

**INTO** »

**MANCHESTER**



60

of the UK's leading universities have welcomed INTO Manchester students



## University pathways

**2015-2016**

Academic and English preparation  
for international students

Accredited by the



**BRITISH  
COUNCIL**  
for the teaching  
of English

## Destination INTO Manchester

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 [www.intohigher.com/into-manchester](http://www.intohigher.com/into-manchester)

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Guaranteed progression  
to a choice of leading  
universities



Live and learn in  
one of the most  
popular student  
cities in the world



High-quality university  
preparation and flexible  
English language courses

INTO Manchester provides an exceptional study environment in which to prepare for the challenges and rewards of a world-class university education. Located in the heart of Manchester and on the doorstep of the university quarter, you will join a diverse international student community who share your ambition to succeed in their studies, and go on to secure the job of your dreams.

Our aim is to ensure that international students have the opportunity to study at some of the best universities in the world. The high-quality preparation programmes we offer are widely recognised by top-ranked universities across the UK. More than 60 of the UK's leading universities have welcomed our graduates, including the universities of Manchester, Cambridge, St Andrews, Warwick, Nottingham, Sheffield, Liverpool, Southampton, Leeds and Bristol.

We provide everything you need for the best start as an international student. From the moment you consider studying in the UK to the day you progress to university, we will be there to support you every step of the way. This will ensure that you can focus on your studies and have the opportunity to enjoy your time in one of the UK's most popular student destinations.

Studying overseas is one of the most important periods in your life and will prepare you for living in an increasingly connected world. Many of our graduates have already gone on to secure their dream job. By choosing to study at INTO Manchester they took the first step to achieving what we call 'world advantage' - we look forward to you joining them.

Quality teaching  
from experienced  
professionals



A modern and dynamic  
learning environment

89%

student satisfaction with  
the learning experience





90%

of students progressed to UK  
higher education in 2013



Wide university  
recognition, offering  
guaranteed progression  
to leading UK universities

# Destination INTO Manchester





More than 60 of the UK's leading universities have welcomed our graduates, including the universities of Manchester, Cambridge, St Andrews, Warwick, Nottingham, Sheffield, Liverpool, Southampton, Leeds and Bristol.



84%

of students progressed to a UK top 40 university in 2012



▲ Learning Resource Centre

▼ Classrooms equipped with interactive whiteboards



▼ Welcome desk on the ground floor



Free internet access,  
email access and Wi-Fi



103

nationalities have studied at  
INTO Manchester making it a  
truly international experience



# INTO Study Centre

INTO Manchester is a dynamic study centre dedicated to the success of international students. We understand your needs, and offer modern classrooms and experienced teachers to give you an exceptional learning environment and the best experience.

## Modern learning facilities

The Centre is located in Bridgewater House, an impressive Edwardian building within walking distance of the city centre and university campuses.

The modern facilities include:

- 39 classrooms equipped with the latest learning technology, including interactive whiteboards
- well-stocked Learning Resource Centre
- computer suites
- free internet access, email access and Wi-Fi
- Welcome desk and the support of our friendly Student Services team
- comfortable break-out areas for private study and socialising.

## Learning Resource Centre

The Learning Resource Centre offers a range of support materials for students accessible via an online catalogue, including books, DVDs, journals, CDs and newspapers, as well as printing and scanning facilities. Our experienced and professional staff will provide advice and training to help you make the most of resources available.

## E-learning facilities

All students have access to the Centre's virtual learning environment to download lecture notes and other useful course content, as well as to take part in online discussions with teachers and classmates.



**"At INTO Manchester we offer you the opportunity to study in the heart of Manchester, where you have easy access to both the city centre and university quarter. We have a great team of experienced staff to support you with both academic matters and day-to-day living."**

Dawn Abbott, Centre Director

Take a tour of the Centre:

[www.intohigher.com/into-manchester/into-centre](http://www.intohigher.com/into-manchester/into-centre)



39

classrooms equipped with the latest technology including interactive whiteboards



Well-stocked Learning Resource Centre



**“Due to my successful completion of the programme, I entered one of the best universities in the world. From the very first day of my Master’s I started to use knowledge which I had gained during the programme.”**

Alyona Afonina, Russia

**2012**  
Arrived at INTO Manchester

**2013**  
Completed Graduate Diploma

**2013**  
Progressed to Marketing at The University of Manchester



# Celebrating student success

Over the last six years we have helped more than 2,000 international students successfully progress from one of our academic programmes to higher education. The tables below show the results of some of the Centre's top-performing students, and highlight the wide range of degree programmes and UK universities that they gained entry to in September 2013.

## Top International Foundation students

University	Name of degree	Student name	Nationality	Final grade
University of Cambridge	Computer Science	Pavel BERKOVICH	Russia	A*A*A*
University of Southampton	Aeronautics and Astronautics	Nirmalina Rachel BEENA	Kenya	A*A*A*
University of Warwick	Computer Science	Daulet ZHALPAKOV	Kazakhstan	A*A*A*
University of Bristol	Biochemistry with Molecular Biology and Biotechnology	So Young JO	South Korea	A*A*A*
Durham University	Economics	Soyeon JEON	South Korea	A*A*A*
University of Leeds	Aviation Technology and Management	CHUI Kwan Po	Hong Kong	A*A*A*
University of Sheffield	Law	Ojima Aladi ABALAKA	Nigeria	A*A*A*
The University of Manchester	Electrical and Electronic Engineering	Sharma MOHIT	India	A*A*A

## Top International Diploma students

University	Name of degree	Student name	Nationality	Final grade
University of Leeds	Economics and Finance	CHEE Ryan Hock	Singapore	83%
University of Sheffield	Accounting and Financial Management	CHIU Chit Yat	Hong Kong	81%
University of Sheffield	Business Management	TRAN VO Tran Hoa	Vietnam	80%
Sheffield Hallam University	Accounting and Financial Management	HE Cheng Fang	China	74%
Manchester Metropolitan University	Economics and Finance	LEE Terence Tze Ghee	Singapore	71%
University of Salford	Business and Financial Management	CHU Hoai Nam	Vietnam	70%

## Top Graduate Diploma students

University	Name of degree	Student name	Nationality	Final grade
The University of Manchester	Marketing	Alyona AFONINA	Russia	72%
Queen Mary, University of London	Finance	ZHANG Shanyun	China	69%
University of Glasgow	Criminology and Criminal Justice	Vaishnavi HONNAVALLI	India	69%
University of Leeds	Banking and International Finance	Ananta Anggada PUTRA	Indonesia	68%
Sheffield Hallam University	International Human Resource Management	CHAN Chung	Macau	68%
University of Bristol	Social and Cultural Theory	WU Que	China	65%

# 92%

of students enrolled on an academic programme progressed to UK higher education

# 400+

students progressed to a UK university in 2013

▼ Learning Resource Centre





# Careers and employability

In today's competitive global employment market, you need more than a strong academic qualification to achieve graduate success. Employers are also looking for evidence of skills and experiences, many of which can be gained through studying overseas and will help you to stand out from the crowd.

## **INTO Manchester Leadership programme**

INTO Manchester students can take part in an extra-curricular lunchtime programme to develop skills which can be included on their personal statements for university applications. Delivered in an informal workshop environment across a 10-week period, students explore topics such as power, courage, innovation and vision.

The programme allows students to not only make friends with other students on different programmes but also practise expressing opinions in English in front of others and advance teamworking skills. All these skills can be applied to academic study and life beyond INTO Manchester.

## **Progress to a top university for employability**

Successful completion of an academic preparation programme offers guaranteed progression to a wide range of UK universities, many of which are top ranked for employability and their award-winning careers support.

INTO Manchester students have progressed to eight of the top 10 universities most often targeted by Britain's top graduate employers, including Nottingham, Manchester, Cambridge, Bristol, Bath, Warwick, Leeds and Imperial College London (High Fliers, 2014).

## **Work placements and internships**

Undertaking a work placement or internship as part of your degree is a good way of gaining valuable work experience. It provides insights into the real world of work and an opportunity to apply the skills and knowledge you have already and develop them further.

Many of the NCUK universities and other UK universities to which former INTO Manchester students have graduated offer internship opportunities within their degree programmes. If you are interested in applying to one of these degree programmes, our Student Placement team will be happy to advise you of the options available to you.

## **Volunteering and charity work**

Volunteering is an excellent way to enhance your student experience, as well as developing skills and experience valuable for work and study. When you progress to your degree, the University's Careers Service will be able to provide you with details of volunteering opportunities.

While studying at INTO Manchester you can also get involved with our charity, INTO Giving - which helps transform lives by supporting educational projects around the world. Students are actively encouraged to join in and help with fundraising events. Previous events have included cake sales, tombola competitions, student charity balls and a range of sponsored events.

Find out more at:

[www.facebook.com/into.giving](http://www.facebook.com/into.giving)

Enhance your CV with the INTO Manchester Leadership programme

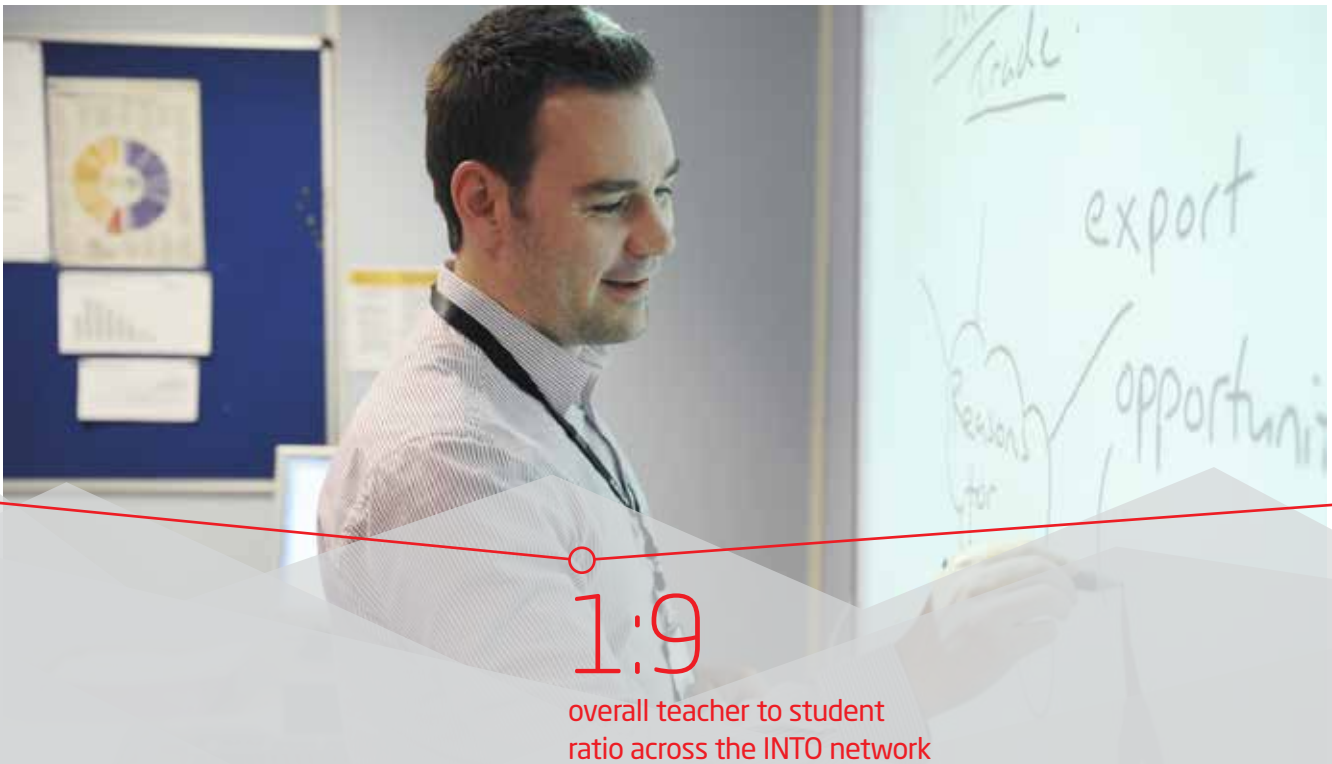
8 of the top 10 UK universities targeted by top graduate employers have welcomed our students (High Fliers, 2014)



▲ Small class sizes allow maximum student-teacher interaction



▲ Classrooms are equipped with the latest technology



1:9

overall teacher to student  
ratio across the INTO network



# Quality teaching

Our students have gone on to graduate from some of the world's leading universities. Their success is due to the ideal study environment we offer, which combines modern facilities, university-style teaching and access to the latest e-learning technology.

## Experienced teachers

At INTO Manchester our teachers are suitably qualified and have extensive experience of helping international students to prepare for university success. You will benefit from small class sizes and university-style teaching, and receive regular progress reports to ensure that you remain on track to achieve your academic ambitions.

As well as developing your English language skills and academic knowledge, our courses are designed to ensure you develop skills in critical thinking, research and independent learning - everything you need for university success.

All of our English language courses are accredited by the British Council. This not only guarantees that all of our teachers have the appropriate qualifications, but also ensures that you receive quality teaching as you develop your English language skills.

**“What I enjoy most about teaching at INTO Manchester will always be the students. It is an absolute pleasure to teach so many motivated young people. They are always grateful for the work we do and I am very proud of them too.”**

Val Owen, International Foundation Programme Manager

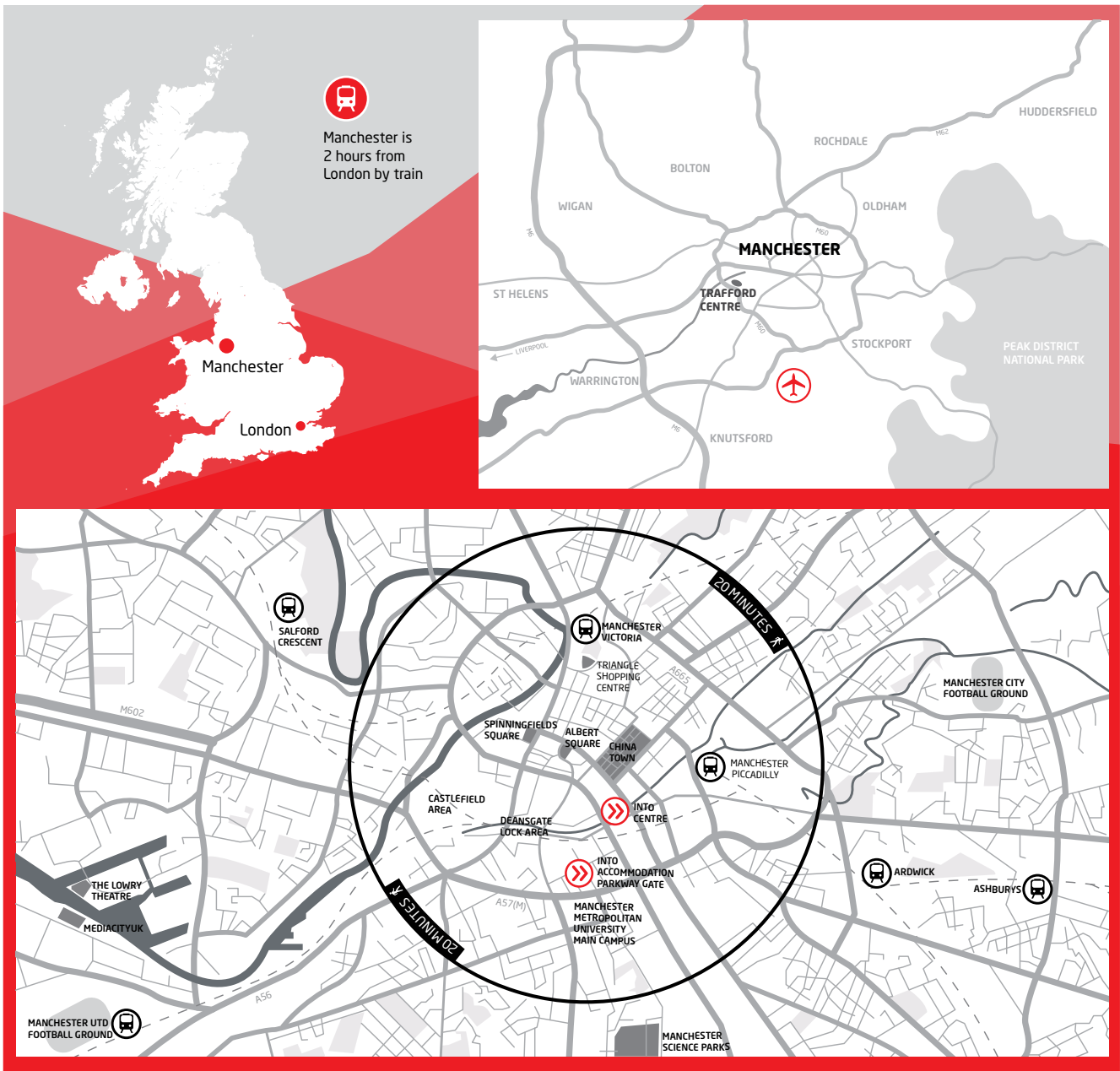
Accredited by the



for the teaching  
of English



University-style  
teaching with small  
class sizes



▼ Picadilly Gardens



▼ Selfridges department store



▼ Metrolink tram system





# About Manchester

Manchester was the world's first industrial city and has been transformed into one of the most dynamic and lively cities in Europe. It is a student-focused city that attracts more international students than any other region in the UK.

## A history of innovation

Manchester's position as the world's first industrial city is evident in its famous Victorian buildings and monuments, such as the Town Hall in Albert Square. Over the last few years the city centre has been reshaped. New public spaces have been created, and imaginative buildings and developments have transformed Manchester's skyline.

## Food from around the world

With over 300 restaurants in the city, there is an eclectic range of high-quality, modern British and international cuisine available, making it easy to find foods from around the world.

Manchester's Chinatown is the second largest in Britain and has a number of Asian restaurants and supermarkets. There are also many restaurants and shops in Rusholme's 'Curry Mile' offering South Asian and Middle Eastern cuisine and produce.

## Cultural Manchester

A recognised city of culture, Manchester has something to offer everyone. Whether it's world-class museums, international cinemas, theatres, opera, ballet, comedy, or music, it's all here.

## A world-class sporting city

Manchester is home to two of the biggest names in sport: Manchester United and Manchester City football clubs. Manchester United's ground, Old Trafford, is the largest club ground in Britain, while Manchester City are based on the other side of the city at their Etihad Stadium, originally built for the 2002 Commonwealth Games.

The Games left a legacy of world-class sporting facilities, including the Manchester Aquatics Centre and the Manchester Velodrome. National and international cricket can be enjoyed at Lancashire's Old Trafford Ground.

## Shopping capital of the North

Manchester is the shopping capital of the North and has a range of department stores, popular high street chains and designer boutiques. The Northern Quarter offers a unique experience with its mix of bars, cafés and unique one-off shops where you will be able to find products from all over the world. The Trafford Centre, a large out-of-town shopping centre with more than 250 stores, confirms Manchester's reputation as a shopper's paradise.

## Getting around the city

Although Manchester is one of the largest cities in the UK, it has a compact city centre and is easy to get around either on foot or by using the city's excellent transport system. This includes relatively cheap buses, a modern Metrolink tram system and an extensive train network with connections throughout the UK.

## ...and beyond the city

Manchester is a great base from which to explore the UK. There are four national parks within an hour's drive, London is just two hours by train and the historic city of York and the unique Blackpool seaside resort are also within easy reach by train.

Find out more about Manchester:  
[www.intohigher.com/into-manchester/manchester](http://www.intohigher.com/into-manchester/manchester)

# No. 1

UK city to live in for third year in a row (Global Liveability Survey 2013)



# No.1

most visited city in England by international visitors outside of London (Office of National Statistics, 2013)

▼ Printworks entertainment complex



▼ Chill Factor: UK's longest indoor skiing slope



▼ Table football in one of the break-out areas



▼ Old Trafford: Manchester United Football Club



Manchester is home  
to several world-class  
sporting venues



# Student life

While the main reason for coming to Manchester is to study, in our experience involvement in non-academic activities will help you adjust to life in the UK and allow you to develop a network of friends to make your time in the UK more enjoyable.

## Clubs and societies

At INTO Manchester you have an opportunity to become part of the Student Social Committee. As a committee member you are able to form clubs and societies alongside peers around your own hobbies and interests with the support of INTO Manchester staff. Getting involved in extracurricular activities allows you to gain experience in group work, leadership, events management, promotions and social media, all the while doing things that you enjoy.

## International Society

The International Society is an independent, not-for-profit organisation unique to Manchester. Based on Oxford Road, just a few minutes' walk from the Centre and with nearly 7,000 members from over 120 countries, it provides a social and supportive environment for all international students studying in Manchester.

The Society arranges weekend trips around the UK, offers over 65 different classes each week and organises over 100 different social events throughout the year, helping you to make the most of your time in the UK.

Find out more at:

[www.internationalsociety.org.uk](http://www.internationalsociety.org.uk)

## Social programme

The staff at the Centre regularly organise activities and events to help you to have a healthy work-life balance while studying abroad. They include visits to places of interest in Manchester and further afield across the North West of England, plus trips to the theatre, cinema and other cultural attractions, such as the newly opened National Football Museum. There are also themed parties in the Centre and fun events such as treasure hunts. Another regular feature is football, in which students and teachers play each other. The social programme's activities and excursions normally cost £10-£50 each.

## Sport

In Manchester, you will never be far from a world-class sports facility. Host to the Commonwealth Games in 2002, the city is home to a variety of elite sports facilities. These include the famous Sportcity, which is less than two miles from the Centre.

Other state-of-the-art facilities open to the public include:

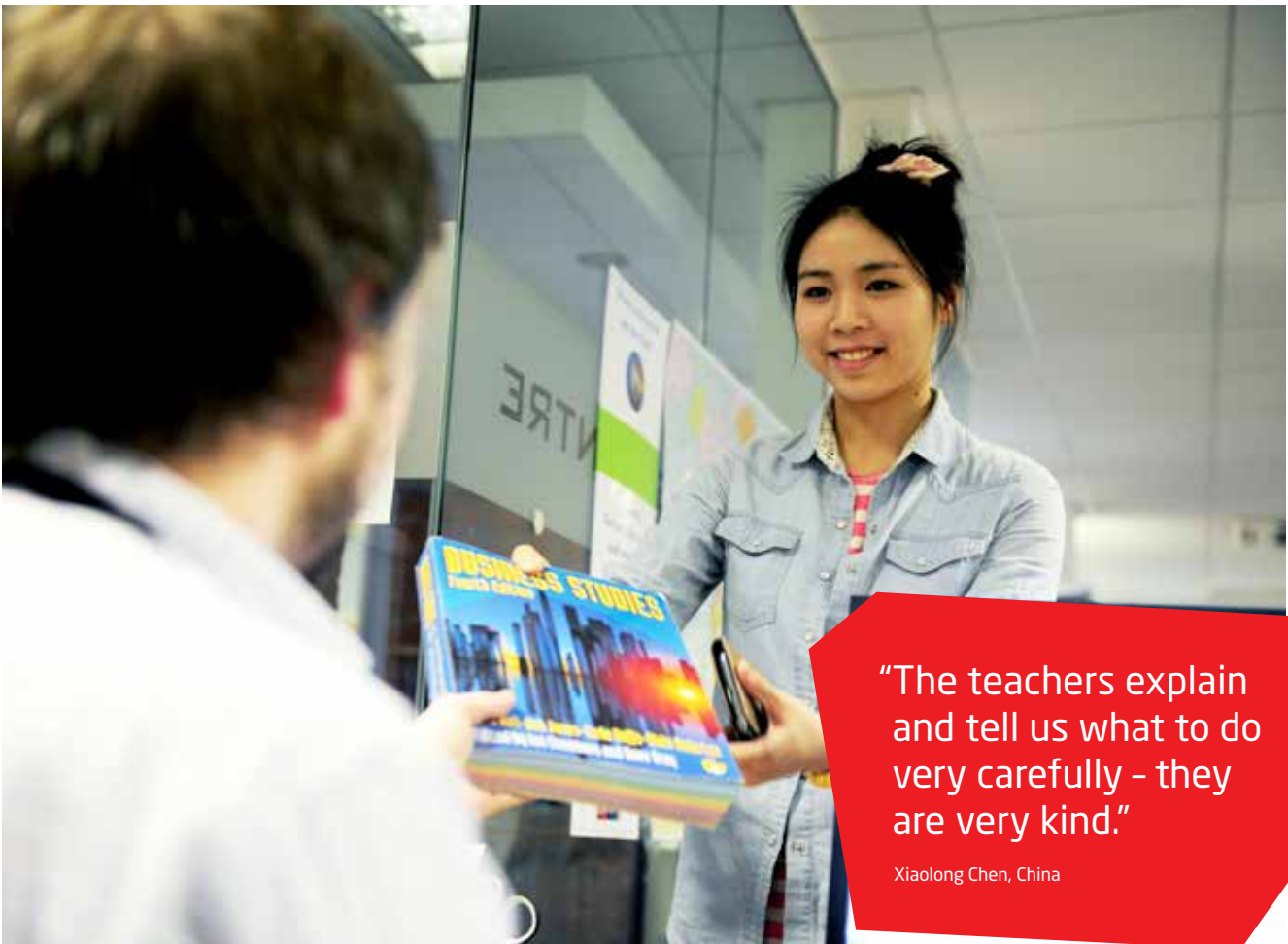
- Chill Factor indoor skiing and snowboarding slope
- City of Manchester Stadium
- Manchester Aquatics Centre
- Manchester BMX Track
- Manchester Climbing Centre
- Manchester Regional Gymnastics Centre
- National Squash Centre
- Regional Athletics Centre
- Regional Tennis Centre
- The National Cycling Centre (Manchester Velodrome)
- The Salford Quays Watersports Centre.



See student life at INTO on Instagram:  
[www.instagram.com/into\\_manchester](https://www.instagram.com/into_manchester)

# 7,000+

students are members of  
Manchester's International  
Student Society



"The teachers explain and tell us what to do very carefully - they are very kind."

Xiaolong Chen, China

# A day in the life

A-level student Xialong Chen from China talks about a typical day at INTO Manchester.

## Morning

### 8.00am

The first thing I do in the morning is brush my teeth and then I make some breakfast. I live in homestay accommodation, and so in the morning my host family prepares things such as coffee, milk, bread with spreads and I then make breakfast by myself.

### 8.30am

I then make my way to the Centre by bus, which takes only 15 minutes. The bus stop is just across the road from INTO Manchester, about three minutes away.

### 9.00am

Classes usually start at 9am. There are five kinds of class: EAP (English for Academic Purposes), Business, Economics, Maths, and Further Maths. In general classes are two hours long. On a Friday, we only have two hours of lessons, but from Monday to Thursday they are all day but with breaks. The classrooms are nice to study in because they are bright, clean and warm.

## Afternoon

### 1.00pm

During break times I enjoy eating, listening to music, and doing my homework. It's easy to buy food near the Centre because there are so many restaurants close by.

### 2.00pm

Classes resume. At the moment there are only six students in my class. We are all very friendly. The small class sizes mean that the teacher can help every student. Our Economics teacher is also my personal tutor and he is very helpful. I think every teacher is easy-going, and when we have made mistakes they explain why and tell us what to do next time very carefully.

I have written two essays so far, and we also had to do presentations in our business class. We do them every two lessons, and I think it's a very good way to practise English and speak in front of others, and it's a very good experience.

### 4.00pm

Sometimes I do my homework in the Learning Resource Centre because I can use the computers, search for references using the internet and I can print some papers. It's a brilliant environment. The Learning Resource Centre is just like a library. There are many books of different types including academic, real life or fiction as well. I like studying here because the people around you are also studying very hard, so it's a good surrounding. It's also very nice to make friends in there.

## Evening

### 5.00pm

Sometimes, when the classes are not too long I go to the library at the end of the day, or I go shopping with friends. I usually go shopping with my friends on the weekends. I think Manchester is very good for shopping because it has the Trafford Centre and Market Street, which are both nearby.

### 7.00pm

I have dinner with my homestay hosts. Every time I think I should take lots of photos of the food because it's so amazing and really delicious.



▼ Airport pickup at Manchester International Airport



▼ Dedicated Student Services team



Airport pickup service from Manchester Airport to your accommodation

# Student support

Choosing to study at INTO Manchester means embarking on a life-changing journey and our extensive support network is there to guide students every step of the way. Whether it's support with applications, essential information to prepare for arrival, or help settling in to student life, support services are there to help.

## Application

Your first point of contact is likely to be with one of INTO's education counsellors in your home country. Always happy to help, they recognise the importance of the choices you are making and have in-depth knowledge of the INTO Centre and the courses on offer. They will gladly answer any questions and assist you with the application process.

For further information on our application processes, see page 86.

## Students who are under the age of 18

Before the Centre accepts a student younger than 18 years of age, parents must sign a consent form agreeing the outlines of the INTO Under 18 Policy. Relevant forms will be sent to parents and the student with confirmation documents. No student will be accepted at the Centre without completing and returning these forms before the start of the course. During their first week students under the age of 18 are given a point of contact and the Centre's code of conduct. At this point the student will be advised on the support they will receive due to their age and explained the rules and safeguards that are put in place for their well-being. During lesson time student attendance is monitored and any absences will be followed up. Outside of class, students are unsupervised but advised to follow the Centre's code of conduct. All under 18s are required to live in INTO Manchester accommodation.

A copy of INTO's Under 18 Policy is available on request.

## Coming to the UK

Once an offer has been accepted, a pre-departure guide containing practical information will be sent out to help prepare you for travelling to the UK, arrival in Manchester and course enrolment.

The guide is also available as a mobile app.

Download the pre-departure guide:  
[www.intohigher.com/into-manchester/pdg](http://www.intohigher.com/into-manchester/pdg)

## Airport pickup service

An airport pickup service from Manchester International Airport is available for an additional charge.

## Pastoral care

INTO is dedicated to ensuring total safety and support for students. On arrival, the Student Services team will provide guidance on settling in to student life in Manchester and will remain the first point of contact throughout and for any non-academic issues.

Support services offered include:

- a comprehensive orientation programme during your first week
- 24-hour emergency telephone number
- language advisers who can help students with a low level of English to communicate
- residential tutors within student residences
- visa and immigration support, including workshops and individual appointments
- support for students with disabilities\*
- student clubs and social programmes.

## Monitored attendance

Good attendance is key to academic success. INTO Manchester expects students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, the Centre has an absence procedure.

The Centre has an additional obligation to report to UK Visas and Immigration any changes that may affect the terms of an international student's visa, including absence from the programme.

\* Students with disabilities must inform the Centre when applying for their course of study so that any necessary adjustments can be made.

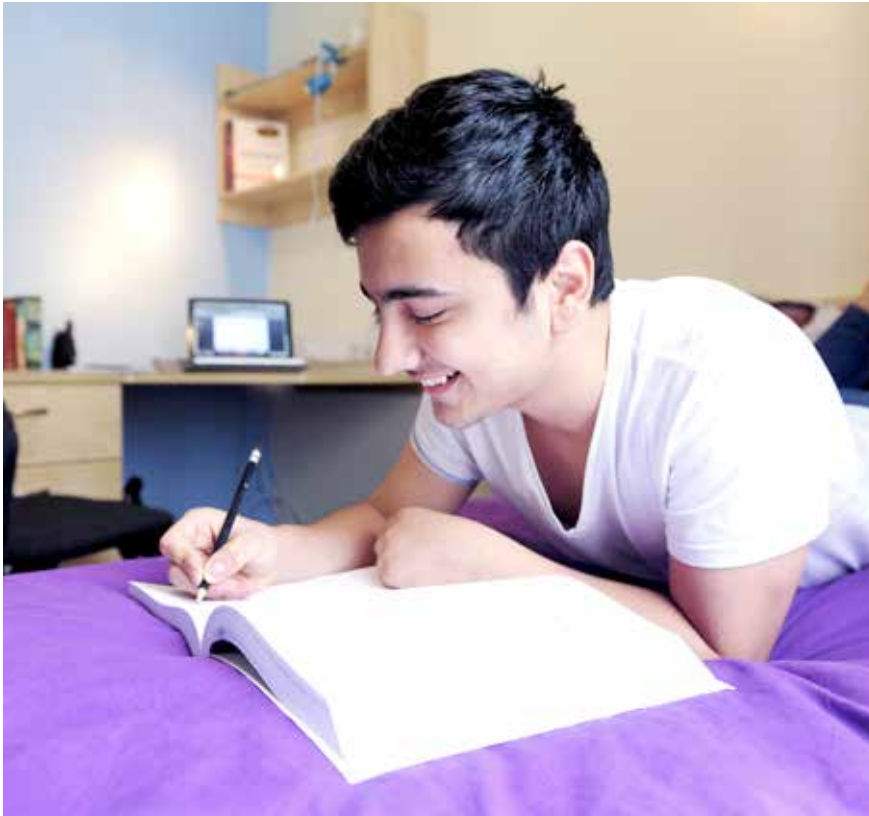
Download the pre-departure guide app:  
[www.intohigher.com/into-manchester/app](http://www.intohigher.com/into-manchester/app)



24/7

emergency telephone

▼ Single study-bedroom at Parkway Gate



▼ Parkway Gate accommodation

▼ All flats have access to a shared, well-equipped kitchen



Only a 10-minute walk  
from the Centre





# Accommodation

At INTO Manchester, you can choose to live in a hall of residence, where you will join a vibrant community that lives and learns together, or experience British life first-hand in our carefully selected homestay accommodation.

## Halls of residence

Students choosing to live in residential accommodation will benefit from the close social interaction with other students, learning about each other and their cultures. For many students this is an unforgettable part of their student experience.

### Parkway Gate

This purpose-built student residence is situated in the heart of Manchester and is only a 10-minute walk away from the Centre.

- Single bedrooms with en suite shower rooms.
- Up to six-bedroom flats.
- Self catered with access to a shared, fully-fitted kitchen.
- Free internet access with Wi-Fi available throughout.
- Flatscreen TV in the communal area of each flat.
- Common and games room with widescreen TV and pool table.
- Secure bike storage.
- Access to laundry.
- Weekly clean of communal areas.

## A truly supportive living environment

Within the residences, the Centre has appointed residential tutors who live in the accommodation. The tutors will help you to settle in on arrival, organise social activities and provide support during out-of-office hours. The tutors are all previous students of INTO Manchester and so have first-hand experience of studying overseas. If an under 18 opts for the INTO Manchester halls of residence they will also enjoy the support of our residential tutors who will be available each evening at curfew when the students sign in to confirm that they are on the premises.

## Homestay accommodation

INTO Manchester has a network of carefully selected hosts who welcome international students into their homes. This is a unique opportunity to live and experience British life and culture first-hand, improving your English in a comfortable environment.

Facilities include:

- single study bedroom
- shared breakfast and evening meals
- access to household facilities, including laundry and communal bathroom.

If an under 18 opts for INTO Manchester's homestay they will enjoy the support of a host who has very specific responsibilities for the care of our under 18s. They will talk students through the rules of homestay in relation to their age and will ensure that the student is home by curfew each evening. Homestay hosts will remain in regular contact with the Centre regarding the students and their well-being.

## Standard homestay

You are expected to keep your room clean and use the laundry facilities. Internet access is not always available (although it is available at the Centre) and specialist diets such as vegetarian and halal are not always catered for.

## Superior homestay

This kind of homestay has all the facilities of standard homestay except it has guaranteed internet access within the house and most specialist diets are catered for. Students have two loads of laundry washed and ironed and their bedroom cleaned each week. However, you are expected to keep your room tidy.

Residential tutors provide support during out-of-office hours



Take a tour of the Parkway Gate halls of residence:  
[www.myin.to/parkwaygate](http://www.myin.to/parkwaygate)



# About university progression





# NCUK

THE UNIVERSITY CONSORTIUM







"I work closely with students to offer advice and support with university placement. From counselling and guiding students with their application choices, all the way through to preparing applications, personal statements and making firm and insurance choices. Regular drop-in sessions and workshops are held in the Centre, so students can ask questions."

Liam Dootson, Student Placement Co-ordinator

# Student placement services

To ensure that you are fully supported as you take the next step towards studying for a UK university degree, INTO Manchester offers a range of free student placement services.

## Guaranteed progression to some of the UK's best universities

Our academic preparation programmes are designed by NCUK.

Successful completion (subject to meeting the specified progression requirement for entry to your chosen degree programme) guarantees you a place on an appropriate degree programme at one of NCUK's 11 universities. From Liverpool to the west and Leeds to the east, all of the universities in the NCUK network are easily accessible from Manchester.

NCUK has offered widely recognised university pathway programmes to international students for more than 20 years. Further information on NCUK can be found at: [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

Students who successfully complete the International Foundation programme are also encouraged to apply to our growing network of INTO partner universities.

## Guidance on your university application

Our dedicated Student Placement Co-ordinator will provide you with practical advice on the study options available to you at a wide range of UK universities and assist you with completing your university application.

Based within the Centre, the Student Placement Co-ordinator, along with other staff, will ensure that you are provided with the very best counselling and advice in relation to course choices, in addition to arranging for you to visit the academic departments within the university that you are most interested in.

Other forms of help and support available to you will include:

- one-to-one student counselling to help you select the most appropriate course to achieve your academic goals
- practical advice and assistance with all stages of the university application process, including help with writing a personal statement
- preparation for university interviews
- opportunities to attend presentations by university admissions tutors
- assistance with attending university open days and higher education fairs
- opportunities to attend presentations delivered by former INTO students
- access to university prospectuses
- assistance with finding an alternative university place if you need to consider other options.

# 84

UK universities made offers to INTO Manchester students in 2013

"I was going to apply direct to university but I was advised to apply with the support offered here at INTO Manchester. I did and I got an unconditional offer. Everyone was very helpful. They really helped me a lot."

Orkhan Firdovsi, Azerbaijan



Bradford is  
1 hour from  
Manchester  
by train



- Top 20 in the UK for graduate-level employment (The Sunday Times University Guide 2013).
- One of the oldest university-based business schools.
- A diverse community of more than 14,000 students from over 130 countries.

## University of Bradford

With almost 50 years of academic excellence, the University of Bradford has continued to grow both its international reputation and course provision.

### About the University

From the first modern Business School, which has an international reputation, to the first Peace Studies degree, Bradford continues to offer relevant, practical and useful learning for all its students.

The University has a proud history as a research-active institution. Over 80% of the research carried out by academics was rated as either 'international' or 'world-leading' in the most recent Research Assessment Exercise, with key areas of excellence in Healthcare, Management, Engineering and International Development.

Courses are designed with real input from international industry partners and over 70% are recognised by the relevant professional bodies. All students are exposed to the world of work as part of their studies, giving students the skills top employers are looking for.

The University has invested over £120 million in its campuses. Developments include an award-winning £40 million student village and a £1.5 million Science, Technology, Engineering and Maths (STEM) Building, which opened in 2013.

### Study in Bradford

- The campus is just a 10-minute walk from Bradford's city centre.
- A multicultural population of over half a million people speaking around 70 different languages.
- A lively nightlife with a host of shops, independent bars, cinemas, sporting venues and cultural attractions.
- One of the least expensive student cities in the UK.
- The world's first UNESCO City of Film and home to the National Media Museum.
- Home to the UNESCO World Heritage Site of Saltaire.
- Almost 40 public parks, including Lister Park - the winner of 'Britain's Best Park' award.
- Excellent transport links to the cities of Leeds and Manchester, the beautiful Yorkshire coastline and both the Peak District and North Yorkshire Moors national parks.

Find out more at: [www.bradford.ac.uk](http://www.bradford.ac.uk)



▲ Richmond Building and Atrium





## University of Huddersfield

The University of Huddersfield is a friendly and student-centred university with a strong professional orientation and focus on employability.

### About the University

As one of the UK's top 10 providers of courses with a paid work placement, the University of Huddersfield engages with leading employers to ensure graduates are well-equipped to achieve their career ambitions. The University is in the top 10 in England for employability with 94% of our undergraduate students going on to work or further study within six months of graduating.

In 2014 the QS Intelligence Unit awarded the University five stars for its facilities, scoring maximum points for sporting facilities, IT infrastructure, medical facilities and student societies. Recent campus investments include:

- the Student Central building provides a unique hub, offering easier access to library, computing, sport, leisure, eating and social facilities
- the 3M Buckley Innovation Centre provides the opportunity to engage in collaborative research and development projects with science and technology companies
- a new £17 million Business School is an iconic addition to the campus.

### Study in Huddersfield

- A friendly, multicultural student town with a 'city feel' that attracts people from around the globe.
- The main university campus is close to the town centre.
- Everything from beautiful countryside to great shopping and a superb nightlife.
- The Royal Bank of Scotland ranked Huddersfield seventh in a league table of 'UK towns with a wealthy lifestyle on the cheap'.
- The town has many stunning examples of Victorian architecture, including the famous railway station in St George's Square and Victoria Tower on Castle Hill.

Find out more at: [www.hud.ac.uk](http://www.hud.ac.uk)

*University of*  
**Huddersfield**  
*Inspiring tomorrow's professionals*





Huddersfield is 30 minutes from Manchester by train

- Awarded Times Higher Education University of the Year 2013.
- Awarded two Queen's Awards - one for enterprise promotion and one for international trade.
- One of the top 10 providers of work placement courses in the UK.



▲ Creative Arts Building



**UNIVERSITY OF LEEDS**

Leeds is 56 minutes from Manchester by train

- A world top 100 university (QS World University Rankings 2013).
- A top 10 UK research institution (RAE 2008).
- A vibrant and international university with more than 30,000 students from over 145 countries.

## University of Leeds

Established in 1904, the University of Leeds has an international reputation for excellence in teaching and research and is part of the prestigious Russell Group of research intensive universities.

### About the University

The University of Leeds offers one of the widest ranges of courses in the UK with over 500 undergraduate degrees to choose from, many of which have work placement opportunities. Leeds graduates are highly sought after by employers both nationally and internationally, and can be found in positions of influence across the globe.

Through its research power and the funding this attracts, the University can invest in world-class teaching staff and facilities including:

- one of the largest libraries in the UK with more than 4,000 study places and 2.8 million library resources
- a £12 million law school including a court room equipped with the latest technology
- the Energy Building, a £12.5 million building to house energy research
- £25.5 million on-campus student accommodation development
- voted No.1 Students Union in Britain and offering over 250 clubs and societies.

### Study in Leeds

- A vibrant city renowned as a centre for arts, sports, leisure, entertainment and nightlife.
- An exciting place to live and learn with a population of over 200,000 students.
- One of the UK's top destinations for shopping with an eclectic mix of high street shops, exclusive boutiques and vintage stores.
- Explore the nearby historic towns and cities of York and Harrogate, or the spectacular countryside including the Lake District, the Peak District, the Yorkshire Dales and the North York Moors.
- Well connected to the rest of the UK by affordable, frequent and extensive coach and rail services, and regular flights to major international destinations.

Find out more at: [www.leeds.ac.uk](http://www.leeds.ac.uk)



▲ The distinctive Parkinson Building and University clocktower

## Leeds Beckett University

The University's origins date back more than 100 years and it is now one of the most popular universities in the UK, with around 30,000 students including 4,000 international students from over 100 different countries.

### About the University

Leeds Beckett University offers a wide range of high-quality, vocational courses. Students are taught by experts in their field and courses are developed in conjunction with employers, ensuring that our graduates leave us with the latest skills, knowledge and professional accreditation that their choice of career demands. Our graduates have established successful careers worldwide and many have made significant contributions to their field.

A range of exceptional facilities make the University a fantastic place to learn:

- the Library is open 24/7 and rated among the top five university libraries in the UK
- Carnegie Pavillion brings together teaching, world-class cricket and hospitality
- The new Leeds Business School boasts impressive teaching spaces
- Cloth Hall Court offers law students purpose-built facilities, including a mock court room and skills suite
- Broadcasting Place provides teaching rooms, workshops and design studios equipped with the latest digital technology.

### Study in Leeds

- A multicultural and affordable city that is home to more than 200,000 students.
- Voted best 'UK University Destination' by The Independent newspaper.
- A lower cost of living than in London and other major UK cities.
- A shopper's paradise with designer shops, independent boutiques and a Harvey Nichols department store.
- World-class sport including football, international cricket and rugby league.
- One of the greenest cities in Europe.
- One of Britain's most influential business centres and financial capital of the North.
- Excellent transport links make Leeds a great base from which to explore Yorkshire, the UK and Europe.

Find out more at: [www.leedsbeckett.ac.uk](http://www.leedsbeckett.ac.uk)



LEEDS BECKETT UNIVERSITY  
United Kingdom

Leeds is 56 minutes from Manchester by train

- One of the largest and most popular universities in the UK.
- More than £100 million invested in the campus by 2015-2016.
- 1,000s of paid placement opportunities with first-class employers every year.



▲ Broadcasting Place: home to the Faculty of Arts and Society







UNIVERSITY OF  
**LIVERPOOL**

Liverpool is  
44 minutes  
from Manchester  
by train

- A Russell Group university rated in the world's top 1% for internationally recognised research.
- Student to staff ratio is the 9th best in the UK.
- Over 6,000 international students on campus.

## University of Liverpool

The University of Liverpool was founded in 1881 and is one of the UK's oldest civic universities with a proud history of academic achievement.

### About the University

Well known for excellent teaching and research that relates to the professions, the University of Liverpool is a principal centre of excellence in many disciplines, including Engineering, Medicine, Dentistry, Business and Law.

The University is at the forefront of research and its programmes are based on that pioneering research. In the most recent Research Assessment Exercise, 53% of research staff ranked in the highest categories of 'world-leading' and 'internationally excellent'. At Liverpool you will be taught by experts, who will challenge you academically and equip you well for your career.

Investing over £600 million in the student experience, recent developments include:

- £23 million Central Teaching Laboratories: Europe's most advanced scientific teaching laboratories
- £70 million Health and Life Science research laboratories
- £45 million eco student residences.

### Study in Liverpool

- One of the UK's most cost-effective student cities.
- A global reputation for sport, music, architecture and a wealth of culture to explore.
- European Capital of Culture in 2008 and a World Heritage skyline.
- An international city where approximately 80 languages are spoken and home to the UK's oldest Chinese community.
- Voted 4th favourite UK city and the UK's friendliest city in the Condé Nast Traveler Survey.
- £920 million Liverpool ONE city centre regeneration project has put Liverpool on the map as one of the UK's major shopping destinations.
- Birthplace of the Beatles and home to Liverpool and Everton Football Clubs.

Find out more at: [www.liv.ac.uk](http://www.liv.ac.uk)



▲ The red brick Victoria Building and Foundation Building



▲ University of Liverpool Faculty of Engineering building

## Liverpool John Moores University

Established in 1825 and ranked in the top 400 universities world-wide, Liverpool John Moores University has been helping students to realise their dreams for over 200 years.

### About the University

The unique 'World of Work' programme gives graduates the skills, experience and confidence to succeed in the workplace, and is endorsed and shaped by The FTSE 100 Index companies and leading business organisations, including Airbus, CBI, Ford Europe, NHS, GKN Aerospace, Marks & Spencer, Siemens and Sony.

The University has outstanding teaching facilities and learning environments that are designed to replicate the real world of work, including health care practice suites, mock courtrooms, broadcast-quality TV studios and even a 360-degree ship bridge simulator. Other facilities include:

- largest internet library in Europe
- three Learning Resource Centres: open 24/7 these multipurpose buildings offer welfare and support, access to over 2,000 workstations and flexible learning spaces
- £23.5 million investment in the award-winning Art and Design Academy.

### Study in Liverpool

- The UK's fourth largest city but compact and easy to get around.
- Historic waterfront is a UNESCO World Heritage Site.
- 'The world in one city' due to its diverse and well-established international communities.
- Something for everyone, from fashion, art and culture to sport, music and comedy.
- European Capital of Culture in 2008.
- A city for football but also world-class rugby league, horse racing, tennis, sailing and golf competitions.
- Beautiful parks, gorgeous sandy beaches, Snowdonia and the Lake District all within easy reach.

Find out more at: [www.ljmu.ac.uk](http://www.ljmu.ac.uk)



LIVERPOOL JOHN MOORES UNIVERSITY

Liverpool is 44 minutes from Manchester by train

- Launched the UK's first Sports Science degree.
- Pharmacy School is one of the oldest in the UK and renowned for producing industry-ready graduates.
- Globally unique approach to graduate skills development and work-related learning.



▲ Redmonds Building which accommodates specialised teaching facilities of the Liverpool Screen School



**MANCHESTER**  
1824  
The University of Manchester

- 41st in the world, 5th in the UK and 8th in Europe (Academic Ranking of World Universities 2013).
- A distinguished history in research, innovation and enterprise over 180 years.
- 25 Nobel Prize winners among former and current staff and students.

## The University of Manchester

Based in one of the most popular student cities in the world, The University of Manchester offers a world-class learning experience rooted in a rich educational heritage.

### About the University

With its aim of becoming a top 25 global provider of education and research by 2020 and an ongoing £650 million investment programme facilitating the building of new flagship buildings, high-tech labs and lecture theatres, this really is an exciting time to be a student at Manchester.

Our friendly campus offers everything you need to get the most from both your studies and your leisure time, including:

- Alan Gilbert Learning Commons: open 24/7 and providing cutting-edge IT facilities, a variety of learning spaces and a host of student-centred services
- the University Library: one of the largest academic libraries in the country with over four million books and publications
- outstanding University Careers Service
- Students' Union housing cafés, shops and entertainment venues, in addition to a range of student support services.

### Study in Manchester

- One of the largest student populations in the UK.
- A modern city with a vibrant music scene and considered to be the shopping capital of the North.
- The city has an impressive range of museums and galleries.
- A vast range of international cuisine with the second largest Chinatown in the UK.
- Home to both Manchester United and Manchester City football teams.
- Excellent transport links make it easy to explore the surrounding area and the rest of the UK.

Find out more at: [www.manchester.ac.uk](http://www.manchester.ac.uk)



▲ Whitworth Building



▲ University Place



## Manchester Metropolitan University

Linked with over 70 professional bodies and associations, Manchester Metropolitan University is internationally recognised with more than 3,000 international students from 130 different countries.

### About the University

Offering over 1,000 courses and qualifications in a wide variety of subject areas, and located in Manchester - one of the best and largest student-focused cities in Europe - the University is committed to providing a world-class learning experience. Ranked in the top 20 in the UK in several subject areas (Times Good University Guide 2014), Manchester Metropolitan University provides industry-led courses, with employability at the heart of students' learning.

The University offers world-class facilities following an extensive programme of investment, including:

- each campus has an extensive library with a total of more than 750,000 books
- £49 million Science and Engineering complex offers high-spec teaching and research facilities, including a biomechanics lab, a motor control lab, computer games usability lab and a multimedia research lab
- £75 million Business School and Student Hub
- £35 million Faculty of Art and Design building, with classrooms, workshops and hybrid studios.

### Study in Manchester

- A city of culture, music and sport, Manchester offers world-class museums, international cinemas, theatres, opera, ballet, comedy, music, sport and spectacular shopping.
- The campus is located close to the centre of the thriving cosmopolitan city.
- Enjoy food from around the globe, including the famous Chinatown in the city centre, and the Curry Mile in Rusholme, which is home to over 150 Asian restaurants and businesses.
- Our Cheshire campus situated just 36 miles (58km) south of Manchester city centre offers a relaxed and friendly community with easy access to some of the most culturally renowned cities in the world.

Find out more at: [www.mmu.ac.uk](http://www.mmu.ac.uk)



Manchester Metropolitan University

- Voted best UK University for student experience (Guardian University Awards 2013).
- A history of producing work-ready graduates.
- World-class facilities following an extensive programme of investment.



▲ MMU's Business School and Student Hub with state-of-the-art teaching and learning facilities



▲ Inside the Business School and Student Hub building

## University of Salford MANCHESTER



- One of the first universities to develop sandwich courses.
- Over 75% of degrees offer work or study exchange placements.
- Over 30 undergraduate and postgraduate courses taught at MediaCityUK.

## University of Salford Manchester

The University of Salford is a research-led institution, which specialises in delivering industry-focused degrees, and works closely with business and industry to ensure its courses are relevant to the real world.

### About the University

Many of the University's academics are industry consultants and practitioners, ensuring teaching is in tune with industry needs. Partnerships with industry remain the driving force behind much research activity. One of the largest arts and media faculties in the country with over 4,500 students, the University works closely with the BBC as part of our MediaCityUK partnership. The University also has strengths in aeronautics, acoustics, engineering and the built environment, where it has the UK's largest research institute in this sector. Other facilities include:

- £10 million Law School building includes a dedicated law library and trial room
- £22 million Health and Social Care building has purpose-built practice clinics, hospital ward facilities and a human performance lab
- Sports Centre: offering a 25-metre pool, four refurbished air-conditioned gyms, a sports hall, an indoor climbing wall, and outside AstroTurf pitches
- £47 million School of Media, Music and Performance opened in 2014.

### Study in Salford, Greater Manchester

- Only one and a half miles (2.4 km) from Manchester's city centre, close enough to walk and with regular buses and trains.
- The £500 million MediaCityUK development houses six national BBC departments and hundreds of independent creative, digital and media organisations.
- Salford Quays with the Lowry theatre, Vue cinema, the Imperial War Museum, and Outlet Mall with a range of bars and restaurants.
- The closest university to Manchester United Football Club and Old Trafford cricket ground.

Find out more at: [www.salford.ac.uk](http://www.salford.ac.uk)



▲ Lady Hale Building houses state-of-the-art facilities for law students



"I chose my course at the University of Salford because I wanted to stay in Manchester. It's the best place to live! My degree in tourism is really interesting as we get to go on field trips and discuss real life case studies."

Wu Xiao Jun, China



**2009**  
Completed  
International Foundation

**2010**  
Progressed to Tourism  
Management at the  
University of Salford



**2013**  
Graduated with BSc (Hons)  
Tourism Management from  
the University of Salford





The University Of Sheffield.

Sheffield is 50 minutes from Manchester by train

- A research-led institution with more than 6,000 international students from 116 countries.
- An overall satisfaction score of 93% for the third year running (NSS 2014).
- Partnered with world leaders in industry including Boeing, Rolls-Royce, Unilever, AstraZeneca, GSK and Siemens.

## The University of Sheffield

As a member of the UK Russell Group, the University of Sheffield is a research-led institution with a global reputation for outstanding teaching and research.

### About the University

The University of Sheffield was voted number one in the UK for student experience in the 2014-2015 Times Higher Education Student Experience Survey. This amazing accolade further strengthens the University's position as an internationally renowned institution not only for academic excellence but also student experience. The University was also judged top for high-quality facilities, a good social life, good accommodation and its Students' Union.

The University has produced a number of leading figures in the area of research including five Nobel Prize winners, while many alumni have gone on to hold positions of great influence around the world.

We invest millions to create the right environment for you, with facilities including:

- Information Commons: an impressive £23 million library, open 24 hours
- best Students' Union in the UK for the last six years (Times Higher Education Student Experience Survey 2009-2014)
- £81 million state-of-the-art Engineering building due for completion by 2016
- the newly located £11.5 million Management School.

### Study in Sheffield

- Sheffield is as famous for culture, art and community as it is for advanced technology.
- The main campus is just a 10-minute walk from the city centre.
- Sheffield is the safest large city in the UK (Sheffield City Council 2013).
- Sheffield is the greenest city in the UK (Welcome to Yorkshire 2014). There are 150 woodlands and 50 public parks in the city and the Peak District National Park is only 10 minutes away.
- In the heart of the UK, Sheffield has excellent transport links whether you are travelling by road, rail or air.
- Sheffield's Meadowhall is one of the UK's largest shopping malls.

Find out more at: [www.sheffield.ac.uk](http://www.sheffield.ac.uk)



▲ The Sir Frederick Mappin Building

## Sheffield Hallam University

One of the UK's most progressive and innovative universities, Sheffield Hallam is a multicultural institution with a vibrant and diverse student population.

### About the University

Sheffield Hallam has a vibrant and diverse student population of over 4,000 international students from more than 100 countries. It has a lot to offer international students - from award-winning international student support to courses, which are tailored specifically to the international market to enhance students' employability opportunities. We offer more than 700 courses and have accreditation from over 65 professional bodies.

Sheffield Hallam has some of the most advanced learning and teaching facilities in the UK, including:

- Library Gateway: 500,000 books, 17,000 ebooks and 41,925 e-journal titles
- £13 million Health and Wellbeing building, described as 'a beacon for the future development of health education'
- International Career Enhancement Club established to give students the opportunity to develop employability skills
- world-class sport and leisure facilities and a lively and active Students' Union.

### Study in Sheffield

- An exciting, cosmopolitan and modern city with great shopping and fantastic nightlife.
- The sporting capital of the UK, the city has outstanding sport facilities.
- The UK's largest theatre complex outside London as well as award-winning art galleries and museums.
- The fifth largest city in England, which is home to over 50,000 students.
- One of the lowest crime rates in the country and one of the UK's most welcoming cities.
- Located in the centre of the UK with excellent transport links to all major cities.
- One of the greenest cities in Europe: one third of the city lies within the beautiful countryside of the Peak District National Park.

Find out more at: [www.shu.ac.uk](http://www.shu.ac.uk)

**Sheffield Hallam University**





Sheffield is 50 minutes from Manchester by train

- One of the UK's leading new universities with strong business and industry links.
- One of the largest providers of placements in the UK.
- Placed 6th for research quality and volume compared with all other modern universities (RAE 2008).



▲ The HUBS Students' Union building



A range of academic programmes to prepare you for university success



# About our courses





Quality teaching from experienced professionals

Flexible English language courses, with both year-round and summer options

# Choosing your course

INTO Manchester offers a wide range of academic programmes and English language courses designed specifically for international students. The courses will help you adapt to living and studying in a UK university environment and prepare you for entry to a leading university.

INTO course	Start dates	English language requirements*	Length	Progression options
International Foundation	June, September, January and March	From IELTS 4.5 to IELTS 6.0 depending on course length	2, 3 or 4 terms	Year 1 undergraduate degree
Headstart International Foundation	August	IELTS 5.0 (with a minimum of 5.0 in writing)	3 terms	Year 1 undergraduate degree
A-levels	September and January	From IELTS 5.0 to IELTS 5.5 depending on course length	5 or 6 terms	Year 1 undergraduate degree
International Diploma	June, September and January	From IELTS 5.0 to IELTS 5.5 depending on course length	3 or 4 terms	Year 2 undergraduate degree
Graduate Diploma	September and January	From IELTS 5.0 to IELTS 5.5 depending on course length	2 or 3 terms	Master's degree
English for University Study	September, January, April and June	From IELTS 3.0 (with a minimum of 3.0 in writing)	Minimum of one term	Any INTO academic programme
General English suite of courses	Flexible - both year-round and summer	Beginner to advanced	2-48 weeks	English for University Study

\*The above information is only a guide. Depending on the course, in addition to meeting the overall IELTS requirement you may need to achieve specific scores in specified subskills. Please see the relevant course page for full details.

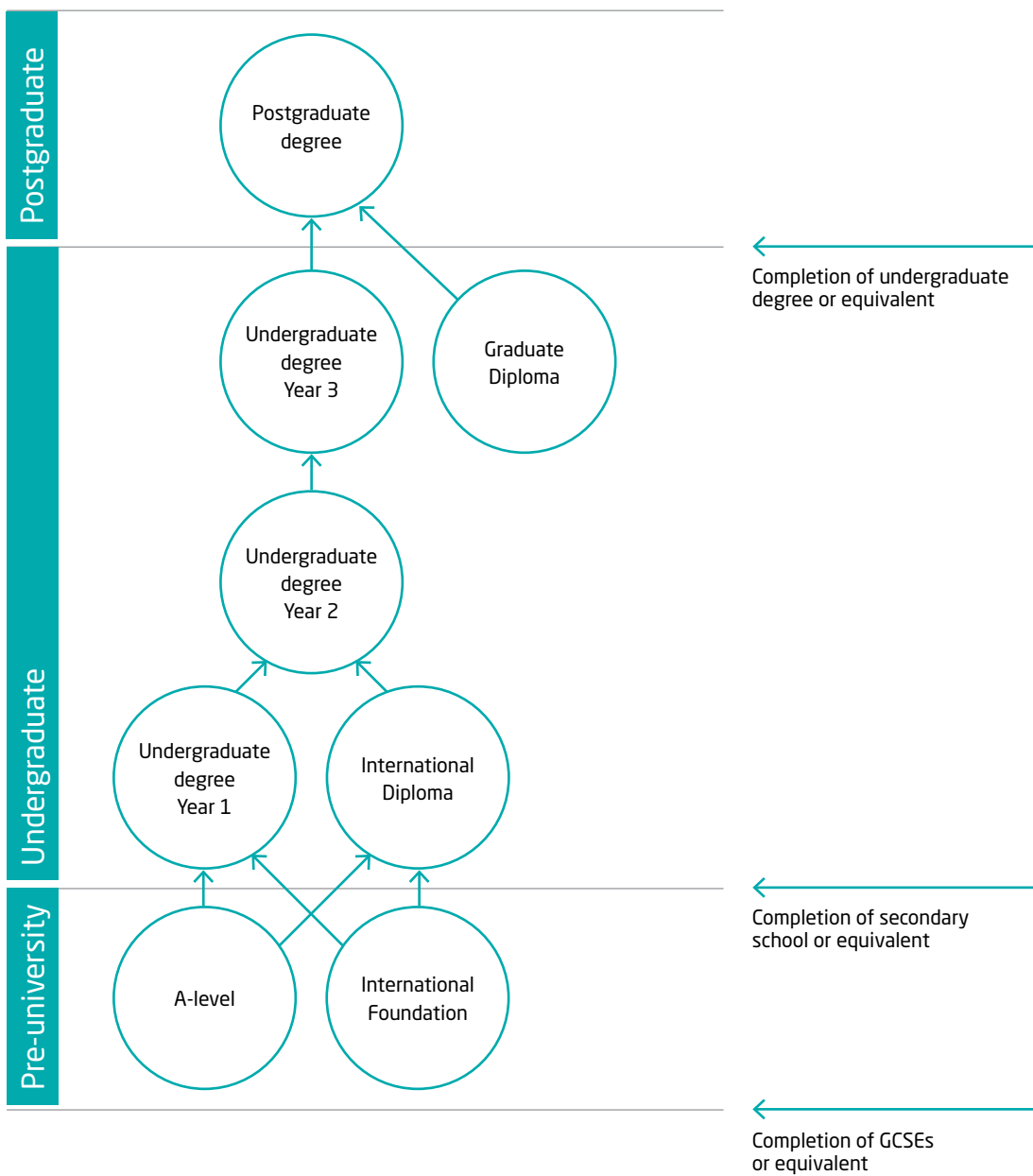


“You will learn new ways of looking at the world, from your experiences both inside and outside the classroom. Studying in an internationally renowned city, you will have a unique experience which will prepare you for life, and you should embrace this opportunity with open arms.”

Richard Samuels, Academic Director

Whatever your academic ambitions, our university-accredited preparation programmes will help you to make the transition to the British education system and progress to your chosen degree at a UK university. If you do not meet the minimum English language requirements, we offer a range of English language courses to prepare you for university study.

Accredited by the  
  
 for the teaching  
 of English





# International Foundation

The International Foundation prepares you for direct entry to Year 1 of an undergraduate degree at a choice of leading UK universities. We offer two broad pathways in Business and Humanities; and Science and Engineering.

### What is the International Foundation?

The International Foundation combines academic study, intensive English language preparation, study skills and cultural orientation – all that is necessary for successful study at a UK university.

### What is special about the programme?

- A quality-assured, NCUK-accredited programme.\*
- A conditional offer of a place on an undergraduate degree at one of NCUK's 11 universities.
- Recognised by a wide range of other leading UK universities.
- University-style teaching supported by e-learning provision.
- High contact hours and small class sizes.
- Experienced and qualified teachers.
- Regular assessment to monitor your progress.
- Professional support and guidance with university applications.
- Multiple start dates.

\* NCUK is owned by 11 leading UK universities. NCUK has offered widely-recognised university pathway programmes to international students for more than 20 years. Further information on NCUK and the NCUK universities can be found at: [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

### What if I do not meet the minimum English language requirements?

Lasting four terms, the Extended Foundation incorporates a term of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme. Examples of these combined programmes are set out in the diagram below.

### What if I already have a high level of English?

If your English language skills are sufficiently advanced (above IELTS 6.0) you may apply for the Intensive Foundation programme that starts in March. This fast-track programme has been designed with challenging academic tasks to further develop your study skills and independent research techniques.

### How is the programme validated?

The International Foundation is designed and validated by NCUK. Successful completion offers you the opportunity to progress to the first year of a relevant undergraduate degree at one of NCUK's 11 universities. It is also recognised for direct entry by a wide range of other UK and Irish universities.

### Assured university placement

All students who successfully pass the International Foundation are guaranteed a place on a relevant undergraduate degree at an appropriate NCUK university. To gain entry to any NCUK university, you must pass all subject modules. You will also need to have a sufficient command of English to cope with the demands of a degree course.

Some degree courses will require minimum grades in specific subjects. University admissions staff may also take into account previous academic attainment when considering candidates for progression.

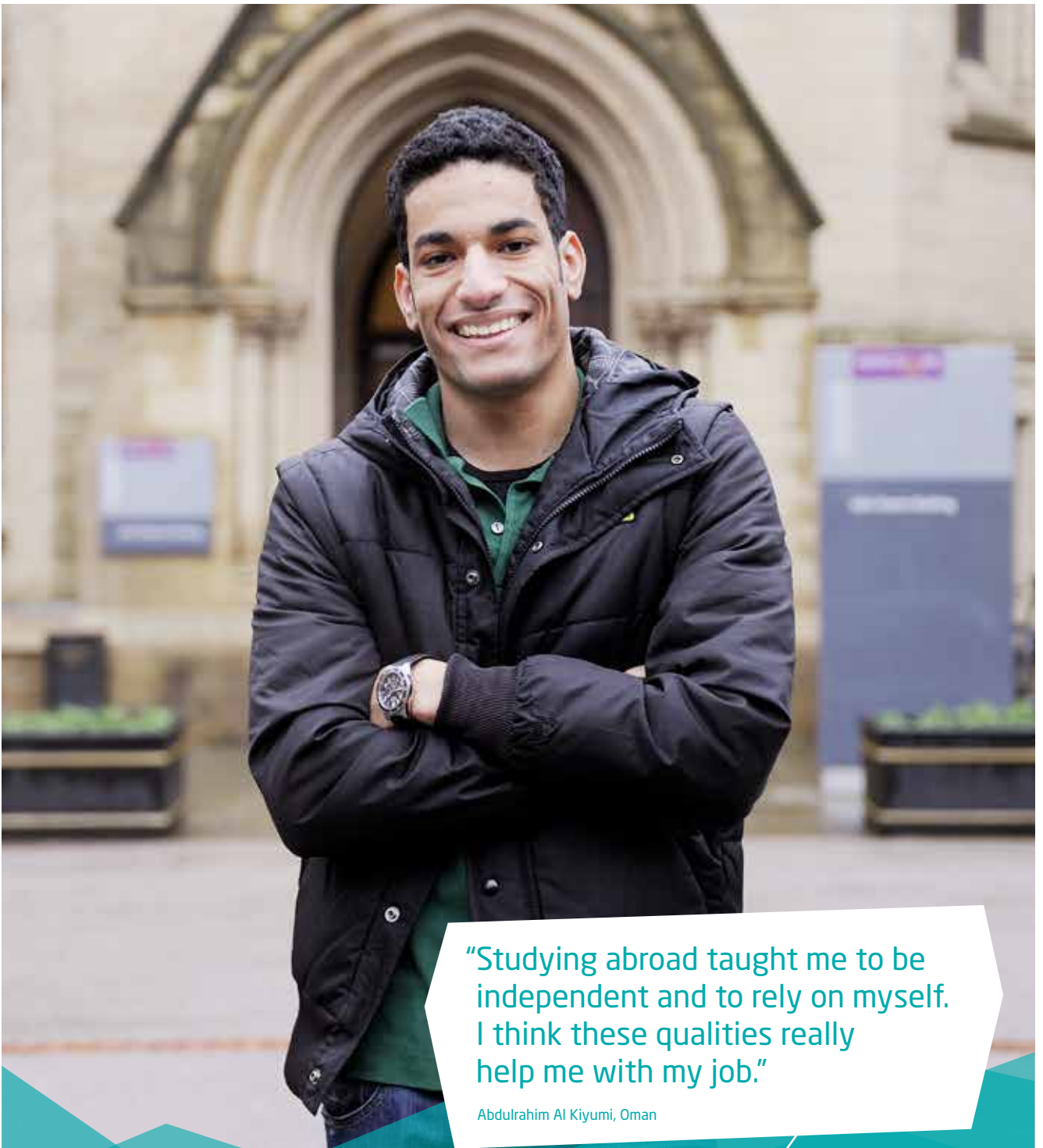
### Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans. We also have a Student Placement Co-ordinator who will help with your university application.

## Recommended study plan and progression routes

2015												2016												2017				
APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY			
IELTS 4.0 EUS		IELTS 4.5 Extended International Foundation programme (4 term)												Undergraduate degree Year 1														
IELTS 4.0 EUS		IELTS 4.5 Extended International Foundation programme (4 term)												Undergraduate degree Year 1														
IELTS 4.5 EUS		IELTS 5.0 International Foundation programme (3 term)												Undergraduate degree Year 1														
IELTS 4.5 EUS		IELTS 5.0 International Foundation programme (3 term)												Undergraduate degree Year 1														
IELTS 6.0 Fast-Track International Foundation programme (2 term)		Undergraduate degree Year 1																										

EUS: English for University Study



“Studying abroad taught me to be independent and to rely on myself. I think these qualities really help me with my job.”

Abdulrahim Al Kiyumi, Oman



**2009**  
Completed  
International Foundation



**2012**  
Graduated with BEng (Hons)  
Petroleum Engineering  
from The University of  
Manchester



**2014**  
Currently employed as  
Production Engineer  
for Schlumberger

# Headstart Foundation

For students intending to start their International Foundation programme in September, the Headstart Foundation programme is a two-week course designed to provide you with an introduction to British culture and history.

## What is the Headstart Foundation?

The Headstart Foundation has been designed to provide international students studying overseas for the first time with the perfect introduction to studying in the UK. The course will:

- provide a basic understanding of British society and institutions
- provide an understanding of national and local history
- develop your confidence and speaking skills through participation in activities.

## Course aims

By the end of the course you will be able to:

- work effectively with other students in a team
- understand and respond to spoken and written texts
- communicate effectively through both individually based written work and group based spoken work
- use English language skills effectively in a range of situations.

You will also develop your knowledge and understanding of:

- local history and Manchester's place within the industrial revolution
- British Law, including a comparative investigation into differences with other legal systems
- the main political UK institutions, including Britain's parliamentary democracy and political parties
- British society and values, including traditional Britain and modern multicultural Britain
- British media and sport.

## Key course facts

### Start date

August

### Programme length

Headstart: 2 weeks

Foundation: 3 terms or approximately 9 months

### Class hours

Headstart: approximately 5 contact hours per day, including 3 contact hours in the classroom and 2 hours outside the classroom.

Foundation: 24 hours per week.

### Age requirement

17 years and above\*

### English language entry requirement

Applicants must have met the minimum academic and English language requirements for entry to the International Foundation programme.

IELTS 5.0 (with a minimum of 5.0 in writing) or equivalent

For further guidance please check with the INTO Admissions Office or your education counsellor.

\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old by 31 December of the preceding calendar year.



For course dates and prices, see page 94



### What will I study?

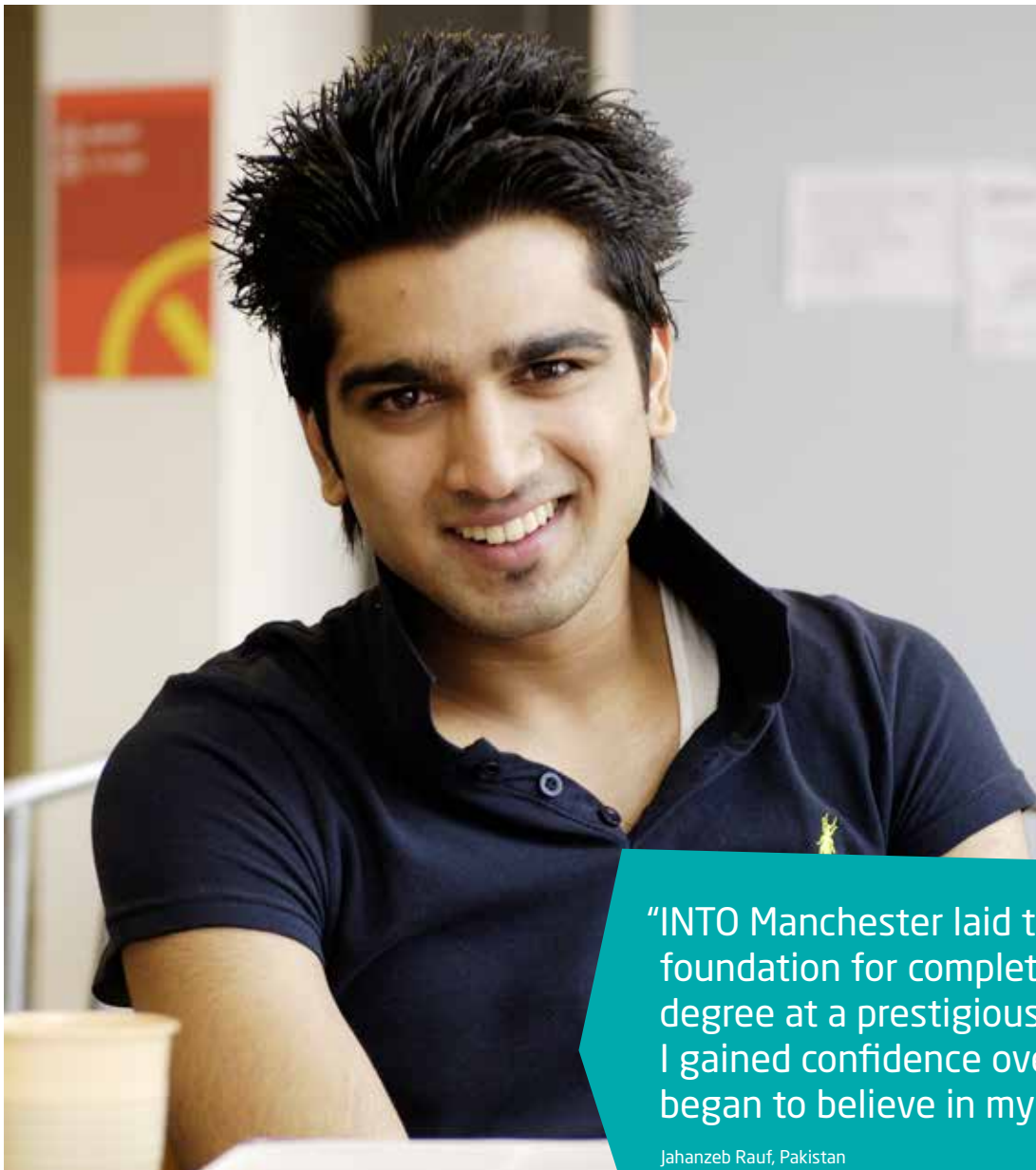
The timetables below provide an idea of the type of activities you will take part in during the course (exact details are subject to change and will be confirmed during registration).

#### Sample timetable: week 1

	Tuesday	Wednesday	Thursday	Friday
Morning	Registration activities	Library activities	Wellbeing Lesson	Manchester and the History of the North West
Break				
Afternoon	Registration activities	Library activities	Cultural Difference/Awareness - Multicultural Britain	Related tour of the area

#### Sample timetable: week 2

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	British Society and Values	Visit to Police Museum	Introduction to British political institutions	Management simulation workshop	Business Ideas - Dragons' Den (preparing ideas)
Break					
Afternoon	Trip to Football Museum and tour of Royal Exchange	Introduction to British Law	Trip to the Town Hall	Ride the Wheel and Manchester treasure hunt	Delivering presentation



"INTO Manchester laid the foundation for completion of my degree at a prestigious university. I gained confidence overnight and began to believe in myself."

Jahanzeb Rauf, Pakistan

# International Foundation

## Business and Humanities

The table below provides details of the academic modules that you will study as part of your International Foundation programme. All students complete a common core, which includes modules in academic English and study skills.

International Foundation in Business and Humanities (120 credits)	
Core modules	Specialist modules
<ul style="list-style-type: none"> <li>English for Academic Purposes and Study Skills</li> <li>ICT</li> </ul>	<b>3 out of 4:</b> <ul style="list-style-type: none"> <li>Business and Management</li> <li>Economics</li> <li>Politics</li> <li>Mathematics.</li> </ul>

See page 55 for descriptions of core and specialist modules for this pathway.

### Leading to undergraduate degree at NCUK universities in such areas as:

Accounting and Finance; Actuarial Mathematics; Business Studies; Criminology; Development Studies; Economic and Social History; Economics; Event Management; Fashion and Textile Retailing; Finance; Hospitality Management; International Management; IT Management for Business; Journalism; Law; Logistics and Supply Chain Management; Management and Marketing of Textiles; Marketing; Mathematics with Finance; Media Studies; Peace Studies; Politics and International Relations; Sports Business Management; and Urban Studies.

### Key course facts

#### Start dates

June, September, January and March

#### Programme length

2 terms or approximately 6 months  
3 terms or approximately 9 months  
4 terms or approximately 12 months

#### Class hours

2 term: 30 hours per week  
3 term: 24 hours per week  
4 term: 24 hours per week  
(20 hours per week during Term 1)

#### Age requirement

17 years and above\*

#### Academic entry requirements

Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades.

#### English language entry requirement

2 term: IELTS 6.0 (with a minimum 6.0 in writing) or equivalent

3 term: IELTS 5.0 (with a minimum of 5.0 in writing) or equivalent

4 term: IELTS 4.5 (with a minimum of 4.5 in writing) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

If you have achieved the minimum IELTS score overall but do not have the required score in writing for direct entry, you will be considered on a case-by-case basis.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.

\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old by 31 December of the preceding calendar year.






For course dates  
and prices, see  
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## International Foundation progression grades





### Business and Humanities

As a successful student, you will have a wide choice of degree options at 11 NCUK universities. The table below shows progression requirements for some of the most popular degree courses. These examples are intended for information purposes only, as a guide to the typical progression grades required. If you do not see the university or course you are interested in, please contact INTO Manchester.

	Degree subject	UCAS code	EAP grade	Point score	Grade profile
 UNIVERSITY OF BRADFORD MAKING KNOWLEDGE WORK™	<b>University of Bradford</b>				
	BSc (Hons) Accounting and Finance	N420	C	340	
	BSc (Hons) Business and Management Studies	N100	C	320	
	BSc (Hons) Business Economics	L101	C	260	
	BSc (Hons) Financial Economics	L111	C	260	
	BSc (Hons) Human Resource Management	N600	C	320	
	BSc (Hons) International Business and Management	NN12	C	320	
	BA (Hons) International Relations and Security Studies	L250	C	280	
	LLB (Hons) Law	M100	C	300	
	BSc (Hons) Marketing	N500	C	320	
	BA (Hons) Media Studies	P300	C	240	C in Mathematics
	BA (Hons) Peace Studies	L252	C	280	
	 University of HUDDERSFIELD Inspiring tomorrow's professionals	<b>The University of Huddersfield</b>			
BA (Hons) Accountancy and Finance (ACCA, CIMA and ICEAW accredited)		N420	C	300	BBB, Scholarships available
BA (Hons) Advertising and Marketing Communications		N590	C	240	CCC, Scholarships available
BSc (Hons) Air Transport and Logistics Management		NN89	B	260	B, Scholarships available
BA (Hons) Business Management		N223	C	260	BCC, Scholarships available
BA (Hons) Business Studies		N100	C	240	CCC, Scholarships available
BA (Hons) Events Management		N820	C	240	CCC, Scholarships available
BA (Hons) Hospitality Management		N220	C	240	CCC, Scholarships available
BA (Hons) International Business		N124	C	260	BCC, Scholarships available
BSc (Hons) Logistics and Supply Chain Management		N9H7	B	260	BCC, Scholarships available
BA (Hons) Marketing		N500	B	260	BCC, Scholarships available
BA (Hons) Travel and Tourism Management		N800	C	240	CCC, Scholarships available
 UNIVERSITY OF LEEDS		<b>The University of Leeds</b>			
	BSc (Hons) Accounting and Finance	N420	B	320	A
	BSc (Hons) Actuarial Mathematics	NG31	C	340	A
	BA (Hons) Business Economics	L112	B	320	A in Mathematics
	BA (Hons) Economics	L100	B	320	ABB including Mathematics with grade A
	BA (Hons) Human Resource Management	N611	B	320	ABB including Mathematics
	BA (Hons) International Development	L920	B	320	ABB
	LLB (Hons) Law	M100	B	300	AAB
	BSc (Hons) Mathematics with Finance	G1N3	C	340	A



	Degree subject	UCAS code	EAP grade	Point score	Grade profile
 <b>LEEDS BECKETT UNIVERSITY</b> United Kingdom	<b>Leeds Beckett University</b>				
	BSc (Hons) Accounting and Finance	N420	C	200	
	BA (Hons) Business and Human Resource Management	NN16	C	220	
	BA (Hons) Criminology	M900	C	240	
	BA (Hons) Economics for Business	L110	C	220	
	BA (Hons) Events Management	N820	C	260	
	BA (Hons) Hospitality Leadership and Management	NN82	C	240	
	BA (Hons) International Business	N120	C	220	
	BA (Hons) International Tourism Management	N840	C	200	
	BA (Hons) Marketing	N502	C	220	
	BA (Hons) Marketing and Advertising Management	N591	C	220	
	BA (Hons) Public Relations with Marketing	P2N5	C	260	
BA (Hons) Sport Business Management	N298	C	240		
 <b>UNIVERSITY OF LIVERPOOL</b>	<b>The University of Liverpool</b>				
	BSc (Hons) Accounting and Finance	N400	B	320	AAB
	BA (Hons) Business Economics	LN11	B	320	AAB
	BA (Hons) Business Studies	N100	B	320	AAB
	BSc (Hons) E-Finance	N300	C	320	ABB
	BSc (Hons) Economics	L100	B	320	ABB including Mathematics
	BA (Hons) International Business	N120	B	320	AAB
	BA (Hons) International Politics and Policy	L240	B	340	AAB
	LLB (Hons) Law	M100	B	360	AAA
	BA (Hons) Marketing	N500	B	320	AAB
	BSc (Hons) Mathematics and Business Studies	GN11	C	320	ABB including Mathematics with grade A
	BSc (Hons) Mathematics with Finance	G1N3	C	320	ABB including Mathematics with grade A
BA (Hons) Urban Regeneration and Planning	K430	B	300	BBB, Geography is an advantage	
 <b>LIVERPOOL JOHN MOORES UNIVERSITY</b>	<b>Liverpool John Moores University</b>				
	BSc (Hons) Accounting and Finance	N420	C	280	
	BA (Hons) Business Studies	N100	C	280	
	BA (Hons) Events Management	N820	C	260	At least one relevant subject (inclusive of Business, Sports or Leisure Studies)
	BA (Hons) Human Resource Management	N600	C	260	
	LLB (Hons) Law	M100	C	300	
	BSc (Hons) Management Transport and Logistics	NK24	C	260	Relevant subjects such as Business, Economics or Geography preferred
	BA (Hons) Marketing	N500	C	260	
	BA (Hons) Media, Culture, Communication	LP63	C	260	
	BA (Hons) Tourism and Leisure Management	NN28	C	260	At least one relevant subject eg. Tourism, Hospitality, Events Management, Travel, Business, Public Services
 <b>MANCHESTER 1824</b> The University of Manchester	<b>The University of Manchester</b>				
	BAEcon (Hons) Accounting and Finance	NN43	C	340	AAB
	BAEcon (Hons) Business Studies	N100	B	200	AAB
	BAEcon (Hons) Economics	L100	B	N/A	ABB
	BSc (Hons) Fashion and Textile Retailing	JN45	C	340	AAB
	BAEcon (Hons) Finance	N300	B	200	ABB
	BSc (Hons) IT Management for Business	GN51	B	340	AAB
	LLB (Hons) Law	M100	A	360	AAA
	BSc (Hons) Management (Accounting and Finance)	NN24	B	200	AAB, including Mathematics and any 2 from Politics, Economics and Business and Management
	BSc (Hons) Management and Marketing of Fashion Textiles	JN42	C	340	AAB

	Degree subject	UCAS code	EAP grade	Point score	Grade profile
 Manchester Metropolitan University	<b>Manchester Metropolitan University</b>				
	BA (Hons) Accounting and Finance	N420	C	220	CCC
	BA (Hons) Advertising Management and Brand Management	NN52	C	240	CCC
	BA (Hons) Business Management	N201	C	240	CCC
	BA (Hons) Digital Media Communications (Sandwich)	NP59	C	240	
	BA (Hons) Economics	L100	C	240	CCC
	BA (Hons) Events Management (Sandwich)	N820	C	240	CCC
	BA (Hons) Financial Services, Planning and Management	N341	C	240	CCC
	BSc (Hons) Hospitality Management (Sandwich)	N220	C	240	CCC
	BA (Hons) Human Resource Management	N600	C	240	CCC
	BA (Hons) International Business	N121	C	240	CCC
	BSc (Hons) International Fashion Marketing	N553	C	240	CCC
	LLB (Hons) Law	M100	B	300	BBB
	BA (Hons) Marketing Management	N502	C	240	CCC
	BSc (Hons) Public Relations and Digital Communications Management	NP52	C	240	CCC
BA (Hons) Sports Management	N871	C	240	CCC	
BA (Hons) Tourism Management	N840	C	240	CCC	
 University of Salford MANCHESTER	<b>The University of Salford</b>				
	BSc (Hons) Business Studies with Marketing Management	N1N5	C	280	B
	BSc (Hons) Business with Economics	N1L1	C	280	BBD
	BSc (Hons) Environmental Management	F904	C	240	
	BSc (Hons) Finance and Accounting	NN34	C	300	BBB
	BA (Hons) Hospitality Management	N220	C	280	
	BA (Hons) International Relations and Politics	L290	C	280	
	BA (Hons) Journalism	P500	A	300	
	LLB (Hons) Law with Finance	M1N3	B	300	BBB
	BA (Hons) Leisure and Tourism Management	NN82	C	280	
BA (Hons) Politics	L200	C	280		
BA (Hons) Sport and Leisure Management	N2C6	C	280		
 The University Of Sheffield.	<b>The University of Sheffield</b>				
	BA (Hons) Accounting and Financial Management	N420	B	300	AAB, no mark less than 50% Grade A in Mathematics
	BA (Hons) Business Management	N200	B	320	AAB
	BA (Hons) Economics	L100	B	320	AAB
	BSc (Hons) Financial Mathematics	GN13	C	320	ABB, Grade A in Mathematics
	BSc (Hons) Informatics	P110	B	300	BBB
	BA (Hons) International Relations and Politics	L201	B	340	AAB
	LLB (Hons) Law	M100	A	360	AAA
	BA (Hons) Urban Studies	L722	A	280	BBC
	 Sheffield Hallam University	<b>Sheffield Hallam University</b>			
BA (Hons) Business and Enterprise Management		NN12	C	260	
BA (Hons) Business and Financial Management		NN1H	C	260	
BA (Hons) Business and Human Resource Management		NN16	C	260	
BA (Hons) Business and Marketing		NN15	C	260	
BA (Hons) Business Economics		L100	C	260	
BSc (Hons) Environmental Conservation		D447	C	260	BCC
BSc (Hons) Events and Leisure Management		NN8F	C	260	
BSc (Hons) Hospitality Business Management/ International Hospitality Business Management		N221	C	240	
BSc (Hons) International Hotel Management		N291	C	240	
BA (Hons) Journalism		P500	A	260	
BA (Hons) Marketing		N500	C	240	
BA (Hons) Marketing Communications and Advertising		N590	C	240	
BA (Hons) Public Relations and Media Studies		PP23	C	240	

# International Foundation Science and Engineering

The table below provides details of the academic modules that you may study as part of your International Foundation programme. All students complete a common core, which includes modules in academic English. Additionally, to qualify for certain degrees you will need to complete stipulated modules during your programme.

International Foundation in Science and Engineering (120 credits)	
Core modules	Specialist modules*
<ul style="list-style-type: none"> <li>English for Academic Purposes and Study Skills</li> <li>ICT</li> </ul>	<b>3 out of 4:</b> <ul style="list-style-type: none"> <li>Biology</li> <li>Chemistry</li> <li>Further Mathematics</li> <li>Mathematics</li> <li>Physics</li> </ul>

See page 55 for descriptions of core and specialist modules for this pathway.

#### Leading to undergraduate degree at NCUK universities in such areas as:

Actuarial Science and Mathematics; Aerospace Engineering; Architecture; Automotive Engineering; Biomedical Science; Chemical Engineering; Chemistry; Civil Engineering; Computer Games Technology; Computer Science; Computer Systems Engineering; Electrical and Electronic Engineering; Environmental Science; Informatics; Materials Science and Engineering; Mathematics; Mathematics and Physics; Mechanical Engineering; Petroleum Engineering; Pharmacology; Pharmacy; Psychology; and Textile Technology.

\*Please note the choice of subject will depend on your chosen degree programme. Some subject combinations may not be available.

#### Key course facts

##### Start dates

June, August and September

##### Programme length

3 term: or approximately 9 months  
4 term: or approximately 12 months

##### Class hours

3 term: 24 hours per week  
4 term: 24 hours per week  
(20 hours per week during Term 1)

##### Age requirement

17 years and above\*\*

##### Academic entry requirements

Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades.

##### English language entry requirement

3 term: IELTS 5.0 (with a minimum of 5.0 in writing) or equivalent

4 term: IELTS 4.5 (with a minimum of 4.5 in writing) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

If you have achieved the minimum IELTS score overall but do not have the required score in writing for direct entry, you will be considered on a case-by-case basis.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.

\*\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old by 31 December of the preceding calendar year.



For course dates and prices, see page 94







## International Foundation progression grades

### Science and Engineering

As a successful student, you will have a wide choice of degree options at 11 NCUK universities. The table below shows progression requirements for some of the most popular degree courses. These examples are intended for information purposes only, as a guide to the typical progression grades required. If you do not see the university or course you are interested in, please contact INTO Manchester.

	Degree subject	UCAS code	EAP grade	Point score	Grade profile
	<b>University of Bradford</b>				
	BSc (Hons) Automotive Design Technology	H390	C	220	C in Mathematics, portfolio required
	BSc (Hons) Biomedical Sciences	C900	B	300	B in Chemistry, B in Biology, interview required.
	BEng (Hons) Civil and Structural Engineering	H220	C	260	B in Mathematics, C in Physics
	BEng (Hons) Electrical and Electronic Engineering	H606	C	260	B in Mathematics, C in Physics
	BSc (Hons) Environmental Science	F902	C	260	To include at least one science subject
	BEng (Hons) Mechanical Engineering	H300	C	260	B in Mathematics, C in Physics
MPharm (Hons) Pharmacy	B230	B	340	A in Chemistry, A in Biology, B in Mathematics Students will be expected to attend an applicant visit day with the department	
	<b>The University of Huddersfield</b>				
	BA (Hons) Architecture	K100	C	340	AAB, Scholarships available
	BSc (Hons) Chemistry with Chemical Engineering	F1H8	C	260	BCC, Scholarships available
	BSc (Hons) Computing Science	G400	C	300	BBB, Scholarships available
	BEng (Hons) Electronic and Communication Engineering	H640	C	300	BBB, Scholarships available
	BSc (Hons) Food, Nutrition and Health	B4D4	C	240	CCC, Scholarships available
	BEng (Hons) Mechanical Engineering	H300	C	300	BBB, Scholarships available
BEng (Hons) Software Engineering	G601	C	340	AAB, Scholarships available	
	<b>The University of Leeds</b>				
	BEng/MEng (Hons) Architectural Engineering (International)	H2KC	C	340	AAB including Mathematics
	BEng/MEng (Hons) Chemical Engineering	H800	C	340	AAB (including two from Mathematics, Physics, Chemistry or another science), ATAS is required
	BEng/MEng (Hons) Civil and Structural Engineering	H200	C	340	AAB including Mathematics
	BSc/MEng (Hons) Computer Science	G400	C	340	AAB including Mathematics
	BEng/MEng (Hons) Electronic and Electrical Engineering	H600	C	340	AAB including Mathematics
	BSc (Hons) Environmental Science	F851	C	320	ABB including one science subject or Mathematics
	BSc (Hons) Food Studies and Nutrition	DB64	C	320	ABB (including one science subject)
	BEng (Hons) Petroleum Engineering	H851	C	340	AAB (including two from Mathematics, Physics, Chemistry or another science), ATAS is required
	BSc (Hons) Pharmacology	B210	C	320	Including Biology and Chemistry
	<b>Leeds Beckett University</b>				
	BSc (Hons) Architectural Technology	K130	C	300	
	BSc (Hons) Biomedical Sciences	B900	C	300	Biology required
	<b>The University of Liverpool</b>				
	BEng (Hons) Aerospace Engineering with Pilot Studies	H401	C	300	BBB, must have Mathematics and Physics
	BEng (Hons) Civil Engineering	H200	C	300	BBB, must have Mathematics and Physics
	BSc (Hons) Computer Science	G400	C	320	ABB including Mathematics
	BEng (Hons) Electrical Engineering and Electronics	H603	C	300	BBB, must have Mathematics and Physics
	BEng (Hons) Mechanical Engineering	H300	C	300	BBB, must have Mathematics and Physics
	BA (Hons) Urban Regeneration and Planning	K430	B	300	BBB, Geography is an advantage
	<b>Liverpool John Moores University</b>				
	BSc (Hons) Architectural Technology	K130	C	260	
	BEng (Hons) Automotive Engineering	H330	C	260	Mathematics and a relevant technical subject e.g. Physics
	BEng (Hons) Civil Engineering	H200	C	270	A minimum of grade C in Mathematics or a Mathematics related subject
	BSc (Hons) Computer Games Technology	G450	C	260	
	BEng (Hons) Electrical and Electronic Engineering	H600	C	260	Mathematics and a relevant technical subject e.g. Physics
MPharm (Hons) Pharmacy	B201	C	300	Sciences required	

Degree subject	UCAS code	EAP grade	Point score	Grade profile
<b>The University of Manchester</b>				
 BSc (Hons) Actuarial Science and Mathematics	NG31	B	340	A* (Mathematics) BB Students taking the Further Mathematics unit may be made an offer of A* (Mathematics) BC; Students who do not achieve A* in Mathematics, but obtain A (Mathematics) + AB, or A (Mathematics) + B (Further Mathematics) + B, will normally also be accepted
BEng (Hons) Aerospace Engineering	H400	C	340	AAB
BA (Hons) Architecture	K100	B	100	AAB in a mixture of Arts/Humanities and Science subjects
BEng (Hons) Chemical Engineering	H800	B	360	AAA, Mathematics, Chemistry, Physics
MEng Civil and Structural Engineering	H220	C	360	AAA
BSc (Hons) Computer Science	G400	C	340	AAB
BEng (Hons) Electrical and Electronic Engineering	H600	C	340	AAB, including Mathematics and either Physics or Further Mathematics
BSc (Hons) Material Science and Engineering	J500	C	340	AAB, 2 from Mathematics, Physics and Chemistry
BSc (Hons) Mathematics with Financial Mathematics	G1NH	C	340	A* (Mathematics) BB Students taking the Further Mathematics unit may be made an offer of A* (Mathematics) BC; Students who do not achieve A* in Mathematics, but obtain A (Mathematics) + AB, or A (Mathematics) + B (Further Mathematics) + B, will normally also be accepted
BEng (Hons) Mechanical Engineering	H300	C	340	AAB
BEng (Hons) Petroleum Engineering	H850	B	340	AAB, including Mathematics and Chemistry
MPharm (Hons) Pharmacy	B230	A	320	ABB
BSc (Hons) Psychology	C800	B	340	ABB
BSc (Hons) Textile Technology	J4NF		100	
BA (Hons) Town and Country Planning	K402	B	100	BBB
<b>Manchester Metropolitan University</b>				
 BEng (Hons) Automotive Engineering	H330	D	240	High School Mathematics plus one Science, Engineering or Technology subject
BSc (Hons) Computer Games Technology	GG46	D	240	
BEng (Hons) Electrical and Electronic Engineering	H600	D	240	High School Mathematics plus one Science or Engineering subject
BSc (Hons) Financial Mathematics	G190	C	240	Grade C in High School Mathematics required
BSc (Hons) Media Technology	HP63	C	240	
BSc (Hons) Pharmaceutical Chemistry	F151	C	240	Grade C in High School Chemistry required
<b>The University of Salford</b>				
 BEng (Hons) Aeronautical Engineering	H410	C	260	B (Mathematics), B (Physics/ Science) + third grade
BEng (Hons) Civil and Architectural Engineering	HK2C	C	260	C (Mathematics), C (Physics) + third grade
BSc (Hons) Computer Science	G400	C	300	
BEng (Hons) Mechanical Engineering	H304	C	260	C (Mathematics), C (Physics/ Science) + third grade
BSc (Hons) Pharmaceutical Science	F151	C	240	Must have Biology and Chemistry
BSc (Hons) Psychology	C802	C	300	BBB
<b>The University of Sheffield</b>				
 BEng (Hons) Aerospace Engineering	H402	B	320	AAB, Mathematics and Physics required
BA (Hons) Architecture	K100	A	360	AAA
BEng (Hons) Chemical Engineering	H810	C	340	Chemistry and Mathematics required
MEng (Hons) Civil Engineering	H200	B	360	AAA, Mathematics and either Physics, Chemistry or Biology required
BSc (Hons) Computer Science	G402	B	340	AAB, Mathematics required
BEng (Hons) Electrical Engineering	H620	B	340	ABB, Mathematics and either Physics, Chemistry or Electronics required
BEng (Hons) Electronic and Communications Engineering	H647	B	340	ABB, Mathematics and either Physics, Chemistry or Electronics required
BSc (Hons) Financial Mathematics	GN13	C	320	ABB, grade A in Mathematics required
BSc (Hons) Informatics	P110	B	300	BBB
MEng (Hons) Mechanical Engineering with a Year in Industry	H304	B	340	AAA
BSc (Hons) Psychology	C800	A	320	AAB
MEng (Hons) Structural Engineering and Architecture	HK21	B	360	AAA, Mathematics and either Biology, Chemistry or Physics required

Degree subject	UCAS code	EAP grade	Point score	Grade profile
<b>Sheffield Hallam University</b>				
BSc (Hons) Criminology and Psychology	MC98	B	280	
BEng (Hons) Electrical and Electronic Engineering	H606	C	240	Including Mathematics and Science
BSc (Hons) Environmental Science	F750	C	260	
BSc (Hons) Sport and Exercise Science	C600	C	320	A, early application advised as course tends to be full by April

### Module descriptions

Detailed descriptions of the core and specialist modules for the International Foundation pathways are set out below.

#### Biology

This module takes an evolutionary approach to biology and considers different levels of organisation in living systems. You will study life processes showing fundamental similarities between living things.

#### Business and Management

Examines key features of commerce, including models of management, the business environment and managing people and leadership. Teaching is by lectures, seminars and tutorials with the use of case studies and project work and you will practise examination questions of various types covering a broad range of the syllabus.

#### Chemistry

This module builds on the fundamental principles of general chemistry to develop concepts of physical, inorganic and organic chemistry. You will develop an appreciation of the social, environmental, economic and technological impact of chemistry on the community.

#### Economics

Explores microeconomics and macroeconomics and includes key terminology and important theoretical models and concepts used in both areas. You will be looking at various real-world applications and developing your skills in essay writing and seminar presentations.

#### English for Academic Purposes and Study Skills

Introduces reading techniques for academic study and the structure and function of academic writing. You will develop skills in writing in English clearly and appropriately, as well as the ability to take part in academic discussion.

The Study Skills element is essential preparation for university life. It will help you to work in groups, present ideas, manage your time, conduct research, make lecture notes, organise the content of essays and understand how to evaluate your own work.

#### Further Mathematics

This module is intended for more expert mathematicians and extends into a wide variety of more complex areas of mathematics.

#### ICT (Information Communication Technologies)

This module will teach you how to use word processing, spreadsheet, database and presentation software, as well as using the internet, email and virtual learning environment (VLE) software in support of your learning.

#### Mathematics Part 1

You will develop a methodical approach to problem solving using mathematical techniques and theory.

#### Mathematics Part 2 (for Business)

You will develop your skills in mathematical topics that can be applied to the world of business, including statistics and probability.

#### Politics

This module is designed to help you develop a critical awareness of British politics, through knowledge and understanding of the different political institutions, the structures of authority and power within them and how they differ from other countries.

#### Physics

A wide variety of topics is included of particular relevance to students wishing to pursue a degree in an engineering-related field.



# A-levels

The A-level programme prepares you for direct entry to a wide range of undergraduate degrees in humanities and social sciences at a UK university.

## Why should I study A-levels in the UK?

A-levels or Advanced Levels are public exams taken by most British students living in the UK in order to enter university. A-levels are recognised worldwide and offer the perfect preparation for entry to the best and most competitive universities in the world.

If you study A-levels in the UK, you will be studying the same subjects, using the same books and taking the same exams and coursework assessment as the vast majority of UK students preparing for university entry.

Studying in the UK before you begin your degree also provides you with the opportunity to adapt to the different demands, challenges and expectations of the UK education system.

## What makes the INTO Manchester A-level programme special?

- Specialist A-level teachers.
- Small class sizes and a personal approach to teaching.
- Academically rigorous AQA and Edexcel A-level syllabus.
- Additional support with English for Academic Purposes and Study Skills.
- Regular 'one-to-one' tutorials.
- Extensive examination practice.
- Professional advice on university choices and application procedures.
- Modern facilities in the heart of the city centre.
- Highest level of pastoral care and support for school-age students.

## An internationally recognised syllabus

The A-level programme duration is two years long. The first year of the A-level programme leads to AS stand-alone qualifications. The second year exams are called A2 and are normally taken after the two years of study. You will only be able to progress to the second year of study on the A-level programme if you have performed satisfactorily in the AS examinations.

## Key course facts

### Start dates

September and January

### Programme length

5 term: or approximately 18 months  
6 term: or approximately 21 months

### Class hours

5 term: 30 hours per week  
6 term: 25 hours per week

### Age requirement

16 and over at the start of your programme

### Academic entry requirement

5 term: a minimum of 5 passes (grades A-B) at GCSE or equivalent

6 term: a minimum of 5 passes (grades A-C) at GCSE or equivalent

### English language entry requirement

5 term: IELTS 5.5 (with a minimum of 5.5 in writing) or equivalent

6 term: IELTS 5.0 (with a minimum of 5.0 in writing) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.



For course dates and prices, see page 94

### What will I study?

In your first year at INTO Manchester you will study Mathematics, plus three subjects from the following list:

- Accounting
- Business Studies
- Economics
- Further Mathematics
- Politics
- Sociology.

In the second year you may drop one of your three options to allow you to concentrate on fewer subjects, but you must continue with Mathematics.

You will also be encouraged to take an A-level in your native language wherever possible, although we do not provide tuition for languages other than English.

Additionally, you will take classes in English for Academic Purposes (EAP) and Study Skills, and attend regular tutorial classes.

A-levels are an intensive programme and you should expect to spend as much time on homework and private study as in the classroom.

### Progression to a choice of UK universities

University progression will depend on achieving the required grades in your final A-level exams. Different universities have different A-level requirements and the better your grades, the more choice you will have.

In order to enter a UK university you will also have to meet the University's minimum English language requirements. For undergraduate entry universities usually ask for IELTS 6.0 - IELTS 7.0 (depending upon the institution and degree programme). You should check the minimum requirements for your chosen degree before applying.

### University placement services

When you arrive at the Centre, and throughout your programme, our dedicated Student Placement Co-ordinator will ensure that you are fully supported as you take the next step towards a UK university degree.

For more information on the support available to you, see page 27.



“The teachers at INTO Manchester pay attention to the fact that everyone is an international student. They're very experienced and they don't rush through the content but give you the time to digest the information.”

Lee Fang Wen, Taiwan

# International Diploma

The International Diploma is equivalent to studying the first year of an undergraduate degree. Successful completion offers direct entry to the second year of a business or related undergraduate degree at a choice of leading UK universities. We offer two pathways in Accounting and Finance; and Business Management.

### What is the International Diploma?

The International Diploma will provide you with the opportunity to:

- enhance your subject knowledge and English language proficiency to enable advanced entry to year two of an undergraduate degree
- develop the necessary study and research skills to prepare for undergraduate study
- adjust to the demands, challenges and expectations of UK higher education.

### Who should apply for the International Diploma?

With small class sizes and high contact hours the International Diploma is designed for students who would benefit from the additional academic and pastoral support that we can offer, as you prepare for direct entry to Year 2 at a choice of leading universities.

The additional January start date will also appeal if you are unable to apply for the traditional September start date.

### What is special about the programme?

- A quality-assured, NCUK-accredited programme.\*
- A conditional offer of a place on an undergraduate degree at one of NCUK's 11 universities.
- A modern learning environment with excellent facilities.
- High contact hours and small class sizes.
- University-style teaching with an emphasis on the development of independent learning skills.
- Experienced and qualified teachers.
- Regular assessment to monitor your progress.
- Professional support and guidance with university application.
- Multiple start dates.

\* NCUK is owned by 11 leading UK universities. NCUK has offered widely recognised university pathway programmes to international students for more than 20 years. Further information on NCUK and the NCUK universities can be found at: [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

### What if I do not meet the minimum English language requirements?

Lasting four terms, the Extended Diploma incorporates a term of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme. Examples of these combined programmes are set out below.

### How is the programme validated?

The International Diploma is designed and validated by NCUK. Successful completion of the International Diploma offers you the opportunity to progress to the second year of an appropriate degree at one of NCUK's 11 universities.

### Recommended study plan and progression routes

2015				2016				2017					
APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
IELTS 4.5 EUS			IELTS 5.0 Extended Diploma programme (4 term)										Undergraduate degree Year 2
		IELTS 4.5 EUS		IELTS 5.0 Extended Diploma programme (4 term)									Undergraduate degree Year 2
		IELTS 5.0 EUS		IELTS 5.5 International Diploma programme (3 term)									Undergraduate degree Year 2
				IELTS 5.0 EUS		IELTS 5.5 International Diploma programme (3 term)							Undergraduate degree Year 2

EUS: English for University Study



### Extensive choice of undergraduate degree subjects

The International Diploma offers direct entry to the second year of approximately 70 undergraduate degrees at NCUK's 11 universities, including degrees in popular areas such as accounting and finance, business information management, economics, finance, human resource management and international business, logistics, management, project management and many more.

For full details of the progression degrees and the grades required for entry, see pages 61-65.

### Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans.

We also have a Placement Co-ordinator who will help with your application to your chosen university and arrange visits to your academic school so that you can learn more about your chosen degree.

Students should be aware that:

- the International Diploma does not replace the International Foundation. Students require a Foundation programme, A-levels, or a similar level qualification for entry to the Diploma
- students' previous educational performance will be considered in their university admission, in particular to selective universities and/or degree programmes
- students are therefore not guaranteed a place in any particular NCUK partner university.

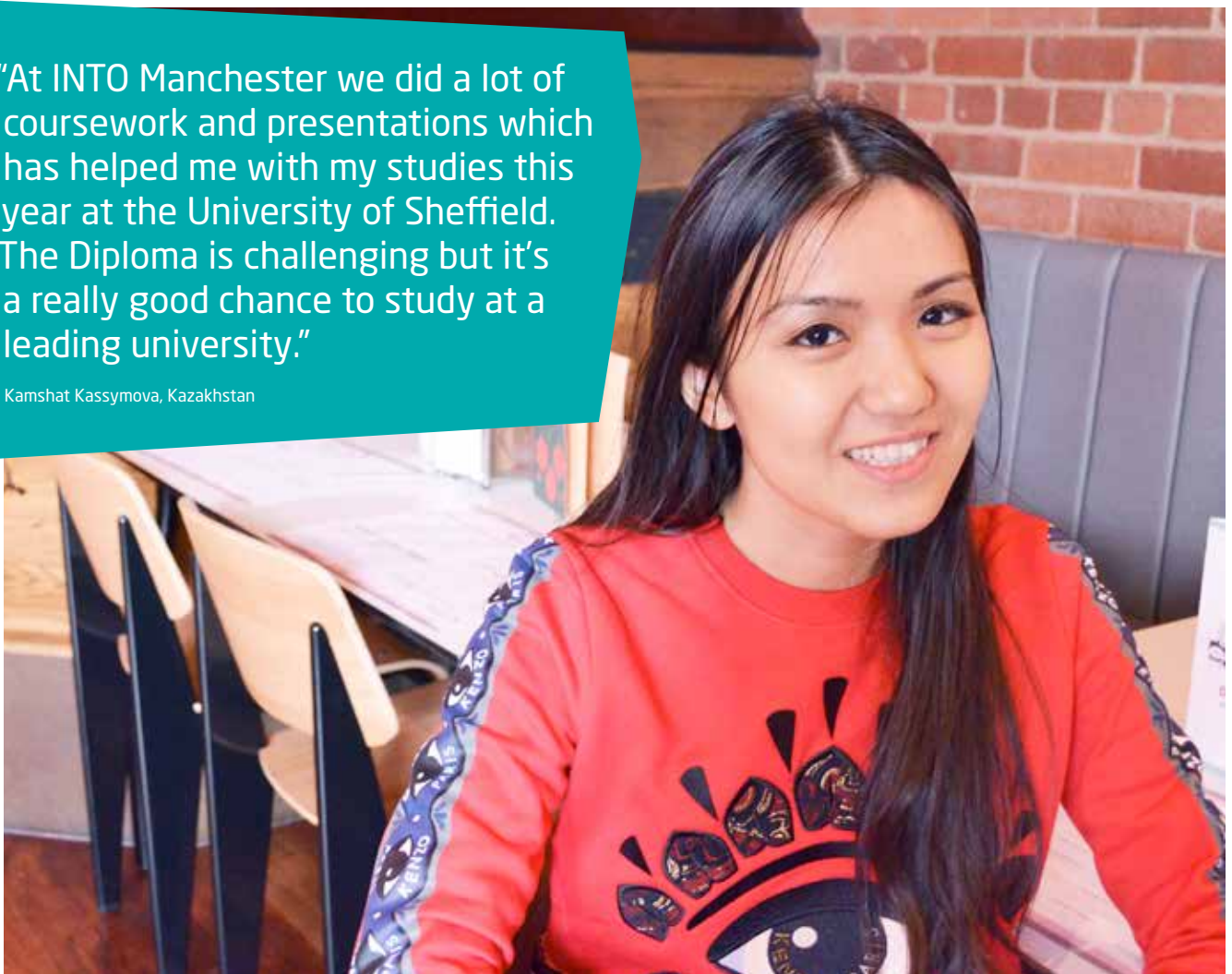
To have a chance of progression to selective universities - in particular the Russell Group - students should have:

- completed High School in their home country with good grades and studied a Foundation programme and achieved at least B grades (normally 60% or more)
- missed out on first year entry for their favoured degree course because they do not meet the English entry requirements.

In some cases, students may be considered if they have narrowly missed out on the academic requirements for first year entry.

"At INTO Manchester we did a lot of coursework and presentations which has helped me with my studies this year at the University of Sheffield. The Diploma is challenging but it's a really good chance to study at a leading university."

Kamshat Kassymova, Kazakhstan



# International Diploma Accounting and Finance

You will study a combination of compulsory modules with a total value of 120 credits. Individual universities may stipulate specific modules which you must study before being permitted to progress onto your chosen degree.

The English for Academic Purposes (EAP) module is compulsory for students unable to demonstrate English language proficiency of at least NCUK EAP grade C. This module does not contribute academic credit points towards the International Diploma.

## Key course facts

### Start dates

June, September and January

### Programme length

3 terms or approximately 9 months  
4 terms or approximately 12 months

### Class hours

3 term: 24 hours per week for subject and EAP modules  
4 term: 24 hours per week  
(20 hours per week during Term 1)

### Age requirement

18 years and above\*

### Academic entry requirement

Successful completion of A-levels, a recognised Foundation, first year of an overseas university degree or equivalent with good grades.

Applicants for Accounting and Finance routes must have a minimum of GCSE grade C in Mathematics or equivalent.

### English language entry requirement

3 term: IELTS 5.5 (with a minimum of 5.5 in writing and reading) or equivalent

4 term: IELTS 5.0 (with a minimum of 5.0 in all subskills) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.

\* All students commencing courses on a published September start date must be 18 years old by 31 December of that calendar year. For all other start dates, students must be 18 years old by 31 December of the preceding calendar year.

## International Diploma in Accounting and Finance (120 credits)

### Core modules

- English for Academic Purposes and Key Skills

### Specialist modules

#### Semester 1

- Business Economics (15 credits)
- Business Skills (15 credits)
- Financial Accounting (15 credits)
- Organisational Behaviour (15 credits)

#### Semester 2

- Business Finance (15 credits)
- Financial Reporting (15 credits)
- Management Accounting (15 credits)
- Business Statistics (15 credits)

See page 67 for descriptions of core and specialist modules for this pathway.

### Leading to Year 2 of an undergraduate degree at NCUK universities in such areas as:

Accountancy; Accountancy and Financial Services; Accountancy with Law; Accounting and Finance; Accounting and Financial Management; Business Management; Economics and International Economics; Financial Economics; Human Resource Management; International Business; Marketing; and Supply Chain Management.






For course dates  
and prices, see  
page 94







## International Diploma progression grades

### Accounting and Finance

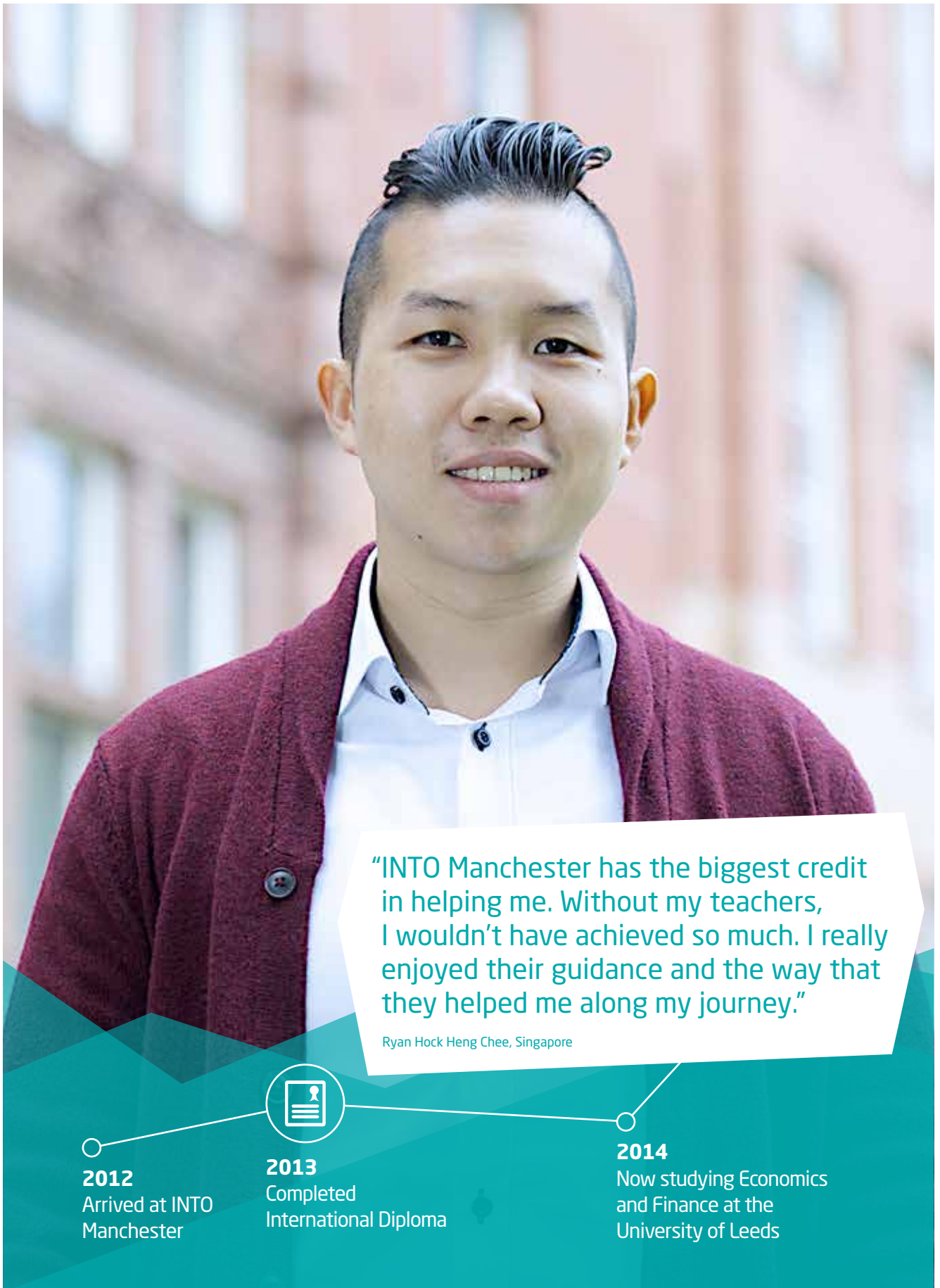
As a successful student, you will have a wide choice of degree options at 9 NCUK universities. The table below shows progression requirements for some of the most popular degree courses. These examples are intended for information purposes only, as a guide to the typical progression grades required. If you do not see the university or course you are interested in, please contact INTO Manchester.

	Degree subject	UCAS code	EAP grade	Credit score	Average grade	Notes
 <b>UNIVERSITY OF BRADFORD</b> <small>MAKING KNOWLEDGE WORK™</small>	<b>University of Bradford</b>					
	BSc (Hons) Accounting and Finance	N420	C	120	60%+	
	BSc (Hons) Accounting and Finance (including work placement)	N421	C	120	60%+	
	BSc (Hons) Business and Management Studies	N100	C	120	60%+	
	BSc (Hons) Business Economics	L101	C	120	55%+	
	BSc (Hons) Economics	L100	C	120	55%+	
	BSc (Hons) Economics and International Economics	L160	C	120	55%+	
	BSc (Hons) Economics and International Economics (including work placement)	L1L6	C	120	55%+	
	BSc (Hons) Financial Economics	L111	C	120	55%+	
	BSc (Hons) Financial Economics (including work placement)	L112	C	120	55%+	
	BSc (Hons) Human Resource Management	N600	C	120	60%+	
	BSc (Hons) Human Resource Management (including work placement)	N601	C	120	60%+	
	BSc (Hons) International Business and Management	NN12	C	120	60%+	
	BSc (Hons) International Business and Management (including work placement)	NNC2	C	120	60%+	
 <b>University of HUDDERSFIELD</b> <small>Inspiring tomorrow's professionals</small>	<b>The University of Huddersfield</b>					
	BA (Hons) Accountancy	N410	C	105+	50%+	
	BA (Hons) Accountancy and Finance (ACCA, CIMA and ICEAW accredited)	N420	C	105+	50%+	
	BA (Hons) Accountancy with Financial Services	N4N3	C	105+	50%+	
	BA (Hons) Accountancy with Law	N4M1	C	105+	50%+	
	BSc (Hons) Air Transport and Logistics Management	NN89	C	105+	50%+	
	BA (Hons) Business Management	N223	C	105+	50%+	
	BA (Hons) Business Studies	N100	C	105+	50%+	
	BA (Hons) International Business	N124	C	105+	50%+	
	BA (Hons) Supply Chain Management	J960	C	105+	50%+	
	BA (Hons) Transport and Logistics Management	N920	C	105+	50%+	
 <b>UNIVERSITY OF LEEDS</b>	<b>The University of Leeds</b>					
	BSc (Hons) Accounting and Finance	N420	B	120	70%+	Students must achieve a minimum of 70% overall and no less than 50% in any module. To be considered for second year entry to Leeds University Business School, applicants should have obtained their High School Certificate and undertaken a Foundation Year prior to the NCUK International Diploma OR undertaken A-levels prior to the NCUK International Diploma. Business School applicants must have met the GCSE Maths requirement for their chosen programme from their High School qualifications in order to be considered. Applicants with an A-level background are expected to meet the first year entry requirements for the programme. Offer stated on the assumption that students have progressed onto the International Diploma from the NCUK IFY programme. If alternative route, offer may vary. No re-sits accepted.
	BSc (Hons) International Business and Finance	NN13	B	120	70%+	



	Degree subject	UCAS code	EAP grade	Credit score	Average grade	Notes
 LEEDS BECKETT UNIVERSITY United Kingdom	<b>Leeds Beckett University</b>					
	BSc (Hons) Accounting and Finance	N420	C	105+	40%+	
 LIVERPOOL JOHN MOORES UNIVERSITY	<b>Liverpool John Moores University</b>					
	BSc (Hons) Accounting and Finance	N420	C	105+	50%+	
	BA (Hons) Business Management	N200	C	105+	50%+	
	BA (Hons) Business Studies	N100	C	105+	50%+	
	BA (Hons) Human Resource Management	N600	C	105+	50%+	
BA (Hons) Marketing	N500	C	105+	50%+		
 Manchester Metropolitan University	<b>Manchester Metropolitan University</b>					
	BA (Hons) Accounting and Finance	N420	C	105+	50%+	
	BA (Hons) Accounting and Finance (Sandwich)	NN34	C	105+	50%+	
	BA (Hons) Business and Financial Management (at MMU Cheshire)	NN13	C	105+	50%+	
	BA (Hons) Business Management	N201	C	105+	50%+	
	BA (Hons) Business Management (at MMU Cheshire)	N210	C	105+	50%+	
	BA (Hons) Business Management (4 year exchange)	N202	C	105+	50%+	
	BA (Hons) Business Management (Sandwich)	N204	C	105+	50%+	
	BA (Hons) Business Management with Marketing (at MMU Cheshire)	N2N5	C	105+	50%+	
 University of Salford MANCHESTER	<b>The University of Salford</b>					
	BSc (Hons) Accounting and Finance*	NN34	C	105+	55%+	
	BSc (Hons) Business and Economics*	N1L1	C	105+	50%+	
	BSc (Hons) Business and Financial Management*	N1N3	C	105+	50%+	
	BSc (Hons) Business and Management*	N100	C	105+	50%+	
	BSc (Hons) Business Information Technology*	G5N1	C	105+	50%+	
	BSc (Hons) Business Management with Sport*	N2C6	C	105+	50%+	
	BSc (Hons) Human Resource Management*	N1N6	C	105+	50%+	
	BSc (Hons) International Business	N120	C	105+	50%+	
BSc (Hons) Marketing*	N1N5	C	105+	50%+		
 The University of Sheffield.	<b>The University of Sheffield</b>					
	BA (Hons) Accounting and Financial Management	N420	B	120	60%+	No modules below 50%.
BA (Hons) Business Management	N200	B	120	60%+	No modules below 50%.	
 Sheffield Hallam University	<b>Sheffield Hallam University</b>					
	BA (Hons) Accounting and Finance	N4N3	C	105+	50%+	Must include pass in the following modules: Introduction to Management Accounting and Introduction to Financial Accounting
	BA (Hons) Business Management	H606	C	105+	50%+	

\* Degree with Professional Experience Year also available.



*"INTO Manchester has the biggest credit in helping me. Without my teachers, I wouldn't have achieved so much. I really enjoyed their guidance and the way that they helped me along my journey."*

Ryan Hock Heng Chee, Singapore

**2012**  
Arrived at INTO  
Manchester



**2013**  
Completed  
International Diploma

**2014**  
Now studying Economics  
and Finance at the  
University of Leeds

# International Diploma Business Management

You will study a combination of compulsory modules with a total value of 120 credits. Individual universities may stipulate specific modules which you must study before being permitted to progress onto your chosen degree.

The English for Academic Purposes (EAP) module is compulsory for students unable to demonstrate English language proficiency of at least NCUK EAP grade C. This module does not contribute academic credit points towards the International Diploma.

International Diploma in Business Management (120 credits)	
Core modules	Specialist modules
<ul style="list-style-type: none"> <li>English for Academic Purposes and Key Skills</li> </ul>	<p><b>Semester 1</b></p> <ul style="list-style-type: none"> <li>Business Economics (15 credits)</li> <li>Business Skills (15 credits)</li> <li>Financial Accounting (15 credits)</li> <li>Organisational Behaviour (15 credits)</li> </ul> <p><b>Semester 2</b></p> <ul style="list-style-type: none"> <li>Management Accounting (15 credits)</li> <li>Management Themes and Case Studies (15 credits)</li> <li>Marketing (15 credits)</li> <li>Statistics (15 credits)</li> </ul>

See page 67 for descriptions of core and specialist modules for this pathway.

**Leading to Year 2 of an undergraduate degree at NCUK universities in such areas as:**

Accounting and Finance; Accounting and Financial Management; Business Economics; Business Management; Business Studies; Economics; Events Management; Financial Economics; Human Resource Management; International Business and Management; Management; Marketing; and Tourism Management.

## Key course facts

**Start dates**

June, September and January

**Programme length**

3 terms or approximately 9 months  
4 terms or approximately 12 months

**Class hours**

3 term: 24 hours per week for subject and EAP modules  
4 term: 24 hours per week  
(20 hours per week during Term 1)

**Age requirement**

18 years and above\*

**Academic entry requirement**

Successful completion of A-levels, a recognised Foundation, first year of an overseas university degree or equivalent with good grades.

Applicants for Accounting and Finance routes must have a minimum of GCSE grade C in Mathematics or equivalent.

**English language entry requirement**

3 term: IELTS 5.5 (with a minimum of 5.5 in writing and reading) or equivalent

4 term: IELTS 5.0 (with a minimum of 5.0 in all subskills) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.

\* All students commencing courses on a published September start date must be 18 years old by 31 December of that calendar year. For all other start dates, students must be 18 years old by 31 December of the preceding calendar year.






For course dates  
and prices, see  
page 94









## International Diploma progression grades



### Business Management

As a successful student, you will have a wide choice of degree options at 11 NCUK universities and other UK partner universities. The table below shows progression requirements for some of the most popular degree courses. These examples are intended for information purposes only, as a guide to the typical progression grades required. If you do not see the university or course you are interested in, please contact INTO Manchester.

	Degree subject	UCAS code	EAP grade	Credit score	Average grade	Notes
 <b>UNIVERSITY OF BRADFORD</b> <small>MAKING KNOWLEDGE WORK™</small>	<b>University of Bradford</b>					
	BSc (Hons) Accounting and Finance	N420	C	120	60%+	
	BSc (Hons) Accounting and Finance (including work placement)	N421	C	120	60%+	
	BSc (Hons) Business and Management Studies	N100	C	120	60%+	
	BSc (Hons) Business Economics	L101	C	120	55%+	
	BSc (Hons) Economics	L100	C	120	55%+	
	BSc (Hons) Economics and International Economics	L160	C	120	55%+	
	BSc (Hons) Economics and International Economics (including work placement)	L1L6	C	120	55%+	
	BSc (Hons) Financial Economics	L111	C	120	55%+	
	BSc (Hons) Financial Economics (including work placement)	L112	C	120	55%+	
	BSc (Hons) Human Resource Management	N600	C	120	60%+	
	BSc (Hons) Human Resource Management (including work placement)	N601	C	120	60%+	
	BSc (Hons) International Business and Management	NN12	C	120	60%+	
	BSc (Hons) International Business and Management (including work placement)	NNC2	C	120	60%+	
BSc (Hons) Marketing	N500	C	120	60%+		
 <b>University of HUDDERSFIELD</b> <small>Inspiring tomorrow's professionals</small>	<b>The University of Huddersfield</b>					
	BA (Hons) Accountancy	N410	C	105+	50%+	
	BA (Hons) Accountancy and Finance (ACCA, CIMA and ICEAW accredited)	N420	C	105+	50%+	
	BA (Hons) Accountancy with Financial Services	N4N3	C	105+	50%+	
	BA (Hons) Accountancy with Law	N4M1	C	105+	50%+	
	BSc (Hons) Air Transport and Logistics Management	NN89	C	105+	50%+	
	BA (Hons) Business Management	N223	C	105+	50%+	
	BA (Hons) Business Studies	N100	C	105+	50%+	
	BA (Hons) International Business	N124	C	105+	50%+	
	BA (Hons) Supply Chain Management	J960	C	105+	50%+	
BA (Hons) Transport and Logistics Management	N920	C	105+	50%+		
 <b>UNIVERSITY OF LEEDS</b>	<b>The University of Leeds</b>					
	BA (Hons) Human Resource Management	N611	B	120	65%+	Students must achieve a minimum of 65% in the Organisational Behaviour module and no less than 50% in any module. To be considered for second year entry to Leeds University Business School, applicants should have obtained their High School Certificate and undertaken a Foundation Year prior to the International Diploma or undertaken A-levels prior to the International Diploma. Business School applicants must have met the GCSE Maths requirement for their chosen programme from their High School qualifications in order to be considered. Applicants with an A-level background are expected to meet the first year entry requirements for the programme. Offer stated on the assumption that students have progressed onto the International Diploma from the IFY programme. If alternative route, offer may vary. No re-sits accepted.
	BA (Hons) International Business Management	N120	B	120	65%+	
	BA (Hons) International Business and Marketing	N1N5	B	120	65%+	
	BA (Hons) Management	N200	B	120	65%+	
	BA (Hons) Management with Marketing	N2N5	B	120	65%+	

	Degree subject	UCAS code	EAP grade	Credit score	Average grade	Notes	
 LEEDS BECKETT UNIVERSITY United Kingdom	<b>Leeds Beckett University</b>						
	BSc (Hons) Business and Management	NND2	C	105+	40%+		
 UNIVERSITY OF LIVERPOOL	<b>The University of Liverpool</b>						
	BA (Hons) Business Studies	N100	B	120	65%+	No module below 50%	
 LIVERPOOL JOHN MOORES UNIVERSITY	<b>Liverpool John Moores University</b>						
	BSc (Hons) Accounting and Finance	N420	C	105+	50%+		
	BA (Hons) Business Management	N200	C	105+	50%+		
	BA (Hons) Business Studies	N100	C	105+	50%+		
	BA (Hons) Human Resource Management	N600	C	105+	50%+		
 MANCHESTER 1824 The University of Manchester	<b>The University of Manchester</b>						
	BSc (Hons) Management	N201	A	120	70%+	Applicants re-sitting modules in the International Diploma programme cannot be considered for Year 2 entry at Manchester Business School.	
	BSc (Hons) Management (Accounting and Finance)	NN24	A	120	70%+	Applicants should have obtained their High School Certificate and undertaken a Foundation Year prior to the NCUK International Diploma or undertaken.	
	BSc (Hons) Management (Human Resources)	N600	A	120	70%+	Applicants with an A-level background are expected to meet MBS first year entry requirements for Management programmes.	
	BSc (Hons) Management (Innovation, Sustainability and Entrepreneurship)	N200	A	120	70%+		
	BSc (Hons) Management (International Business Economics)	N246	A	120	70%+		
	BSc (Hons) Management (International Studies)	N120	A	120	70%+		
 Manchester Metropolitan University	<b>Manchester Metropolitan University</b>						
	BA (Hons) Business and Financial Management (at MMU Cheshire)	NN13	C	105+	50%+		
	BA (Hons) Business Management	N201	C	105+	50%+		
	BA (Hons) Business Management (at MMU Cheshire)	N210	C	105+	50%+		
	BA (Hons) Business Management (4 year exchange)	N202	C	105+	50%+		
	BA (Hons) Business Management (Sandwich)	N204	C	105+	50%+		
	BA (Hons) Business Management with Marketing (at MMU Cheshire)	N2N5	C	105+	50%+		
	BA (Hons) Events Management	N821	C	105+	50%+		
	BA (Hons) Events Management (Sandwich)	N820	C	105+	50%+		
	BSc (Hons) Hospitality Management	N220	C	105+	50%+		
	BA (Hons) International Business Management	N121	C	105+	50%+		
	BA (Hons) International Business Management (with overseas study)	N123	C	105+	50%+		
	BA (Hons) International Business Management (with placement)	N120	C	105+	50%+		
	BA (Hons) Tourism Management	N840	C	105+	50%+		
	 University of Salford MANCHESTER	<b>The University of Salford</b>					
		BSc (Hons) Accounting and Finance*	NN34	C	105+	55%+	
		BSc (Hons) Business and Economics*	N1L1	C	105+	50%+	
BSc (Hons) Business and Financial Management*		N1N3	C	105+	50%+		
BSc (Hons) Business and Management*		N100	C	105+	50%+		
BSc (Hons) Business and Tourism Management*		N800	C	105+	50%+		
BSc (Hons) Business Information Technology*		G5N1	C	105+	50%+		
BSc (Hons) Business Management with Sport*		N2C6	C	105+	50%+		
BSc (Hons) Human Resource Management*		N1N6	C	105+	50%+		
BSc (Hons) International Business		N120	C	105+	50%+		
BSc (Hons) International Events Management		N821	C	105+	50%+		
BSc (Hons) Marketing*		N1N5	C	105+	50%+		

\* Degree with Professional Experience Year also available.

Degree subject		UCAS code	EAP grade	Credit score	Average grade	Notes
	<b>The University of Sheffield</b>					
	BA (Hons) Accounting and Financial Management	N420	B	120	60%+	No modules below 50%
	BA (Hons) Business Management	N200	B	120	60%+	No modules below 50%
	<b>Sheffield Hallam University</b>					
	BA (Hons) Business and Financial Management	NN1H	C	105+	50%+	
	BA (Hons) Business and Human Resource Management	NN16	C	105+	50%+	
	BA (Hons) Business and Marketing	NN15	C	105+	50%+	
	BA (Hons) Business Management	N201	C	105+	50%+	
	BA (Hons) Business Studies	N100	C	105+	50%+	
	BA (Hons) International Business	N124	C	105+	50%+	

### Module descriptions

Detailed descriptions of the core and specialist modules for the International Diploma pathways are set out below.

#### Business Economics

In this module, you will develop an understanding of the competitive market within which businesses operate, learn about price mechanism and the basic principles of supply and demand, and examine the limitations and weaknesses of a market economy.

#### Business Finance

This module provides a conceptual introduction to the subject of Business Finance that emphasises general principles. It will provide you with the tools and skills required to analyse new issues as they arise.

#### Business Skills

This module is designed to develop your academic and study skills. You will consider the management of learning and personal development, research skills, the presentation of numerical information as well as group and team working. You will also develop presentation and reflective skills.

#### Business Statistics

This module provides an introduction to the basic statistical techniques that are used to analyse business data. You will learn about the assumptions and principles of statistical methods, and develop an understanding of the basic techniques used to analyse statistical data in the business environment.

#### English for Academic Purposes and Key Skills

Language and study skills are incorporated into all aspects of the programme. The EAP module is designed to be closely connected to all other academic modules. The module is built around six strands: academic writing skills; academic reading skills; lecture and seminar skills; academic skills; ICT; and tutorials.

#### Financial Accounting

In this module, you will develop a sound foundation in the basic principles of double-entry bookkeeping and a basic understanding in the preparation of final accounts.

#### Financial Reporting

In this module, you will develop an understanding of accounting's regulatory framework and be introduced to the final accounting statements of limited companies.

#### Management Accounting

In this module, you will develop an understanding of the nature and purpose of management accounting and build up the management accounting skills necessary both to construct cost information and to interpret financial information for decision makers.

#### Management Themes and Case Studies

This module uses case studies and real-world examples to enable you to look at business problems from a management viewpoint. You will also cover business strategy and strategic management.

#### Marketing

This module provides an introduction to a range of theories and concepts underpinning key elements of marketing planning. You will study the application of those theories and concepts to a range of different organisations.

#### Organisational Behaviour

This module is concerned with the study of how individuals and teams behave within organisations. You will study a number of interdisciplinary factors relating to and impacting on behaviour within organisations covering a range of disciplines.



# Graduate Diploma

The Graduate Diploma prepares international students for direct entry to a Master's degree with guaranteed progression to subjects related to Business and Management at one of the NCUK universities, as well as offering a pathway to postgraduate study in specialist areas that relate to your first degree.

### What is the Graduate Diploma?

The Graduate Diploma incorporates English language skills development, academic study skills and specific postgraduate research skills to prepare you for successful university study.

The Graduate Diploma will give you the opportunity to:

- improve your language skills in preparation for postgraduate study
- increase your knowledge of academic theory and improve your understanding of key academic subjects
- develop the necessary research skills for postgraduate study
- gain an understanding of the UK education system before entering as a postgraduate.

### Who should apply for the Graduate Diploma?

The Graduate Diploma offers a conversion course for students:

- who are changing disciplines with a plan to study in a business-related subject on their Master's programme\*
- who have a relevant academic background and wish to progress to a Master's in the same subject
- who have successfully completed a three-year university diploma in a relevant subject.\*\*

\* Significant changes to disciplines are not always possible.

\*\* Progression for Diploma holders is more limited. Please see the progression tables on page 70-76 for more details.

### What is special about the programme?

- A quality-assured, NCUK-accredited programme.
- A conditional offer of a place on a postgraduate degree at one of NCUK's 11 universities.†
- High contact hours and small class sizes.
- Experienced and qualified teachers.
- Regular assessment to monitor your progress.
- Professional support and guidance with university applications.

### What if I do not meet the minimum English language requirements?

If you meet the academic requirements but do not meet the minimum English language requirements you can undertake English language preparation before entering the Graduate Diploma programme. Examples of these study routes are set out in the diagram below.

† NCUK is owned by 11 leading UK universities. NCUK has offered widely-recognised university pathway programmes to international students for more than 20 years. Further information on NCUK and the NCUK universities can be found at: [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

### Key course facts

#### Start dates

September and January

#### Programme length

2 terms or approximately 6 months  
3 terms or approximately 9 months

#### Class hours

22 hours per week

#### Age requirement

21 years and above

#### Academic entry requirement

Successful completion of Bachelor's degree or have an equivalent 3 year university diploma.

Students with a 3 year diploma are offered a more limited range of NCUK universities progression opportunities for Master's study. Work experience in a related area can increase this range for diploma holders.

#### English language entry requirement

2 term: IELTS 5.5 (with a minimum of 5.5 in reading and writing) or equivalent

3 term: IELTS 5.0 (with a minimum of 5.0 in reading and writing) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

Please note: for visa purposes students requiring a tier 4 visa must have IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 78 for course details.

For further guidance please check with the INTO Admissions Office or your education counsellor.



For course dates and prices, see page 94

### Recommended study plan and progression routes

2015												2016												2017											
APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY										
			IELTS 4.5 EUS																																

EUS: English for University Study

**How is the programme validated?**

The Graduate Diploma is validated and quality-assured by NCUK. Successful completion of the Graduate Diploma leads to the award of the NCUK certificate, issued on behalf of NCUK universities.

**Assured university placement**

All students who successfully pass the Graduate Diploma offered by INTO Manchester are guaranteed a place on a taught Master's degree at an NCUK university. Places at some universities are subject to previous undergraduate or diploma qualifications.

Students should be aware that:

- their previous educational performance will be considered in their university admission, in particular to selective universities and/or Master's programmes
- students are therefore not guaranteed a place in any particular NCUK partner university.

To have a chance of progression to selective universities - in particular the Russell Group - students should have:

- completed a degree in their home country with a good grade (normally a 2.1 equivalent or above)
- missed out on direct entry for their favoured Master's degree because they do not meet the English entry requirements.

In some cases, students may be considered if they have narrowly missed out on the academic requirements for Master's entry.

Note: students who progress on to an NCUK university receive a £500 bursary towards their university tuition fees.



**"INTO Manchester gave me confidence and a good head start. I had already familiarised myself with the academic life at the University. I had also started to get used to life in the UK, so I did not have any problems with culture shock."**

Frankie Ng, Indonesia

**2008**  
Completed Graduate Diploma

**2009**  
Graduated with MSc International Business Management from The University of Manchester



**2014**  
Currently employed as Project Officer at Cheshire West and Chester Council

### Graduate Diploma progression grades

As a successful student, you will have a wide choice of degree options at 11 NCUK universities. The table below shows a selection of the universities and degree programmes that you can progress to from the Graduate Diploma. These examples are intended for information purposes only, as a guide to the typical progression grades required. If you do not see the university or course you are interested in, please contact INTO Manchester.

**Please note: places at some universities are subject to previous undergraduate or diploma qualifications.**

Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
	EAP	Academic profile	EAP	Academic profile	
<b>University of Bradford</b>					
MSc Automotive Engineering	C	Pass in Research module	C	Pass in Research module	HE qualification within a similar discipline
MSc Civil and Structural Engineering	C	Pass in Research module	C	Pass in Research module	HE qualification within a similar discipline
MA/MSc Computer Animation and Special Effects	C	Pass in Research module	C	Pass in Research module	HE qualification within a similar discipline
MA Conflict Resolution	B	Pass in Research module	B	Pass in Research module	HE qualification within a similar discipline
MSc Electrical and Electronic Engineering	C	Pass in Research module	C	Pass in Research module	HE qualification within a similar discipline
MSc Finance	B	Pass in Research module	B	Pass in Research module	Finance related discipline or other quantitative subject
MSc Human Resource Management	B	Pass in Research module	B	Pass in Research module	
MSc International Business and Management	B	Pass in Research module	B	Pass in Research module	
MSc Management	B	Pass in Research module	B	Pass in Research module	
MSc Marketing and Management	B	Pass in Research module	B	Pass in Research module	
MBA	B	Pass in Research module	B	Pass in Research module	GMAT required: 600 or higher within the last 2 years or applicants must take Bradford Test. 3 years professional postgraduate work experience - this is compulsory for students graduating with a 3-year diploma
MSc Mechanical Engineering	C	Pass in Research module	C	Pass in Research module	HE qualification within a similar discipline
MA Media Studies	C	Pass in Research module	C	Pass in Research module	
MEd/MA TESOL and Applied Linguistics	A	Pass in Research module	A	Pass in Research module	Other offer conditions may be imposed dependent on student's experience
<b>The University of Huddersfield</b>					
MA/MSc 3D Digital Design	C	Pass in Research module	C	Pass in Research module	Requires a portfolio of work. Also available for January start, Scholarships available
MSc Accounting	D	Pass in Research module	D	Pass in Research module	
MSc/PG Dip Automotive System Design and Analysis	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
MSc Business	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
MSc Business Project Management	C	Pass in Research module	C	Pass in Research module	Also available for January start
MSc/PG Dip Electronic and Computer-Based System Design	C	Pass in Research module	C	Pass in Research module	Scholarships available
MSc/PG Dip Engineering Management	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
MSc Finance	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
MSc Global Logistics and Supply Chain Management	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
MSc International Business Management	C	Pass in Research module	C	Pass in Research module	
MSc Marketing	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available

	Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
		EAP	Academic profile	EAP	Academic profile	
 University of <b>HUDDERSFIELD</b> <small>Inspiring tomorrow's professionals</small>	<b>The University of Huddersfield continued</b>					
	MBA	C	Pass in Research module	C	Pass in Research module	2 years' work experience - this is compulsory for students graduating with a 3-year Diploma Also available for a January start, Scholarships available
	MSc Risk, Disaster and Environmental Management	C	Pass in Research module	C	Pass in Research module	Also available for January start, Scholarships available
	MA Teaching English to Speakers of Other Languages (TESOL)	B	Pass in Research module	B	Pass in Research module	Also available for January start, Scholarships available
 <b>UNIVERSITY OF LEEDS</b>	<b>The University of Leeds</b>					
	MSc Accounting and Finance	B	Minimum 55% in Research module	No progression route		
	MA Advertising and Marketing	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent with a general business or non-business background
	MSc Banking and International Finance	B	Minimum 55% in Research module	No progression route		
	MA Chinese Business and the Asia Pacific	B	Pass in Research module	No progression route		Personal statement
	MA Conflict, Development and Security	B	Pass in Research module	No progression route		Social science degree
	MA Corporate Communications and Public Relations	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent in business, marketing, communications or languages
	MA Culture, Creativity and Entrepreneurship	B	Pass in Research module	No progression route		
	MA Design	B	Pass in Research module	No progression route		Portfolio required
	MA Economics and Finance	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent in Economics or relevant subject
	MA Education (General)	B	Pass in Research module	No progression route		2 years' relevant work experience
	MSc Engineering Project Management	B	Pass in Research module	No progression route		Degree in related subject
	MSc Finance and Investment	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent in relevant subject for example accounting, finance, economics or mathematics. Must have a good grounding in quantitative subjects with high scores in these subjects
	MA Human Resource Management	A	Minimum 55% in Research module	No progression route		Average 80% or equivalent in a social science subject or equivalent qualification and relevant experience. Applications with a good quality degree from a non-social science background will also be considered
	MSc International Business	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent and an interest in the subject
	LLM International Corporate Law	B	Pass in Research module	No progression route		At least 85% in bachelor degree
	MSc International Marketing Management	B	Pass in Research module	No progression route		Average 80% or equivalent with a general business or non-business background
	MSc Management	B	Minimum 55% in Research module	No progression route		Average 80% or equivalent in any subject other than business or management
	MA Media Industries	A	Credit in Research module	No progression route		Average 80% or equivalent in a relevant subject
	MA TESOL and ICT	A	Pass in Research module	No progression route		2 years' relevant work experience. Basic ICT skills



Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
	EAP	Academic profile	EAP	Academic profile	
<b>Leeds Beckett University</b>					
MSc Accounting and Finance	C	Pass in Research module Relevant degree or experience	C	Pass in Research module Relevant degree or experience	
MSc Computer Animation Technology	C	Pass in Research module Relevant degree or experience	C	Pass in Research module Relevant degree or experience	
MSc Digital Video and Special Effects	C	Pass in Research module Relevant degree or experience	C	Pass in Research module Relevant degree or experience	A portfolio may be requested
MA English Language Teaching	C	Pass in Research module Relevant degree or experience	C	Pass in Research module Relevant degree or experience	
MA Filmmaking	C	Pass in Research module	C	Pass in Research module	Students should demonstrate prior achievement within their specialist area - generally in the form of a portfolio or show-reel
MSc Finance	C	Pass in Research module	C	Pass in Research module	
MA Human Resource Management	C	Pass in Research module	C	Pass in Research module	
MA International Business	C	Pass in Research module	C	Pass in Research module	
MSc International Hospitality Management (full-time or placement route)	C	Pass in Research module Relevant degree or experience	C	Pass in Research module Relevant degree or experience	A 48-week work placement route is available for students without a relevant background
MA International Trade and Finance	C	Pass in Research module	C	Pass in Research module	Students should have a basic knowledge of Economics and Accounting gained through their degree or diploma
MSc Marketing	B	Pass in Research module	B	Pass in Research module	
MA Public Relations	B	Pass in Research module	B	Pass in Research module	
MSc Strategic Project Management	C	Pass in Research module	C	Pass in Research module	
MA Town and Regional Planning	C	Relevant degree Pass in Research module	C	Relevant diploma Pass in Research module	
<b>The University of Liverpool</b>					
MA Architecture	B	Pass in Research module	No progression route		Degree in Architecture, Art History or History Portfolio required
MSc Consumer Marketing	B	Pass in Research module	No progression route		Degree in any discipline or an equivalent professional qualification
MSc E-Business Strategy and Systems	B	Pass in Research module	No progression route		Degree in Management, Engineering, Science or related discipline
MA Environmental Management and Planning	B	Pass in Research module	No progression route		Degree in Environmental or related Sciences
MSc Finance	B	Pass in Research module	No progression route		Degree in Economics, Finance, Mathematics, or related discipline
MSc Financial Mathematics	B	Pass in Research module	No progression route		Degree in Mathematics or related discipline with significant mathematical content
LLM General Law	B	Credit in Research module	No progression route		Degree in Law
MSc Human Resource Management	B	Pass in Research module	No progression route		Degree in any discipline or an equivalent professional qualification
MSc Information and Intelligence Engineering	B	Pass in Research module	No progression route		Degree in Engineering or Science
LLM International Business Law	B	Credit in Research module	No progression route		Degree in Law
MSc Management	B	Pass in Research module	No progression route		Degree in any discipline
MBA Football Industries	B	Credit in Research module	No progression route		3 years' managerial experience in a skill that is transferable to the football/sports industry e.g. law, sponsorship, marketing, finance
MSc Operations and Supply Chain Management	B	Pass in Research module	No progression route		Degree in Management, Engineering, Science or related discipline
MA Politics and Mass Media	B	Pass in Research module	No progression route		Degree in related subject
MA Teaching English to Speakers of Other Languages (TESOL)	B	Pass in Research module	No progression route		Degree in English

Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
	EAP	Academic profile	EAP	Academic profile	
<b>Liverpool John Moores University</b>					
MBA Business Management	B	Pass in Research module	B	Pass in Research module	
MSc Commercial Property Management	B	Pass in Research module	B	Pass in Research module 3 years' work experience	
LLM International Business and Commercial Law	C	Pass in Research module	C	Pass in Research module 3 years' relevant work experience	
MA International Journalism	B	Pass in Research module	B	Pass in Research module 3 years' work experience	HE qualification in relevant subject
MSc Maritime Operations	C	Minimum 55% in Research module 3 years' work experience	C	Minimum 55% in Research module 3 years' work experience	Degree in relevant subject preferred
MA Marketing	C	Pass in Research module	C	Pass in Research module 3 years' work experience	
MBA (Executive Leadership)	B	Pass in Research module 2 years' work experience	B	Pass in Research module 3 years' work experience	Work experience should be management related
MA Sport Development Management	B	Pass in Research module	B	Pass in Research module 3 years' work experience	
MSc Telecommunications Engineering	C	Minimum 55% in Research module	C	Minimum 55% in Research module 3 years' work experience	Degree in a relevant Engineering discipline
MA Tourism and Hospitality Management	B	Pass in Research module	B	Pass in Research module 3 years' work experience	
MSc Water, Energy and the Environment	B	Pass in Research module	B	Pass in Research module 3 years' work experience	
MSc Wireless and Mobile Computing	C	Pass in Research module	C	Pass in Research module 3 years' work experience	Degree should be in a computing related subject
<b>The University of Manchester</b>					
MSc Accounting and Finance	A	Pass in Research module	No progression available		
MSc Commercial Project Management	B	Pass in Research module	No progression available		
MSc Economics and Econometrics	B	Pass in Research module	No progression available		
MSc Engineering Project Management	B	Pass in Research module	No progression available		
MBA Global Business Analysis	A	Pass in Research module	No progression available		
MSc International Business and Management	A	Pass in Research module	No progression available		
MSc International Fashion Retailing	A	Pass in Research module	No progression available		
MA/PG Dip International Politics	B	Pass in Research module	No progression available		
MSc Management	A	Pass in Research module	No progression available		
MSc Marketing	A	Pass in Research module	No progression available		
MBA	B	Pass in Research module	No progression available		
MSc/MEnt Mechanical Engineering Design	B	Pass in Research module	No progression available		
MSc Petroleum Geoscience	A	Pass in Research module	No progression available		
MSc Structural Engineering	B	Pass in Research module	No progression available		
MSc Textile Technology	B	Pass in Research module	No progression available		
<b>Manchester Metropolitan University</b>					
MSc Accounting and Finance	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	Accounting and Finance degree/diploma or with substantial accounting content
MA Architecture and Urbanism	B	Pass in Research module Average minimum 65% required in degree	B	Advised on case-by-case basis Credit in Research module	Degree in related subject, digital portfolio required
MSc Engineering with Management	B	Pass in Research module Average minimum 65% required in degree	Progression in exceptional circumstances and on a case-by-case basis		
MSc Finance and Business	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	HE qualification with substantial component of business, accounting or economics
MSc Hospitality Management	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	
MA Human Resource Management	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	Prefer students to have some HR experience

Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
	EAP	Academic profile	EAP	Academic profile	
<b>Manchester Metropolitan University</b> <i>continued</i>					
MSc International Business Management	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	
MSc International Fashion Business: Marketing Management (subject to approval)	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	
MSc Logistics and Supply Chain Management	B	Pass in Research module Average minimum 65% required in degree	No progression available		
MSc Management	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% required in diploma	
MSc Marketing Communications	B	Pass in Research module Average minimum 65% required in degree	B	Credit in Research module Average minimum of 70% in diploma	
MA Teaching English as a Foreign Language	B*	Pass in Research module Average minimum 65% required in degree	B*	Average 70% required in diploma, see notes Credit in Research module	Teaching experience is desirable but not essential. Must be able to demonstrate interest/commitment in this area
<b>The University of Salford</b>					
MA Applied Linguistics	B	Pass in Research module	B	3 years' work experience	HE qualification in a relevant discipline
MSc Audio Production	C	Pass in Research module	No progression available HE qualification in a relevant discipline		
MSc Design Management	B	Pass in Research module	No progression available Design, marketing or business background		
MSc Digital Architectural Design	C	Pass in Research module	No progression available Relevant HE qualification or HE qualification and relevant work experience; Portfolio required		
MSc Financial Services Management	B	Pass in Research module	B	Pass in Research module	
MSc Gas Engineering and Management	C	Pass in Research module	No progression available HE qualification in a relevant discipline		
MSc Human Resource Management and Development	B	Pass in Research module	B	Pass in Research module	January start date available
MSc International Banking and Finance	B	Pass in Research module	B	Pass in Research module	January start date available
MSc International Business	B	Pass in Research module	B	Pass in Research module	
LLM International Business Law and Regulation	B	Pass in Research module	B	Pass in Research module 3 years' work experience and see notes	Programme aimed at students holding an undergraduate law degree, whether from a common law or a civil code country but students who have studied a reasonable amount of Business Law, e.g. accountancy graduates may be accepted
MSc International Corporate Finance	B	Pass in Research module	B	Pass in Research module	
MSc International Events Management	B	Pass in Research module	B	Pass in Research module	
MSc Management	B	Pass in Research module	B	Pass in Research module	January start date available
MSc Marketing	B	Pass in Research module	B	Pass in Research module	January start date available
MSc Procurement, Logistics and Supply Chain Management	B	Pass in Research module	B	Pass in Research module	
MA Social Media	B	Pass in Research module	No progression available HE qualification Portfolio required		
MSc Structural Engineering	C	Pass in Research module	No progression available HE qualification in a relevant discipline		
MA Teaching English to Speakers of Other Languages (TESOL)	B	Pass in Research module	B	3 years' work experience	HE qualification in a relevant discipline
MA Translating for International Business	B	Pass in Research module	B	Pass in Research module 3 years' work experience	HE qualification in a relevant discipline

\* B with no component below C.

Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
	EAP	Academic profile	EAP	Academic profile	
 <b>The University of Sheffield</b>					
MA Applied Linguistics with TESOL	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
MSc Business Finance and Economics	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
MSc East Asian Business	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
MSc Financial Economics	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
MA Global Journalism	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Distinction in Research module	Must achieve grade A in all EAP components
MSc Human Resource Management	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Distinction in Research module	
MSc Information Systems Management	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Credit in Research module	
MA Intercultural Communication	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Distinction in Research module	
MPH International Development	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Distinction in Research module	



	Degree subject	Graduate with 4-year degree		Graduate with 3-year diploma		Notes
		EAP	Academic profile	EAP	Academic profile	
	<b>The University of Sheffield</b> <i>continued</i>					
	MSc International Finance and Economics	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
	MA International Political Economy	B	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	B	Average GPA of 80% or more in the diploma Distinction in Research module	
	MSc Logistics and Supply Chain Management	A	Pass in Research module. For China applicants: an average GPA of 75% or more from a 4-year Chinese bachelor degree. For other countries: an equivalent of 2:1 in undergraduate degree.	A	Average GPA of 80% or more in the diploma Distinction in Research module	
	<b>Sheffield Hallam University</b>					
	MA Accounting and Finance	C	Pass in Research module	No progression available		
	MSc Banking and Finance	C	Pass in Research module	C	Pass in Research module	Degree must be in Accounting, Banking, Business, Finance, IT or Law
	MSc Construction Management	C	Pass in Research module	C	Pass in Research module	
	MA Design (Graphic Design)	C	Pass in Research module	C	Pass in Research module 3 years' work experience	
	MA English Language Teaching	B	Pass in Research module	B	Pass in Research module	
	MSc Finance and Investment	C	Pass in Research module	C	Pass in Research module	Degree must be in Accounting, Banking, Business, Finance, IT or Law
	MSc Financial Management	C	Pass in Research module	C	Pass in Research module	Degree must be in Accounting, Banking, Business, Finance, IT or Law
	MSc Human Resource Management/Human Resource Development	C	Pass in Research module	C	Pass in Research module	
	MSc International Business and Management	C	Pass in Research module	C	Pass in Research module	
	MSc International Events and Conference Management	C	Pass in Research module	C	Pass in Research module	
	MSc International Hospitality Management	C	Pass in Research module	C	Pass in Research module	
	MSc International Marketing	C	Pass in Research module	C	Pass in Research module	
	MSc Managing Global Business	C	Pass in Research module	C	Pass in Research module	
	MSc Nutrition with Public Health Management	C	Pass in Research module	C	Pass in Research module	
	MSc Project Management	C	Pass in Research module	C	Pass in Research module	
	MSc Sport Business Management	C	Pass in Research module	C	Pass in Research module	
	MSc Strategic Marketing	B	Pass in Research module	No progression available		

### Module descriptions

Detailed descriptions of the modules for the Graduate Diploma are set out below.

#### English for Academic Purposes

The aim of this module is to provide you with the EAP skills that will prepare you for a postgraduate course at a UK university. Through 10 contact hours per week and an additional two hours tutorial time, you will develop your academic reading, writing and listening skills as well as presentation skills. You will be assessed by authentic, continuous assessment tasks, including a dissertation as well as EAP final exams.

#### Research Methods

Seven hours of your total contact time per week will be dedicated to Research Methods. These classes will help you to plan a research project, conduct research and write up a dissertation. You will develop strategies for undertaking research projects within your chosen field and you will have the opportunity to explore different approaches to research methods and analysis.

The dissertation will be an independent piece of research, though you will have language support as well as a tutor who will offer clear guidance on planning, content and structure. Your focus will be on a topic of your choice which relates to your future postgraduate course.

#### Management Studies\*

In the preparatory term, the Management syllabus is delivered over six timetabled hours per week for students who started the Graduate Diploma programme in September. In the core and final terms the syllabus is delivered over three timetabled hours per week for all students.

In addition to teaching you about business management, the module is designed so that you have the opportunity to develop a range of postgraduate study skills that will help you to succeed at a UK university. The methods of learning and assessment that are introduced in this module will also support the work you do for Research Methods and EAP.

\* The Management module is a compulsory module which is not credit bearing.



“I could not believe that I was so fortunate to be awarded a scholarship. It encouraged me to continue to work hard and reinforced that you can get positive results with effort.”

Liang Yiwen, China

# English for University Study

English for University Study focuses on academic English and the study skills you need to succeed on your INTO academic programme.

## What is English for University Study?

This is a year-round course of intensive academic English language study designed to prepare you for entry to a further academic preparation programme at INTO Manchester.

You will develop your English language and academic study skills, as well as research skills at higher levels, and with multiple start dates and different durations of study, the course has the flexibility to cater for students with different language levels.

The course suits a range of needs, and will teach you to:

- adapt to university-style teaching
- learn the necessary research skills for university study
- improve your overall English language ability and academic presentation techniques.

## What will I study?

You will initially focus on developing core English language skills, developing your knowledge and confidence in reading, writing, listening, speaking and pronunciation, grammar and vocabulary.

After developing your core skills, you will focus on skills relevant to your study, including teamwork, problem solving, critical thinking and time management.

The course comprises 20 hours of taught lessons per week plus one hour of directed private study, which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours of private study outside class, which may include homework, assignments or coursework that will be submitted for assessment, as well as online learning.

## Assessment

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Methods of assessment may include:

- written assignments
- presentations
- research projects
- reading, writing and listening examinations.

## Course outcomes

Assuming you have met the academic entry requirements for your chosen programme, achieving the required level on the English for University Study course offers assured progression to the following courses at INTO Manchester:\*

- International Foundation
- A-levels
- International Diploma
- Graduate Diploma.

\* Subject to meeting Tier 4 student visa requirements.

## Key course facts

### Start dates

September, January, April and June

### Course length

1, 2 or 3 terms

### Class hours

20 hours per week\*\*

### Age requirement

16 years and above

### English language entry requirement

From IELTS 3.0 (with a minimum of 3.0 in writing) or equivalent

The Centre accepts other Secure English Language Tests (SELT) including Pearson PTE.

For further guidance please check with the INTO Admissions Office or your education counsellor.

\*\*Please note lessons are one hour including an allowance for class changeover.

Accredited by the



for the teaching of English



For course dates and prices, see page 94



**“On the English for University Study course, we had to do many presentations; both individual and group. Now when I have to give presentations at The University of Manchester, I already have experience and I feel much more confident.”**

Islam Kudosov, Russian Federation

**2010**  
Enrolled on English for University Study

**2011**  
Completed International Foundation

**2014**  
Graduated with BSc (Hons) Environmental Management from The University of Manchester



# General English

Our General English courses will help you to develop your language skills for work, leisure, travel or general interest. We offer year-round courses with flexible start dates and course lengths – so you can choose the best solution for your needs. A few weeks will refresh your English, while our longer courses offer excellent value for real language development.

## What is General English?

Our General English courses are designed to help you make real progress. They are intensive, comprising 20 lessons per week\* with your teachers, plus additional individual study with the support of your teachers and other staff. Your progress is monitored in class and through regular personal tutorials with your teachers.

## What is special about the courses?

- A range of flexible English language courses accredited by the British Council.
- High-tech classrooms equipped with the latest technology to enhance your learning experience.
- Regular progress assessment to keep your studies on track.
- Experienced and qualified teachers.
- The highest levels of pastoral care and 24-hour telephone number for emergencies.
- The opportunity to immerse yourself in a new culture with optional activities and excursions available.
- Join an international student community and make friends from around the world.

\* Please note that lessons are one hour, including an allowance for class changeover.

## What can I study?

Courses available include:

**General English Intensive** - Our standard General English course of 20 hours per week\* is divided into core language and skills study (16 lessons per week) and four lessons per week of practical development and projects, often with a range of options depending on your level.

**General English Year Abroad** - Committing to a long-term course is the best way to make real progress. This course offers you longer-term study at an even more attractive price.

**General English Summer courses** - Our flexible summer courses offer you weekly start dates during the summer period.

**Subject and Language Integrated Summer courses** - Innovative short courses that fully integrate subject and language study.

**Tailor-made group courses** - We can offer courses for groups based around our established course range or designed to your group's specific requirements.

## Course outcomes

- Develop your abilities in the four core skills of listening, speaking, reading and writing, as well as in the key areas of vocabulary, pronunciation and grammar.
- Improve your fluency and confidence in using English in a range of situations.
- Develop an understanding of local culture through the optional range of visits and activities.
- Improve your career prospects by gaining the abilities in English needed for modern international communication and business.

## Key course facts

### All courses

- 20 hours\* of lessons per week
- Suitable for everyone from age 16
- Minimum English level: Beginner (Beginner level is only available throughout summer months, this is not applicable to all levels)
- Maximum class size 16 (may rise to 17 on occasions)

### General English intensive

- Start dates every 2 weeks, you can study in multiples of 2 weeks up to 22 weeks
- For longer periods of study up to 48 weeks, choose the General English Year Abroad courses. Extra weeks (in multiples of 2 weeks) can be added at the same weekly price

### General English Summer courses

- Weekly start dates over the summer course period
- Course length from 2 to 8 weeks, depending on start date
- Social and activity programme is optional and some activities are charged for separately

### General English Year Abroad

- Start dates every 2 weeks (as for General English Intensive)
- Fixed course lengths of 24 or 36 weeks
- Extra weeks can be added at the same weekly equivalent price (in multiples of 2 weeks)

### Subject and Language Integrated courses

#### Business Management

- 2 or 4 weeks per course (each full course is divided into two 2-week parts)
- English level: Intermediate (B1) to Upper-Intermediate (B2)
- Cultural subject courses include related activities and visits
- Various start dates in June, July and August



For course dates and prices, see page 94



“INTO Manchester was an excellent experience in my life. I am very grateful to my teachers as I have learned a second language, but also thankful for the support I received from Student Services and the brilliant facilities.”

Karina Sanchez Zorro, Colombia

# Scholarships

INTO Manchester is delighted to announce a range of generous scholarships for high-achieving students holding an offer for one of the Centre's academic preparation programmes in September 2015 and January 2016.

## A-level scholarships

British A-levels are recognised all over the world as a direct route to the world's leading universities. We offer generous scholarships for high-achieving students, towards the cost of your tuition.

Please contact the Centre for more information on scholarships available for September 2015 and January 2016.

## International Diploma scholarship

The International Diploma is equivalent to studying year one of an undergraduate degree and offers assured progression to Year 2 of a relevant degree at a range of UK universities.

For students commencing the International Diploma in September 2015, the Centre is offering one 50% scholarship valued at £6,750 towards your tuition fees.

The scholarship will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.

## Graduate Diploma scholarship

The Graduate Diploma provides international students who do not qualify for direct entry with a recognised pathway to postgraduate study at a UK university.

For students commencing the Graduate Diploma in September 2015, the Centre is offering one 100% tuition fee scholarship valued at £13,000.

The scholarship will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.



For full details, please visit:  
[www.intohigher.com/into-manchester/scholarships](http://www.intohigher.com/into-manchester/scholarships)



“Receiving a scholarship changed the way I look at myself and my future. So many opportunities were opened up to me after receiving this award. I’ve been given the opportunity to progress to a better university and improve my CV, so I’ve a better chance to get my dream job in the future.”

Marsella, Indonesia





Apply via the forms  
in this brochure



Apply online at:  
[www.intohigher.com/into-manchester/apply](http://www.intohigher.com/into-manchester/apply)



Review of your  
application within  
two working days

# Your application





“I am keen to help those who are enthusiastic about education in the UK to become a part of an incredible university experience.”

Nora Mawla, Enrolment Services Counsellor



Successful applicants receive an offer letter



Success at INTO Manchester

# How to apply

An easy application process to follow from anywhere in the world.

## Supporting your application

Whether you decide to complete your application with the support of an education counsellor in your home country or apply directly, we offer a simple application process and we will support you every step of the way.

Throughout the process our multilingual customer relations advisers are available to help answer your questions. They can speak a range of languages including English, Mandarin, Cantonese, Arabic, Russian, Spanish, Japanese, Lithuanian, French, Italian, Polish and German.

## How do I apply?

You can apply through a local education counsellor. They will help you to complete the application form and send it along with your supporting documentation to our Admissions Office.

You can also apply online:

[www.intohigher.com/into-manchester/apply](http://www.intohigher.com/into-manchester/apply)

## What documents do I need to include?

- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport.

## What next?

After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from INTO Manchester, which is needed in order to apply for a Tier 4 (General) visa.

“My role is to assist regional colleagues and education counsellors from initial application, up until the student safely arrives in our INTO Centre. I aim to provide the best advice and service possible to ensure students have the best experience in the lead up to their overseas study.”

Hannah Banks, Admissions Adviser



98%

visa success rate in the UK



# INTO MANCHESTER

Education counsellor's stamp

You should return your application pack to your education counsellor or directly to the INTO Admissions Office at least one month before your intended start date.

Please send to: INTO Manchester Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK  
T: +44 1273 876040 | F: +44 1273 328595 | Education counsellors: ukadmissions@into.uk.com | All other enquiries: ukes@into.uk.com

You can also apply online at: [www.intohigher.com/into-manchester/apply](http://www.intohigher.com/into-manchester/apply)

## Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms) \_\_\_\_\_ Nationality / citizenship \_\_\_\_\_

Family name \_\_\_\_\_ Do you have or are you applying for permanent residence in the UK?  Yes  No

Other names \_\_\_\_\_ Are you a US citizen or a US permanent resident?  Yes  No

Gender  M  F Date of birth / / (dd/mm/yy) Current age \_\_\_\_\_ Do you have dual nationality status?  Yes  No

What type of visa do you intend to apply for? \_\_\_\_\_  
 Student Tier 4 visa  Student visitor visa  No visa

Name as written on passport \_\_\_\_\_ If **yes**, please provide full details \_\_\_\_\_

Passport number \_\_\_\_\_ Permanent country of residence \_\_\_\_\_

Student's home address (you must complete this accurately as it may affect your visa application) \_\_\_\_\_

City \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Student's telephone numbers in country of residence (inc. intl. code) \_\_\_\_\_

Tel \_\_\_\_\_ Mobile telephone \_\_\_\_\_

Student's email address \_\_\_\_\_

## Section 2 Parent/Spouse/Family member and Sponsor details

Title (Mr/Mrs/Ms) \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_

Family name \_\_\_\_\_ Telephone (inc. intl. code) \_\_\_\_\_

Other names \_\_\_\_\_ Email address \_\_\_\_\_

Relationship to student \_\_\_\_\_

Contact address \_\_\_\_\_

City \_\_\_\_\_

**How do you intend to fund your studies?**  
 Self  Family  Employer\*  Sponsor\*

\*Name of employer/sponsor: \_\_\_\_\_

## Section 3 INTO course selection

### Academic programmes

#### International Foundation

Business and Humanities  Science and Engineering†

Please specify start date

Jun 2015 (4 term)  Sep 2015 (4 term)  Sep 2015 (3 term)  
 Jan 2016 (3 term)  Mar 2016 (2 term)

† Only available for start dates Jun 2015 (4 term) or Sep 2015 (3 term).

#### Headstart International Foundation

Business and Humanities  Science and Engineering

Please specify start date

Aug 2015 (3 term)

#### A-levels

Please tick three subjects you would like to study. Please note Mathematics is compulsory for all students and has been pre-selected.

Accounting  Business Studies  Economics  Mathematics  
 Further Mathematics  Politics  Sociology

Please specify start date

Sep 2015 (6 term)  Jan 2016 (5 term)

#### International Diploma

Accounting and Finance  Business Management

Please specify start date

Jun 2015 (4 term)  Sep 2015 (4 term)  
 Sep 2015 (3 term)  Jan 2016 (3 term)

#### Graduate Diploma

Students applying for Graduate Diploma programmes must complete this application form and must also complete the Graduate Diploma Supplementary Information form on pages 89 and 90 in full. Any information which is missing from either form may result in delays.

Sep 2015 (3 term)  
 Jan 2016 (2 term)

### English language courses

#### English for University Study

Sep 2015  Jan 2016  Apr 2016  Jun 2016

Start date / / End date / / (dd/mm/yy)

Please specify number of terms of English \_\_\_\_\_

#### General English

Applicants for General English courses should download the application form from: [www.intohigher.com/english](http://www.intohigher.com/english)

### Proposed undergraduate or postgraduate programme (Needs to be completed for visa purposes)

Do you intend to study an undergraduate or postgraduate programme after completing your INTO course(s)?  Yes  No

Proposed degree programme \_\_\_\_\_

Proposed university \_\_\_\_\_



## Section 4 Student's education history

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name \_\_\_\_\_

Dates of study    /    /    to    /    /    (dd/mm/yy) \_\_\_\_\_

Date you received (or will receive) your certificate    /    /    (dd/mm/yy) \_\_\_\_\_

Highest educational qualification name \_\_\_\_\_

Language of instruction \_\_\_\_\_

Institution city/town \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Email address \_\_\_\_\_

Have you ever studied in the UK?  Yes  No

If **yes**, please provide full details of study durations. Please also include a copy of your previous visa (must be completed for visa purposes). \_\_\_\_\_

From    /    /    to    /    /    (dd/mm/yy) \_\_\_\_\_

Have you ever been refused a visa for the UK?  Yes  No

Have you ever been refused a visa application to any country?  Yes  No

If **yes**, please provide full details \_\_\_\_\_

## Section 5 Current English language proficiency

Please tick and enter details of your most recent English language test.  
Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy. Please provide a copy of your certificate.

IELTS     PTE     Other (please specify) \_\_\_\_\_

Have you arranged to take any other English language test(s) before starting your INTO course?  Yes  No

Name of exam \_\_\_\_\_

Date due to be taken    /    /    (dd/mm/yy) \_\_\_\_\_

## Section 6 Welfare

Do you have any conditions, medical or otherwise, that may impact your time in the UK?  Yes  No

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability?  Yes  No

Have you been convicted of a relevant criminal offence?  Yes  No

If you have answered **yes** to any of the above, please provide full details with your application on a separate sheet.

### Travel and medical insurance

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached. For full details on insurance packages and prices see page 95 of the brochure.

Please specify what insurance package you would like  Standard  Premium

Please state when you would like the insurance to start

Start date    /    /    (dd/mm/yy)    End date    /    /    (dd/mm/yy)

I have my own insurance and enclose a copy

## Section 7 Accommodation options

Do you require INTO accommodation?  Yes  No

Please indicate the building and room type you would prefer by ticking 3 boxes below to indicate your 1st, 2nd and 3rd choice of accommodation.

Please note that INTO aims to provide the highest preference requested but, if this is not available, INTO reserves the right to provide or suggest alternative accommodation.

	1st preference:	2nd preference:	3rd preference:
Halls of residence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homestay - Superior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homestay - Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you require homestay during the holiday periods?  Yes  No

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition?  Yes  No

### Dietary requirements

Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

\_\_\_\_\_

## Section 8 Airport pickup

Flight details including arrival date and flight number should be emailed to [ukarrival.details@into.uk.com](mailto:ukarrival.details@into.uk.com) as soon as possible. All under 18 students **must** either book an INTO airport pickup or provide evidence of alternative arrangements.

Do you require an airport pickup? (Manchester International Airport E45)  Yes  No

## Section 9 Declaration

I declare that the information I have supplied on and with this form is complete and correct

I have read and understood and agree to abide by the terms and conditions

I agree to abide by the Cancellation and Refund Policy

I agree to pay all tuition and accommodation and sundry expense fees as they become due

I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

**Signed** \_\_\_\_\_ Date    /    /    (dd/mm/yy)

(Parent/guardian) For students under 18

**Or**

**Signed** \_\_\_\_\_ Date    /    /    (dd/mm/yy)

(Student)

### Student records

I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification  Yes  No

I agree that my records and achievements may be used for promotional purposes, without further notification  Yes  No

## INTO Giving Support our charity

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit: [www.into-giving.com](http://www.into-giving.com)

I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment



# INTO MANCHESTER

This form is to be used by all students applying to Graduate Diploma programmes. Scanned copies of certificates, academic transcripts and syllabuses from previous study can be attached.

Please complete the form in full. Any information which is missing may result in delays.

## Section 1 Programme applied for

Programme name (Including whether part/full-time):	Which course do you wish to attend following your NCUK programme?
Proposed start date (month-year):	

## Section 2 Personal details

Family name:	Date of birth    /    /    (dd/mm/yy)
First name(s):	Nationality:
Gender <input type="checkbox"/> M <input type="checkbox"/> F	Country of birth:

## Section 3 Your education (secondary and post-secondary) including professional qualifications and training courses

Dates from    /    /    (dd/mm/yy) to    /    /    (dd/mm/yy)	Dates from    /    /    (dd/mm/yy) to    /    /    (dd/mm/yy)
Full name of Institution (include location and whether the award was granted or delivered by another institution eg SQA, EdExcel)	Full name of institution (include location and whether the award was granted or delivered by another institution e.g. SQA, EdExcel)
Subject(s)	Subject(s)
Result (eg BA (Hons) 2:1)	Result (eg BA (Hons) 2:1)

## Section 4 Work experience

Dates from    /    /    (dd/mm/yy) to    /    /    (dd/mm/yy)	
Job title	
Duties and responsibilities	

This is an important section and the admissions staff at NCUK will pay particular attention to what you write here. You should explain why you are applying for this programme, what you expect to achieve from it, and how it relates to your academic and career development.

Continue on a separate sheet if necessary



# A brighter future for just £25

We're delighted you have chosen INTO Manchester and look forward to helping you achieve your dreams.

## **But did you know there are 57 million children globally not enrolled in school?**

Parents everywhere share a desire to give their children the best possible start in life but, sadly, a basic education is still beyond the reach of many young people around the world.

As part of our commitment towards learning, INTO has set up INTO Giving, a charity that helps improve both access to and quality of education for young people living in difficult circumstances.

When children go to school and learn, they create opportunities, transforming and empowering their lives and their community.

## **Donate £25 and help provide the education they deserve.**

On your application form you can opt to donate £25 to INTO Giving and INTO will match your funds, increasing the donation to £50. Every penny you donate will go straight to the INTO Giving educational projects.

For more information visit [www.into-giving.com](http://www.into-giving.com)

## **Help transform lives by supporting our educational projects around the world.**

**INTO** <sup>®</sup> GIVING

One Gloucester Place, Brighton, East Sussex BN1 4AA | T: +44 [0]1273 665200 | F: +44 [0]1273 679422 | E: [info@into-giving.com](mailto:info@into-giving.com)  
Charity name: INTO GIVING LIMITED | Charity registration number 1126262 | Company number: 6689824



## Important

### 1. Application of the Terms and Conditions

- These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between INTO Manchester Ltd ("INTO Centre or INTO") and students ("Students") in relation to the English language courses and/or academic programmes and any other INTO courses (the "Course").
- As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to the INTO Centre.

### 2. Application to the Course and Confirmation of Acceptance

- To apply for a place on a Course, Students should complete their application and submit it to the INTO Admissions Office.
- INTO may accept or reject applications in its absolute discretion. If INTO accepts the application, INTO will issue a written offer of a place on a Course to the Student (including any conditions relevant to the offer) (the "Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
- In order to accept the offer, the Student must:
  - complete and return to INTO the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
  - pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter; and
  - pay the Uniplan Insurance premium (details of which are set out in this brochure) and submit the completed Uniplan form to INTO or provide proof of an acceptable alternative insurance cover.
- After completion of the actions listed in paragraph 2c above, the contract between the Student and INTO is formed. However, if the offer is 'conditional', the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2c above.

### 3. Tuition fees and payment

- The balance of the invoice including tuition fees payable for the Course, enrolment fee and any insurance fees (if applicable) payable must be paid to INTO no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- The invoice including tuition fees, enrolment fee and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card.
- If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to INTO – further details of which are set out in section 10 below) or meet conditions of offer (details of which are set out in section 11 below)
- Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of the INTO Centre.
- The prices stated in this brochure are valid for confirmed bookings (with payment) received by INTO on or after 01 January 2015 and until further notice. Please contact INTO for further details or visit the website.

### 4. Other fees

- One to one tuition – Any Students who require 1:1 tuition must agree such tuition with the INTO Centre in advance. English language tuition will be charged at £75 per hour and will be invoiced in advance. One to one for other subjects may be available and charges may vary. For such tuition, the student should speak to the Academic Director in the INTO Centre in the first instance.

### 5. Overdue fees

- In cases of overdue payment of any of the fees owed by the Student, INTO reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the due date (either six weeks prior to course commencement or date of receipt of visa) until payment.
- INTO reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

### 6. Changes to Confirmation of Acceptance for Studies ("CAS")

- INTO will issue a CAS, no more than six months before the Student's first Course start date provided that:
  - the Student's offer is unconditional; and
  - the Student has paid their deposit or full fees as set out in the Offer Letter.
- Before issuing the CAS, INTO will confirm with the Student that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, INTO will submit the details to the Home Office.
- If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after INTO has submitted the details to the Home Office and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £14 but is subject to review by the Home Office.

### 7. Cancellation charges

- Subject to paragraphs 8 and 9 below, if the Student wishes to cancel their place on the Course prior to the Course commencing, then, unless such cancellation is due to visa refusals, and/or academic and/or English Language conditions on the Student's Offer Letter not being met, the following charges apply:

#### Academic programmes and English for University Study Courses

##### Tuition fee cancellation charges:

Four weeks or more before commencement: cancellation fee of £500  
 Less than four weeks before commencement: cancellation fee of £1000  
 Cancellation after course commencement: cancellation fee of one term's full fees.

##### Accommodation fee cancellation charges:

Four weeks or more before commencement: cancellation fee of £500  
 Less than four weeks before commencement: cancellation fee of £1000.

- Cancellations must be made in writing to the INTO Admissions Office, One Gloucester Place, Brighton, BN1 4AA. Cancellations will become valid on the day the written notice is received by INTO.

- Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student or, if no deposit and/or tuition fees have been paid by the Student, INTO will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such invoice.
- Cancellation of a Course includes cancellation of any Uniplan Insurance policy. Students will be charged for the length of insurance cover received so far and will be refunded a proportion of the premium for the unexpired period of cover less a £25 administration charge.

### 8. Leaving a Course early

- If a Student wishes to withdraw from their Course, they must notify the INTO Centre in writing as described above in the section 'Cancellation charges'. Once a student has arrived in the UK and commenced their course in the centre, there will be no refund of fees.
- Accommodation cancellation charges will apply as outlined at paragraph 21 below.

### 9. Contracts made by distance communication

- If INTO has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. if up to the point when the contract is concluded there has been no face-to-face contact between the Student and INTO or INTO's representative) then the contract between us is a 'Distance Contract'.
- Students are entitled to cancel a Distance Contract at any time up to the earlier of:
  - 7 days from the date when the Distance Contract is concluded; or
  - the date on which the Student starts the Course.
- In order to cancel the Distance Contract, the Student must inform INTO in writing at the INTO Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- If any payment has been made by the Student to INTO under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by INTO using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

### 10. Cancellation or deferral because of Visa refusal/Visa delays

- Students are entitled (provided such refusal/delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non receipt of a necessary visa providing that the Student informs the INTO Admissions Office in writing and sends evidence to INTO of the visa refusal or that the Student advises INTO that they have not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for English for University Study).
- Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 7d) will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.
- If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for full deposit which will become non-refundable and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation.

### 11. Cancellation because conditions of offer are not met

- If INTO's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter, INTO reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- If a Student does not meet the conditions of the Offer Letter (Academic or English language), provided that the Student informs INTO in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to INTO. This information must arrive at the INTO Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's exam results are published (if this falls after the four week cut off point). If INTO receives the relevant information (including evidence of the date of publication of the results if this falls after the four week cut off point) within the timescales outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by INTO to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

### 12. Deferrals

- A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions. An external event includes (without limitation) serious illness or injury of the Student or of a close member of the Student's family.
- Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the INTO Admissions Office in the UK at least six weeks before the Course start date. If INTO receives the request after this date, normal cancellation charges will apply (see the 'Cancellation charges' section above). The request should also include details of the Student's preferred new start date for the Course.
- All deferrals are subject to the availability of the requested chosen new Course start date at the time INTO receives the Student's request to defer.
- Any deferral requests in excess of the two occasions referred to above will be considered by the INTO Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the INTO Admissions Office's sole discretion.
- On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- Student accommodation will need to be re-booked and is subject to availability.
- If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

### 13. Academic criteria and attendance

- Students are accepted onto the Course on the strict understanding that progression through the Course and successful completion of the Course are conditional upon satisfactory attendance and successful attainment of specified progression grades.

- Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course or a member of the Centre Senior Management Team, they may be deemed to have withdrawn or be required to leave the Course. In the case of students studying on a Tier 4 visa, the Centre may also report the situation to the Home Office.
- During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.
- Students who do not meet the academic and/or any other attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.
- Students who do not meet the attainment criteria for progression from an English language programme, or who are identified at being at serious risk of not meeting the attainment criteria for progression from an English language programme, to their intended Course of study (including Extended courses) will be offered advice on alternative study plans which may include further study on the English language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.
- INTO reserves the right not to re-enrol a student if their prior attendance has been unsatisfactory.

### 14. English language admissions criteria

- Offers are made to Students for both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- Where 14a applies, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
  - an alternative study plan which may involve additional time and expenditure up to £1,000 with regard to tuition and accommodation fees; or
  - if the English Language level is below the level for visa entry purposes then the Student will have to return home.

### 15. Behaviour, welfare and attendance

- By signing the application form, the Student consents to INTO requesting and receiving any relevant information from any University school, service or centre concerning the Student's behaviour, welfare and attendance, and to allow the efficient operation of the Centre.
- If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the INTO Student Handbook or contact the Head of Student Services or the Student Services team.
- INTO will withdraw any student whose behaviour breaks Centre's code of conduct.

### 16. Class times and sizes

- For all Courses, classes will normally be held Monday to Friday between the hours of 08:00 and 19:00 but INTO reserves the right to hold classes outside of these times.
- The maximum class size is normally 20 students for English for University Study and English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- Lessons will take place in the form of classes, seminars, workshops and lectures. Academic subject class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- Examinations may be held in the evening, on weekends and public holidays, and at venues outside of the main centre.

### 17. Holidays

- No regular classes will take place at INTO on recognised UK public holidays
- No refunds will be made for classes not taking place on these dates.
- On occasion examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

### 18. Arrivals

- Students must arrive in the UK on the Saturday or Sunday before the Course start date and register and enrol at the Centre on the published start date.
- Late arrivals – INTO expects all Students to arrive and start their Course on the scheduled start date. However, INTO recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of, or delays to, flights or other transport). In exceptional cases, the INTO Centre will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses. Unavoidable late arrivals must be approved in advance by the Head of Admissions of INTO as soon as the Student becomes aware that he or she will not arrive in time for the scheduled start date.
- If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- No discount or refund of fees will be given for late arrivals.

### 19. Accommodation

- At the time of application to the Course, Students are invited to select their preferred accommodation. INTO aims to provide the accommodation as requested but, if this is not available, INTO reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the fees page within this brochure.
- Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the student's acceptance form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice). Under 18s are required to stay in INTO accommodation unless full details have been provided of alternative living arrangements with a named adult over the age of 21.
- Students will be sent a copy of the accommodation terms and conditions with their offer letter and are required to agree to them when returning the acceptance form.
- The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned a ticked and signed Acceptance Form, and the Student has received confirmation that the type of room they have requested is available.
- INTO accommodation is only available to Students who are registered on full-time INTO Courses.
- Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at INTO).

g. INTO advises Students to insure their personal belongings. INTO shall have no liability for any loss, theft and/or damage to Students' personal belongings. INTO can provide details of insurance policies on request.

h. Where a Course spans a holiday period accommodation fees will still be charged for those periods.

i. Damage and sundry expenses deposit – All Students will be required to pay a damage and sundry expenses deposit of £500 which will be invoiced at the time of booking their course and shall be payable at least six weeks prior to the start date of the Course. Such deposit is refundable at the end of the Course minus any costs not already paid in Centre for any damages, exceptional cleaning or fines which have been incurred either to the residential/homestay accommodation or the premises and/or facilities which are discovered during occupancy or once an inspection has taken place after the Student's departure. The INTO Centre will repay any monies owing within 60 days of the Student's final Course end date.

j. The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.

k. Breakages – Students are responsible for payment of any damage caused by them to property owned or occupied by the University (where applicable) or the INTO Centre Students in residential accommodation may be required to sign an inventory on arrival and departure. The INTO Centre reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Any damage discovered during the student's stay will be invoiced at that time and payment will be due immediately. Charges for damage discovered after departure will be deducted from the deposit payable by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student, INTO will invoice the Student for the excess amount. The Student shall pay any such amounts to INTO within 30 days of the date of the invoice.

## 20. Accommodation fees

a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.

## 21. Accommodation changes or cancellation when a Student has arrived and moved into their Accommodation

a. Residential/homestay accommodation – In all cases except visa refusals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation terms and conditions they will have received with their Offer Letter.

b. Students are bound by the terms and conditions of their accommodation contract.

c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.

d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by INTO without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.

e. A Student under the age of 18 may only move to agreed alternative private accommodation where the Student's parent or guardian have certified to INTO that this is the case and that the provision of accommodation by INTO is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.

f. Residential accommodation may not be available over the two week Christmas period to Students who are under 18 years old. The INTO Centre can assist with alternative arrangements which may incur an additional charge.

## 22. Airport pickups

a. Airport pickups may be booked as specified earlier in this brochure. The airport pickup will be for the passenger named on the application form only or for named Students if Students agree in advance (and notify INTO) that they wish to share an airport pickup.

b. Additional family members or chaperones accompanying the named passenger will be charged additional fees.

c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.

d. Fees will only be refunded for 'missed pickups' if the Student informs INTO, by telephoning the INTO emergency telephone number (as publicised in the pre-departure guide), that their pickup will not be required or that they will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is a no show, they telephone the INTO emergency telephone number (as publicised in the pre-departure guide), that their transfer is a no show before they leave the arrival airport.

e. Airport transfer fees must be paid for at least 6 weeks prior to the course start date.

f. Airport pickups are compulsory for students under 18, unless parents provide INTO with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

## 23. Travel to the INTO Centre

a. INTO expects Students to assist INTO with its Green Travel Plan, as maybe reasonably required.

b. Students may not bring cars to campus unless otherwise agreed in advance by INTO. Please contact INTO for further details of our Green Travel Plan.

## 24. Record keeping duties under TIER 4 Immigration rules (PBS)

a. INTO is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Students' UK contact details.

b. Under the TIER 4 Immigration rules (PBS) the sponsor licence holder will report to the Home Office in the following circumstances:

- if the Student fails to enrol on the Course within the enrolment period;
- if the sponsor licence holder stops being the Student's immigration sponsor for any other reason, for example, if the Student is withdrawn or moves into an immigration category that does not need an approved education provider;
- if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
- if INTO has any suspicions that the Student is breaking any conditions attached to their permission.

## 25. Medical treatment and accident insurance

a. Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at the INTO Centre indicates that the Student (or parent/legal guardian if the Student is under 18):

- gives permission for the administration of first aid and appropriate nonprescription medication to the Student if required; and
- if the Student is under 18, for INTO to recommend that the Student seeks medical, dental or optical treatment when required.

b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay. Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

## 26. Students who are under 18

a. INTO strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.

b. If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements and contact details thereof must be supplied at time of confirmation.

c. Parents of Students under 18 must sign a consent form authorising nominated INTO staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. The forms will be included with the INTO offer documents and must be completed and returned to INTO at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.

d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

## 27. Student information

a. Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification, by completing the student record section of the application form.

b. Students agree that if INTO has serious concerns about their welfare, INTO can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.

c. Students and, if the Student is under 18, the Student's parents/guardians/ sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes, by completing the student record section of the application form.

d. INTO is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).

e. INTO may disclose information about the Student for the purposes of (without limitation):

- the administration of justice;
- the exercise of any functions of either House of Parliament;
- the exercise of any functions conferred on any person by or under any enactment;
- the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
- the exercise of any other functions of a public nature exercised in the public interest by any person i.e. necessary for legitimate purposes and justified by the Data Protection Act.

f. INTO will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how INTO handles and uses personal data please see INTO's Privacy Policy which can be viewed at [www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx](http://www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx).

g. INTO will only use the personal information provided to it by Students in order to provide and administer the course. Please note that personal data may be shared between INTO and the university partner where applicable, as necessary in order to provide and administer the course. Any personal data shared is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, INTO may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with INTO's regulatory responsibilities.

## 28. Liability

a. Subject to the following, INTO (including its staff and/or representatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by INTO (or its staff or representatives).

b. Where such loss or damage is directly caused by INTO (or its staff or representatives), INTO's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to INTO.

c. Nothing in these Terms and Conditions shall exclude or restrict INTO's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.

d. INTO shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

## 29. Disclaimer

a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press and the Courses and services described herein are those which INTO is planning to offer. However, INTO reserves the right, to amend, add or remove any, Course and/or services set out in this brochure and/or the timetable, delivery, content syllabus and assessment of such Courses. The University (where applicable) also reserves the right to amend the regulations governing those Courses without prior notice. INTO therefore strongly recommends that immediately prior to making any application to INTO or accepting any offer from INTO, Students should refer to the most up-to-date version of the Course descriptions and specifications and the regulations on the INTO website.

b. INTO also reserves the right to make variations to the contents and methods of delivery of the Courses and services, to discontinue, Courses and services, and to combine and merge Courses, if such action is reasonably considered to be necessary by INTO.

c. Applicants to INTO Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to Courses offered, changes to accommodation provision or fees and charges to be levied by the university partner where applicable.

d. INTO, in marketing its Courses, aims to comply with the British Code of Advertising Practice issued by the Advertising Standards Authority.

e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

## 30. Equal opportunities

a. INTO operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief.

b. INTO welcomes applications from candidates with disabilities.

## 31. Entire agreement

a. These Terms and Conditions and the Offer Letter constitute the entire agreement between INTO and the Student for the provision of English language Courses and/or academic Courses and any other INTO Course.

b. These Terms and Conditions supersede any promises, representations, warranties – whether written or oral – made by or on behalf of one party to the other.

## 32. Changes to these Terms and Conditions

a. INTO reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, INTO will provide a revised set of Terms and Conditions.

## 33. Transfer of these Terms and Conditions

a. INTO may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

## 34. Severance

a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) are invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

## 35. Governing law and jurisdiction

a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.

b. The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes), which may arise out of or in connection with these Terms and Conditions. Students and INTO agree to submit to the exclusive jurisdiction of the English Courts.

## 36. Other fees

a. Textbooks – Textbooks and/or appropriate Course materials will be supplied to Students on enrolment for International Foundation, A-levels, International Diploma, Graduate Diploma, or English for University Study Courses. Students will be invoiced for the textbooks and/or appropriate Course materials immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of text books and/or appropriate Course materials will be £210 per academic Course (2 or 3 term), £280 per academic Course (4 term), £350 per academic Course (5 term) and £420 per academic Course (6 term) and £70 per term for the English for University Study Course.

b. Laboratory fees – Students who are enrolled on science-based academic Courses (i.e. International Foundation in Science and Engineering) shall be charged an additional fee of £400 per to cover the use of laboratory facilities. This fee will be invoiced to the Student immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course.

## 37. University placement and progression

a. Students who successfully complete the INTO Foundation may, at INTO's sole discretion receive a refund of all tuition fees paid if, having complied with INTO staff advice with regard to their university application, they have not been offered a place at a UK university on a course appropriate to their qualification.

b. Students who successfully complete the INTO Foundation, Diploma or Graduate Diploma and who meet the individual entry requirements of the relevant NCUK owner or partner University for their will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

**This information is available in different formats. Please contact the Centre to request a copy.**

### International Foundation

Dates	Tuition price
<b>June start (4 term)*</b>	<b>June start</b>
Wed 24 Jun 2015–Fri 04 Sep 2015 Mon 07 Sep 2015–Fri 11 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 17 Jun 2016	(4 term) £16,950
<b>September start (4 term)</b>	<b>September start</b>
Mon 21 Sep 2015–Fri 04 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Tue 31 May 2016–Fri 26 Aug 2016	(4 term) £17,150 (3 term) £13,000
<b>January start (3 term)</b>	<b>January start</b>
Mon 04 Jan 2016–Fri 18 Mar 2016 Tue 31 May 2016–Fri 26 Aug 2016	(3 term) £13,000
<b>March start (2 term)</b>	<b>March start</b>
Mon 07 Mar 2016–Fri 27 May 2016 Tue 31 May 2016–Fri 26 Aug 2016	(2 term) £13,000

**September start (3 term)\***  
Mon 07 Sep 2015–Fri 11 Dec 2015  
Mon 04 Jan 2016–Fri 18 Mar 2016  
Mon 04 Apr 2016–Fri 17 Jun 2016

**January start (3 term)**  
Mon 04 Jan 2016–Fri 18 Mar 2016  
Mon 04 Apr 2016–Fri 27 May 2016  
Tue 31 May 2016–Fri 26 Aug 2016

**March start (2 term)**  
Mon 07 Mar 2016–Fri 27 May 2016  
Tue 31 May 2016–Fri 26 Aug 2016

### Headstart International Foundation

Dates	Tuition price
<b>August start (3 term)</b>	<b>August start</b>
Mon 24 Aug 2015–Fri 11 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 17 Jun 2016	(3 term) £13,830

\* The International Foundation in Science and Engineering is only available on these start dates.

### Accommodation prices - International Foundation†

Start dates	Halls of residence	Standard Homestay	Superior Homestay
<b>June start (4 term)**</b>	£7,786	£7,745	£9,825
<b>August start (Headstart)</b>	£6,481	£6,440	£8,160
<b>September start (4 term)</b>	£7,399	£7,350	£9,310
<b>September start (3 term)</b>	£6,191	£6,150	£7,790
<b>January start (3 term)</b>	£5,134	£5,100	£6,460
<b>March start (2 term)</b>	£3,775	£3,750	£4,750

\*\* Please note accommodation contracts for the June intake will start on the Tuesday prior to the course start date.

† Please see the terms and conditions on page 92 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

### A-levels

Dates	Tuition price
<b>September start (6 term)</b>	<b>September start (6 term)</b>
<b>Year 1</b>	Year 1: £13,250
Mon 07 Sep 2015–Fri 11 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 24 Jun 2016	Year 2: £13,250 Total: £26,500
<b>Year 2</b>	Year 1: £8,750
Mon 12 Sep 2016–Fri 16 Dec 2016 Mon 09 Jan 2017–Fri 07 Apr 2017 Mon 24 Apr 2017–Fri 23 Jun 2017	Year 2: £13,250 Total: £22,000
<b>January start (5 term)</b>	<b>January start (5 term)</b>
<b>Year 1</b>	Year 1: £13,250
Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 24 Jun 2016	Year 2: £13,250 Total: £26,500
<b>Year 2</b>	Year 1: £8,750
Mon 12 Sep 2016–Fri 16 Dec 2016 Mon 09 Jan 2017–Fri 07 Apr 2017 Mon 24 Apr 2017–Fri 23 Jun 2017	Year 2: £13,250 Total: £22,000

### Accommodation prices - A-levels†

Start dates	Halls of residence	Standard Homestay	Superior Homestay
<b>September start (6 term)†</b>	Year 1 £6,342	Year 1 £6,300	Year 1 £7,980
<b>January start (5 term)†</b>	Year 1 £3,775	Year 1 £3,750	Year 1 £4,750

† Please note that students will be invoiced for accommodation during Year 2 of their A-levels separately.

‡ Please see the terms and conditions on page 92 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

### International Diploma

Dates	Tuition price
<b>June start (4 term)</b>	<b>June start</b>
Wed 24 Jun 2015–Fri 04 Sep 2015 Mon 21 Sep 2015–Fri 11 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 17 Jun 2016	(4 term) £17,450
<b>September start (4 term)</b>	<b>September start</b>
Mon 21 Sep 2015–Fri 04 Dec 2015 Mon 04 Jan 2016–Thu 24 Mar 2016 Mon 04 Apr 2016–Fri 27 May 2016 Tue 31 May 2016–Fri 26 Aug 2016	(4 term) £17,650
<b>September start (3 term)</b>	<b>September start</b>
Mon 21 Sep 2015–Fri 04 Dec 2015 Mon 04 Jan 2016–Thu 24 Mar 2016 Mon 04 Apr 2016–Fri 27 May 2016 Tue 31 May 2016–Fri 26 Aug 2016	(3 term) £13,500
<b>January start (3 term)</b>	<b>January start</b>
Mon 04 Jan 2016–Thu 24 Mar 2016 Mon 04 Apr 2016–Fri 27 May 2016 Tue 31 May 2016–Fri 26 Aug 2016	(3 term) £13,500

**September start (3 term)**  
Mon 21 Sep 2015–Fri 11 Dec 2015  
Mon 04 Jan 2016–Fri 18 Mar 2016  
Mon 04 Apr 2016–Fri 17 Jun 2016

**January start (3 term)**  
Mon 04 Jan 2016–Thu 24 Mar 2016  
Mon 04 Apr 2016–Fri 27 May 2016  
Tue 31 May 2016–Fri 26 Aug 2016

### Accommodation prices - International Diploma

Start dates	Halls of residence	Standard Homestay	Superior Homestay
<b>June start (4 term)</b>	£7,786	£7,745	£9,825
<b>September start (4 term)</b>	£7,399	£7,350	£9,310
<b>September start (3 term)</b>	£5,889	£5,850	£7,410
<b>January start (3 term)</b>	£5,134	£5,100	£6,460

### Graduate Diploma

Dates	Tuition price
<b>September start (3 term)</b>	<b>Sep start</b>
Mon 21 Sep 2015–Fri 04 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 24 Jun 2016	(3 term) £13,000
<b>January start (2 term)</b>	<b>Jan start</b>
Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 24 Jun 2016	(2 term) £9,000

### Accommodation prices - Graduate Diploma

Start dates	Halls of residence	Standard Homestay	Superior Homestay
<b>September start (3 term)</b>	£6,040	£6,000	£7,600
<b>January start (2 term)</b>	£3,775	£3,750	£4,750

### English for University Study

Course term dates	Tuition price
<b>September start</b>	Per term £4,150
Mon 21 Sep 2015–Fri 04 Dec 2015	
<b>January start</b>	
Mon 04 Jan 2016–Fri 18 Mar 2016	
<b>April start</b>	
Mon 04 Apr 2016–Fri 17 Jun 2016	
<b>June start</b>	
Mon 27 Jun 2016–Fri 09 Sep 2016	

### Accommodation prices - English for University Study

Start dates	Halls of residence	Standard Homestay	Superior Homestay
<b>All start dates (per term)</b>	£1,661	£1,650	£2,090

### General English

For General English dates and prices, please visit:  
[www.intohigher.com/english](http://www.intohigher.com/english)

### English language courses accommodation notes

The prices for both residential and homestay accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well. Homestay accommodation is only available during vacations by special request and is not guaranteed. A supplement may be payable over the two-week Christmas period. If you wish to leave your belongings with the host family during a vacation period, the full weekly amount will be payable.

Please see the terms and conditions on page 92 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

### Weekly accommodation prices

These prices will apply for additional weeks e.g. during holidays

Accommodation options	Prices until Fri 04 Sep 2015	Prices from Sat 05 Sep 2015
<b>Residential accommodation</b>		
Single en suite study bedrooms	£145 per week	£151 per week
<b>Homestay</b>		
Standard	£145 per week	£150 per week
Superior	£185 per week	£190 per week
<b>Supplements</b>		
£280 for the two-week Christmas period, subject to availability		
Other supplement prices on request		

### Notes:

Prices are valid for all bookings confirmed and paid for after 01 January 2015, until further notice.

**Other fees**

Airport pickup	
Airport	Price
Manchester International Airport	£45
Course-related fees	
Enrolment fee*	£150
Textbooks (2 and 3 term)	£210
Textbooks (4 term)	£280
Textbooks (5 term)	£350
Textbooks (6 term)	£420
Textbooks (English for University Study)	£70
Lab fee (science-based courses)	£400

\* Per academic programme, charged upon confirmation.

Please see clause 36 of the terms and conditions on page 93 for further details of course-related fees.

**Public holidays**

2015	2016
<b>New Year Day</b> Thu 01 Jan 2015	<b>New Year Day</b> Fri 01 Jan 2016
<b>Good Friday</b> Fri 03 Apr 2015	<b>Good Friday</b> Fri 25 Mar 2016
<b>Easter bank holiday</b> Mon 06 Apr 2015	<b>Easter bank holiday</b> Mon 28 Mar 2016
<b>May Day holiday</b> Mon 04 May 2015	<b>May Day holiday</b> Mon 02 May 2016
<b>May bank holiday</b> Mon 25 May 2015	<b>May bank holiday</b> Mon 30 May 2016
<b>Summer bank holiday</b> Mon 31 Aug 2015	<b>Summer bank holiday</b> Mon 29 Aug 2016
<b>Christmas Day</b> Fri 25 Dec 2015	<b>Boxing Day</b> Mon 26 Dec 2016
<b>Boxing Day</b> Mon 28 Dec 2015 (substitute day)	<b>Christmas Day</b> Tue 27 Dec 2016 (substitute day)

**Uniplan insurance**

Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims.

Full travel, health and medical insurance is mandatory for all INTO Manchester students, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided.

INTO is an appointed representative of Endsleigh Insurance Services Ltd, which is authorised and regulated by the Financial Conduct Authority. This can be checked on the Financial Services register by visiting its website at:

[www.fca.org.uk/register](http://www.fca.org.uk/register)

Period of cover	Cost Standard	Cost Premium
Up to 1 month	£66.40	£73.04
Up to 6 weeks	£77.51	£85.26
Up to 2 months	£88.62	£97.47
Up to 3 months	£121.99	£134.18
Up to 4 months	£144.25	£158.66
Up to 5 months	£173.15	£190.45
Up to 6 months	£195.36	£214.88
Up to 12 months	£356.95	£392.65
Up to 13 months	£384.41	£422.85
Up to 18 months	£465.82	£512.40
Up to 24 months	£528.29	£581.11

**Cover**

Item	Maximum sum insured Standard	Maximum sum insured Premium
All medical emergencies expenses (including repatriation)	£2,000,000	£2,000,000
Emergency dental treatment	£500	£500
Funeral costs in the UK	£5,000	£5,000
Family travel cost to the UK in event of death	£3,000	£3,000
Personal total disablement	£25,000	£25,000

Item	Maximum sum insured Standard	Maximum sum insured Premium
Luggage	£1,000	£1,000
Passport, tickets and passes	£500	£500
Personal money	£100	£100
Single article limit	£200	£1,000
Valuables total	£300	£1,000
Personal liability	£1,000,000	£1,000,000
Overseas legal expenses and assistance	£10,000	£10,000
Course fees	Up to £14,000	Up to £14,000
Cancellation or curtailment charges	£3,000	£3,000
Excess	£50	£50

**Principal exclusions**

**General**

The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies. This policy is not available to anyone aged 65 or over.

**Cancellation or curtailment charges and course fees**

Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.

**Emergency medical and other expenses**

Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home. Medication, which prior to departure is known to be required.

**Baggage and personal money, passport and documents**

Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation. Personal money or your passport if left unattended at any time unless in a safe, a safety deposit box or in your locked accommodation.



**Want to find out more?**

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our education counsellors in your home country.

**Enquiries and applications**

**INTO Manchester Admissions**

One Gloucester Place  
Brighton  
East Sussex  
BN1 4AA  
United Kingdom

T: +44 1273 876040

Education counsellors  
E: ukadmissions@into.uk.com  
All other enquiries  
E: ukes@into.uk.com

**Centre contact details**

**INTO Manchester**

Bridgewater House  
58/60 Whitworth Street  
Manchester  
M1 6LT  
United Kingdom

T: +44 161 631 1200  
E: intomanchester@into.uk.com



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Through innovative partnerships with leading universities, we expand opportunities for higher education, ensuring success and transforming the lives of our students and staff.

Education counsellor's stamp

2015-2016

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MANCHESTER