management
- Quantitative Methods in Finance.

Semester 2:

- Investment and Portfolio Management
- Derivatives
- International Corporate Finance
- Financial Statement Analysis.

Over the summer period you are required to carry out a significant piece of academic work on your own initiative, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a dissertation.

For full module descriptions, please visit:
www.intohigher.com/stirling-london/courses

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

Applicants without these formal qualifications but with significant appropriate/relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.0 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course dates
and prices, see
page 50

MSc Management

The MSc in Management is for graduates who wish to develop a broad understanding of the operational areas of management and their functions within organisations. The programme offers the opportunity to study in the city of London, at the heart of the financial district where you will be surrounded by global organisations and financial institutions.

Programme overview

This MSc reflects the growing demand for graduates who have the intellectual and practical abilities necessary to cope with the pace of change in today's senior management positions.

The overall objective of the programme is to give graduates an insight into modern management practice and an opportunity to develop the skills required for managing a business. You will explore the challenges that affect organisations, and compare a range of different management techniques used to lead successful businesses. You will learn how to take theoretical management skills and apply them to a range of business issues such as finance, marketing, strategy and human resources.

Career opportunities

Our graduates have gone on to build their careers in a variety of sectors around the world in countries such as Japan, Norway, Indonesia, China, Kazakhstan, Italy, Netherlands and Taiwan.

They are contributing to the performance of a range of organisations, including central government offices, public sector bodies such as the UK National Health Service and universities, IKEA Trading, Parabola Ltd (Consultancy), and BDO International.

Key course facts

Start dates

September and January

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

Applicants without these formal qualifications, but with significant, appropriate or relevant work/life experience, are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.0 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.

What will I study?

On this programme you may study:

Semester 1:

- Accounting and Finance
- Economics for Business Management
- Introduction to International Business
- Marketing Management
- Management in Practice.

Semester 2:

- Strategic Management
- People Management
- Responsible Business in Society
- Research Methods.

Over the summer period you are required to carry out a significant piece of academic work on your own initiative, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a dissertation.

For full module descriptions, please visit:

www.intohigher.com/stirling-london/courses



For course dates
and prices, see
page 50

MSc Marketing and Management for Retailing

The MSc in Marketing and Management for Retailing reflects the growing demand for retail professionals who have the intellectual and practical abilities necessary to cope with the pace of change in this dynamic, global industry. The programme offers the opportunity to study in London, one of the most targeted markets for international retailers and where you will be surrounded by leading, global organisations.

Programme overview

You will learn how to take both general management and marketing skills and apply them to a range of retail-specific issues, such as developments in the supply chain, the role of buying and merchandising in the retail sector, retail marketing and retail strategy. These are all set into the context of the change to digital marketing and the pressures that come from multi-channel retailing. Ultimately, retailing is still a people business and you will learn to understand and relate to your customers and to your staff in order to improve the business.

Career opportunities

Graduates of the MSc in Marketing and Management for Retailing programme have gained employment in large and small retail organisations, both in the UK and overseas, and in other retail-related sectors. Examples of companies who have recruited graduates include Marks & Spencer, B&Q, Louis Vuitton, Thornton's and Canon. Many graduates return to their countries of origin to work and we have alumni in Greece, Norway, Germany, Taiwan and India, among other fast-developing retail markets.

What will I study?

During this programme you may study:

Semester 1:

- Accounting and Finance
- Marketing Management
- Retail Buying and Merchandising
- Retail Fundamentals.

Semester 2:

- Supply Chain Management
- People Management
- Responsible Business in Society
- Research Methods.

Over the summer period you are required to carry out a significant piece of academic work on your own initiative, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a dissertation.

For full module descriptions, please visit:

www.intohigher.com/stirling-london/courses

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent.

Applicants without these formal qualifications but with significant, appropriate or relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS 6.0 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.



For course dates and prices, see page 50

MSc Teaching English to Speakers of Other Languages

The MSc in Teaching English to Speakers of Other Languages (TESOL) provides an advanced training and professional qualification for people presently engaged in any area of the teaching of English as a foreign or second language. It also offers professional development to people new to TESOL who are seeking a career change.

Programme overview

You will benefit from a sustained focus on contemporary theory and practice in the field of TESOL, with teaching provided by staff who have extensive personal experience of TESOL teaching. You will also follow a programme of seminars on TESOL methodologies, which will underpin the development of your own teaching practice through classroom observation.

On completion of the programme you will possess the knowledge and practical classroom skills to be a confident, critically reflective and enterprising teacher.

Career opportunities

English is regarded as the most widely spoken language in the world. A qualification in TESOL can open up the opportunity of an English Language Teaching career or, in the case of experienced teachers, can provide access to promoted posts and management positions within English Language Teaching. On completion of the MSc in TESOL, overseas graduates will be well prepared to sit all three modules of the University of Cambridge ESOL Examinations TKT.

Recent graduates have taken up posts overseas or in the field of ESOL in the UK. For more experienced teachers, the qualification has provided access to positions with the British Council.

Key course facts

Start date

September

Programme length

One academic year or approximately 12 months

Academic requirements

A minimum of a second-class Honours degree (2.1 preferred) or equivalent in a relevant subject.

Applicants without these formal qualifications but with significant appropriate/relevant work/life experience are encouraged to apply.

English language requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.5 (with a minimum of 6.5 in reading and writing) or equivalent.

If you do not meet the minimum English language requirement, you can apply for either one of our academic English courses. See pages 38 and 39 for further details.

What will I study?

On this programme you may study:

Semester 1:

- Methodology 1
- Language Learning Theory and Research
- Description of Modern English
- Computer Assisted Language Learning (CALL) Concepts and Materials.

Semester 2:

- Methodology 2
- Classroom Observation
- The ELT Curriculum
- Corpus Linguistics in Language Teaching and Research.

Over the summer period you are required to carry out a significant piece of academic work on your own initiative, utilising the skills and knowledge attained throughout the taught elements of the programme. This culminates in the submission of a dissertation.

For full module descriptions, please visit:

www.intohigher.com/stirling-london/courses

Graduate Diploma

The Graduate Diploma prepares international students for entry to specialist Master's courses offered by the University of Stirling in London and Scotland. There is a single pathway in Business, Finance and Sport.

What is the Graduate Diploma?

A full-time academic programme, the Graduate Diploma incorporates English language skills development, academic study skills, postgraduate research skills and subject-specific content - everything that is required for successful university study at a postgraduate level.

This programme will offer you the opportunity to:

- improve your language skills in preparation for postgraduate study
- increase your knowledge of academic theory and improve your understanding of key academic subjects
- develop the necessary study and research skills for postgraduate study
- gain an understanding of the UK education system.

Who should apply?

This programme is suitable for you if you need:

- an introduction to the study of a subject and preparation to study it at postgraduate level
- to increase or update your subject knowledge
- to upgrade qualifications if your first degree does not allow direct entry to Master's programmes
- to improve your English language and study skills within the context of your chosen subject.

What is special about the programme?

- A quality-assured university programme.
- Modern facilities in our state-of-the-art London campus.
- A conditional offer of a place on a postgraduate course at the University of Stirling in London.
- Regular assessment to monitor your progress.
- High contact hours and small class sizes.
- The highest levels of pastoral support and care.

What if I do not meet the minimum English language requirements?

If you do not meet the minimum English language requirements for direct entry to the Graduate Diploma programme, you should apply for English for University Study. See page 38 for further information.

How is the programme validated or recognised?

Designed in partnership with the University, the Graduate Diploma programme is quality-assured and validated by the University of Stirling and adheres to the highest academic standards.

Key features

Programme structure

The programme provides a grounding in subject content, relevant English language and research skills. You will receive advice from your personal tutor on appropriate combinations of modules, depending on your previous academic record and future study plan.

Assessment

Grades from the Graduate Diploma programme do not count towards your final degree, but help the University determine whether you meet the specified progression grades for direct entry to your chosen Master's degree programme.

Assessment is both formal and informal. Assessment of your academic aptitude will be based on written assignments, group work, project work, presentations and examinations. You will also be required to submit a dissertation.

Assessment of your English language and communication skills will be based on written assignments, presentations, interviews and examinations.

Academic counselling

You will receive guidance on personal and academic issues, including the next steps in your studies and career.

Assured progression to the University of Stirling

If you successfully complete the relevant Graduate Diploma programme and meet the required progression grades for entry to your selected degree programme, you will be guaranteed entry onto designated postgraduate degree programmes at the University of Stirling, both in London and Scotland.

See page 37 for full details of the progression grades required for entry to the University of Stirling in London. Please contact the Centre for details of progression to other degrees at the University's main campus.

Recommended study plan and progression route

2015					2016												2017								
APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
			IELTS 5.0 EUS			IELTS 5.5 Graduate Diploma (3 term)												Master's degree							
						IELTS 5.0 EUS			IELTS 5.5 Graduate Diploma (3 term)												Master's degree				

EUS: English for University Study

Graduate Diploma

Business, Finance and Sport

This pathway offers you progression to the specialist Master's degrees in Banking, Finance, Marketing, Management, Sport Management and Education at the University of Stirling's London Campus.

Graduate Diploma in Business, Finance and Sport (120 credits)

Programme modules

Academic Skills and ICT for Postgraduate Study (20 credits)

English for Graduate Study (20 credits)

Empirical Enquiry and Critical Thought (20 credits)

Extended Project and Research Skills (20 credits)

Management and Organisation (20 credits)

Quantitative Methods in Business and Social Sciences (20 credits)

See page 37 for descriptions of all modules for this pathway.

Leading to the following Master's programme at the University of Stirling:

MSc Business, International Trade and Diplomatic Studies; MSc International Banking and Finance; MSc International Business and Finance; MSc International Sports Business; MSc Investment and Finance; MSc Management; MSc Marketing and Management for Retailing; and MSc Teaching English to Speakers of Other Languages (TESOL).

Key course facts

Start dates

September and January

Programme length

3 terms or approximately 9 months

Class hours

Average of 21 hours per week

Academic entry requirements

Pass in an undergraduate degree in any academic subject

or

Diploma (3-5 years) with high grades in any academic subject

English language entry requirement

IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum requirements you should apply for English for University Study. Please see page 38 for course details.

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

For further guidance please check with the INTO Admissions Office or your education counsellor.



For course dates
and prices, see
page 50

Progression to the University of Stirling London Campus

The following table provides detailed information about which modules you need to study and what grades you need to be guaranteed a place on your chosen postgraduate degree programme at the University of Stirling London Campus in September 2016.

Upon successful completion of the Graduate Diploma, students will also be able to progress to a relevant Master's at the University's main campus in Stirling. For more information, please contact the Centre.

Graduate Diploma in Business, Finance and Sport progression grades

Name of degree	Award	English for Academic Purposes (EAP) grade	Overall grade (%)
Business, International Trade and Diplomatic Studies	MSc	65	60
International Banking and Finance	MSc	60	60
International Business and Finance	MSc	60	60
International Sports Business	MSc	60	60
Investment and Finance	MSc	60	60
Management	MSc	60	60
Marketing and Management for Retailing	MSc	60	60
Teaching English to Speakers of Other Languages (TESOL)	MSc	65 (60 in speaking and listening)	60

Module descriptions

Detailed descriptions of the core modules for the Graduate Diploma are set out below.

Academic Skills and ICT for Postgraduate Study

In this module students are supported in developing the skills necessary for studying at graduate level, and prepared for the demands of future pathway modules prior to postgraduate study.

Topics covered include: learning styles and self-appraisal; improving one's learning and performance; advanced digital literacy; application of numeracy skills; advanced reading and comprehension skills; originality and independence; analysing, critiquing and synthesising argument; and qualitative and quantitative research methods.

English for Graduate Study

The four key skill areas of reading, writing, listening and speaking are covered. The module also develops overall academic skills including the ability to write effectively for academic purposes using a variety of tasks; and the ability to use and synthesise source materials efficiently. It also prepares students for participation in academic seminars and discussions and draws on information on topics from the social sciences, which will form the basis for creative, academic discussion and autonomy in learning.

Empirical Enquiry and Critical Thought

This module helps students understand the relationship of theoretical models to empirical studies, the ways in which primary supporting data is collected and analysed, and the philosophical grounds of rationalism and empiricism. Students will learn to examine the reliability of sources and to distinguish between good and poor reasoning. This will include some work in elementary formal logic, touching upon key fallacies and their detection. Group discussion and written assessments will allow students to develop skills in analysis, critical thinking, debating and essay writing.

Extended Project and Research Skills

The project module will draw upon the research methods required at postgraduate level and will focus on the proposed subject area for study at postgraduate level, allowing for a more in-depth knowledge using a problem-solving approach. This compulsory project brings together skills and understanding from other modules. An adviser will offer guidance on the content and structure of the project. English language support will also be given.

Management and Organisation

This module provides an introduction to different organisational structures and designs, organisational cultures and the decision-making process within an organisation. The module offers an overview of the main subdivisions of general management theory and practice, and helps students understand the development of theory in organisational behaviour and its relation to management in organisations. The module will reinforce key management skills of team working, time management, presentation, decision making and problem solving.

Quantitative Methods in Business and Social Sciences

The module builds on core knowledge in mathematics and pays particular attention to the solving of economic problems and relating these to applications in the real world. It covers mathematical techniques required to solve applied economic problems beginning with a revision of basic algebraic methods. These ideas are then further developed to cover more advanced mathematical concepts, including linear and non-linear functions, single variable calculus and calculus of several variables.

The module also covers basic statistical methods used by economists. This will include data presentation, descriptive statistics, basic regression analysis, time series and elementary probability theory.

English for University Study

English for University Study focuses on academic English and the study skills you need to succeed on your INTO academic programme or university degree.

What is English for University Study?

This is a year-round course of intensive academic English language study, designed to prepare you either for entry to the Graduate Diploma, or for entry to your degree at the University of Stirling London Campus.

You will develop your English language and academic study skills, as well as research skills at higher levels; and with multiple start dates and different durations of study, the course has the flexibility to cater for students with different language levels.

The course suits a range of needs, and will teach you to:

- adapt to university-style teaching
- learn the necessary research skills for university study
- improve your overall English language ability and academic presentation techniques.

What will I study?

You will initially focus on developing core English language skills, developing your knowledge and confidence in reading, writing, listening, speaking and pronunciation, grammar and vocabulary.

After developing your core skills, you will focus on skills relevant to your study, including teamwork, problem solving, critical thinking and time management.

The course comprises 20 hours of taught lessons per week plus one hour of directed private study, which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours of private study outside class, which may include homework, assignments or coursework that will be submitted for assessment, as well as online learning.

Assessment

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Methods of assessment may include:

- written assignments
- presentations
- research projects
- reading, writing and listening examinations.

Course outcomes

Assuming you have met the academic entry requirements for your chosen programme, achieving the required level on the English for University Study course offers assured progression to the following courses:

- direct entry to a postgraduate degree at the University of Stirling London Campus
- assured progression to the Graduate Diploma programme.*

* Subject to meeting Tier 4 student visa requirements.

Key course facts

Start dates

September, January, April and June

Course length

1, 2 or 3 terms

Class hours

20 hours per week*

English language entry requirement

From IELTS 3.0 (with a minimum of 3.0 in writing) or an equivalent.

For further guidance please check with the INTO Admissions Office or your education counsellor.

* Please note lessons are one hour including an allowance for class changeover.



For course dates
and prices, see
page 50

Pre-sessional English

The Pre-sessional English course provides a short and intensive preparation in academic English for students who are already academically qualified and are due to start a Master's degree at the University of Stirling's new London campus in September 2015.

What is Pre-sessional English?

Pre-sessional English concentrates on academic English, preparing you for university study in the UK. This course is designed to:

- improve your English language proficiency in the core skills of listening, speaking, reading and writing, within a university context
- focus on academic English with subject-related work in your chosen area of study in a written project
- help you to study independently using our extensive online materials.

Who should apply for this course?

This 20-hour per week course is suitable for you if you are academically qualified, hold an offer for one of the Master's programmes available at the University of Stirling's new London campus, and need to improve your English language level before starting your degree programme.

Depending on your current language level and degree programme requirements, you will be required to study either a 12-week (June to September) or five-week (July to September) course.

What is special about this course?

The Pre-sessional course provides intensive English language preparation in a university environment. With highly experienced teachers, there is no better preparation for your next steps. The course is designed to:

- provide contextual study skills, that acclimatise you to the culture of a UK university
- enable you to adjust to the demands, challenges and expectations of UK higher education and culture
- teach you how to give presentations on different areas of academic interest
- provide you with a short period of time to adapt to living and studying in the UK prior to beginning your academic studies.

Assessment

You will be assessed to determine whether you have reached the appropriate level for your degree course. Methods of assessment will include short essays, an extended essay, an oral presentation and end-of-course exams.

Acceptance on a degree course is at the discretion of the University of Stirling.

Course outcomes

Assuming you have already met the University's academic entry requirements and any other outstanding conditions, achieving the level of performance required in the Pre-sessional English course to fulfil the conditions of your offer will allow you to progress to your university course, without needing to retake the IELTS test.

Key course facts

Start dates

June and August

Course length

12 or 5 weeks

Class hours

20 hours per week*

Academic entry requirements

You must hold an offer of a place on a degree programme at a UK university.

English language requirements

Only an official IELTS result or equivalent recognised English language test will be accepted as proof of English language proficiency.

Please ensure you consult the University of Stirling website for details of the English language level required for direct entry to your chosen degree.

For degree programmes that require IELTS 6.5 (with a minimum of 6.5 in reading and writing)

12 weeks: IELTS 5.5 (with a minimum of 5.5 in reading and writing and 5.0 in listening and speaking).

5 weeks: IELTS 6.0 (with a minimum of 6.0 in reading and writing and 5.5 in listening and speaking).

For degree programmes that require IELTS 6.5 (with a minimum of 5.5 in all subskills)

12 weeks: IELTS 5.5 (with a minimum of 5.0 in writing and 4.5 in all other subskills).

5 weeks: IELTS 6.0 (with a minimum of 5.5 in writing and 5.0 in all other subskills).

For degree programmes that require IELTS 6.0 (with a minimum of 5.5 in all subskills)

12 weeks: IELTS 5.0 (with a minimum of 5.0 in writing and 4.5 in all other subskills).

5 weeks: IELTS 5.5 (with a minimum of 5.5 in writing and 5.0 in all other subskills).

For further guidance please check with the INTO Admissions Office or contact your education counsellor.

* Please note lessons are one hour including an allowance for class changeover.



For course dates
and prices, see
page 50

Scholarships

The University of Stirling is delighted to announce a range of generous scholarships for international, European and UK students.

Postgraduate scholarships

For applicants commencing their Master's degree in September 2015 or January 2016 and who meet or exceed the programme entry requirements, we are offering a number of scholarships and bursaries valued up to £4,000 towards your tuition fees.

High-performing students can also apply for one of our academic scholarships, which are valued up to £6,000 towards your tuition fees.

The scholarships will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.

Graduate Diploma scholarships

For applicants commencing the Graduate Diploma programme in September 2015 or January 2016, we are offering a number of scholarships and bursaries valued up to £3,000 towards your tuition fees.

The scholarships will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.



For full details of the scholarships offered by the University of Stirling London Campus, visit:
www.intohigher.com/stirling-london/scholarships



"I provide support to applicants, ensuring that they are aware of the entry requirements, the courses available and the progression opportunities."

Andrew Horswill, Enrolment Services Counsellor

Apply via the forms
in this brochure



Apply online at:
www.intohigher.com/stirling-london/apply



Review of your
application within
two working days

Your application



Successful applicants
receive an offer letter



Success at the
University of Stirling
London Campus

How to apply

An easy application process to follow from anywhere in the world.

Supporting your application

Whether you decide to complete your application with the support of an education counsellor in your home country or apply directly, we offer a simple application process and we will support you every step of the way.

Throughout the process our multilingual Customer Relations Advisers are available to help answer your questions. They can speak a range of languages including English, Mandarin, Cantonese, Arabic, Russian, Spanish, Japanese, Lithuanian, French, Italian, Polish and German.

How do I apply?

You can apply through a local education counsellor. They will help you to complete the application form and send it along with your supporting documentation to our Admissions Office.

You can also apply online:

www.intohigher.com/stirling-london/apply

What documents do I need to include?

- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport.

What next?

After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from the University of Stirling, which is needed in order to apply for a Tier 4 (General) visa.

"My role involves communicating with students and education counsellors all over the world to assess and assist with applications; this support starts when an initial enquiry is sent and continues until the student arrives in the UK. I love working with such a dynamic and diverse range of people and am dedicated to providing the best service I can."

Naomi Cromby, Admissions Adviser



98%

visa success rate in the UK

**INTO® UNIVERSITY OF STIRLING**
LONDON CAMPUS

You should return your application pack to your local education counsellor or directly to the INTO Admissions Office at least one month before your intended start date.

Please send to: INTO University of Stirling London Campus Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK
T: +44 1273 876040 | F: +44 1273 328595

For Master's degrees and Pre-sessional English: intodirect@stir.ac.uk

For Graduate Diploma and English for University Study

Education counsellors: ukadmissions@into.uk.com | All other enquiries: ukes@into.uk.com

You can also apply online at www.intohigher.com/stirling-london/apply

Education counsellor's stamp

Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms)

Family name

Other names

Gender M F Date of birth / / (dd/mm/yy) Current age

What type of visa do you intend to apply for?

Student Tier 4 visa Student visitor visa No visa

Name as written on passport

Passport number

Nationality / citizenship

Do you have or are you applying for permanent residence in the UK? Yes No

Are you a US citizen or a US permanent resident? Yes No

Do you have dual nationality status? Yes No

If yes, please provide full details

Permanent country of residence

Student's home address (you must complete this accurately as it may affect your visa application)

City

Postcode Country

Student's telephone numbers in country of residence (inc. intl. code)

Tel Mobile telephone

Student's email address

Section 2 Parent/Spouse/Family member and Sponsor details

Title (Mr/Mrs/Ms)

Family name

Other names

Relationship to student

Contact address

City

Postcode Country

Telephone (inc. intl. code)

Email address

How do you intend to fund your studies?

Self Family Employer* Sponsor*

*Name of employer/sponsor:

Section 3 Course selection**University preparation programme****Graduate Diploma**

Business, Finance and Sport

Please specify start date

Sep 2015 (3 term) Jan 2016 (3 term)

English language courses**English for University Study**

Sep 2015 Jan 2016 Apr 2016 Jun 2016

Start date / / End date / / (dd/mm/yy)

Please specify number of terms of English

Pre-sessional English

Jun 2015 (12 weeks) Aug 2015 (5 weeks)

Jun 2016 (12 weeks) Aug 2016 (5 weeks)

Academic programmes**Postgraduate degree programmes**

Please specify your proposed University of Stirling degree programme by selecting from the below

MSc Business, International Trade and Diplomatic Studies MSc Management

Please specify start date

Sep 2015 Jan 2016 Sep 2016

MSc International Banking and Finance MSc International Business and Finance

MSc International Sports Business MSc Investment and Finance

MSc Marketing and Management for Retailing

MSc Teaching English to Speakers of Other Languages (TESOL)

Please specify start date

Sep 2015 Sep 2016

Section 4 Student's education history

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name

Dates of study / / to / / (dd/mm/yy)

Date you received (or will receive) your certificate / / (dd/mm/yy)

Highest educational qualification name

Language of instruction

Institution city/town

Postcode Country

Section 5 Current English language proficiency

Please tick and enter details of your most recent English language test.

Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy. Please provide a copy of your certificate.

IELTS PTE Other (please specify)

Email address

Have you ever studied in the UK?

Yes No

If yes, please provide full details of study durations. Please also include a copy of your previous visa (must be completed for visa purposes).

From / / to / / (dd/mm/yy)

Have you ever been refused a visa for the UK?

Yes No

Have you ever been refused a visa application to any country?

Yes No

If yes, please provide full details

Section 6 Welfare

Do you have any medical conditions? Yes No

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? Yes No

Have you been convicted of a relevant criminal offence? Yes No

If you have answered yes to any of the above, please provide full details with your application on a separate sheet.

Have you arranged to take any other English language test(s) before starting your INTO course?

Yes No

Name of exam

Date due to be taken / / (dd/mm/yy)

Travel and medical insurance

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached.

Please specify what insurance package you would like

Standard Premium

Note: The Premium insurance option is not available to Pre-sessional English students.

Please state when you would like the insurance to start

Start date / / (dd/mm/yy) End date / / (dd/mm/yy)

I have my own insurance and enclose a copy

Section 7 Accommodation options

Do you require INTO accommodation? Yes No

Please indicate the building and room type you would prefer by ticking 3 boxes opposite to indicate your 1st, 2nd and 3rd choice of accommodation.

Please note that INTO aims to provide the highest preference requested but, if this is not available, INTO reserves the right to provide or suggest alternative accommodation.

Do you require homestay during the holiday periods? Yes No

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition? Yes No

Dietary requirements

Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

1st preference: 2nd preference: 3rd preference:

Scape East Mile End - Studio

Scape East Mile End - Studio+

Scape East Mile End - Studio++

The Craft Building - Classic en suite

The Craft Building - Premium en suite

The Craft Building - Studio

Stratford One - Classic en suite

Homestay

Section 8 Airport pickup

Flight details including arrival date and flight number should be emailed to ukarrival.details@into.uk.com as soon as possible. All under 18 students must either book an INTO airport pickup or provide evidence of alternative arrangements.

Do you require an airport pickup? Yes No

Please indicate which airport

London Heathrow (£130) London Gatwick (£150) London Stansted (£160)

Section 9 Declaration

I declare that the information I have supplied on and with this form is complete and correct

I have read and understood and agree to abide by the terms and conditions

I agree to abide by the Cancellation and Refund Policy

I agree to pay all tuition and accommodation and sundry expense fees as they become due

I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

Signed _____ Date / / (dd/mm/yy)

(Parent/guardian) For students under 18

Or

Signed _____ Date / / (dd/mm/yy)

(Student)

I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification Yes No

I agree that my records and achievements may be used for promotional purposes, without further notification Yes No

INTO Giving support our charity

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit www.into-giving.com

I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment



A brighter future for just £25

We're delighted you have chosen INTO University of Stirling London Campus and look forward to helping you achieve your dreams.

But did you know there are 57 million children globally not enrolled in school?

Parents everywhere share a desire to give their children the best possible start in life but, sadly, a basic education is still beyond the reach of many young people around the world.

As part of our commitment towards learning, INTO has set up INTO Giving, a charity that helps improve both access to and quality of education for young people living in difficult circumstances.

When children go to school and learn, they create opportunities, transforming and empowering their lives and their community.

Donate £25 and help provide the education they deserve.

On your application form you can opt to donate £25 to INTO Giving and INTO will match your funds, increasing the donation to £50. Every penny you donate will go straight to the INTO Giving educational projects.

For more information visit www.into-giving.com

Help transform lives by supporting our educational projects around the world.

INTO[®] GIVING

One Gloucester Place, Brighton, East Sussex BN1 4AA | T: +44 [0]1273 665200 | F: +44 [0]1273 679422 | E: info@into-giving.com
Charity name: INTO GIVING LIMITED | Charity registration number 1126262 | Company number: 6689824

Important

Please note that separate terms and conditions apply to students studying on the higher education programmes MSc Business, International Trade and Diplomatic Studies, MSc International Banking and Finance, MSc International Business and Finance, MSc International Sports Business, MSc Investment and Finance, MSc Management, MSc Marketing and Management for Retailing, MSc Teaching English to Speakers of Other Languages offered by INTO University of Stirling London Campus. Any offer of study for these programmes is made on the understanding that in accepting it you undertake to observe the Charter, Statutes, Ordinances and Regulations of the University and to comply with such other rules which the University may make for its students from time to time. Full details can be found at: www.stir.ac.uk/3n

1. Application of the Terms and Conditions

- These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between INTO University of Stirling LLP ("INTO Centre" or "INTO") and students ("Students") in relation to the English language courses and/or academic programmes and any other INTO courses ("the Course").
- As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to the INTO Centre.

2. Application to the Course and Confirmation of Acceptance

- To apply for a place on a Course, Students should complete their application and submit it to the INTO Admissions Office.
- INTO may accept or reject applications in its absolute discretion. If INTO accepts the application, INTO will issue a written offer of a place on a Course to the Student (including any conditions relevant to the offer) ("the Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
- In order to accept the offer, the Student must:
 - complete and return to INTO the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
 - pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter; and
 - pay the Uniplan Insurance premium (details of which are set out in this brochure) and submit the completed Uniplan form to INTO or provide proof of an acceptable alternative insurance cover.
- After completion of the actions listed in paragraph 2c above, the contract between the Student and INTO is formed. However, if the offer is "conditional", the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2c above.

3. Tuition fees and payment

- The balance of the invoice including tuition fees payable for the Course, enrolment fee and any insurance fees (if applicable) payable must be paid to INTO no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- The invoice including tuition fees, enrolment fee and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card.
- If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to INTO – further details of which are set out in section 10 below) or meet conditions of offer (details of which are set out in section 11 below).
- Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of the INTO Centre.
- The prices stated in this brochure are valid for confirmed bookings (with payment) received by INTO on or after 01 January 2015 and until further notice. Please contact INTO for further details or visit the website.

4. Other fees

- One to one tuition – Any Students who require 1:1 tuition must agree such tuition with the INTO Centre in advance. English language tuition will be charged at £75 per hour and will be invoiced in advance. One to one for other subjects may be available and charges may vary. For such tuition, the student should speak to the Academic Director in the INTO Centre in the first instance.

5. Overdue fees

- In cases of overdue payment of any of the fees owed by the Student, INTO reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the due date (either six weeks prior to course commencement or date of receipt of visa) until payment.
- INTO reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

6. Changes to Confirmation of Acceptance for Studies ("CAS")

- INTO will issue a CAS, no more than six months before the Student's first Course start date provided that:
 - the Student's offer is unconditional; and
 - the Student has paid their deposit or full fees as set out in the Offer Letter.
- Before issuing the CAS, INTO will confirm with the Student that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, INTO will submit the details to the Home Office.
- If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after INTO has submitted the details to the Home Office and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £14 but is subject to review by the Home Office.

7. Cancellation charges

- Subject to paragraphs 8 and 9 below, if the Student wishes to cancel their place on the Course prior to the Course commencing, then, unless such cancellation is due to visa refusals, and/or academic and/or English Language conditions on the Student's Offer Letter not being met, the following charges apply:

Academic programmes, English for University Study, and Pre-sessional English Courses

Tuition fee cancellation charges:

- Four weeks or more before commencement: cancellation fee of £500
Less than four weeks before commencement: cancellation fee of £1000
Cancellation after course commencement: cancellation fee of one term's full fees (excluding Pre-sessional, where full fees apply)

Accommodation fee cancellation charges:

- Four weeks or more before commencement: cancellation fee of £500
Less than four weeks before commencement: cancellation fee of £1000
Cancellations must be made in writing to the INTO Admissions Office, One Gloucester Place, Brighton, BN1 4AA. Cancellations will become valid on the day the written notice is received by INTO.
Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student or, if no deposit and/or tuition fees have been paid by the Student, INTO will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such notice.
Cancellation of a Course prior to the start date of the course includes cancellation of any Uniplan Insurance policy. If you cancel your Uniplan Insurance policy either within the 14 day cooling off, or after this period, a charge will be made based on the number of days you had covered less a cancellation fee of £25.00, unless you have travelled or a claim or an incident likely to give rise to a claim has occurred, in which case no refund will be due. Please note once a student has commenced their Course then no cancellation of the insurance cover is possible and there is no refund due for the Uniplan premium.

B. Leaving a Course early

- If a Student wishes to withdraw from their Course, they must notify the INTO Centre in writing as described above in the section 'Cancellation charges'. Once a student has arrived in the UK and commenced their course in the centre, there will be no refund of fees.
- Accommodation cancellation charges will apply as outlined at paragraph 21 below.

C. Contracts made by distance communication

- If INTO has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. if up to the point when the contract is concluded there has been no face-to-face contact between the Student and INTO or INTO's representative) then the contract between us is a "Distance Contract".
- Students are entitled to cancel a Distance Contract at any time up to the earlier of:
 - 7 days from the date when the Distance Contract is concluded; or
 - the date on which the Student starts the course.
- In order to cancel the Distance Contract, the Student must inform INTO in writing at the INTO Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- If any payment has been made by the Student to INTO under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by INTO using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

10. Cancellation or deferral because of Visa refusal/Visa delays

- Students are entitled (provided such refusal / delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non receipt of a necessary visa providing that the Student informs the INTO Admissions Office in writing and sends evidence to INTO of the visa refusal or that the Student advises INTO that they have not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for English for University Study and Pre-sessional English courses).
- Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 7d) will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.

- If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for full deposit which will become non-refundable and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation.

11. Cancellation because conditions of offer are not met

- If INTO's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter, INTO reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- If a Student does not meet the conditions of the Offer Letter (Academic or English language), provided that the Student informs INTO in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to INTO. This information must arrive at the INTO Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's exam results are published (if this falls after the four week cut off point). If INTO receives the relevant information (including evidence of the date of publication of the results if this falls after the four week cut off point) within the timelines outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by INTO to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

12. Deferrals

- A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions. An external event includes (without limitation) serious illness or injury of the Student or of a close member of the Student's family.
- Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the INTO Admissions Office in the UK at least six weeks before the Course start date. If INTO receives the request after this date, normal cancellation charges will apply (see the 'Cancellation charges' section above). The request should also include details of the Student's preferred new start date for the Course.

- All deferrals are subject to the availability of the requested chosen new Course start date at the time INTO receives the Student's request to defer.
- Any deferral requests in excess of the two occasions referred to above will be considered by the INTO Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the INTO Admissions Office's sole discretion.
- On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- Student accommodation will need to be re-booked and is subject to availability.
- If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

13. Academic criteria and attendance

- Students are accepted onto the Course on the strict understanding that progression through the Course and successful completion of the Course are conditional upon satisfactory attendance and successful attainment of specified progression grades.
- Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course or a member of the Centre Senior Management Team, they may be deemed to have withdrawn or be required to leave the Course. In the case of students studying on a Tier 4 visa, the Centre may also report the situation to the Home Office.
- During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.
- Students who do not meet the academic and/or any other attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.
- Students who do not meet the attainment criteria for progression from an English language programme, or who are identified as being at serious risk of not meeting the attainment criteria for progression from an English language programme, to their intended Course of study (including Extended courses) will be offered advice on alternative study plans which may include further study on the English language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.

14. English language admissions criteria

- Offers are made to Students for both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- Where 14a applies, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
 - an alternative study plan which may involve additional time and expenditure up to £1,000 with regard to tuition and further accommodation fees; or
 - if the English Language level is below the level for visa entry purposes then the Student will have to return home.

15. Behaviour, welfare and attendance

- By signing the application form, the Student consents to INTO requesting and receiving any relevant information from any University school, service or centre concerning the Student's behaviour, welfare and attendance, and to allow the efficient operation of the Centre.
- If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the INTO Student Handbook or contact the Head of Student Services or the Student Services team.
- By signing the application form the Student agrees to adhere to the INTO Centre Code of Practice.

16. Class times and sizes

- For all Courses, classes will normally be held Monday to Friday between the hours of 08:00 and 19:00 but INTO reserves the right to hold classes outside of these times.
- The maximum class size is normally 20 students for English for University Study and English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- Lessons will take place in the form of classes, seminars, workshops and lectures. Academic subject class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- Examinations may be held in the evening, on weekends and public holidays, and at venues outside of the main centre.

17. Holidays

- No regular classes will take place at INTO on recognised UK public holidays.
- No refunds will be made for classes not taking place on these dates.
- Occasional examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

18. Arrivals

- Students must arrive in the UK on the Saturday or Sunday before the Course start date and register and enrol at the Centre on the published start date.
- Late arrivals – INTO expects all Students to arrive and start their Course on the scheduled start date. However, INTO recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of, or delays to, flights or other transport). In exceptional cases, the INTO Centre will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses. Unavoidable late arrivals must be approved in advance by the Head of Admissions of INTO as soon as the Student becomes aware that he or she will not arrive in time for the scheduled start date.
- Students on Pre-sessional courses MAY NOT arrive late.
- If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- No discount or refund of fees will be given for late arrivals.

19. Accommodation

- At the time of application to the Course, Students are invited to select their preferred accommodation. INTO aims to provide the accommodation as requested but, if this is not available, INTO reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the fees page within this brochure.

- b. Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the student's acceptance form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice). Under 18s are required to stay in INTO accommodation unless full details have been provided of alternative living arrangements with a named adult over the age of 21.
- c. Students will be sent a copy of the accommodation terms and conditions with their offer letter and are required to agree to them when returning the acceptance form.
- d. The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned a ticked and signed Acceptance Form, and the Student has received confirmation that the type of room they have requested is available.
- e. INTO accommodation is only available to Students who are registered on fulltime INTO Courses.
- f. Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at INTO).
- g. INTO advises Students to insure their personal belongings. INTO shall have no liability for any loss, theft and/or damage to Students' personal belongings. INTO can provide details of insurance policies on request.
- h. Where a Course spans a holiday period accommodation fees will still be charged for those periods.
- i. The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.
- j. Breakages – Students are responsible for payment of any damage caused by them to property owned or occupied by the University (where applicable) or the INTO Centre. Students in residential accommodation may be required to sign an inventory on arrival and departure. The INTO Centre reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Any damage discovered during the student's stay will be invoiced at that time and payment will be due immediately. Charges for damage discovered after departure will be deducted from the deposit payable by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student, INTO will invoice the Student for the excess amount. The Student shall pay any such amounts to INTO within 30 days of the date of the invoice.

20. Accommodation fees

- a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- 21. Accommodation changes or cancellation when a Student has arrived and moved into their Accommodation**
- a. Residential/homestay accommodation – In all cases except visa refusals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation terms and conditions they will have received with their Offer Letter.
- b. Students are bound by the terms and conditions of their accommodation contract.
- c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.
- d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by INTO without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.
- e. A Student under the age of 18 may only move to agreed alternative private accommodation where the Student's parent or guardian have certified to INTO that this is the case and that the provision of accommodation by INTO is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.
- f. Residential accommodation may not be available over the two week Christmas period to Students who are under 18 years old. The INTO Centre can assist with alternative arrangements which may incur an additional charge.

22. Airport pickups

- a. Airport pickups may be booked as specified earlier in this brochure. The airport pickup will be for the passenger named on the application form only or for named Students if Students agree in advance (and notify INTO) that they wish to share an airport pickup.
- b. Additional family members or chaperones accompanying the named passenger will be charged additional fees.
- c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.
- d. Fees will only be refunded for 'missed pickups' if the Student informs INTO, by telephoning the INTO emergency telephone number (as publicised in the pre-departure guide), that their pickup will not be required or that they will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is a no show, they telephone the INTO emergency telephone number (as publicised in the pre-departure guide), that their transfer is a no show before they leave the arrival airport.
- e. Airport transfer fees must be paid for at least 6 weeks prior to the course start date.
- f. Airport pickups are compulsory for students under 18, unless parents provide INTO with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

23. Travel to the INTO Centre

- a. INTO expects Students to assist INTO with its Green Travel Plan, as maybe reasonably required.
- b. Students may not bring cars to campus unless otherwise agreed in advance by INTO. Please contact INTO for further details of our Green Travel Plan.

24. Record keeping duties under TIER 4 Immigration rules (PBS)

- a. INTO is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Students' UK contact details.
- b. Under the TIER 4 Immigration rules (PBS) the sponsor licence holder will report to the Home Office in the following circumstances:
 - i. if the Student fails to enrol on the Course within the enrolment period;

- ii. if the sponsor licence holder stops being the Student's immigration sponsor for any other reason, for example, if the Student is withdrawn or moves into an immigration category that does not need an approved education provider;
- iii. if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
- iv. if INTO has any suspicions that the Student is breaking any conditions attached to their permission.

25. Medical treatment and accident insurance

- a. Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at the INTO Centre indicates that the Student (or parent/legal guardian if the Student is under 18):
 - i. gives permission for the administration of first aid and appropriate nonprescription medication to the Student if required; and
 - ii. if the Student is under 18, for INTO to recommend that the Student seeks medical, dental or optical treatment when required.
- b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay. Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

26. Students who are under 18

- a. INTO strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.
- b. If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements and contact details thereof must be supplied at time of confirmation.
- c. Parents of Students under 18 must sign a consent form authorising nominated INTO staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. The forms will be included with the INTO offer documents and must be completed and returned to INTO at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.
- d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

27. Student information

- a. Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification, by completing the student record section of the application form.
- b. Students agree that if INTO has serious concerns about their welfare, INTO can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- c. Students and, if the Student is under 18, the Student's parents/guardians/sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes, by completing the student record section of the application form.
- d. INTO is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).
- e. INTO may disclose information about the Student for the purposes of (without limitation):
 - i. the administration of justice;
 - ii. the exercise of any functions of either House of Parliament;
 - iii. the exercise of any functions conferred on any person by or under any enactment;
 - iv. the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
 - v. the exercise of any other functions of a public nature exercised in the public interest by any person i.e. necessary for legitimate purposes and justified by the Data Protection Act.
- f. INTO will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how INTO handles and uses personal data please see INTO's Privacy Policy which can be viewed at: www.intohigher.co.uk/en-gb/footer/legal-and-privacy.aspx.
- g. INTO will only use the personal information provided to it by Students in order to provide and administer the course. Please note that personal data may be shared between INTO and the university partner where applicable, as necessary in order to provide and administer the course. Any personal data shared is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, INTO may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with INTO's regulatory responsibilities.

28. Liability

- a. Subject to the following, INTO (including its staff and/or representatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by INTO (or its staff or representatives).
- b. Where such loss or damage is directly caused by INTO (or its staff or representatives), INTO's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to INTO.
- c. Nothing in these Terms and Conditions shall exclude or restrict INTO's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.
- d. INTO shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

29. Disclaimer

- a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press and the Courses and services described herein are those which INTO is planning to offer. However, INTO reserves the right, to amend, add or remove any Course and/or services set out in this brochure and/or the timetable, delivery, content syllabus and assessment of such Courses. The University (where applicable) also reserves the right to amend the regulations governing those Courses without prior notice. INTO therefore strongly recommends that immediately prior to making any application to INTO or accepting any offer from INTO, Students should refer to the most up-to-date version of the Course descriptions and specifications and the regulations on the INTO website.
- b. INTO also reserves the right to make variations to the contents and methods of delivery of the Courses and services, to discontinue, Courses and services, and to combine and merge Courses, if such action is reasonably considered to be necessary by INTO.

- c. Applicants to INTO Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to Courses offered, changes to accommodation provision or fees and charges to be levied by the university partner where applicable.

- d. INTO, in marketing its Courses, aims to comply with the British Code of Advertising Practice issued by the Advertising Standards Authority.

- e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

30. Equal opportunities

- a. INTO operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief.
- b. INTO welcomes applications from candidates with disabilities.

31. Entire agreement

- a. These Terms and Conditions and the Offer Letter constitute the entire agreement between INTO and the Student for the provision of English language Courses and/or Academic Courses and any other INTO Course.
- b. These Terms and Conditions supersede any promises, representations, warranties – whether written or oral – made by or on behalf of one party to the other.

32. Changes to these Terms and Conditions

- a. INTO reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, INTO will provide a revised set of Terms and Conditions.

33. Transfer of these Terms and Conditions

- a. INTO may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

34. Severance

- a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) are invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

35. Governing law and jurisdiction

- a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.
- b. The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes), which may arise out of or in connection with these Terms and Conditions. Students and INTO agree to submit to the exclusive jurisdiction of the English Courts.

36. Other fees

- a. Textbooks – Textbooks and/or appropriate Course materials will be supplied to Students on enrolment for Graduate Diploma, English for University Study or Pre-session English Courses. Students will be invoiced for the textbooks and/or appropriate Course materials immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of textbooks and/or appropriate Course materials will be £180 per academic Course (3 term), and £75 per term for the English for University Study and for Pre-session English 12-week course, and £35 for Pre-session English 5-week course.

37. University placement and progression

- a. Students who successfully complete the INTO Graduate Diploma and who meet the individual entry requirements of the University of Stirling for their chosen degree will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

This information is available in different formats. Please contact the Centre to request a copy.

Dates and prices

Degree programmes	
Term dates	Tuition price
September start (1 year) Mon 28 Sep 2015-Fri 21 Dec 2015 Mon 11 Jan 2016-Fri 27 May 2016 Mon 13 Jun 2016-Fri 30 Sep 2016	1 year £15,500
MSc Business, International Trade and Diplomatic Studies	
January start (1 year) Mon 11 Jan 2016-Fri 27 May 2016 Mon 13 Jun 2016-Fri 23 Sep 2016 Mon 03 Oct 2016-Fri 13 Jan 2017	1 year £14,500
MSc Business, International Trade and Diplomatic Studies	
September start (1 year) Mon 28 Sep 2015-Fri 30 Sep 2015	
January start (1 year) Mon 25 Jan 2016-Fri 27 Jan 2017	
Please contact the Centre for term dates for MSc Business, International Trade and Diplomatic Studies.	

Graduate Diploma	
Dates	Tuition price
September start (3 term) Mon 28 Sep 2015-Mon 21 Dec 2015	September start 3 term £15,500
January start 3 term	£15,500
January start (3 term) Mon 11 Jan 2016-Thu 24 Mar 2016	
Mon 04 Apr 2016-Fri 10 Jun 2016	
Mon 20 Jun 2016-Fri 26 Aug 2016	

English for University Study	
Dates	Tuition price
September start Mon 28 Sep 2015-Fri 11 Dec 2015	Per term £4,150
January start Mon 11 Jan 2016-Fri 18 Mar 2016	
April start Mon 04 Apr 2016-Fri 10 Jun 2016	
June start Mon 20 Jun 2016-Fri 26 Aug 2016	

Pre-sessional English	
Dates	Tuition price
2015 Mon 22 Jun 2015-Fri 11 Sep 2015 (12 weeks)	12 weeks £4,155
Mon 10 Aug 2015-Fri 11 Sep 2015 (5 weeks)	5 weeks £1,735

Notes

Prices are valid for all bookings confirmed and paid for after **01 January 2015**, until further notice.

Accommodation prices - degree programmes								
Start dates	Scape East Mile End			The Craft Building			Stratford	Homestay
	Studio	Studio+	Studio++	Classic en suite	Premium en suite	Premium studio		
September start (1 year)	£14,178	£15,708	£17,748	£11,322	£11,832	£14,178	£9,639	£10,710
January start (1 year)	£13,900	£15,400	£17,400	£11,100	£11,600	£13,900	£9,450	£10,500

Accommodation prices - Graduate Diploma								
Start dates	Scape East Mile End			The Craft Building			Stratford	Homestay
	Studio	Studio+	Studio++	Classic en suite	Premium en suite	Premium studio		
September start (3 term)	£10,286	£11,396	£12,876	£8,214	£8,584	£10,286	£6,993	£7,770
January start (3 term)	£9,174	£10,164	£11,484	£7,326	£7,656	£9,174	£6,237	£6,930

Accommodation prices - English for University Study								
Start dates	Scape East Mile End			The Craft Building			Stratford	Homestay
	Studio	Studio+	Studio++	Classic en suite	Premium en suite	Premium studio		
September start	£3,058	£3,388	£3,828	£2,442	£2,552	£3,058	£2,079	£2,310
January start	£2,780	£3,080	£3,480	£2,220	£2,320	£2,780	£1,890	£2,100
April start	£2,780	£3,080	£3,480	£2,220	£2,320	£2,780	£1,890	£2,100
June start	£2,780	£3,080	£3,480	£2,220	£2,320	£2,780	£1,890	£2,100

Accommodation prices - Pre-sessional English								
Start dates	Scape East Mile End			The Craft Building			Stratford	Homestay
	Studio	Studio+	Studio++	Classic en suite	Premium en suite	Premium studio		
12 weeks	£3,180	£3,540	£3,960	£2,508	£2,628	£3,180	£2,268	£2,520
5 weeks	£1,325	£1,475	£1,650	£1,045	£1,095	£1,325	£945	£1,050

English language courses accommodation notes								
The prices for both residential and homestay accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well. Homestay accommodation is only available during vacations by special request and is not guaranteed. A supplement may be payable; over the two-week Christmas period. If you wish to leave your belongings with the host family during a vacation period, the full weekly amount will be payable. Please see the terms and conditions on page 48 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.								
Weekly accommodation prices								
			Prices until Fri 25 Sep 2015			Prices from Sat 26 Sep 2015		
Scape East Mile End - Studio			£265 per week			£278 per week		
Scape East Mile End - Studio+			£295 per week			£308 per week		
Scape East Mile End - Studio++			£330 per week			£348 per week		
Stratford One - Classic en suite			NA			£189 per week		
The Craft Building - Classic en suite			£209 per week			£222 per week		
The Craft Building - Premium en suite			£219 per week			£232 per week		
The Craft Building - Premium studio			£265 per week			£278 per week		
Homestay (average)			£210 per week			£210 per week		

Other fees	
Airport pickup	
Airport	Price
London Heathrow	£130
London Gatwick	£150
London Stansted	£160
Course-related fees	
Enrolment fee*	£150
Textbooks (academic programme)	£180
Textbooks (English for University Study, per term)	£75
Textbooks (12-week Pre-sessional English)	£75
Textbooks (5 week Pre-sessional English)	£35

* Per academic programme, charged upon confirmation.
Please see clause 36 of the terms and conditions on page 49 for further details of course-related fees.

Public holidays

2015	2016
New Year holiday Thu 01 Jan 2015	New Year holiday Fri 01 Jan 2016
Good Friday Fri 03 Apr 2015	Good Friday Fri 25 Mar 2016
Easter bank holiday Mon 06 Apr 2015	Easter bank holiday Mon 28 Mar 2016
May Day holiday Mon 04 May 2015	May Day holiday Mon 02 May 2016
Spring bank holiday Mon 25 May 2015	Spring bank holiday Mon 30 May 2016
Summer bank holiday Mon 31 Aug 2015	Summer bank holiday Mon 29 Aug 2016
Christmas Day Fri 25 Dec 2015	Boxing Day Mon 26 Dec 2016
Boxing Day Mon 28 Dec 2015 (substitute day)	Christmas Day Tue 27 Dec 2016 (substitute day)

Uniplan insurance		
Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims. Full travel, health and medical insurance is mandatory for all INTO University of Stirling London Campus students, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided. INTO is an appointed representative of Endsleigh Insurance Services Ltd which is authorised and regulated by the Financial Conduct Authority. This can be checked on the Financial Services Register by visiting its website at: www.fca.org.uk/register		
Item	Maximum sum insured Standard	Maximum sum insured Premium
Luggage	£1,000	£1,000
Passport, tickets and passes	£500	£500
Personal money	£100	£100
Single article limit	£200	£1,000
Valuables total	£300	£1,000
Personal liability	£1,000,000	£1,000,000
Overseas legal expenses and assistance	£10,000	£10,000
Course fees	Up to £14,000	Up to £14,000
Cancellation or curtailment charges	£3,000	£3,000
Excess	£50	£50
Principal exclusions		
General		
The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies. This policy is not available to anyone aged 66 or over.		
Cancellation or curtailment charges and course fees		
Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.		
Emergency medical and other expenses		
Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home. Medication, which prior to departure is known to be required.		
Baggage and personal money, passport and documents		
Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation. Personal money or your passport if left unattended at any time unless in a safe, a safety deposit box or in your locked accommodation.		
Cover		
Item	Maximum sum insured Standard	Maximum sum insured Premium
All medical emergencies expenses (including repatriation)	£2,000,000	£2,000,000
Emergency dental treatment	£500	£500
Funeral costs in the UK	£5,000	£5,000
Family travel cost to the UK in event of death	£3,000	£3,000
Personal total disablement	£25,000	£25,000

Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our education counsellors in your home country.

Enquiries and applications

INTO University of Stirling London

Campus Admissions

One Gloucester Place

Brighton

East Sussex

BN1 4AA

United Kingdom

T: +44 1273 876040

Centre contact details

University of Stirling London Campus

438-490 Mile End Road

London

E1 4PE

United Kingdom

T: +44 203 691 5600

E: london@stir.ac.uk



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[www.myin.to/
intostlvideos](http://www.myin.to/intostlvideos)



[www.instagram.com/
intostirlingldn](http://www.instagram.com/intostirlingldn)

Master's degrees and Pre-sessional English

E: intodirect@stir.ac.uk

Graduate Diploma and

English for University Study

Education counsellors

E: ukadmissions@into.uk.com

All other enquiries

E: ukes@into.uk.com

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INTO
the global education partners

Through innovative partnerships with leading universities, we expand opportunities for higher education, ensuring success and transforming the lives of our students and staff.

Education counsellor's stamp