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# CSU Study Centre Prospectus 2014

Melbourne and Sydney





## Message from the Vice-Chancellor and President

Welcome to Charles Sturt University (CSU).

At Charles Sturt University our focus is on ensuring that we give you, our student, the best possible study experience and to equip you with the opportunities, skills and attributes that you need to reach your full potential.

We deliver practical, hands-on courses, with a strong input from industry and professional groups. These practical experiences ensure that upon graduation you will be equipped to tackle the real life situations and challenges in your chosen profession.

Our study centres located in the heart of Sydney and Melbourne provide you with a welcoming, engaging and rewarding study environment. You will have the opportunity to make lifelong friends and networks with students from across the world.

Together with CSU, you can enhance your future and enjoy a memorable study experience that will stay with you for life.

I look forward to welcoming you to CSU.

*Andrew Vann*

Professor Andrew Vann  
Vice-Chancellor and President  
Charles Sturt University

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**CHARLES STURT UNIVERSITY** has study centres in Melbourne and Sydney. The CSU Study Centres are run in collaboration with Study Group Australia, a global leader in international education and training. Together, CSU and Study Group Australia provide outstanding educational opportunities that enable each and every student to achieve his or her personal best. This brochure contains information about the courses and services provided at the CSU Study Centres.

**CSU**

The Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS)  
Provider Number for Charles Sturt University is 00005F

## Six reasons to choose CSU:

**1** Gain industry-relevant qualifications that **enhance your job prospects.**

**2** Access to a **strong academic support program** including **FREE English support and tutorials** for difficult subjects.



**3** **Over 90% of students would recommend us to their friends.\***

**4** CSU Study Centres are **conveniently located in Melbourne and Sydney**, Australia's largest and most diverse cities.

**5** **Access career advancement programs** while studying at the CSU Study Centres.

**6** You access opportunities to develop **leadership skills** to prepare you for the workplace.

\*Student Experience Survey, conducted in mid-2013 at CSU Study Centres.



# Why Charles Sturt University?

Charles Sturt University (CSU) is a progressive and award-winning university with an international reputation for excellence

## About Charles Sturt University

As a national educational institution, Charles Sturt University prides itself on providing hands-on, work-relevant courses that prepare graduates for a range of employment opportunities and outcomes.

- CSU is a public university, funded by the Australian government and is a member of the Association of Commonwealth Universities
- its name honours explorer Charles Sturt (1795-1869) who was among the first Europeans to venture to inland Australia
- degrees are designed in collaboration with academic and industry professionals to ensure quality and rigour
- lecturers are regularly consulted regarding their discipline's latest research, methods and practices

Charles Sturt University's network of study locations extends to:

- Albury-Wodonga, Bathurst, Canberra, Dubbo, Goulburn, Orange, Parramatta, Port Macquarie, Wagga Wagga and Wangaratta in Australia
- a campus in Ontario, Canada
- a specialist campus in Manly, Australia
- CSU Study Centres in Melbourne and Sydney

There are four faculties at CSU:

### Faculty of Arts

The Faculty of Arts is a diverse Faculty covering a broad range of disciplines including creative industries, communications, policing and justice studies, theology and religious studies, psychology, sociology, literature, philosophy and history.

### Faculty of Business

CSU's Faculty of Business has earned an exceptional reputation with employers for producing graduates who not only cope with the challenges of today's business world, but excel in the opportunities that they create.

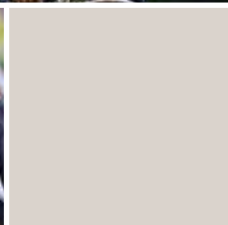
### Faculty of Education

The Faculty of Education is one of the largest faculties of education in Australia, with over 7,500 students. The Faculty of Education offers a wide range of courses in teacher education, information studies and human movement studies.

### Faculty of Science

CSU's Faculty of Science is one of the most broadly based scientific academic concentrations in Australasia, with major focuses in agricultural sciences, animal and veterinary sciences, environmental sciences, allied health, medical sciences, dentistry and health sciences, wine science, and nursing.

Charles Sturt University has a higher than average graduate employment rate for undergraduate students of 85.2% compared with the average of 76.4% across all 39 Australian universities\*



### CSU's graduate employment rates are some of Australia's best

With Australia's highest rates of graduate employment and a great reputation with employers, CSU graduates can be confident of the value of their degree in the job market.

- CSU shows an average graduate employment rate for undergraduate students of 85.2% which compares favourably with the average of 76.4% across all 39 Australian universities\*
- CSU is one of Australia's top ranked universities for "success in getting a job" with a 5-star rating in the 2014 Good Universities Guide

\* This information is from the Australian Government website 'My University', a resource that assists students to select a place to study by providing information on all Australian universities, including cost of courses and amenities.



# Why study at a CSU Study Centre?

## High employability

The CSU Study Centres offer a careers and graduate placement service to assist students in securing employment post-graduation. Recent statistics prove that CSU has a high employment rate post-graduation for undergraduate students. [For more information, see page 2]

## Access to web-enhanced learning

All CSU students have access to 'CSU Interact' and 'student.csu'.

'CSU Interact' is CSU's e-learning environment where students are provided with their subject outlines, study guides, lecture notes, and other learning resources.

'student.csu' is the CSU portal to an extensive collection of useful resources and information. CSU offers its students access to over 70,000 e-books and over 50,000 e-journals via the online Library Services. Wireless connection is offered throughout the centres.

## Smaller class size

Students enjoy smaller class sizes allowing for greater individual attention. This supportive classroom environment typically leads to greater academic success.

## Free academic support classes

CSU Study Centre students have access to free Academic Writing and various Learning Skills Workshops that run throughout each session. Free one-on-one appointments between students and the Study Support Coordinator are available to develop students' academic writing skills.

In some of the more challenging subjects, additional academic support sessions are available that cover aspects such as problem-solving strategies and/or explaining the more difficult concepts in an alternate manner. Many of these sessions are run by successful senior students in a scheme known as PASS [Peer Assisted Study Sessions, see page 10].

## English language and academic pathways at the same location

At each of the CSU Study Centres, Study Group Australia offers English language programs through Embassy English to ensure students can meet the entry requirements for their chosen course. [For more details about the English for Academic Purposes program, see page 37]

## Strong academic success by students

CSU Study Centres boast high academic standards clearly reflected in the number of students who gain special awards for academic achievements. In 2012 there were 41 CSU Study Centre students who received the prestigious Dean's Award, CSU's highest award. The CSU Study Centres also recognise students who are high academic achievers. In 2012 over 130 Academic Achievement Awards were won by CSU Study Centre students in Sydney and Melbourne.

## Pathway access programs

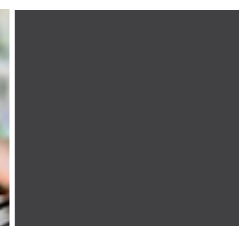
For those who are unable to gain direct entry to CSU bachelor degrees, the Taylors UniLink or Martin College diplomas are pathway alternatives for students, offering credit transfer to degrees. [For more information, see page 38]

## Single visa application for entire study program

Students can package their study program in such a way that they will be able to apply for one visa to cover the entire duration of study.

## Blended learning delivery

CSU subjects are delivered using a combination of face-to-face interaction and the latest online learning technologies. We are focused on student-centred learning, providing greater flexibility, more opportunities for practice, and deeper engagement with subject material.

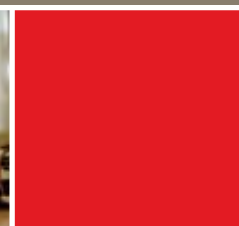


## Visit a CSU Study Centre

To visit a CSU Study Centre and see what we offer, please give us a **call**

1300 856 278 free call within Australia  
+61 2 9291 9308 (from overseas)

or **e-mail** us at  
[studycentre@csu.edu.au](mailto:studycentre@csu.edu.au)





## Professional Learning Subjects

In these subjects, students study a range of workplace related topics to enhance their workplace skills and their employability.

Employers prefer graduates who have this learning experience, as they can effectively apply business acumen and organisational views in doing their job.

# CSU Study Centre Careers Development and Graduate Placement program

At the CSU Study Centres, we offer our students 'work ready' skills workshops.

The CSU Study Centre Careers Development and Graduate Placement program includes career advice and coaching to help students successfully navigate the job hunting process. Our Careers Development Professionals assist students to build a graduate portfolio, and assist in matching students to appropriate jobs.

Students applying for Graduate Placement must attend our employment skills seminars. These seminars are held at the CSU Study Centres and include:

- résumé writing
- step-by-step preparation for a job interview
- latest industry developments
- employer presentations

### Careers Development Program benefits:

- understanding Australian workplace culture
- developing important professional networks and business contacts
- using degree knowledge and skills in a practical business environment
- expanding knowledge and technical skills in a chosen field
- improving English language proficiency and overall confidence

### Work Placement Learning subjects

CSU has introduced Work Placement Learning subjects in the undergraduate Business and Accounting programs. Students study a range of workplace topics to enhance their employment skills and their employability. These topics include attitudes to work and work ethics, fitting into an organisation, team dynamics, communication skills and employee rights and responsibilities.

### CareerHub

CSU Study Centre students can also access CSU's CareerHub where employers list jobs suitable for CSU graduates. Students can access career and employment opportunities online and search for graduate employment, international opportunities and part-time work.

CareerHub offers:

- online appointments with Careers staff
- online bookings for seminars and employer events
- access to online workshop materials and e-portfolio
- access to the portal and job vacancies 12 months after graduation



"CSU Study Centre is the ideal place for studying. It provides a great education and has a friendly environment. I have the opportunity to make many international friends. It builds my social network as well as my knowledge about international cultures and communication skills."

#### Yen Ly Nguyen, Vietnam

Bachelor of Accounting student, CSU Study Centre Sydney

# Career preparations

## Internship Program

CSU Study Centre graduates are eligible for a free internship placement.\*

An internship gives graduates the opportunity to develop an understanding of a real workplace and add practical experience to their resumé (a huge selling point for job applicants). An internship will enable students to successfully bridge the gap from their university course to professional employment.

The Internship Program is available to students post-graduation, as an additional complimentary service. The Internship Program is not a requirement nor part of the CSU course.

\*Terms and conditions apply

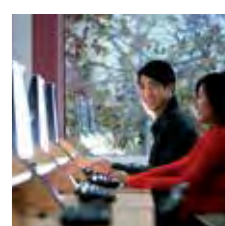
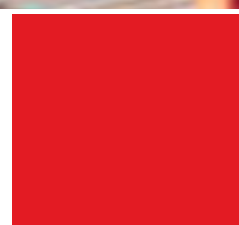
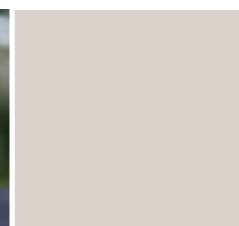
For more information, visit:  
[www.csustudycentres.edu.au/internship](http://www.csustudycentres.edu.au/internship)

## Professional Year

CSU Study Centre students can access the services of Performance Education, a reputable provider of Professional Year programs for Accounting and IT graduates. This program provides graduates with training which can assist their transition to an Australian workplace. An invaluable internship with an Australian company in their nominated profession, as well as an opportunity to gain migration points for Skilled Migration, are just some of the benefits of completing a Professional Year.

Performance Education offers CSU Study Centre graduates favourable pricing and individualised customer service.

For more information, visit  
[www.csustudycentres.edu.au](http://www.csustudycentres.edu.au)  
or contact the Careers Advisors at the CSU Study Centres.



## Leadership Programs

The CSU Study Centres run a variety of programs that provide students with the opportunity to develop their leadership skills. These include:

- Student Representative Committee (SRC) – All students are able to be nominated to be an SRC member and are voted to the SRC by their fellow students. SRC members represent the CSU Study Centres at a number of unofficial and official events and forums. They provide a ‘voice’ for the students in meetings with senior management and committees, and actively participate in building the student community within the CSU Study Centres.
- Successful Transition Enhanced by Peers (STEP) Leaders – Senior students who are successful in their studies act as mentors to new and other students in a scheme known as STEP. In this program STEP Leaders provide their peers with information, support, and hints-and-tips that will assist students to be successful in their studies and life as a student.
- Peer Assisted Study Sessions (PASS) Leaders – PASS Leaders facilitate voluntary, informal, weekly sessions in which students review concepts, discuss readings, develop organisational tools and prepare for examinations. PASS Leaders are themselves students who have successfully completed the subject they facilitate. The benefits for PASS Leaders include undertaking paid work, improving their facilitation and communication skills, and also improving their understanding of course content.

Students who significantly contribute to the community at the CSU Study Centres through the Leadership Programs are rewarded with invitations to special events and receive a ‘Certificate of Leadership’ which is a recognised achievement by employers.





# CSU Study Centre Melbourne

## A unique and stylish city

Sport, fashion and festivals are the top preoccupations of Australia's second largest city. Take a seat at the Australian Tennis Open or Formula One Grand Prix; find a beautiful couture garment in a city famous for designer style; or have a good laugh at the city's International Comedy Festival.

Melbourne also boasts an astounding array of international restaurants, bistros, boutiques and festivals. Enjoy an Italian meal in Carlton, Vietnamese food in Abbotsford or traditional dishes in Chinatown, and don't miss the experience of a fair dinkum Aussie barbecue on the banks of the city's Yarra River.

## Location information

**Population:** Melbourne is Australia's second largest city, with a population of about 4.16 million.

**Public transport:** Students enjoy easy access to the city's public transport (train, tram or bus) from the CSU Study Centre.

**Airport:** Melbourne has a large airport offering direct access to most key Australian tourist destinations.

**Weather:** Temperatures in Summer range between 14°C (57°F) to 25°C (77°F) on average, and 7°C (45°F) to 14°C (57°F) on average in Winter.

## Convenient location

The CSU Study Centre in Melbourne is housed in a modern, 10-storey building located in the heart of the city's central business district (CBD). Excellent rail, tram and bus transport facilities service the centre and provide easy access to all parts of Melbourne.

## The CSU Study Centre

- modern, bright classrooms and building
- wireless internet access
- digital library with state-of-the-art facilities
- interactive whiteboards in classroom
- computer laboratories
- student common room
- student Support Services centre
- shared location with Martin College, Taylors College, Taylors UniLink and Embassy
- social activities and programs
- inner city, close to transport

## Additional information

For more information about Melbourne visit [www.visitvictoria.com](http://www.visitvictoria.com)

For more information about CSU Study Centre Melbourne, visit: [www.csustudycentres.edu.au/melbourne](http://www.csustudycentres.edu.au/melbourne)

CSU Study Centre address: 399 Lonsdale Street, Melbourne, VIC 3000, Australia

Melbourne, repeatedly voted one of the most livable cities in the world, is home to one of CSU's Study Centres





# CSU Study Centre Sydney

## A vibrant, exciting city

The capital city of New South Wales combines a relaxed Australian lifestyle with big city style, yet it is most famous for its beautiful beaches.

Take your pick from a selection of experiences: you can enjoy the Manly or Bondi beach culture; view the city sights as you ferry across the panoramic harbour; or enjoy glorious sea views as you dine at one of the city's many delicious eateries.

Sydney is also a great place to shop. If you are looking for Australian-style gifts, visit the famous Saturday markets in The Rocks, Paddington or Balmain. For designer clothing, Oxford Street, Paddington and Newtown are all must-shop locations. Queen Victoria Building (QVB) and Pitt Street Mall in the city centre are also shopping spots to keep any shopaholic happy.

## Location information

**Population:** Sydney is Australia's largest city with a population of about 4.6 million.

**Public transport:** Students can access the city's public transport (train, light rail, ferry or bus) easily from the CSU Study Centre.

**Airport:** Sydney has Australia's largest airport, from where you can fly direct to all key Australian tourist destinations.

**Weather:** Temperatures in Summer range between 16°C (61°F) to 25°C (77°F) on average, and 9°C (49°F) to 17°C (63°F) on average in Winter.

## Convenient location

Located in Darlinghurst, within 5 minutes' walking distance of Sydney's Central Business District (CBD), the CSU Study Centre is surrounded by shops and eateries, and is close to public transport. Here you can enjoy many activities organised by our Events Officer and Student Representative Committee.

## The CSU Study Centre

- modern, bright classrooms and building
- wireless internet access
- digital library with state-of-the-art facilities
- interactive whiteboards in classroom
- computer laboratories
- student common room
- student Support Services centre
- shared location with Martin College and Embassy
- social activities and programs
- inner city, close to transport

## Additional information

For more information about Sydney visit [www.sydneyaustralia.com](http://www.sydneyaustralia.com)

For more information about CSU Study Centre Sydney, visit: [www.csustudycentres.edu.au/sydney](http://www.csustudycentres.edu.au/sydney)

CSU Study Centre address: Level 1, 63 Oxford Street, Darlinghurst, NSW 2010, Australia



Sydney is the economic powerhouse of Australia, with world-famous icons on the shores of a stunning natural harbour



# Accommodation options in Melbourne



UniLodge on A'Beckett is located in the heart of Melbourne on A'Beckett Street and just a 10-minute walk from the CSU Study Centre



## UniLodge on A'Beckett

This residence is located in the heart of Melbourne on A'Beckett Street and is a 10-minute walk from CSU's Melbourne Study Centre. A purpose-built accommodation facility designed for students, it features single, twin-share and superior rooms for over 100 students, and its own basement car park.

Students living here share laundry, bathroom and kitchen facilities as well as communal living areas. Friendly staff members help students during the week and resident supervisors are available after hours. UniLodge on A'Beckett also offers visiting family members accommodation, subject to availability.

UniLodge on A'Beckett is walking distance to excellent libraries, art galleries, sporting venues, restaurants, festivals and a diverse range of entertainment.

### Key features

- downtown Melbourne location
- less than 10-minute walk to Melbourne CSU Study Centre
- fully furnished single and twin-share hostel rooms and apartments
- internet available (extra charges apply)
- on-site restaurant (meal package available) and large common room
- kitchen with storage space, refrigerator, freezer and microwave
- bathroom facilities, private and secure
- 24 hour security and monitored access
- minimum age is 16

Lease rates range from AU\$220–AU\$610 per week depending on the type of accommodation and length of lease.

### Homestay

Homestay is also an option. [For more details about Homestay, see page 9]

AU\$315 per week + AU\$260 placement fee.

## Rental accommodation

There are many different types of rental accommodation available in **Melbourne** and **Sydney**. Students can choose from houses, flats or apartments, and these can be furnished or unfurnished.

Living in rental accommodation gives students greater personal freedom, but also means greater personal responsibility.

To rent a house or apartment requires a security bond (usually one month's rent), and students will be required to pay for the connection and usage of utilities such as gas, electricity, telephone and internet.

If a house or apartment is unfurnished, students will need to provide their own furniture and appliances. Living with other students in a house or apartment can help students to reduce expenses.

Rental properties for students range from AU\$250 to AU\$350+ a week, with living expenses (food, utilities, transport, entertainment, etc) incurring additional costs.

For information about current rental properties and prices, visit: [www.domain.com.au](http://www.domain.com.au)

# Accommodation options in Sydney

## UniLodge Sydney

UniLodge Sydney offers self-contained, furnished studio and loft apartments. These apartments have ensuite bathrooms and kitchenettes, and are purpose-built for student needs. Facilities include 24-hour security, internet access, swimming pool, spa, student lounges, a rooftop barbecue area, common kitchen areas and laundry facilities.

### Key features

- an independent lifestyle in a safe, supervised environment
- furnished, comfortable student apartments with own bathroom and kitchenette
- internet access in each apartment (extra charges apply)
- communal kitchens, laundry and ironing room on each floor
- high level security – with key card access for lifts and apartments
- regular social activities
- live-in residential supervisors
- close to transport and walking distance to CBD
- 20-minute bus ride to CSU Study Centre Sydney
- lap pool, rooftop barbecue, student lounges
- minimum age is 17

Lease rates start from AU\$334 per week.

## Sinclair's City Hostel

Sinclair's City Hostel has been catering to students' needs for more than a decade and is located in inner city Surry Hills. Public transport is on the Hostel's doorstep, and Central Station is a 10-minute walk away.

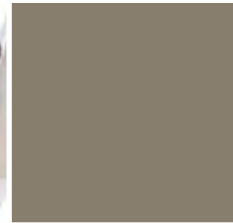
The Hostel offers twin and single rooms with breakfast, a common kitchen/dining area and a games room. It has a fully equipped guest kitchen, as well as a sunny outdoor courtyard and barbecue area. The bathrooms, kitchen, laundry and common areas are all shared, providing guests a great opportunity to socialise. Students can walk to the city or the CSU Study Centre Sydney in 15 minutes.

### Key features

- quality student accommodation with breakfast
- weekly service with fresh linen and towels provided
- free WiFi hot spot
- all rooms have a kitchenette, fridge and sink
- TV, study desk, chairs and lockers
- public telephone access
- coin-operated laundry facilities, including washing machine and dryer
- sun deck and barbecue area
- 24-hour security with security key access and video monitoring
- lounge and games room
- great location to explore Sydney
- on-site manager

Rates start from AU\$242 per week for a shared room and AU\$343 per week for a single room.

For more information on accommodation in Melbourne and Sydney, visit: [www.csustudycentres.edu.au/accommodation](http://www.csustudycentres.edu.au/accommodation)



## Homestay

Living with a homestay host can be an invaluable part of an international student's learning experience in Australia, and enjoyable and rewarding for everyone.

All homestay hosts have hosting experience, and have been cleared by police. Also, their homes are inspected before students are allowed to reside there.

Homestay is managed and operated by Study Group Australia.

### Key features

- student room with bed and bed linen, wardrobe, desk, reading lamp, and storage space for books
- clean, comfortable home environment
- board includes a daily self-serve breakfast, dinner courtesy of the host, and self-serve lunch on weekends
- host provides information and assistance regarding Australia's public transport
- use of laundry facilities (students usually do their own laundry and ironing)
- telephone access (a phone card or alternative to be negotiated as means of paying for calls)
- care in the event of illness





## Academic Merit Scholarship

The CSU Study Centres have a limited number of Academic Merit Scholarships for gifted students who begin their studies at a CSU Study Centre in Sydney or Melbourne in 2014.

The value of the scholarship is equal to 20% of the tuition fees paid on the first eight subjects of your CSU course.

### Eligibility and Selection

- scholarship applicants will need to provide evidence of high achievement in their previous studies – i.e. 80% or more in the qualification used to gain admission to the program
- all students who submit an application to commence studies at a CSU Study Centre in 2014 will be considered. Students don't need to submit a separate scholarship application
- only students who have paid their session fees in full will be eligible to receive the Academic Merit Scholarship

For more information, visit: [www.csustudycentres.edu.au](http://www.csustudycentres.edu.au)



In 2012, 41 students received the prestigious Dean's award



## Academic support

The CSU Study Centres provide a comprehensive range of free academic support services. Academic support is provided in the form of:

- Individual consultation where Study Support professionals are available to assist students with their specific work.
- Workshops - These include: academic writing, English support, time management and exam preparation.
- Peer Assisted Study Support (PASS).
- Team teaching is where an English language teaching expert joins the lecturer in the classroom to provide language and academic support in that subject.

### Study Success

In 2012 some 41 students received the prestigious Dean's award. This Award is issued to those students who achieve all Distinction or High Distinction grades in one or more sessions having completed at least 4 subjects. The CSU Study Centres also celebrate and reward students whose academic performance is classified as outstanding. In 2012 around 130 students received this award.

### Successful Transition Enhanced by Peers (STEP)

The Successful Transition Enhanced by Peers (STEP) is part of a CSU Study Centre initiative to assist students in making successful progress in their studies.

The STEP Leaders are a group of trained, friendly students who will meet students during orientation and continue to communicate and support them throughout the study session. The STEP team can refer students to support services depending on the individual circumstances of each student.

### PASS (Peer Assisted Study Sessions)

PASS (Peer Assisted Study Sessions) is a free academic assistance program that uses peer-led group study to help students succeed. The sessions are facilitated by PASS Leaders, current students who have already successfully completed the subject. Students who attend PASS consistently are shown to produce higher results than those who do not attend.

# Charles Sturt University study options

## Campuses

Each of the campuses in the CSU network is different, offering a unique Australian experience. International students are able to study on campus at these CSU campuses in New South Wales.

### Albury-Wodonga

Albury and Wodonga are twin cities situated on the New South Wales-Victoria border with a combined population of around 101,000 and only 300 kilometres, or 3 hours drive or train ride from Melbourne. The cities offer an appealing country lifestyle, as well as the opportunity to enjoy rich historical, social and cultural diversity. The Albury-Wodonga Campus, situated just outside the city, has received national and international acclaim for its environmentally sensitive design and focus on sustainable living. Courses in Education, Environmental Science and Outdoor Recreation, Business, Information Technology, Computing Studies, Nursing and Allied Health are some of the offerings on this campus.

Visit [www.alburycity.nsw.gov.au](http://www.alburycity.nsw.gov.au) or [www.wodonga.vic.gov.au](http://www.wodonga.vic.gov.au)



### Bathurst

210 kilometres from Sydney, Australia's first inland settlement is a charming blend of old and new with historical architectural features combining with modern design to form quaint and eclectic streetscapes. In addition to offering courses in Advertising, Marketing, Computing, Games Technology, Business and Information Technology, the Bathurst Campus features specialist facilities in the areas of Communication and Media, Exercise Science, Nursing, and Paramedics.

Visit [www.bathurstregion.com.au](http://www.bathurstregion.com.au)



### Orange

Less than four hours' drive from Sydney, Orange is a thriving regional city with a friendly and relaxed country atmosphere. Orange's 39,000 residents enjoy excellent retail outlets as well as quality sporting, educational and health services. Courses offered in Orange include Agricultural Business Management, Dentistry, Pharmacy and Physiotherapy.

Visit [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



### Wagga Wagga

Considered the capital of the Riverina region, and boasting a population of 63,500, Wagga Wagga blends both regional and metropolitan living in an exciting multicultural atmosphere. The city has a proud sporting history as well as a strong artistic scene, catering for a variety of passions and pastimes. CSU's Wagga Wagga Campus offers specialist facilities in Agriculture and Wine Science, Creative Arts, Allied Health, Medical Science, Oral Health and Veterinary and Animal Science. You can also study Business, Computing Studies, Information Technology and Mathematics.

Visit [www.visitwaggawagga.com](http://www.visitwaggawagga.com)



## Distance education

CSU is the largest and most recognised single university provider of distance education (DE) in Australia. When studying by DE, learning is supported through a range of online technologies that students can access when and where it is convenient to them.

At CSU, many undergraduate and postgraduate courses are designed for both face-to-face and DE so that every student, whether on campus or studying long distance, gets the same quality of information.

It is important to note that your degree testamur does not indicate that you studied via distance education.

# Undergraduate programs



CSU's undergraduate programs offer graduates a broad range of skills for a diverse range of careers in both private and government organisations

Choosing a career is important, and selecting the degree that will get you there is a vital step. Please go through our checklist:

- check the many CSU courses available to you either in this prospectus or online at [www.csustudycentres.edu.au](http://www.csustudycentres.edu.au)
- investigate your career area and consider what kinds of jobs are available now and may be in the future
- speak to professionals in the career areas that interest you
- discuss your ideas with your family and teachers
- check admission requirements for the courses you are interested in

## Undergraduate programs available at the CSU Study Centres include:

- Bachelor of Accounting
- Bachelor of Business (Human Resource Management)
- Bachelor of Business (Management)
- Bachelor of Business (Marketing)
- Bachelor of Business Studies
- Bachelor of Information Technology

## What will my course load be like?

At CSU each subject is designed so that an average student is expected to spend between 140 to 160 hours studying the subject. Such study involves a combination of face-to-face classes, online activities and readings, studying the textbook, as well as other types of private or group study. For each subject this is equivalent to around 12 hours or so per week. Therefore if you are undertaking 3 subjects in a study session this equates roughly to the hours expected in a full time job.

A single degree usually takes three years to complete unless you have been granted credit for previous studies or you choose to "fast-track" your studies by taking additional subjects over the November session.

## Business

Business graduates have excellent prospects and a variety of possible career paths. Business studies hone skills in communication, rational argument, critical analysis, scientific method and fundamental thinking. Business qualifications produce professionals who know how to ask the right questions; are skilled in research; and adept at interpreting data.

Business specialisations available at the CSU Study Centres include human resource management, management and marketing degrees.

## Information Technology (IT)

The digital age has dramatically changed the way we work, play and live in the 21st Century. As a result, graduates in computer science and information technology find work in almost any sector.

The IT sector itself is exceptionally diverse with professionals often moving between areas as their interests and expertise undergo growth and change. Choices include software development, business analysis, ITC consulting, data modelling, systems integration and network management, to name only a few.

The steady growth in IT jobs in recent years has resulted in a severe IT skill shortage in Australia and worldwide.

## Useful websites to help your decision

**Certified Practising Accountants (CPA) Australia**  
[www.cpaaustralia.com.au](http://www.cpaaustralia.com.au)

**Institute of Chartered Accountants Australia (ICAA)**  
[www.charteredaccountants.com.au](http://www.charteredaccountants.com.au)

**Australian Computer Society (ACS)**  
[www.acs.org.au](http://www.acs.org.au)

**Martin College**  
[www.martincollege.edu.au](http://www.martincollege.edu.au)

**Taylors UniLink**  
(Academic pathways to CSU Study Centres)  
[www.taylorsunilink.edu.au](http://www.taylorsunilink.edu.au)





## BACHELOR OF ACCOUNTING

The Bachelor of Accounting is a highly valued qualification with current demand for accounting graduates exceeding supply.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	074612D

### About the course

This specialist accounting degree covers theoretical and conceptual accounting matters with employment opportunities in professional accounting practice, commerce, industry, government and the not-for-profit sector. You will enjoy many vocational choices, including:

- **Public practice:** auditing, business advisory services, taxation, management consulting, insolvency and business recovery, information technology, external reporting
- **Commerce and industry:** management accounting, budget planning and control, taxation planning, information systems design, electronic data processing, financial management, internal auditing, policy formulation, strategic planning, team research, product planning and marketing
- **Government, semi-government and non-profit organisations:** financial accountability, budgeting and performance measurement, accounting control systems, policy formulation, prices surveillance, cost-benefit analysis, cost-effectiveness analysis

### Your course is recognised

Both CPA Australia and the Institute of Chartered Accountants in Australia (ICAA) accredit the Bachelor of Accounting. Graduates are also eligible for associate membership of CPA Australia (ASA), which is a requirement for entry into the CPA Program®.

Graduates are also eligible to join the Association of Taxation and Management Accountants at the member level without further study and to become an Associate of the Institute of Public Accountants.

### Alternative pathway

Students who successfully complete the Taylors UniLink Diploma of Business or the Martin College Advanced Diploma of Management are able to gain credit into the Bachelor of Accounting. [Please turn to page 35 for additional information about recognition of prior learning, or see page 38 for information on qualification pathways].

### Course structure

You must successfully complete 24 subjects to graduate, 18 core subjects, and six elective subjects.

### Core subjects

ACC100	Accounting 1
ACC110*	Accounting 2
ACC200*	Accounting Systems
ACC210*	Management Accounting
ACC222*	External Reporting
ACC275	Professional Practice in Accounting
ACC311*	Strategic and Sustainable Accounting
ACC322*	Company Accounting
ACC331	Auditing and Assurance Services
ACC341	Accounting Theory
ECO130	Business Economics
FIN211*	Financial Management
LAW110	Business Law
LAW220*	Business Organisations Law
LAW301*	Taxation Law (Principles)
MGT100	Organisations and Management
MGT230	Ethics, Sustainability and Culture
QBM117	Business Statistics

**Note:** Not all subjects are offered each session.

\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

### Electives

Students may undertake six unrestricted electives or choose electives for joint study purposes. An elective is any undergraduate subject offered at the CSU Study Centre. Students can enrol in these subjects provided they meet prerequisites and enrolment restrictions. Electives are required to bring a student's total number of subjects to 24 over the course of the three-year degree.

This course is also offered at CSU's regional campuses.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)

## Joint Study within the Faculty of Business

A Joint Study is a prescribed set of subjects taken from two different discipline areas. Both disciplines studied will then be included on the testamur (e.g. Bachelor of Accounting/Marketing and Bachelor of Business (Management/Marketing)).

For a Joint Study from within the Faculty of Business, students must take an established sequence or set of five subjects. Students must ensure that they take the necessary prerequisites or have the required assumed knowledge.

A student cannot claim more than one Joint Study.

Joint Study programs available at the CSU Study Centres are:

- Accounting
- Human resources management
- Information systems
- Management
- Marketing



## BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)

CSU's Bachelor of Business (Human Resource Management) equips graduates for a career managing an organisation's people to deliver strategic goals.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	072444J

### About the course

Regardless of the size of an organisation or the extent of its resources, the organisation survives and thrives because of the capabilities and performance of its people. As a graduate, you will implement activities to maximise people's capabilities to achieve the organisation's goals. Activities may include staff recruitment, career planning, appraisal, developing reward and discipline structures, and the design and redesign of jobs. Career options are broad and include the following:

- human resources manager
- training manager
- learning and development manager
- occupational health and safety manager
- employee relations manager
- human resources management consultant

### Your course is recognised

The Bachelor of Business (Human Resource Management) is accredited by the Australian Human Resources Institute (AHRI).

### Alternative pathway

Students who successfully complete the Taylors UniLink Diploma of Business or the Martin College Advanced Diploma of Management are able to gain credit into the Bachelor of Business (Human Resource Management) degree. [Please see page 35 for additional information about recognition of prior learning, or page 38 for information on pathways].

### Course structure

You must successfully complete 24 subjects to graduate consisting of three core subjects, 12 specialisation subjects, one restricted elective and eight unrestricted electives. Note that at least three of the unrestricted eight unrestricted electives must be Business or Business related subjects.

### Core subjects

ECO130	Business Economics
MGT100	Organisations and Management
MGT230	Ethics, Sustainability and Culture

### Specialisation subjects

BUS110	Workplace Learning 1
BUS220	Workplace Learning 2
BUS370	Workplace Learning 3
HRM210	Human Resource Management
HRM310	Developing Human Resources*
HRM320	Issues in Human Resource Management*
HRM330	Strategic Human Resource Management*
QBM120	Business Data Analysis

plus at least four from#:

ECO210	Labour Economics
INR210	Industrial Relations in Australia
LAW370	Law of Employment
MGT210	Organisational Behaviour
MGT320	Managing Change
MGT330	Business Strategy
MGT367	Leadership Issues

# Not all subjects may be offered at CSU Study Centres.

\* You may be required to study these subjects in distance education mode.

**Note:** Not all subjects are offered each session.

### Restricted electives

At least one from:

ACC100	Accounting 1
ITC105	Communication and Information Management
LAW110	Business Law
MKT110	Marketing and Society

### Electives

You must choose eight electives within which you may opt for a Joint Study alternative. An elective is any undergraduate subject offered at the CSU Study Centre. Students can enrol in these subjects provided they meet prerequisites and enrolment restrictions. Electives are required to bring a student's total number of subjects to 24 over the course of the three-year degree.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)

## BACHELOR OF BUSINESS (MANAGEMENT)

The Bachelor of Business (Management) qualification equips graduates to become leaders in the business world.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	045875K

### About the course

This specialisation is designed for graduates to pursue a management career in industry and commerce. The course prepares you for all aspects of business operations and for the development of specific on-the-job skills.

With an optimum blend of theory and practice, the course offers a combination of both 'soft' skill subjects – teaching you how to work with and manage people – and 'hard' skills such as finance, law, economics, marketing, operations and project management.

Additional subjects that offer strategic and international perspectives will prepare students for employment in regional, national and international organisations.

As a graduate you will be eligible for a variety of careers in the public and private sectors, and eligible for membership of professional organisations. Employment opportunities include:

- joining a graduate training scheme with a large private company in commerce or industry
- filling a management trainee position in a small or medium-sized company in growth sectors like distribution, leisure or financial services
- joining a business as retail store manager or department manager
- launching your career in a government, semi-government or non-profit organisation as section or department manager

### Alternative pathway

Students who successfully complete the Taylors UniLink Diploma of Business or the Martin College Advanced Diploma of Management are eligible to enrol into the Bachelor of Business (Management). [Please turn to page 35 for additional information about recognition of prior learning, or see page 38 for information on qualification pathways].

### Course structure

You must successfully complete 24 subjects over three years to graduate. Each discipline consists of three core subjects, 12 specialisation subjects, one restricted elective and eight electives. Note that at least three electives must be Business or Business related subjects.

### Core subjects

ECO130	Business Economics
MGT100	Organisations and Management
MGT230	Ethics, Sustainability and Culture

### Specialisation subjects

BUS110	Workplace Learning 1
BUS220	Workplace Learning 2
BUS370	Workplace Learning 3
HRM210	Human Resource Management
MGT210	Organisational Behaviour
MGT310	Service Operations Management
MGT330	Business Strategy
QBM120	Business Data Analysis

plus at least four from\*:

INR210	Industrial Relations in Australia
LAW220**	Business Organisations Law
MGT220	E-Commerce
MGT290	Project Management
MGT320	Managing Change
MGT340	International Business Management
MGT367	Leadership Issues

### Restricted electives

At least one from:

ACC100	Accounting 1
ITC105	Communication and Information Management
LAW110	Business Law
MKT110	Marketing and Society

\* Not all subjects may be offered at CSU Study Centres.

\*\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

**Note:** Not all subjects are offered each session.

### Electives

You must choose eight electives within which you may opt for a Joint Study alternative. An elective is any undergraduate subject offered at the CSU Study Centre. Students can enrol in these subjects provided they meet prerequisites and enrolment restrictions. Electives are required to bring a student's total number of subjects to 24 over the course of the three-year degree.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)





## BACHELOR OF BUSINESS (MARKETING)

CSU's Bachelor of Business (Marketing) equips graduates for a career in marketing management.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	045873A

### About the course

As a graduate, you will be able to respond to the needs of industry and commerce, particularly in the areas of strategy development, innovation and international marketing.

As a graduate, you will be prepared for positions in marketing including product/brand management, marketing research, advertising and sales.

The main responsibilities of the marketing management function include:

- Market analysis
- Marketing strategy development
- Marketing program development and implementation
- New product development

### Alternative pathway

Students who successfully complete the Taylors UniLink Diploma of Business or the Martin College Advanced Diploma of Management are able to gain credit into the Bachelor of Business (Marketing) degree. [Please see page 35 for additional information about recognition of prior learning, or page 38 for information on pathways].

### Course structure

You must successfully complete 24 subjects to graduate. Each discipline consists of three core subjects, 12 specialisation subjects and nine elective subjects. Note that at least four electives must be Business or Business related subjects.

### Core subjects

ECO130	Business Economics
MGT100	Organisations and Management
MGT230	Ethics, Sustainability and Culture

### Specialisation subjects

BUS110	Workplace Learning 1
BUS220	Workplace Learning 2
BUS370	Workplace Learning 3
MKT110	Marketing and Society
MKT220	Buyer Behaviour
MKT230**	Market Research
MKT340	Strategic Marketing Management
QBM117	Business Statistics

plus at least four from\*:

MKT235	Brand Management
MKT240**	Market Analysis
MKT260	International Marketing
MKT310	Marketing Communications
MKT335	Marketing of Services
MKT336	B2B Marketing
MKT350	Product Innovation Management

\* Not all subjects may be offered at CSU Study Centres.

\*\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

**Note:** Not all subjects are offered each session.

### Electives

You must choose nine electives. An elective is any undergraduate subject offered at the CSU Study Centre. Students can enrol in these subjects provided they meet prerequisites and enrolment restrictions. Electives are required to bring a student's total number of subjects to 24 over the course of the three-year degree.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)



“Studying at a CSU Study Centre has been a very positive experience for me. From day one, the teachers and staff encouraged me to see my potential and to take up challenges. With small class sizes, it feels good to know that everyone knows and recognises you. I found it easy to be confident and progress quickly in such a supportive environment.”

#### Ruwani Maheshika Wickramaratne, Sri Lanka

CSU Bachelor of Accounting graduate, CSU Study Centre Melbourne  
Winner of the CSU Study Centre Academic Achievement Award and Student Representative on the CSU Study Centre Student Council.

## BACHELOR OF BUSINESS STUDIES

CSU's Bachelor of Business Studies is a flexible, generalist undergraduate degree that results in a wide range of opportunities for graduates.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	045876J

### About the course

This course allows you to construct a program of study that you consider will best meet your future needs. The course offers an extensive portfolio of subjects developed by CSU's Faculty of Business, and is designed in such a way that you can include qualifications from any tertiary study you may previously have undertaken. [Please see page 35 for additional information about recognition of prior learning].

It is important to note that there are no specialisations in this program, however students can design their course around their own particular business interests.

### Alternative pathway

Students who successfully complete the Taylors UniLink Diploma of Business or the Martin College Advanced Diploma of Management are eligible to enrol into the Bachelor of Business Studies with credit.

### Course structure

In order to be awarded the Bachelor of Business Studies from CSU students are required to complete:

- 24 standard subjects
- no more than 12 level one subjects. The level of a subject is designated by the first digit in the subject code eg. ACC100 is a level one subject
- at least two thirds of the 24 standard subjects in business-based or business related discipline areas, including at least four subjects at level two and four subjects at level three
- at least one Indigenous subject - IKC101 Indigenous Cultures, Histories and Contemporary Realities, ITC105 Communication & Information Management or MGT230 Ethics, Sustainability and Culture and
- at least one strategic subject - ACC311 Strategic & Sustainable Accounting, MGT330 Business Strategy, or MKT340 Strategic Marketing Management

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)



# Information Technology

## BACHELOR OF INFORMATION TECHNOLOGY

The Bachelor of Information Technology equips graduates to be effective and efficient IT professionals.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	045878G

### About the course

Bachelor of Information Technology graduates have excellent job prospects and may find employment as computing professionals in both commercial and technical sectors. Employers might be in industry, commerce, small business, large financial enterprises, public utilities, government, education or welfare.

Graduates may also go on to postgraduate study and research.

### Your course is recognised by industry

The Australian Computer Society (ACS) accredits courses in Information Technology. CSU's Bachelor of Information Technology enjoys professional level accreditation – the highest level of ACS accreditation.



CSU is proud to offer students the 'hands-on' experience necessary to succeed in the IT industry, thanks to the CISCO Networking Academy Program.

CISCO's Networking Academy Program is taught in about 145 countries across the globe.

It provides students with access to online curricula, online exams, and hands-on experience with networking equipment.

CSU has partnered with CISCO to offer students this dynamic learning experience. Students who successfully complete the CISCO program obtain industry certification.

To ensure students experience 'real life' workplace situations, CSU Study Centres boast extensive computing facilities; computer networks of different types and sizes; internet access for all terminals; and online study materials.

### Practical experience

The course places particular importance on practical experience, and all teaching involves industry-standard hardware and software methods and techniques. Students are encouraged to seek relevant paid work experience during vacations.

In their final year project, students investigate, design and implement a substantial IT project to address a practical 'real world' problem.

### Alternative pathway

Students holding certificates, diplomas, advanced diplomas or other tertiary level qualifications in any field are eligible to apply for credit exemptions. [Please see page 35 for additional information about recognition of prior learning, or page 38 for information on pathways].

### Course structure

You must successfully complete 24 subjects to graduate. The structure of the course is flexible. Every student must complete ten core subjects, and eight subjects in a specific area of IT (called a 'major'). In addition, every student must complete six elective subjects.

The core component covers fundamental information system and computing principles such as database analysis and design.

### Core subjects

ITC105	Communication and Information Management
ITC106	Programming Principles
ITC114	Database Management Systems
ITC161	Computer Systems
ITC211	Systems Analysis
ITC242	Data Communications and Computer Networks
ITC301	IT Project Management
ITC331	Ethics and Professional Practice
ITC358	ICT Management and Information Security
MGT100	Organisations and Management



"I was lucky to meet the best lecturers and course coordinators at the CSU Study Centre. Even the student services staff supported us in every step of our university life. I chose CSU Study Centre Sydney for my degree studies as I firmly believed it would take me to greater heights, hone my capabilities, drive me to excellence, and inspire me."

#### Fahad Memon, Pakistan

CSU Master of Information Technology graduate (Systems Analyst specialisation),  
CSU Study Centre Sydney  
CSU Bachelor of Information Technology graduate, CSU Study Centre Sydney  
Technology Support Officer – NSW Department of Education and Communities

## Information Technology (IT) majors

A major is comprised of eight compulsory subjects in a related area of IT, such as IT Management; Network Engineering; Online Systems; Software Design and Development; Systems Administration; Systems Analysis.

### Specialisations

#### Software Design & Development major

ITC206	Programming in Java 1
ITC357	Web Based Information Systems
ITC303	Software Engineering
ITC309*	Software Development Project
ITC313	Programming in Java 2
ITC322*	Data Structures

And, either one of the two following subjects

ITC203	Object Oriented Systems Analysis and Design
ITC204	User Interface Design and Evaluation

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

#### Network Engineering major

ITC233	Network Engineering 1
ITC306	Project Preparation
ITC308*	IT Project
ITC354*	Network Engineering 2
ITC355*	Network Engineering 3
ITC359	Computer and Network Security

And, any two of the following three subjects

ITC254	Wireless networks
ITC314	Virtualisation and Cloud Computing
ITC333*	Server Administration & Maintenance

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

#### Systems Administration major

ITC200	Database Administration
ITC233	Network Engineering 1
ITC240	IT Infrastructure management
ITC306	Project Preparation
ITC308*	IT Project
ITC333*	Server Administration & Maintenance

And, either one of the two following subjects

ITC254	Wireless networks
ITC314	Virtualisation and Cloud Computing

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

#### Online Systems major

ITC206	Programming in Java 1
ITC230	Intro to Web Development
ITC303	Software Engineering
ITC309	Software Development Project
ITC332	Web Server & Site Management
ITC357	Web Based Information Systems

And, either one of the two following subjects

ITC216*	Online Multimedia
ITC333*	Server Administration & Maintenance

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

#### IT Management major

ITC240	IT Infrastructure management
ITC333*	Server Administration & Maintenance
ITC374	Information Technology Management
ITC306	Project Preparation
ITC308*	IT Project
ITC383	Strategic Information Management

And, any two of the following three subjects

ITC233	Network Engineering 1
ITC200	Database Administration
ITC314	Virtualisation and Cloud Computing

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

#### Systems Analysis major

ITC203	Object Oriented Systems Analysis and Design
ITC240	IT Infrastructure management
ITC374	Information Technology Management
ITC306	Project Preparation
ITC308*	IT Project
MGT210	Organisational Behaviour

And, either one of the two following subjects

ITC200	Database Administration
ITC204	User Interface Design and Evaluation

Or two other appropriate ITC subjects, relevant to the major and to the BIT course as a whole, as approved by the Course Director.

This course is also offered at CSU's regional campuses.

Not all subjects may be offered at CSU Study Centres.

**Note:** Not all subjects are offered each session.

\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)

#### Network Engineering major

This major provides strong practical knowledge of the computing networking field - how networks are built, how they function, networking protocols and security issues. Students may also elect to study more specialist topics such as virtualisation, cloud computing, and wireless networks. Several subjects in this major are based around the CISCO networking curriculum. At the end of their studies, students will be eligible to attempt the Cisco Certified Networking Associate (CCNA) exam. All students in this major will design and implement a significant networking project as part of their enrolment.

#### Software Design and Development major

Students who study this major will be introduced to the fundamentals of computer programming before deepening their skills through proficiency in the Java Programming Language. Later, students will learn how to program advanced desktop and web applications that interact with a relational database, and to use Java collection classes to solve complex programming problems. Towards the end of their studies, students will design and implement a significant programming project that will help prepare them for future employment as a software developer.





“CSU Study Centre has everything that students need – the teachers, IT and academic support groups to help and assist us. In order to excel, all students have to do is to put in sufficient effort.”

**Cathy Wen Ling Ye, China**

CSU Business graduate. CSU Study Centre Sydney

Winner of Dean's Award 2010 and 2011. Accounts Receivable Officer – Kelly Services

# Postgraduate programs

Some people undertake postgraduate study to upgrade skills and qualifications, others to specialise in an area of interest, and others simply enjoy the empowerment that knowledge can bring.

Typically, postgraduate qualifications lead to the acquisition of valuable skills sought by employers, as well as greater expertise in a chosen field. This in turn leads to increased respect and recognition in the workplace, greater mobility when seeking fresh employment and, importantly, the likelihood of promotion and a better salary package.

Master degrees usually require between one and two years full-time study to complete. For admission to a Master degree, applicants should have completed an approved Bachelor degree or equivalent qualification from a recognised tertiary institution. Credit for previous relevant postgraduate study may be awarded, reducing the number of credit points required to complete the course.

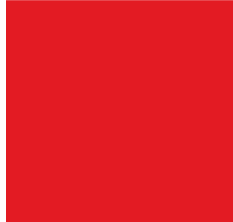
Visit [www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)

As a postgraduate student, you will:

- question your assumptions and opinions
- form independent opinions while taking into account others' ideas
- gather and interpret information to support or contrast arguments
- initiate investigations of advanced topics
- increase your awareness and analytical skills
- develop new ways of thinking and reasoning
- increase your intellectual, personal and communication skills
- form valuable professional networks with colleagues and academics across the globe



Charles Sturt University provides its graduates with a competitive advantage in the employment market





# Accounting

## MASTER OF PROFESSIONAL ACCOUNTING (12 SUBJECTS – 2 YEARS)

## MASTER OF PROFESSIONAL ACCOUNTING (16 SUBJECTS – 2 YEARS)

## GRADUATE DIPLOMA OF ACCOUNTING (8 SUBJECTS – 1 YEAR)

The Master of Professional Accounting builds on undergraduate qualifications for those who intend to develop a professional career in Accounting.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	Master (12 subjects): 068967E
	Master (16 subjects): 070183G
	Graduate Diploma: 070184G

### About the course

The course provides a generalised professional accounting education to graduates of non-accounting disciplines. Both the Institute of Chartered Accountants in Australia (ICAA) and CPA Australia recognise the qualification.

Above all, the Master of Professional Accounting is designed for students looking to develop a professional career in Accounting. The degree opens the way to many vocational choices in areas of commerce and industry, government and semi-government organisations. This degree will prepare students to:

- undertake and evaluate the conceptual basis of accounting
- understand, evaluate and apply the principles of current accounting practice
- recognise and analyse the impact of the business environment on accounting theory and its application
- understand and apply principles and analytical techniques from economics, commercial law, business communications and the accounting context

### Master of Professional Accounting (12 subjects)

- 12 subjects
- 96 credit points
- two years

Applicants are required to have an undergraduate degree from a recognised tertiary institution, or a qualification deemed to be equivalent.

Students with a completed Australian bachelor level qualification or equivalent in business may be eligible for up to three subjects' credit into the Master of Professional Accounting (depending on subjects studied in the first degree) – reducing your studies to nine subjects over 1.5 years. Credit will not be awarded for work experience.

### Master of Professional Accounting (16 subjects)

- 16 subjects
- 128 credit points
- two years

This course is designed for those seeking a professional accounting qualification who do not hold a recognised bachelor's degree. In such cases, students enter the Master of Professional Accounting via the Graduate Diploma of Accounting or the Graduate Certificate of Commerce.

### Graduate Diploma of Accounting

- 8 subjects
- 64 credit points
- one year

Applicants who do not have an undergraduate degree but have a lower level qualification (such as an associate degree or a three-year diploma from Section 1 Institutions in China) will be considered for admission to CSU's Graduate Diploma of Accounting.

Students who successfully complete the Graduate Diploma of Accounting will gain admission to the 16-subject Master of Professional Accounting with eight subjects' credit and are required to complete a further eight subjects.

The total duration of both the Graduate Diploma of Accounting and the Master of Professional Accounting will be 16 subjects over two years.

### Admission requirements

Applicants for direct entry to the 12-subject Master of Professional Accounting are required to have an undergraduate degree from a recognised tertiary institution, or equivalent qualification.

Applicants with an undergraduate accounting degree from an overseas university are eligible to apply.

Applicants who do not have a bachelor degree but have lower level qualifications such as an associate degree or three-year diploma can pathway through to the 16-subject Master of Professional Accounting via the Graduate Diploma of Accounting. After the Graduate Diploma of Accounting, students complete a further eight subjects to qualify for the Master of Professional Accounting qualification. Students who do not have a bachelor qualification are required to undertake 16 subjects in total to gain recognition by professional accounting bodies in Australia.

Alternatively, students who successfully complete the Graduate Certificate in Commerce are eligible to enter the 16-subject Master of Professional Accounting and receive up to four subjects credit. For details of the Graduate Certificate in Commerce see the Master of Commerce section of this brochure.

### Qualifications

Graduates are awarded a Master of Professional Accounting and meet the core knowledge requirements for the professional programs of both CPA Australia and the Institute of Chartered Accountants in Australia. Students gaining entry to the program via the Graduate Diploma of Accounting will be conferred with both the Graduate Diploma of Accounting and the Master of Professional Accounting qualifications.

Those students gaining entry via the Graduate Certificate in Commerce will be conferred with both the Graduate Certificate in Commerce and the Master of Professional Accounting. In both cases graduates meet the core knowledge requirements for entry to the professional programs of both CPA Australia and the Institute of Chartered Accountants in Australia.



### Course structure

#### Master of Professional Accounting (16 subjects) via Graduate Diploma of Accounting

Students who do not have a recognised undergraduate degree will be considered for admission to the Graduate Diploma of Accounting, after which they can apply to enrol in the Master of Professional Accounting. Students of the Master of Professional Accounting via the Graduate Diploma pathway will study 16 subjects over two years.

Students enrolled in the Master of Professional Accounting (16 subjects) are eligible to transfer to the final year of Master of Professional Accounting (CPA Extension) and complete this qualification if they hold the CSU Graduate Diploma of Accounting and have successfully completed all of the subjects required in the Master of Professional Accounting (16 subjects) and have obtained a credit average in their Master of Professional Accounting (16 subjects). Students must apply and have this transfer approved towards the end of but prior to completing their Master of Professional Accounting (16 subjects).

Normally one elective is taken per session. A Graduate Diploma of Accounting, followed by a Master of Professional Accounting, typically looks like this when the study cycle commences at the beginning of a calendar year:

#### February session\*

ACC544	Decision Support Tools
ACC566	Accounting Systems and Processes
ECO511	Economics for Business
[Your choice]	Elective 1

#### July session

ACC514***	Financial Accounting
ACC539	Accounting Information Systems
LAW504	Business and Corporations Law
[Your choice]	Elective 2

#### February session

ACC515	Accounting and Finance
ACC567***	Financial Accounting 2
LAW505***	Taxation 1
[Your choice]	Elective 3

#### July session

ACC512	Management Accounting for Costs and Control
ACC518	Current Developments in Accounting Thought
ACC568	Auditing
[Your choice]	Elective 4

Students choose four electives from the following:

ACC501	Business Accounting and Finance (available only in the first session of study)
ACG504	Communication in Business**
HRM502	Human Resource Management
HRM514	International Human Resource Management
HRM528	Strategic Human Resource Management
MGT501	Management Theory and Practice
MGT510	Strategic Management
MGT540	Management of Change
MKT501	Marketing Management
MKT510	Customer Behaviour
MKT520	Managing Product and Service Innovation
MKT550	Global Marketing

\* The sequence may differ according to intake. Only a restricted number of accounting subjects are offered in the November session.

\*\* ACG504 is currently offered as a subject substitution for HRM528

\*\*\* This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

**Note:** Not all subjects are offered each session.

### Course structure

#### Master of Professional Accounting (12 subjects)

Students who have completed a recognised undergraduate degree in a field other than accounting will be considered for admission into the 12-subject Master of Professional Accounting.

If commencing at the start of a calendar year a typical course load will be as follows:

#### February session

ACC544	Decision Support Tools
ACC566	Accounting Systems and Processes
ECO511	Economics for Business

#### July session

ACC514***	Financial Accounting
ACC539	Accounting Information Systems
LAW504	Business and Corporations Law 1

#### February session

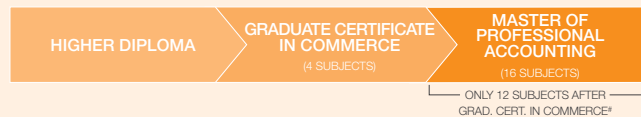
ACC515	Accounting and Finance
ACC567	Financial Accounting 2
LAW505***	Taxation 1

#### July session

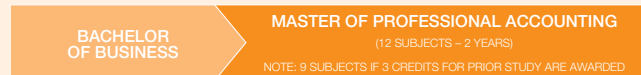
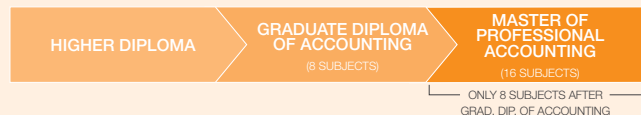
ACC512	Management Accounting for Costs and Control
ACC518	Current Developments in Accounting Thought
ACC568	Auditing

\*\*\*This subject has a pre-requisite and cannot be undertaken before its pre-requisite subject is passed. Waivers can be granted in special circumstances.

### Pathways into the Master of Professional Accounting



\* Assumes the four subjects completed within the Graduate Certificate in Commerce are taken from the set of electives within the Master of Professional Accounting (16 subjects).



\* Not available to Australian Bachelor of Accounting (or equivalent) graduates. Applicants with an undergraduate accounting degree from an overseas university are eligible to apply.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)





# Accounting

## MASTER OF PROFESSIONAL ACCOUNTING (CPA EXTENSION) (18 SUBJECTS – 3 YEARS)

The Master of Professional Accounting (CPA Extension) provides a professional accounting education to graduates of non-accounting disciplines. The degree is designed to build upon previous non-accounting undergraduate studies to provide graduates with relevant technical and theoretical knowledge of accounting and related disciplines. The program integrates communication skills, computer applications and business ethics within the discipline of accounting. The course includes subjects which provide extensive support and preparation for the CPA Program® professional level examinations.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	078265G

### About the course

The Master of Professional Accounting (CPA Extension) will prepare students to:

- understand and evaluate the conceptual basis of accounting
- understand, evaluate and apply the principles of current accounting practice
- demonstrate knowledge of the technical skills essential for the professional accountant in the global environment
- recognise and analyse the impact of the business environment on accounting theory and its application, including the regulatory requirements controlling the accounting process
- understand and be able to apply principles and analytical techniques from economics, commercial law, business communications and quantitative methods, in the accounting context
- demonstrate advanced knowledge in subject areas required for membership of CPA Australia
- sit the CPA Program® professional level external examinations

### Admission requirements

Applicants must have an undergraduate degree that is deemed to be equivalent to Australian Bachelor degree level. For graduates from recognised Australian tertiary institutions, the degree must be in a field other than accounting. Please note that those holding a recognised Australian undergraduate degree in accounting, or equivalent, are eligible to enter the Master of Accounting Practice detailed on page 26 of this brochure.

Applicants with an undergraduate accounting degree from an overseas university are eligible to apply.

Applicants must have sufficient English proficiency to meet the general requirements of the University, or must demonstrate proficiency explicitly as follows: Students must have attained within two years prior to commencement of the course an Academic IELTS (International English Language Testing System) overall score of at least 6.5 with no score below 6 (or equivalent).

Applicants wishing to transfer into the program from another CSU program must have a credit average on studies completed prior to transfer.

### Course structure

The course consists of 18 subjects (16 compulsory and two of four elective subjects), which must be completed in two stages. All subjects in Group A must be completed prior to progressing to subjects in the other groups. On successful completion of the compulsory Group A subjects, students must enrol in the professional level of the CPA Program®. They will then complete the compulsory Group B subjects and two of the four Group C elective subjects while concurrently enrolled in the related CPA Program® segment.

Students who enrol in a Group B and C 'CPA subject' must be enrolled in the CPA Program® administered by CPA Australia and sit the CPA Australia exams. In completing the 'CPA subject' in the Master of Professional Accounting (CPA Extension) with Charles Sturt University, students do not receive the CPA Australia qualification until they have met all the requirements of the CPA Program® as set by CPA Australia. For information about the CPA Program®, visit [www.cpaustralia.com.au](http://www.cpaustralia.com.au).

In addition, to enrol in the CSU CPA subjects within the course, students must be concurrently enrolled in the relevant segment of the professional level of the CPA Program®, which includes a final examination invigilated and marked by CPA Australia. Thirty percent of the final grade in each CSU CPA subject is derived from the final examination conducted by CPA Australia. Students must pass both the CPA Program® and CSU components of assessment to successfully pass the CSU CPA subject.

### Course subjects

#### Group A: Compulsory subjects

ACC512	Management Accounting for Costs and Control
ACC514	Financial Accounting
ACC515	Accounting and Finance
ACC518	Current Developments in Accounting Thought
ACC539	Accounting Information Systems
ACC544	Decision Support Tools
ACC566	Accounting Systems and Processes
ACC567	Financial Accounting 2
ACC568	Auditing
ECO511	Economics for Business
LAW504	Business and Corporations Law 1
LAW505	Taxation 1

#### Group B: Compulsory subjects

ACC586	Ethics and Governance CPA
ACC587	Strategic Management Accounting CPA
ACC588	Financial Reporting CPA
ACC589	Global Strategy and Leadership CPA

#### Group C: Elective subjects\*

Students choose two subjects from:

ACC596	Advanced Taxation CPA
ACC597	Advanced Audit and Assurance CPA
ACC598	Financial Risk Management CPA
ACC599	Contemporary Business Issues CPA

\* Not all of these subjects may be available at the CSU Study Centres.

**Note:** Not all subjects are offered each session.

### Typical full-time study sequence

#### If commencing at the start of a calendar year

##### First session of enrolment

ACC544	Decision Support Tools
ACC566	Accounting Systems and Processes
ECO511	Economics for Business

##### Second session of enrolment

ACC514	Financial Accounting
ACC539	Accounting Information Systems
LAW504	Business and Corporations Law

##### Third session of enrolment

ACC515	Accounting and Finance
ACC567	Financial Accounting 2
LAW505	Taxation 1

##### Fourth session of enrolment

ACC512	Management Accounting for Costs and Control
ACC518	Current Developments in Accounting Thought
ACC568	Auditing

##### Fifth session of enrolment

ACC586	Ethics and Governance CPA
ACC587	Strategic Management Accounting CPA
[Your choice]	Group C Elective

##### Sixth session of enrolment

ACC588	Financial Reporting CPA
ACC589	Global Strategy and Leadership CPA
[Your choice]	Group C Elective

#### If commencing in the second session of a calendar year

##### First session of enrolment

ACC512	Management Accounting for Costs and Control
ACC539	Accounting Information Systems
LAW504	Business and Corporations Law

##### Second session of enrolment

ACC566	Accounting Systems and Processes
ECO511	Economics for Business
LAW505	Taxation 1

##### Third session of enrolment

ACC514	Financial Accounting
ACC518	Current Developments in Accounting Thought
ACC568	Auditing

##### Fourth session of enrolment

ACC515	Accounting and Finance
ACC544	Decision Support Tools
ACC567	Financial Accounting 2

##### Fifth session of enrolment

ACC586	Ethics and Governance CPA
ACC588	Financial Reporting CPA
[Your choice]	Group C Elective

##### Sixth session of enrolment

ACC587	Strategic Management Accounting CPA
ACC589	Global Strategy and Leadership CPA
[Your choice]	Group C Elective

### Pathways into the Master of Professional Accounting (CPA Extension)

BACHELOR DEGREE  
(NON-ACCOUNTING) AND  
ACCOUNTING DEGREE FROM  
OVERSEAS UNIVERSITY

MASTER OF PROFESSIONAL ACCOUNTING  
(CPA EXTENSION)  
(18 SUBJECTS - 3 YEARS)

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)

### The CPA Program®

The CPA Program®, provides technical expertise and develops strategic thinking to train future business leaders. It focuses on domestic and global business issues, providing a truly global designation.

The compulsory segments of the CPA Program professional level include Ethics and Governance, Strategic Management Accounting, Financial Reporting and the capstone segment, Global Strategy and Leadership. The elective segments of the CPA Program®, include Advanced Audit and Assurance, Contemporary Business Issues, Advanced Taxation and Financial Risk Management.

Note to Students: In completing any subject identified as a "CPA subject" in this list of subjects offered by Charles Sturt University, you will not qualify as a CPA. To qualify as a CPA, you must meet ALL the requirements of the CPA Program®, as set by CPA Australia. Visit [cpaaustralia.com.au/cpaprogram](http://cpaaustralia.com.au/cpaprogram)

### Professional recognition

CSU's Master of Professional Accounting (CPA Extension) is accredited by CPA Australia. CSU is a Registered Tuition Provider for the professional level of the CPA Program® providing extensive support and preparation for the CPA Program professional level exams.

### Benefits of studying the Master of Professional Accounting (CPA Extension) and Master of Accounting Practice at CSU

- small classes
- literacy specialist available to provide in-class support
- all teaching staff are professionally qualified to support students and help them prepare for the CPA Program® professional level examinations
- Master of Accounting Practice is registered for two years with CRICOS

### Fees

Fees listed do not include CPA Program® examination fees, which are paid directly to CPA Australia for six CPA Program® units. See [www.cpaaustralia.com.au](http://www.cpaaustralia.com.au) for current examination fees.

### Career opportunities

Professionally qualified accountants can expect career opportunities that include:

- public practice accounting
- management accounting
- assurance services
- accounting systems analysis and design
- taxation
- financial planning
- business consulting
- corporate treasury
- funds management
- financial analysis
- financial risk management



# Accounting

## MASTER OF ACCOUNTING PRACTICE (12 SUBJECTS – 2 YEARS)

The Master of Accounting Practice offers a highly specialised program for people who already hold an accounting qualification. Graduates of this course will gain a competitive edge in their career through advanced skills and knowledge in the discipline. The course provides comprehensive tuition and support for the CPA Program professional level segments to help candidates prepare for the CPA Program® examinations.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	078264J

### About the course

The Master of Accounting Practice will enhance a graduate's ability to secure a rewarding and satisfying career in accounting or a related field. Holding an advanced academic qualification is a mark of distinction valued by employers who seek staff with a demonstrated commitment to education and achievement.

Reasons for enrolling in the Master of Accounting Practice include:

- exposure to emerging subject areas relevant to practice as a professional accountant such as forensic accounting, business valuations and financial analysis
- an opportunity to participate in a relevant workplace experience project, learning of Australian workplace culture, for credit toward the Master degree
- the course includes tuition and support for the CPA Program® professional level segments in order to prepare for the CPA Program® examinations
- ability to demonstrate to employers your commitment to undertaking advanced postgraduate study and enhance your career prospects
- opportunity to engage with specialist teaching staff and peer groups in contemporary case studies and improve your analytic, communication and leadership skills
- choice of up to two interesting postgraduate electives from management, marketing, strategy and international business to add new perspectives to your education experience.

### Admission requirements

Applicants must have a bachelor degree with a major in accounting, or a postgraduate foundation degree in accounting, from a recognised Australian tertiary institution, or a qualification deemed to be equivalent.

Applicants must have sufficient English proficiency to meet the general requirements of the University, or must have attained within two years prior to commencement of the course an Academic IELTS (International English Language Testing System) overall score of at least 6.5 with no score below 6 (or equivalent).

Applicants wishing to transfer into the program from a CSU course must have a credit average in studies completed prior to transfer.

Applicants must also be eligible for enrolment in the CPA Program professional level as assessed by CPA Australia. Applicants will need to have their qualifications independently assessed by CPA Australia prior to admission. CPA Australia assesses qualifications for a fee and assessment times can vary during the year. The assessment document received from CPA Australia should be submitted with your application. Refer to CPA Australia at [www.cpaustralia.com.au](http://www.cpaustralia.com.au) for more information on this service.

### Course structure

The Master of Accounting Practice is comprised of 12 subjects; six CSU postgraduate subjects and six subjects (four core and two elective) from the CPA Program®, which will prepare students for the external CPA Program® examinations.

Students who enrol in a CSU 'CPA subject', must be enrolled in the CPA Program® administered by CPA Australia and sit the CPA Australia exams. In completing the CSU 'CPA subject' in the Master of Accounting Practice with Charles Sturt University, students do not receive the CPA Australia designation until they have met all the requirements of the CPA Program® as set by CPA Australia. For information about the CPA Program®, visit [www.cpaustralia.com.au](http://www.cpaustralia.com.au).

While attempting CSU 'CPA subjects', students must be concurrently enrolled in the relevant segment of the professional level of the CPA Program®, which includes a final examination invigilated and marked by CPA Australia. Thirty percent of the final grade in each CSU CPA subject is derived from the final examination conducted by CPA Australia. Students must pass both the CPA Program® and CSU components of assessment to successfully pass the CSU 'CPA subject'.



“Studying at a CSU Study Centre has been beneficial in developing my social skills and confidence. CSU has a strong focus on students and its teamwork-based approach, which creates the perfect environment for students to perform and apply their communication, teamwork and problem solving skills.”

**Diana Nikitenko, Russia**

Master of Professional Accounting graduate, CSU Study Centre Sydney  
Financial Controller

### Course structure

The course comprises four compulsory core subjects and eight subjects chosen from a further three groups of subjects.

#### Group A: Four compulsory CPA subjects

ACC586	Ethics and Governance CPA
ACC587	Strategic Management Accounting CPA
ACC588	Financial Reporting CPA
ACC589	Global Strategy and Leadership CPA

#### Group B: Elective CPA subjects

Students choose two subjects from\*:

ACC596	Advanced Taxation CPA
ACC597	Advanced Audit and Assurance CPA
ACC598	Financial Risk Management CPA
ACC599	Contemporary Business Issues CPA

#### Group C: A minimum of four subjects and a maximum of six subjects from\*:

ACC525	Financial Accountability in the Public Sector
ACG501	Forensic Accounting
ACG502	Business and Financial Analysis
ACG503	Business Valuation
ACG504	Communication in Business
ACG505	Professional Work Practice
FIN560	Financial Planning
FIN564	Superannuation and Retirement Planning

#### Group D: A maximum of two subjects from\*:

HRM502	Human Resource Management
HRM552	Organisational Behaviour
ITC501	Strategic Information Management
ITC567	Principles of Information Security
ITC574	Information Technology for Management
ITC594	E-Commerce Technologies
MGT501	Management Theory and Practice
MGT510	Strategic Management
MGT530	International Business
MGT531	Business Ethics
MGT540	Management of Change
MGT550	Operations Management
MGT553	Project Management
MKT501	Marketing Management
MKT510	Customer Behaviour
MKT550	Global Marketing

\* Not all of these subjects may be available at the CSU Study Centres.

**Note:** Not all subjects are offered each session.

### Typical full-time study sequence

#### If commencing at the start of a calendar year

##### First session of enrolment

[Your choice] Group D Elective

[Your choice] Group C Elective

[Your choice] Group C Elective

##### Second session of enrolment

ACC586 Ethics and Governance CPA

[Your choice] Group C Elective

[Your choice] Group C Elective

##### Third session of enrolment

ACC588 Financial Reporting CPA

ACC589 Global Strategy and Leadership CPA

[Your choice] Group B Elective

##### Fourth session of enrolment

ACC587 Strategic Management Accounting CPA

[Your choice] Group B Elective

[Your choice] Group D Elective

#### If commencing in the second session of a calendar year

##### First session of enrolment

[Your choice] Group C Elective

[Your choice] Group D Elective

[Your choice] Group D Elective

##### Second session of enrolment

ACC586 Ethics and Governance CPA

ACC588 Financial Reporting CPA

[Your choice] Group C Elective

##### Third session of enrolment

AACC587 Strategic Management Accounting CPA

[Your choice] Group B Elective

[Your choice] Group C Elective

##### Fourth session of enrolment

ACC589 Global Strategy and Leadership CPA

[Your choice] Group B Elective

[Your choice] Group C Elective

### Pathways into the Master of Accounting Practice



For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)





## MASTER OF BUSINESS ADMINISTRATION (12 SUBJECTS – 1.5 YEARS)

## MASTER OF BUSINESS ADMINISTRATION (16 SUBJECTS – 2 YEARS)

The Master of Business Administration (MBA) equips graduates with knowledge and ability to add significant value to their organisation.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	12 subjects: 045877G 16 subjects: 068168C

### About the course

When Charles Sturt University first offered an MBA degree in 1989 the program was an instant success, attracting and enrolling students from around the world.

Today the state of national economies, global warming and decreasing supplies of renewable energy sources are some of the challenges facing organisations in an increasingly competitive global market. To meet such challenges, organisations require managers with the intellect and know-how to navigate a business through turbulent times.

The CSU MBA is now available to students with or without work experience. Students with a degree and at least three years' relevant work experience at managerial level will undertake the 12 subject MBA within 1.5 years. Students with a degree, but no work experience, will take two years to complete the 16-subject MBA.

### Credit

#### Master of Business Administration (with work experience)

Credit into the Master of Business Administration is based on studies completed at postgraduate or equivalent level from a recognised tertiary institution. Students may receive credit for up to a maximum of 50% of the course for studies already completed within the past ten years. No credit will be given for subjects completed at the undergraduate level.

Students who have been admitted to the MBA based on the successful completion of CSU's Master of Business or Master of Commerce, and who meet the relevant work experience requirements, will gain credit of up to 50% of the MBA program, depending on subjects studied. This means it's possible to complete two masters in two years – Master of Business or Master of Commerce plus MBA.

#### Master of Business Administration (without work experience)

Students who have successfully completed CSU's Master of Business or Master of Commerce may be admitted into the MBA without work experience and will receive up to 50% credit towards their enrolment. These students must also complete the 'Professional Development' subjects as part of their degree.

### Course structure

#### Master of Business Administration (with work experience – 12 subjects over 1.5 years)

The MBA requires a pass in 12 subjects, and takes 18 months to complete. The degree allows students to tailor their degree to suit their career aspirations. It comprises four core and four restricted elective subjects (Group A), plus a four subject specialisation sequence or four restricted elective subjects (Group B) subjects.

### Core subjects

MBA501	Management, People and Organisations
MBA503	Marketing for Managers
MBA504	Accounting and Financial Management
MBA508	Business Strategy

### Foundation subjects

Students choose four from:

ECO501	Business Economics
FIN516	Corporate Finance
HRM502	Human Resource Management
MGT536	Leadership and Entrepreneurship
MGT540	Management of Change
MGT582	Managing Sustainability Effectively

### Electives/Specialisations

Students may choose to study a general MBA by completing four Level 5 postgraduate elective subjects. Alternatively, students may choose to specialise in one of four discipline areas by completing four subjects in a specialisation set.

#### Finance

Graduates attain a Master of Business Administration (Finance) [MBA(Fin)].

FIN516	Corporate Finance
FIN530	Money and Capital Markets
FIN531	Investments Analysis
FIN560	Financial Planning

#### Human Resource Management

Graduates attain the Master of Business Administration (Human Resource Management) [MBA(HRM)].

HRM502	Human Resource Management
plus three of the following:	
HRM514	International Human Resource Management
HRM523	Advanced Studies in Industrial Relations
HRM528	Strategic Human Resource Management
HRM560	Human Resource Development Context

#### Information Technology

Graduates attain the Master of Business Administration (Information Technology) [MBA (InfoTech)].

Four of the following:

ITC505	Systems Development Project Management
ITC520	Information Systems Strategy
ITC540	IT Infrastructure Management PG
ITC563	IT Management Issues
ITC596	IT Risk Management

#### Marketing

Graduates attain the Master of Business Administration (Marketing) [MBA(Mkt)].

MKT510	Customer Behaviour
MKT520	Managing Product and Service Innovation
MKT550	Global Marketing
MKT570	Integrated Marketing Communications

#### Additional elective

ACG504	Communication in Business
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Not all subjects may be offered at CSU Study Centres.

**Note:** Not all subjects are offered each session.

## Master of Business Administration (no work experience – 16 subjects over two years)

Students admitted into the MBA with a degree and no work experience must follow the set pattern outlined below. It comprises four core and four restricted elective subjects (Group A), two professional development subjects, plus five restricted elective subjects (Group B), or a specialisation (four subjects) plus an extra restricted elective subject (Group B).

### Core subjects

MBA501	Management, People and Organisations
MBA503	Marketing for Managers
MBA504	Accounting and Financial Management
MBA508	Business Strategy

### Professional Development subjects

ACG504	Communication in Business
HRM552	Organisational Behaviour
MBA507	Business Research Methods

In addition to the subjects below, MBA students must enrol for one MBA elective.

### Restricted Elective Subjects (Group A)

Students need to complete four Group A Restricted Elective subjects from the following:

ECO501	Business Economics
FIN516	Corporate Finance
HRM502	Human Resource Management
MGT536	Leadership and Entrepreneurship
MGT540	Management of Change
MGT582	Managing Sustainability Effectively

### Restricted Elective Subjects (Group B)/Specialisations

Students may choose a general MBA and complete four Level 5 restricted elective subjects (Group B), or students may choose to specialise in one of four discipline areas:

#### Finance

Graduates are conferred with the Master of Business Administration (Finance) [MBA(Fin)].

FIN516	Corporate Finance
FIN530	Money and Capital Markets
FIN531	Investments Analysis
FIN560	Financial Planning

#### Human Resource Management

Graduates are conferred with the Master of Business Administration (Human Resource Management [MBA(HRM)]).

HRM502	Human Resource Management
plus three of the following:	
HRM514	International Human Resource Management
HRM523	Advanced Industrial Relations
HRM528	Strategic Human Resource Development
HRM560	Human Resource Development

#### Information Technology

Graduates are conferred with the Master of Business Administration (Information Technology) [MBA (InfoTech)].

Four of the following:

ITC505	Systems Development Project Management
ITC520	Information Systems Strategy
ITC540	IT Infrastructure Management PG
ITC563	IT Management Issues
ITC596	IT Risk Management

## Marketing

Graduates are conferred with the Master of Business (Marketing), [MBA(Mkt)].

MKT510	Consumer Behaviour
MKT520	Managing Product and Service Innovation
MKT550	Global Marketing
MKT570	Integrated Marketing Communications

\* Not all subjects may be offered at CSU Study Centres.

**Note:** Not all subjects are offered each session.

### Admission requirements

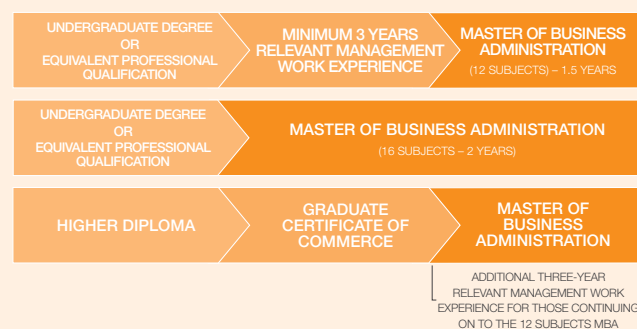
- To be admitted to the 12 subject Master of Business Administration, students must hold an undergraduate degree from a recognised tertiary institution, or an equivalent professional qualification. They must also have had a minimum of three years' relevant management work experience.
- To be admitted to the 16 subject Master of Business Administration, students must hold an undergraduate degree from a recognised tertiary institution, or an equivalent professional qualification. No relevant work experience is required, but students must complete the Professional Development subjects as part of their degree.
- Applicants who do not hold a recognised bachelors or postgraduate degree but have a lower level qualification (such as an associate degree or three-year diploma from China) can enter the MBA via the Graduate Certificate of Commerce. For those continuing on to the 12 subject MBA, an additional three-year relevant work experience is also required.

Students who have successfully completed the CSU Master of Business or Master of Commerce with no work experience are eligible for MBA 16 subject enrolment with a maximum 50% credit, depending on subjects studied in the Master of Business or Master of Commerce.

Students can also enter the Master of Business Administration after completing the Graduate Certificate in Commerce or the Graduate Diploma of Commerce. In both cases students are eligible for credit towards the Master of Business Administration based on subjects completed within the Graduate Certificate or Graduate Diploma.

This course is also offered by distance education through CSU.

### Pathways into the Master of Business Administration



For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)



## MASTER OF COMMERCE (12 SUBJECTS – 2 YEARS)

## MASTER OF COMMERCE (16 SUBJECTS – 2 YEARS)

## GRADUATE DIPLOMA OF COMMERCE (8 SUBJECTS – 1 YEAR)

The Master of Commerce offers core management knowledge and advanced studies in a chosen specialisation.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	Master (12 subjects): 077416F Master (16 subjects): 052191B Grad Dip: 065458F Grad Cert: 077478C

### About these courses

These courses are for students who wish to further their understanding of business and management fundamentals, as well as improve their knowledge and skills in particular professional or occupational areas.

The goal is to produce graduates with strong problem-solving and interpersonal skills relevant to their occupational area. In addition, this course offers technical knowledge required for a variety of senior positions in specialist areas.

### Credit

Graduate Diploma of Commerce students may receive credit of up to 50% for studies completed at a postgraduate or equivalent level.

Master of Commerce (with specialisations) students may also receive credit of up to 50% for studies completed at a postgraduate or equivalent level.

**Students with a completed Australian bachelor level qualification in business, or equivalent, may be eligible for credit of up to four subjects. This will reduce the length of study from 12 subjects (two years) to eight subjects (one year when four subjects are studied per session).**

Students with or without work experience who successfully complete the Master of Commerce or the Graduate Diploma of Commerce may receive credit for up to eight subjects into the CSU MBA. These students may complete their MBA study in one year to obtain both the Graduate Diploma of Commerce/Master of Commerce and Master of Business Administration in a total of two years.

Students intending to continue onto the MBA should declare their intention at enrolment into the Master of Commerce to ensure the correct subjects are undertaken.

### Graduate Diploma of Commerce

- eight subjects
- one year

Students study eight subjects in a year to achieve this qualification. All eight subjects are Level 5 postgraduate subjects from the Master of Commerce subject list.

### Master of Commerce

- 12 subjects
- two years

Students study 12 subjects over two years to achieve this qualification. All 12 subjects are Level 5 postgraduate subjects from the Master of Commerce subject list.

Students may tailor their degree to a specific discipline area by completing one of the approved specialisations. Subjects may only be counted towards one specialisation.

### Master of Commerce

- 16 subjects
- two years

Students may opt for an extended version of the Master of Commerce. This involves 16 subjects over two years and allows students to study up to FOUR specialisations.

Where specialisations are chosen that share common subjects, students will undertake substitute subjects in consultation and with the approval of the Master of Commerce Course Director.

Upon completion of the extended Master of Commerce, students graduate with a degree that specifies each of their specialisations.

Prior to studying any specialisation, the following subjects are recommended for a good foundation, however undertaking these may impact on the number of specialisations students may be able to complete.

### Also available:

#### Graduate Certificate in Commerce

- four subjects
- 0.5 year

Students study four subjects in a session to achieve this qualification. All four subjects are Level 5 postgraduate subjects from the Master of Commerce subject list.

**Non-specialisation elective subjects**

ACC501	Business Accounting & Finance
ACC512	Management Accounting for Costs & Control
ACC513	Management Accounting for Decisions
ACC514	Financial Accounting
ACG504	Communication in Business
ACC566	Accounting Systems and Processes
ECO501	Business Economics
HRM552	Organisational Behaviour
LAW504	Business and Corporations Law

**Specialisations**

**Finance**

FIN516	Corporate Finance
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plus three of the following:

FIN518	International Financial Management
FIN530	Money and Capital Markets
FIN531	Investments Analysis
FIN560	Financial Planning

**General Management**

MGT501	Management Theory and Practice
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plus three of the following:

HRM502	Human Resource Management
MGT510	Strategic Management
MGT530	International Business
MGT540	Management of Change

**Human Resource Management**

HRM502	Human Resource Management
--------	---------------------------

plus three of the following:

HRM514	International Human Resource Management
HRM523	Advanced Studies in Industrial Relations
HRM528	Strategic Human Resource Management
HRM560	Human Resource Development Context

**Information Technology**

Four of the following:

ITC505	Systems Development Project Management
ITC520	Information Systems Strategy
ITC540	IT Infrastructure Management PG
ITC563	IT Management Issues
ITC596	IT Risk Management

**International Management**

MGT501	Management Theory and Practice
--------	--------------------------------

plus three of the following:

HRM514	International Human Resource Management
MGT510	Strategic Management
MGT530	International Business
MKT550	Global Marketing

**Marketing**

MKT501	Marketing and Management
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plus three of the following:

MKT510	Consumer Behaviour
MKT520	Managing Product and Service Innovation
MKT550	Global Marketing
MKT570	Integrated Marketing Communications

**Strategic Management**

MGT501	Management Theory and Practice
--------	--------------------------------

plus three of the following:

MGT510	Strategic Management
MGT540	Management of Change
MGT550	Operations Management*
MGT580	Forecasting and Risk Assessment*

\* You may be required to study these subjects in distance education mode.

Not all subjects may be offered at CSU Study Centres.

**Note:** Not all subjects are offered each session.

**Admission requirements**

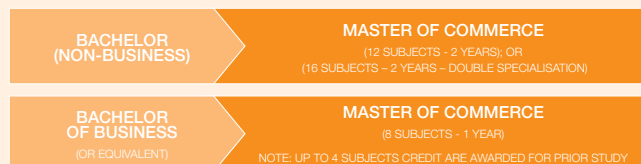
To be admitted to the Master of Commerce or Graduate Diploma of Commerce, applicants are required to have an undergraduate degree in any field from a recognised Australian tertiary institution or a qualification deemed to be equivalent. Applicants, who possess an Associate degree or equivalent, can be accepted to the Graduate Certificate in Commerce.

To be admitted to the Graduate Certificate in Commerce students must hold an Associate Degree in any field or equivalent international qualifications such as three-year degree programs; or have three years relevant work experience.

**Pathways into the Master of Commerce**



STUDENTS ARE ELIGIBLE FOR UP TO 4 CREDITS BASED ON THE GRAD. CERT. IN COMMERCE



For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)





# Information Technology

## MASTER OF INFORMATION TECHNOLOGY (12 SUBJECTS – 2 YEARS)

## MASTER OF INFORMATION TECHNOLOGY (16 SUBJECTS – 2 YEARS)

## GRADUATE DIPLOMA OF INFORMATION TECHNOLOGY (8 SUBJECTS – 1 YEAR)

Information Technology (IT) is a boom industry, with employers actively seeking appropriately qualified IT professionals.

Enrolment Information	
CSU Study Centre	Melbourne and Sydney
International Students	
CRICOS Code	Master (12 subjects): 074616M
	Master (16 subjects): 074615A
	Grad Dip: 074727D

### About the course

The Master of Information Technology (MIT) has it all, including:

- flexible entry for both IT and non-IT backgrounds
- flexible entry for those without formal Bachelor qualifications
- flexible entry for those with relevant industry experience
- flexibility to specialise or to undertake a broad program of studies
- ACS Professional accreditation
- both theoretical and practical 'hands on' subjects

### Offering flexible options for IT education

The Master of Information Technology aims to provide advanced information technology training for those with either IT or non-IT backgrounds. Students without IT will be given a general coverage of the IT discipline before proceeding onto more advanced material. All students will be encouraged to undertake a specialisation by choosing a particular 'stream' of subjects.

The MIT has three principal objectives:

- to teach IT skills so that graduates can solve 'real world' problems
- to teach sufficient theoretical and conceptual background so that IT graduates are more effective in their jobs and in the IT marketplace
- to provide cutting-edge IT training for professionals wishing to upgrade their skills

#### Master of Information Technology (12 subjects – 2 years)

The Master of Information Technology (12 subjects) is designed for those who hold a recognised bachelor degree in any field.

The Graduate Diploma of Information Technology can be used as a pathway to enter the Master of Information Technology (12 subjects). Students entering the Master of Information Technology (12 subjects) must have:

- a bachelor's level degree; or
- eligibility for full ACS membership at professional or higher level; or
- an associate degree in IT and the CSU Graduate Diploma of IT; or
- three years experience in IT-related work and the CSU Graduate Diploma of IT

#### Master of Information Technology (16 subjects – 2 years)

The Master of Information Technology (16 subjects) is designed for those who hold an associate degree; or a diploma plus three years relevant professional experience; or three years' experience in IT-related work. These students can use the Graduate Diploma of Information Technology as a pathway. The Graduate Diploma articulates into the Masters degree and full credit is awarded into the Master's degree for successful completion of Graduate Diploma subjects.

#### Master of Information Technology (8 subjects – 1 year)

Up to four subjects credit may be issued in the Master of Information Technology for a student with an Australian bachelor degree in Information Technology, or equivalent. This reduces the MIT to eight subjects or one year of study.

### Professional recognition

The Master of Information Technology has been accredited by the Australian Computer Society (ACS). Graduates are eligible for full professional membership.

### Graduate Diploma of Information Technology (8 subjects – 1 year)

Students who do not have a recognised undergraduate degree will be considered for admission to the Graduate Diploma of Information Technology (eight subjects), after which they can enrol in the Master of Information Technology. These students will study eight subjects per year to complete the 16 subjects required for the Master's degree in two years.

These students first study eight subjects [four core subjects and four IT elective subjects] for the Graduate Diploma of Information Technology then undertake eight further subjects, which may optionally complete one or two specialisations.

Please note: If students have an associate degree in IT or 3+ years IT professional experience, they may be admitted to the 12 subject MIT after completion of the Graduate Diploma of IT and need only complete four more subjects to gain the Master degree.

### Core subjects

ITC411	Computer Organisation and Architecture
ITC423	Database Systems
ITC505	ICT Project Management
ITC506	Topics in IT Ethics

The four remaining subjects within the Graduate Diploma of Information Technology are elective subjects and may be selected from a range of postgraduate IT subjects offered at CSU's Study Centres.

For admission to the Graduate Diploma of Information Technology, applicants must have:

- a bachelor level degree or equivalent; or
- three years' experience in IT-related work; or
- a diploma and one to three years of relevant professional experience; or
- minimum associate degree. For overseas qualifications: three-year diplomas that are assessed as comparable to Australian advanced diploma can be accepted.

### Master of Information Technology (16 subjects – 2 years)

The Master degree consists of the Graduate Diploma requirements as set out above and

- four restricted elective subjects and
- four subjects from the same specialisation OR four subjects from across specialisations

Completion of four subjects in the same specialisation will allow graduation with a particular specialisation - e.g., Master of Information Technology (Network Security). Completion of four subjects across specialisations will allow graduation with a generic Master of Information Technology.

**Notes:** Students are permitted a maximum of six level 4 subjects in satisfying the requirements of the course. It is possible to graduate with two specialisations by undertaking four subjects from two distinct specialisations. Subjects that are counted towards one specialisation may not be counted towards another. All students must undertake the capstone subject ITC571 Emerging Technologies and Innovation, regardless of whether they choose to study 0, 1 or more specialisations.

Students who successfully complete the Graduate Diploma of Information Technology can then enrol in the Master of Information Technology (16 subjects). Students are required to complete an additional eight subjects (or 64 credit points) to complete the Master program.

On completion of the total 16 subjects, a student will graduate with the Master of Information Technology with optional specialisations.

For admission to the Master of Information Technology (16 subjects) applicants must have:

- any of the qualifications/experience criteria listed on page 33 for admission into the 12 subject Master degree; or
- the Graduate Diploma of Information Technology

## Master of Information Technology (12 subjects – 2 years)

The Master degree consists of the Graduate Diploma requirements as set out above and either:

- four subjects from the same specialisation. This will allow graduation with a particular specialisation – e.g., Master of Information Technology (Network Security); or
- four subjects across specialisations. This will allow graduation with a generic Master of Information Technology

**Notes:** Students are permitted a maximum of six Level 4 subjects or lower in satisfying the requirements of the course.

It is possible to graduate with two specialisations by undertaking four subjects from two distinct specialisations. Subjects that are counted towards one specialisation may not be counted towards another.

Students who have a recognised bachelors degree will be considered for admission to the Master of Information Technology. These students will study 12 subjects over two years.

For admission to the Master of Information Technology (12 subjects) applicants must have:

- a bachelor level degree; or
- eligibility for full ACS membership at professional or higher level; or
- an associate degree in IT and the CSU Graduate Diploma of Information Technology; or
- three years' experience in IT-related work and the CSU Graduate Diploma of Information Technology

## Master of Information Technology (8 subjects)

Students who have a recognised undergraduate degree in Information Technology or Computing from any university in Australia will be considered for admission to the Master of Information Technology with four subjects' credit. These students complete the remaining eight subjects in one year.

Credit may also be granted if students have successfully completed appropriate graduate-level studies in the Australian Computer Society (ACS) Computer Professional Education Program (CPE Program): [www.acs.org.au/cpeprogram](http://www.acs.org.au/cpeprogram)

## Course structure

The Master of Information Technology consists of four core subjects plus a further eight or 12 subjects depending on whether the student studies the 12 or 16 subject version of the MIT.

## Core subjects

ITC411	Computer Organisation and Architecture
ITC423	Database Systems
ITC505	ICT Project Management
ITC506	Topics in IT Ethics

The core subjects are all introductory level subjects without prerequisites.

## Specialisations

Students can choose subjects from the specialisations that are listed below. All students may choose up to two specialisations. Students may also opt to do a generic degree by choosing subjects across a range of specialisations.

### Computer Networking

This specialisation provides a strong knowledge of computing networking fundamentals. Students then progress towards an understanding of more specialist topics in areas such as virtualisation and cloud computing, network security, and emerging technologies.

**Core:**

ITC571 Emerging Technologies and Innovation

**Restricted electives:**

Choose three restricted electives from:

ITC431	Networks and Communications
ITC513	Wireless Networking Concepts
ITC514	Network and Security Administration
ITC542	Internetworking with TCP/IP
ITC561	Virtualisation and Cloud Computing
ITC595	Information Security

### IT Management

This specialisation provides an excellent knowledge of managing IT resources. Management topics that are covered relate to security, information management, and managing IT infrastructure.

**Core:**

ITC571 Emerging Technologies and Innovation

**Restricted electives:**

Choose three restricted electives from:

ITC516	Data Mining and Visualisation
ITC520	Information Systems Strategy
ITC540	IT Infrastructure Management PG
ITC563	IT Management Issues
ITC595	Information Security
ITC596	IT Risk Management

### Network Security

This specialisation provides a broad coverage of computer and network security issues. Students will build in-depth knowledge in foundational areas of security such as the CIA triad, network defences, cryptography, and security policy. Students also study more specialist areas such as digital forensics, computer viruses, and emerging security technologies.

**Core:**

ITC571 Emerging Technologies and Innovation

**Restricted electives:**

Choose three restricted electives from:

ITC514	Network and Security Administration
ITC542	Internetworking with TCP/IP
ITC561	Virtualisation and Cloud Computing
ITC595	Information Security
ITC596	IT Risk Management
ITC597	Digital Forensics

### Software Design and Development

This specialisation provides students with the fundamentals of computer programming before deepening their skills through proficiency in the Java Programming Language. Advanced topics such as concurrent programming and building web applications may also be taken.

**Core:**

ITC571 Emerging Technologies and Innovation

**Restricted electives:**

Choose three restricted electives from:

ITC412	System Analysis PG
ITC415	Programming Principles
ITC421	Programming in Java 1
ITC508	Object Modelling
ITC515	Professional Programming Practice
ITC521	Programming in Java 2
ITC557	Web-Based Information Systems PG

### Systems Analysis

This specialisation provides the skills necessary to plan and develop software solutions to business problems.

**Core:**

ITC571 Emerging Technologies and Innovation

**Restricted electives:**

Choose three restricted electives from:

ITC412	System Analysis PG
ITC415	Programming Principles
ITC504	Interface Usability
ITC508	Object Modelling
ITC516	Data Mining and Visualisation
ITC596	IT Risk Management

### Additional elective

ITC570 Special Topics in IT

Not all subjects may be offered at CSU Study Centres.

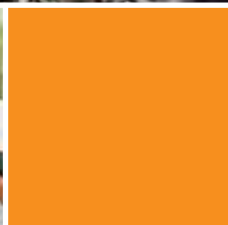
**Note:** Not all subjects are offered each session.

For more information, visit:

[www.csustudycentres.edu.au/courses](http://www.csustudycentres.edu.au/courses)



To be eligible for admission to a course at CSU, applicants must satisfy both academic and English language requirements



## Admission requirements

### Academic qualifications – undergraduate

Applications are assessed on previous studies and other academic qualifications and experience.

New South Wales and interstate school leavers are normally selected on the basis of their Australian Tertiary Admission Rank (ATAR) or interstate equivalent. You may also be admitted on the basis of a strong performance in subjects relevant to your course preferences. Currently, no secondary school subjects are prerequisites for particular CSU courses, however, some courses assume a certain level of knowledge which will be specified in the course information, where applicable.

Previous studies that are recognised include:

- NSW Higher School Certificate, Victorian Certificate of Education or interstate/overseas equivalent
- International Baccalaureate Diploma
- completed [or partially completed] course from a university, college or other accredited tertiary institution
- completed [or partially completed] TAFE college course or other accredited post-secondary institution
- approved foundation studies program certificate
- international equivalents of Year 12 [Refer to page 36]

For more information, visit [www.csu.edu.au/international/apply](http://www.csu.edu.au/international/apply)

### Academic qualification – postgraduate

For admission at postgraduate level, you will be required to either hold a bachelor degree equivalent to an Australian bachelor degree or an associate degree, or have related work experience. These equivalencies are specified in the course descriptions found in the online course brochures accessed through [www.csu.edu.au/courses](http://www.csu.edu.au/courses)

### Application based on work experience

When using work experience as a basis for entry, students must include:

- CV showing work experience
- employment references

### English proficiency requirements – undergraduate

Applicants who have completed formal studies at a higher secondary or tertiary level in Australia, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore, Solomon Islands, South Africa, United Kingdom, United States of America, Western Samoa or Zambia will be considered to have met the English proficiency requirements for admission.

Applicants that can demonstrate that a minimum of two full-time academic years of their secondary and/or tertiary studies have been conducted and examined solely in English by providing written evidence from the teaching institution, regardless of country of origin, will be considered to have met the English proficiency requirements for admission.



Acceptable forms of evidence include transcripts indicating that the language of instruction was English or by provision of a certified written statement from the academic institution.

All other applicants must have one of the following:

- acceptable tests for English proficiency
- Embassy English EAP 3D (satisfactory completion) English for Academic Purposes Programme
- TOEFL (Test of English as a Foreign Language) paper-based score of 550 and TWE of 5.0
- TOEFL Internet-based score of 80 and writing score of 25
- an Academic IELTS (International English Language Testing System) overall score of at least 6.0, and with no score below 5.5
- Pearson Test of English (PTE) Academic score of 54 overall with a minimum of 46 in all communicative skills
- Combined Universities Admission Test (CULT) overall score of at least 65
- C pass in a humanities subject at the GCE 'A' level examinations in either Singapore or the United Kingdom
- completion of the International Baccalaureate diploma with English A2 at higher or standard Level
- minimum of Level 4 in the core subject English Language in the Hong Kong Diploma of Secondary Education (HKDSE)
- C pass in 'Use of English' in the Hong Kong Advanced Level Examination (HKALE)
- completion of the UNSW Foundation Studies Certificate with a C pass in 'Use of English'
- completion of an AQF Certificate IV (including English for Academic Purposes)
- successful completion of at least one year of study in a course at Associate Diploma or Diploma level on the Register of Australian Tertiary Education
- Cambridge Certificate of Proficiency in English (CCPE) C Pass
- Cambridge English Advanced Exam (CAE) overall score of 52 with no score below 47

English test results must not be more than two years old. It should also be noted that IELTS (Academic) is the preferred test.

If you do not meet the English language proficiency requirements, you may still be offered a conditional place that includes a period of English language study before you commence your degree program.

You must satisfy English entry requirements before commencing your degree program.

Programs deemed to be linguistically demanding may require a higher standard of English proficiency than that specified above.

Visit: [www.csu.edu.au/apply/english-language-proficiency](http://www.csu.edu.au/apply/english-language-proficiency)

### Credit/Recognition of prior learning

CSU does not expect students to repeat study completed which is of an acceptable standard from another recognised university or college.

If your academic achievements qualify you for credits from certain course subjects, you should indicate on your application form that you are applying for credit.

To support your application for credit, you will need to provide transcripts of your results; a description of the grading system; and a description of all the subjects completed [taken from the institution's official handbook].

CSU will advise students once the credit assessment has been finalised.

Charles Sturt University has assessed many qualifications from Australian and overseas institutions and is experienced at assessing relevance to subjects and courses offered at CSU.

### English proficiency requirements – postgraduate

Postgraduate program applicants are required to have an Academic IELTS (International English Language Testing System) minimum overall 6.0 with writing band no less than 6.0 and all other bands no less than 5.5. With the exception of MPA (CPA Extension) and MAP programs.

For the **Master of Accounting Practice** and **Master of Professional Accounting (CPA Extension)**, applicants must have sufficient English proficiency to meet the general requirements of the University, or must demonstrate proficiency explicitly as follows:

- students must have attained within two years of commencement of the course an Academic IELTS (International English Language Testing System) overall score of at least 6.5 with no score below 6 (or equivalent including TOEFL or successful completion of EAP 4).



# Undergraduate academic entry requirements

Applicants with qualifications from all other countries are encouraged to apply. The information below is intended as a guide. Qualifications not listed below will be assessed on a case-by-case basis.

COUNTRY	CHARLES STURT UNIVERSITY
<b>Bangladesh</b>	A Higher Secondary School Certificate awarded with an A, A+ or A- grade OR completion of at least one year of study at a recognised university with passing grades.
<b>China</b>	Completion of the first year of a recognised university bachelor degree OR Completion on the Gaokao with a minimum aggregate of 441
<b>Hong Kong</b>	<p>Hong Kong Diploma of Secondary Education (HKDSE) with an aggregate score of 13 based on the four core subjects, Chinese Language, English Language, Mathematics and Liberal Arts, and the best grade in one Category A, elective subject. Category B and C subjects are not included.</p> <p>A subject Level 1 is equal to 1 point up to a Level 5 is equal to 5 points, 5* and 5** equals 6 points. Except for Compulsory Mathematics where Level 1 is equal to 0.5 points up to Level 5 equal to 2.5 points.</p> <p>Hong Kong Advanced Level Examination (HKALE) A levels, with an aggregate score of 2 based on the best 3 subjects (subjects must be taken in the same academic year (October to June)). Ranks on the GCE are calculated on the basis that at the Advanced Level A = 5, B = 4, C = 3, D = 2, E = 1. Advanced Supplementary level results may be included in the aggregate and contribute to the equivalent of half of a subject taken at Advanced Level – A = 2.5, B = 2, C = 1.5, D = 1, E = 0.5.</p> <p>The HKDSE satisfies the English Language requirement. Student must achieve a minimum of Level 4 in the core subject English Language.</p>
<b>India</b>	<p>Completion of the All India Senior School Certificate, where awarded by CBSE, CISCE and metro state boards.</p> <p>Overall grade in the best four subjects - 7.5/20 where A1=5, A2=4.5, B1=3.5, B2=3, C1=2, C2=1.5 D1=1 D2=0.5.</p> <p>Completion of the India School Certificate with an overall grade average of 60% in the best four subjects.</p> <p>Completion of two GCE A2 Levels with a minimum of 2 x D or equivalent in a minimum of two subjects, where A=5, B=4, C=3, D=2, E=1.</p> <p>A pass in the first division in the Pre-University Certificate.</p>
<b>Indonesia</b>	Successful completion of Indonesian SMU/III or Senior Academic High School Leaving Certificate with GPA of 7.0.
<b>Korea</b>	Successful completion of the Korea Republic College Scholastic Ability Test (CSAT) with a minimum overall grade of 294. Overall grade is calculated from the results in Korean Language, Mathematics and Foreign Language (English). Results in other components are not considered.
<b>Malaysia</b>	<p>Sijil Tinggi Pelajaran Malaysia (STPM) (2003 and onwards) with an aggregate score of two subjects = 5 or above.</p> <p>STPM 3 subjects: minimum aggregate = 4</p> <p>STPM 4 subjects: minimum aggregate = 3</p> <p>See this site. <a href="http://www.csu.edu.au/_data/assets/pdf_file/0005/370076/International-student-admissions-sheet.pdf">www.csu.edu.au/_data/assets/pdf_file/0005/370076/International-student-admissions-sheet.pdf</a></p> <p>Ranks for the Malaysian STPM are calculated on the basis that at the Advanced Level A = 7, A- = 6, B+ = 5, B = 4, B- = 3, C+ = 2, C = 1, with partial passes C-, D+ and D = 0.</p>
<b>Pakistan</b>	Higher Secondary School Certificate plus one year study at Bachelor level at a recognised institution.
<b>Russia</b>	Russian Certificate of Secondary Education plus one year study at Bachelor level at a recognised institution.
<b>Singapore</b>	Singapore GCE A Levels minimum two E grades.
<b>Sri Lanka</b>	Completion of the GCE A Levels in 1999 and earlier: minimum aggregate of best four subjects = 6 points, OR Completion of the GCE A Levels in 2000 and onwards: minimum aggregate of best three subjects = 5 points, OR (where A=5; B=4; C=3, S=1) Sri Lankan A Levels plus a recognised Diploma (both completed), OR completion of 1st year of a recognised university Bachelor degree, OR completion of recognised college or polytechnic diploma.
<b>Taiwan</b>	Senior High School Diploma with a minimum B average + 1 year study at Bachelor degree level in a recognised university.
<b>Thailand</b>	Successful completion of Secondary 6 (Matayom 6) and the award of the Certificate of Secondary Education with GPA of 2.0.
<b>Turkey</b>	Lise Diplomas plus first year of Diploma or Bachelor degree from a recognised institution.
<b>Vietnam</b>	Minimum aggregate of the best four subjects = 33 or above in the Bang Tot Nghiep Pho Thong Trung Hoc (Diploma of General Education) OR Completion of at least one full-time year at Bachelor degree level at a recognised university or tertiary institution or Chung Chi Dai Hoc Dai Cuong (First Phase University Certificate).
<b>IB</b>	A completed award with a minimum aggregate of 24 or above in the International Baccalaureate.
<b>Australia</b>	<p>ATAR – 65 or equivalent</p> <p>ENTER – 65 or equivalent</p> <p>OP – 16</p> <p>62% USFP Foundation</p> <p>62% UNSW Foundation</p>

CSU attempts to ensure the information is correct at the time of printing. Applicants should visit [www.csu.edu.au/international](http://www.csu.edu.au/international) for more information, or contact the University.

# English language pathways

## LEARN ENGLISH AT EMBASSY ENGLISH

Embassy English is Study Group's first-tier global English language training provider, delivering premium quality programs to over 55,000 students a year, and is a recognised pathway into the programs at Charles Sturt University. With over 40 years' experience and some of the most highly qualified teachers in the industry, Embassy English represents the very best in modern language education.

### The course

The English for Academic Purposes (EAP) program provides the most effective, guaranteed pathway to Charles Sturt University by combining intensive English language training with academic study skills development.

There are five modules in each term: reading, writing, listening, speaking and study skills. As the course progresses, students complete increasingly more challenging work. Within each module, there are a number of outcomes that students need to master before moving on to the next stage of the course.

### Key facts

<b>Locations</b>	Melbourne and Sydney		
<b>Duration</b>	Each EAP Term is 10 weeks		
<b>Entry Level</b>	EAP 1 4.5 or equivalent EAP 2 5.0 or equivalent EAP 3 5.5 or equivalent EAP 4 6.0 or equivalent	<b>Exit Level</b>	5.0 5.5 6.0* 6.5*
<b>Class Size</b>	18 maximum	<b>Lessons</b>	28 x 50 minute lessons per week, morning and afternoon
<b>Assessment</b>	<ul style="list-style-type: none"> <li>EAP entry test on arrival</li> <li>continual assessment: two essays, oral presentation, and research report</li> <li>EAP exit test on completion</li> <li>mid-term and end of term tutorials and progress reports</li> <li>certificate of achievement on successful completion</li> <li>books and materials Included</li> </ul>		

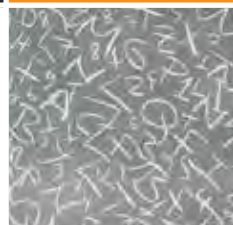
### EAP learning outcomes

<b>EAP 1</b>	<ul style="list-style-type: none"> <li>demonstrate knowledge of language structure and vocabulary appropriate to an academic environment</li> <li>display reading and listening comprehension, note-taking and summarising skills</li> <li>meet basic research, academic writing, and oral presentation skills requirements</li> <li>show ability to work in groups, evaluate own progress and demonstrate basic competence in study skills</li> <li>reach an intermediate level of English Language proficiency equivalent to IELTS level 5.0</li> </ul>
<b>EAP 2</b>	<ul style="list-style-type: none"> <li>demonstrate the ability to apply knowledge of language structure in the production of coherent, academic writing and the execution of an oral presentation</li> <li>display ability to critically evaluate texts, and recognise a variety of text types</li> <li>develop ability to formulate, present and argue a point of view both in writing and in discussion</li> <li>show effective research and study skills</li> <li>reach an Upper Intermediate level of English Language proficiency equivalent to IELTS 5.5</li> <li>meets requirements to enter Martin College</li> </ul>
<b>EAP 3</b>	<ul style="list-style-type: none"> <li>demonstrate an ability to comprehend and engage critically with ideas and texts</li> <li>display the skills to participate and contribute effectively in a high level academic environment</li> <li>show independent skills in research, analysis, synthesis, academic writing and oral presentation</li> <li>reach a Pre-Advanced level of English language proficiency, equivalent to IELTS 6.0</li> <li>meets requirements to enter Taylors UniLink and Charles Sturt University</li> </ul>
<b>EAP 4</b>	<ul style="list-style-type: none"> <li>demonstrate the ability to work within the parameters of western academic expectations and contexts</li> <li>display ability to use the higher order critical thinking skills of analysis, synthesis, interpretation and evaluation</li> <li>demonstrate the ability to produce all required academic genres and tasks related to intended areas of study</li> <li>display ability to participate effectively in formal or in informal academic contexts</li> <li>demonstrate an ability to critically engage with texts in terms of purpose, context, content, structure and language</li> <li>develop and refine study skills, and specifically research skills, appropriate for tertiary level</li> <li>reach an Advanced level of English language proficiency</li> <li>meets requirements to enter Charles Sturt University</li> </ul>

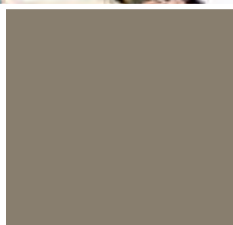
\* Entry levels for CSU. Please check the English entry level required for your course.

Provider: Study Group Australia Pty Limited CRICOS Provider Codes: 01682E  
 Provider: Taylors Institute of Advanced Studies Ltd. CRICOS Provider Code: 01160J (VIC)

studycentre@csu.edu.au

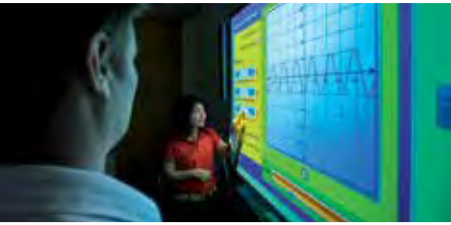


At Charles Sturt University, we provide a variety of study pathways and cooperate with other education providers to recognise prior learning





Undergraduate students who cannot make direct entry into their chosen CSU degree should consider Taylors UniLink or Martin College Diploma and Advanced Diploma programs



## Pathways to Charles Sturt University

### TaylorsUniLink

PREPARATION FOR UNIVERSITY SUCCESS

Taylors UniLink diplomas are offered at the CSU Study Centre in Melbourne and are comparable to the first year of a Bachelor degree. The Taylors UniLink Diploma consists of 12 academic units with an academic load of four subjects per term. Each term is made up of 12 teaching weeks. Class sizes are small to maximise interaction.

The Taylors UniLink Diploma has been specifically designed for students who would prefer greater individual attention in their introduction to degree studies. Development of the skills needed to succeed academically is built into the subjects, Academic literacy and academic numeracy in particular are emphasised.

International students who do not make direct entry to the Bachelor degree can gain entry to these programs via the Taylors UniLink Diploma. Students who successfully complete a Taylors UniLink diploma will gain entry with advanced standing to their chosen CSU program.

Taylors UniLink entry requirements:

- Year 12 or equivalent
- ATAR 50 pass in relevant academic subjects
- IELTS 6.0 (with no band less than 5.5)
- successful completion of Embassy English EAP 3

Visit [www.taylorsunilink.edu.au](http://www.taylorsunilink.edu.au)

### MartinCollege

OF BUSINESS, TECHNOLOGY & DESIGN

Martin College is one of Australia's leading providers of flexible pathway programs to university. You can start a course at Certificate level and then build towards your Diploma or Advanced Diploma and then continue onto a CSU degree.

Year 11 graduates or an overseas equivalent can gain entry to the CSU Associate Degree or Bachelor degree programs via the Martin College Melbourne and Sydney certificate, diploma and advanced diploma courses.

For example: Students who successfully complete the Advanced Diploma of Management University Pathway Package at Martin College may transfer to the second year of the CSU Bachelor of Business with specialisations.

Similarly, students successfully completing the Diploma of Information Technology at Martin College may enter CSU's Bachelor of Information Technology.

Martin College entry requirements:

- Year 11 or equivalent
- IELTS 5.5 (with no band less than 5.0)
- successful completion of Embassy English EAP 2
- pass the Martin College English test

Visit [www.martincollege.edu.au](http://www.martincollege.edu.au)



“The teaching equipment at the CSU Study Centre is good especially the smart boards, and I found the online resources very useful including CSU Interact and EBSCOhost. The lecturers were great and the staff support was fantastic. Being located close to the heart of the CBD and public transport makes it very convenient for me to travel to and from work.”

**Yaniv Rahav, Australian**

CSU Master of Business graduate, CSU Study Centre Sydney  
Information Systems & Technology Manager – Sydney Legacy

# Important information about study in Australia

## Cost of study

Please refer to [www.csustudycentres.edu.au/courses\\_fees](http://www.csustudycentres.edu.au/courses_fees) and click on your preferred course for cost details. Please note that tuition fees are shown in Australian dollars per session or 'term'. You may pay by telegraphic transfer, bank draft or credit card. CSU accepts most major credit cards. Fees are current as of 1 August 2013 and are subject to change.

## Cost of living

Australia is a sophisticated country that enjoys one of the highest standards of living in the world. As a guide, the Department of Immigration and Border Protection (DIBP) estimates the cost for a single student studying in Australia (including accommodation, meals, textbooks, personal incidentals, transportation and entertainment) totals approximately AU\$1,550 per month (or AU\$18,610 per year).

Students may need more in the first year to cover the initial cost of books; rental bond payment (equivalent to four weeks rent, which may be refundable at the end of the lease); two weeks' rent in advance; and basic furniture items.

If students have a spouse, he or she will require an additional AU\$6,515 each year and an additional AU\$3,720 per year for the first child and AU\$2,790 per year for every other child as well as fees for children's education. Please note that these estimates do not allow for personal entertainment, running a car, extensive travel within Australia or the cost of a return trip home for your family members.

In addition to this budget, there will be the cost of return trips home and international phone calls.

For more information, visit [www.immi.gov.au/students/student-visa-living-costs.htm](http://www.immi.gov.au/students/student-visa-living-costs.htm) and [www.studyinaustralia.gov.au/en/Study-Costs/Living](http://www.studyinaustralia.gov.au/en/Study-Costs/Living)

## Part-time work

International students are permitted to work up to 40 hours per fortnight during each session, however there is significant competition for part-time work. You should not expect that money earned from a part-time job will cover tuition fees.

## Students with families

Students with families who wish to bring their dependants with them will need to arrange a 'Student Dependant Nomination' entry with the Department of Immigration and Border Protection.

To be eligible, you will need to be enrolled in a full-time course of 12 months' study. If you are bringing school-aged dependants to Australia, you will be required to pay full fees if they are enrolled in either a government or non-government school.

For an indication of school fees, please visit [www.internationalschool.edu.au](http://www.internationalschool.edu.au) (NSW) and [www.study.vic.gov.au/deecd/schools-in-victoria/apply/en/school-fees.cfm](http://www.study.vic.gov.au/deecd/schools-in-victoria/apply/en/school-fees.cfm) (VIC).

For more information, visit [www.studyinaustralia.gov.au](http://www.studyinaustralia.gov.au)

## Other compulsory fees

As an overseas student you are required to have Overseas Student Health Cover (OSHC) for the duration of your student visa in Australia. OSHC will help you to pay for most medical and hospital care you need while studying in Australia. OSHC covers you for doctors, hospitals, ambulance and prescription drugs. CSU will assist you in obtaining your OSHC membership.

In 2012, a Student Services and Amenities Fee (SSAF) was introduced. It is a contribution towards the provision of student services and amenities. It does not cover the cost of all services. This fee will be charged at AU\$34 per 8 point subject. Universities are allowed to charge students a contribution up to a maximum of AU\$273 per annum, indexed on an annual basis. At CSU, each student's SSAF will depend on the number of subjects the student is enrolled in.



It is very important that you review the following:

**Student visas to Australia**  
[www.immi.gov.au](http://www.immi.gov.au)

**Health insurance**  
[www.oshcworldcare.com.au](http://www.oshcworldcare.com.au)

**ESOS Act 2000**  
[www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx](http://www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx)

**National Code of Practice**  
[www.aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code](http://www.aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code)

**The Universities Australia Code of Practice**  
[www.universitiesaustralia.edu.au/page/337/policy---advocacy/international/code-of-practice/](http://www.universitiesaustralia.edu.au/page/337/policy---advocacy/international/code-of-practice/)







# Terms and conditions

## Refunds

The following policy applies to all overseas students studying at CSU. Please note that this general policy applies when it is not in conflict with an individual course's refund policy. Some course fees, for example, include a "non-refundable" amount.

### Inability to start

CSU will give you a full refund of paid tuition fees if:

- you are unable to obtain a visa
- political or civil unrest or natural disasters prevent you leaving your home country or paying fees in full
- you are unable to commence your course because of a serious and prolonged illness, disability or death of you or a parent, sibling, spouse or child
- your offer of a place is withdrawn (unless the offer was made on the basis of incorrect or incomplete information supplied by the student, in which case CSU will retain 10% of the fee for one session)
- the course for which you enrolled is no longer offered
- CSU refuses to enrol you in a course

To seek a refund in these circumstances, you (or your agent) should write to the Student Administration Claims Committee (see address details on the back cover), supplying copies of relevant documentation (such as a visa refusal letter or medical certificates).

Your refund will be based on the Australian dollar fee for the course (rather than the foreign currency amount you paid). The amount will be paid within four weeks by telegraphic transfer to a bank in your home country. CSU cannot pay your refund into an Australian bank.

### Withdrawal from one or more subjects after commencement

There are two separate processes that must be completed.

#### a) Change your enrolment to withdraw from the subject (or subjects)

Enrolment variations can be made at any time prior to the Census Date using the online Enrolment Variation form on CSU's Student Administration website.

After the Census Date has passed you must make the enrolment change in writing to CSU's Student Administration office.

Once the variation has been submitted, your request will be passed to the relevant faculty that teaches the subject (or subjects) who will decide whether an Academic Withdrawal (or AW) should be awarded. The Academic Withdrawal Policy is explained in Section 13 of the enrolment regulations.

Please note that if you are an on campus student, Australia visa requirements require you to study full-time.

Visit: [www.csu.edu.au/acad\\_sec/regulations.htm#7](http://www.csu.edu.au/acad_sec/regulations.htm#7)

#### b) Seek a refund of tuition fees paid for the subject (or subjects)

If you wish to seek a refund of tuition fees *after* withdrawing from a subject or subjects, you must make your request in writing – and follow this with an appointment to see the Course Director at the CSU Study Centre.

### Refund schedule

If you withdraw from a subject less than four weeks after the commencement of session, you may request that 100 per cent of that course fee be credited to your account for use in later subjects.

Otherwise, CSU will refund your tuition fees according to the following schedule:

DATE REQUEST TO WITHDRAW LODGED WITH STUDENT ADMINISTRATION	PORTION OF TUITION FEE REFUNDABLE
4 weeks (28 days) or more before the start of session	90%
Less than 4 weeks (28 days) before the start of session	75%
At the start of session, or less than 4 weeks (28 days) after the start	50%
4 weeks (28 days) or more after the start of session	0%

In the case where your request for a refund is 28 days before the start of session and related to the first session, an administrative fee representing a contribution towards administrative costs may be charged. The non-refundable portion of the tuition fee, plus the administrative fee, will not exceed AU\$2,500.

Your refund will be credited to your student account. If you are terminating your course, your credit balance will be paid by telegraphic transfer into a bank account in your home country.

Note: if you withdraw from a subject prior to payment, a charge will be made against your account as per the above schedule.

### Exceptional circumstances

The Student Administration Claims Committee may consider written requests for refunds due to exceptional circumstances and may increase the amount of refund provided.

Applications for exceptional circumstances must provide details and appropriate verifiable evidence of the circumstances why a refund beyond the stated policy should apply.

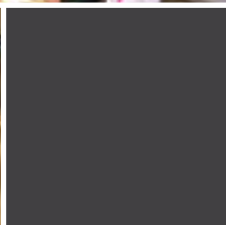
### No refund

A refund will *not* be provided if the application includes fraudulent or forged documentation.

### Appeals of decisions

If, after 30 days from receipt of an application, you have not been notified of an outcome, or if you are unhappy with the decision, you may appeal to the Campus Director at the CSU Study Centre.

Before applying to study at Charles Sturt University students need to understand the terms and conditions of their application



### Change of visa status

If you are granted Australian Permanent Resident status, your fee-paying structure changes.

You should provide CSU's Student Administration office with written evidence before 31 March or 31 August of any calendar year. You will receive a refund of all tuition fees for courses you have paid for after the date.

You are eligible for HECS-HELP if you are enrolled as a Commonwealth supported student and you are either: an Australian citizen or a permanent "Humanitarian" visa holder resident in Australia for the duration of your unit. Permanent visa holders (non-humanitarian subclass) are not eligible to access a HECS-HELP loan. (Permanent Resident status is recognised from the date stamped on your passport, not the date on which you applied). Your refund will be credited to your student account.

If you are not satisfied with the application of this policy, you may take action through the University Ombudsman. You are also entitled to take legal action under Australia's consumer protection laws.

### Permanent residency

The offer of admission to CSU is made to you as an international fee-paying student.

It is important that you are aware that CSU does not currently have any domestic undergraduate places at CSU Study Centres in Sydney or Melbourne. There are places available for domestic postgraduate students in some courses.

If you obtain Australian permanent residency before enrolling in a study program your offer of a place (or your enrolment) as an international student will lapse.

Your application for admission as a local student will then be assessed. Please note that, because of government controls on the number of local students that can be enrolled, you may not qualify for a local place.

If you obtain permanent residency before you enrol, you must notify CSU in writing as soon as possible, enclosing certified documentary evidence of your residency status. If you obtain Australian permanent residency prior to the Census Date of any enrolment session, your enrolment status will change to that of Australian student.

If you obtain Australian permanent residency after the Census Date of your enrolment session, your enrolment will continue as an international fee-paying student until the end of that session. Thereafter your status will change to that of local (Australian) student.

### Orientation program is compulsory

International students must arrange to be on campus a week before the start of the first session in order to take part in a compulsory orientation program.

If you are going to arrive after the commencement of session, you must seek approval from CSU Admissions Office by e-mailing [studycentre@csu.edu.au](mailto:studycentre@csu.edu.au)

Please advise your expected date of arrival when applying for late enrolment approval. Students will not be allowed to enrol after the end of the second week of session.

### Airport pick-up refunds

For cancellations less than 48 hours before arrival, no refund will apply.

If a student arrives at the airport and the Airport Pick-Up service provider cannot be located, students should contact the 24-hour phone number provided.

If a student is then compelled to make alternative arrangements, a full refund of the Airport Pick-Up service fee will apply.

### Student visa requires full-time study

It is a requirement of your student visa that you undertake studies on a full-time basis. Changes to your enrolment and any breach of the student visa conditions in relation to academic performance must be reported to the Department of Immigration and Border Protection.

### Publicity

The student (and, where applicable, his or her parent or guardian):

- (i) agrees that the student's photographs, videos, artwork or other works, as well as recorded or written testimonials and details of the student's achievements ("Student Images and Testimonials") may be used by Study Group, or by a third party agent of Study Group, worldwide for promotional purposes including; printed and online marketing materials and on any social media network without further consent or notification;
- (ii) gives consent to Study Group storing, or transferring across international borders, copies of the Student Images and Testimonials for such purposes.

### Disclosure of information

CSU reminds you that the information provided in your application may be made available to Australian Commonwealth and State Agencies pursuant to obligations under the ESOS Act 2000 and the National Code.

A description of the ESOS framework is available electronically at the following site: <https://aei.gov.au/Regulatory-Information/Pages/Information-for-Students.aspx>

For more about the National Code, visit <https://aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code/Pages/default.aspx>

CSU is required under Section 19 of the ESOS Act 2000 to inform the Department of Immigration and Border Protection about changes to your course enrolment and any breach of your Student Visa condition relating to satisfactory academic performance.

### Homestay/Lodge refunds (all campuses)

- (a) Students who cancel their accommodation less than seven days before arrival will be charged the Accommodation/Homestay Placement Fee (if applicable), plus a cancellation fee equivalent to one week of accommodation.
- (b) Students who cancel their accommodation after arrival are required to give four weeks' notice. Any accommodation fees in excess of the notice period will be refunded, less a 10% cancellation fee.

### UniLodge

If the Resident cancels the Occupancy Agreement more than 60 days prior to the commencement date of the Occupancy Period, the Security Deposit will be refunded in full.

If the Resident cancels the Occupancy Agreement between 30 and 60 days prior to the commencement date, the Resident will be entitled to a refund of 70%. If the Resident cancels the Occupancy Agreement less than 30 days prior to the commencement date, the Resident will be entitled to a refund of 50%.

### Termination of Occupancy Agreement

#### Permanent Residents

1. Permanent residents must give *not less than* 60 days' notice [in writing] to terminate the UniLodge on A'Beckett Occupancy Agreement.
2. If the permanent resident terminates in the first six (6) months of the Occupancy Period, occupancy fees must be paid in full for the six-month period.
3. If the Resident gives notice to terminate after the first six (6) months of the Occupancy Period, and has fully complied with all the terms and conditions of the Agreement, the Resident is entitled to a refund of the Security Deposit.
4. In all cases of termination prior to expiration of the License Period, an Administration Fee of AU\$220 will be charged.





All applicants must complete an Application for Admission form. You can find a form located in this prospectus or visit the CSU website and apply online. Visit [www.csustudycentres.edu.au/apply\\_form.aspx](http://www.csustudycentres.edu.au/apply_form.aspx)



# How to apply

## To submit your application

1. Complete and sign the International Application for Admission form included in the insert or apply online: [www.csustudycentres.edu.au/apply\\_form.aspx](http://www.csustudycentres.edu.au/apply_form.aspx)

2. Please attach the following documents:

- Certified\* copies, together with English translations if necessary, of your higher secondary school results and/or your academic transcripts for each year of tertiary study
- Certified\* Certificates of Completion for any tertiary study
- Evidence of work experience where applicable
- Any other education certificates, such as completed short courses and diplomas
- English language proficiency results, for example IELTS or TOEFL
- Any additional documentation required for certain courses
- Passport

**\*Persons who can certify copies include:**

- An authorised officer from the institution that originally issued the documents; an Australian Overseas Diplomatic Mission or Australian Education Office
- An authorised Charles Sturt University representative
- An authorised Study Group Australia representative
- A Public Notary, Justice of the Peace, or authorised staff member of Charles Sturt University or the CSU Study Centre.

Authorised persons must sign and print their name clearly **in English**; include the date; and provide an official stamp or seal of the authorised officer's organisation

If posting your International Application for Admission form, please send to the following addresses:

**For courses at the CSU Study Centres in Melbourne or Sydney**

Admissions Office – CSU Study Centres  
PO Box 126  
Darlinghurst, NSW 2010 Australia  
Phone: +61 2 9291 9300  
Fax: +61 2 9291 9303  
E-mail: [csuapplications@studygroup.com](mailto:csuapplications@studygroup.com)

**For courses at all other CSU campuses (Albury-Wodonga, Bathurst, Canberra, Orange, Parramatta, Wagga Wagga)**

Admissions Office – Charles Sturt University  
Locked Bag 676  
Wagga Wagga, NSW 2678, Australia  
Phone: +61 2 6933 4334  
Fax: +61 2 6933 2063  
E-mail: [admissions@csu.edu.au](mailto:admissions@csu.edu.au)

If you meet the entry requirements, you will receive a formal Offer of Admission (conditional or unconditional), providing information on the course of offer, orientation date, starting date and payment of fees.

## ACCEPTING THE OFFER OF ADMISSION

Information on how to formally accept CSU's Offer of Admission will be provided in the offer letter. This will include an Acceptance of Offer for you to return via email and refund policy information.

**Streamlined Visa Processing arrangements**

Future international students should obtain official advice on the student visa application process and requirements from the Australian Department of Immigration and Border Protection (DIBP) website at: [www.immi.gov.au/students/](http://www.immi.gov.au/students/)

CSU is approved by the Australian Government for the Streamlined Visa Processing arrangements (SVP) for prospective international students studying in Australia, introduced in early 2012. SVP is designed to provide faster, more streamlined student visa processing and generally reduce evidentiary requirements for prospective international students.

For further information in relation to SVP arrangements please visit the Department of Immigration and Border Protection's website: [www.immi.gov.au](http://www.immi.gov.au)

Agent URN

Representative's Stamp

## International Application for Admission

Please print clearly in English and in BLOCK letters. Tick boxes where appropriate.

**Note:** Applications should be lodged four to six months prior to intake. However late applications may be given special consideration. If you are currently studying in Australia you should lodge your application at least four weeks prior to the intake.

### STUDENT DETAILS

Title	Given Names	Family Name
Male <input type="checkbox"/> Female <input type="checkbox"/>	Age	Date of Birth (day/month/year)
Country of Birth	Nationality	
Are you a Citizen or Permanent Resident of Australia? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Home Address		
City	State/Province	
Country	Postcode	
Home Telephone	Mobile	
Email		

If you have a disability or ongoing medical condition which will require you to seek special assistance from the University please provide details: (e.g. hearing/visual impairment, mobility requirements)

### VISA DETAILS

Do you have a current Australian Visa? Yes  No  If yes, please provide a copy of your current visa

Are you applying for a Student Visa? Yes  No

Visa Type	Visa Subclass	Visa Expiry Date
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### PASSPORT DETAILS

Passport Number	Passport Expiry Date
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Please provide a copy of your current passport

### ENGLISH LANGUAGE

All international students must demonstrate an acceptable level of English proficiency to gain admission to Charles Sturt University. Please provide evidence of your English language proficiency by submitting your English language test results taken in the last two years:

Academic IELTS (score)

Overall	Listening	Reading	Writing	Speaking
Other (please specify)				

If you do not have test results, please indicate when you sat, or intend to sit the test

**Note:** The Australian Government may require proof of English proficiency for visa applications. You should ensure that any test you take meets those requirements.

To find out go to [www.immi.gov.au/students](http://www.immi.gov.au/students). For all other tests accepted by Admissions Office, please refer to [www.csustudycentres.edu.au](http://www.csustudycentres.edu.au)

### PREVIOUS EDUCATION

If you have previously been enrolled at Charles Sturt University, please provide your student number

Secondary Studies

School	Country
Highest level completed	Year completed

Tertiary Studies

Course	
Institution	Country
Duration	Year completed

Please attach verified copies of all academic transcripts or reports (translated into English)



Course	
Institution	Country
Duration	Year completed

Please attach verified copies of all academic transcripts or reports (translated into English)

If you have not yet completed your course, please indicate when you expect to qualify for your award

## COURSE SELECTION

Location (Please refer to the current International Fees List (available at [www.csu.edu.au/international/fees-and-costs/international-student-fees](http://www.csu.edu.au/international/fees-and-costs/international-student-fees)) to determine the location of your course)

CSU Campuses: Albury-Wodonga  Bathurst  Canberra  Orange  Parramatta  Wagga Wagga

CSU Study Centres: Melbourne  Sydney

First Preference

Name of course		
Year	Intake (month)	Specialisation

Second Preference

Name of course		
Year	Intake (month)	Specialisation

Do you intend to study a further course at Charles Sturt University? Yes  No

If so which course?

## OSHC DETAILS (If applicable)

Do you currently hold an OSHC policy? Yes  No  If yes, please provide the following details

Name of OSHC provider	
OSHC Membership Number	OSHC Expiry Date

For your convenience, OSHC will be included automatically on your invoice unless you provide us with details of your alternative policy

Please select type of cover you wish to receive: Single  Dual Family  Multi Family

## RELEVANT EMPLOYMENT EXPERIENCE (If required for your chosen course of study)

Please attach a written statement and evidence of your employment history including: Full-time  Part-time

[1] Date of employment (from – to) [2] Job title [3] Main duties

## EXEMPTIONS/CREDIT

Do you wish to apply for exemption/credit based on previous relevant studies? Yes  No

If yes, you must provide a certified copy in English of your transcript of results; a description of the grading system used; and a description of all subjects completed from the institution's official handbook/calendar for the appropriate year, or other appropriate evidence.

For incomplete qualification we need the course structure (including number of credit points for whole degree and individual subjects if applicable). Applications for exemption/credit cannot be assessed without this information.

## DECLARATION AND SIGNATURE (This application must be signed; otherwise it will not be accepted)

I wish to be considered for admission to the course(s) I have shown on this application form. I declare that to the best of my knowledge the information supplied within this application and the documentation supporting it is correct and complete. I acknowledge that the provision of false or misleading information may result in non-acceptance of this application or immediate exclusion from Charles Sturt University (CSU). I authorise CSU, where necessary, to obtain from any other educational institution evidence of my academic record or seek other corroborating evidence with respect to my application. I also declare that I have provided certified copies in English of the documents required for admission and will meet the conditions of my student visa. I also understand that CSU is required under Section 19 of the ESOS Act 2000, to inform the Department of Immigration and Border Protection (DIBP) about changes to my course enrolment and any breach of my student visa condition relating to satisfactory academic performance. I also understand that under the provisions of the ESOS Act 2000, CSU may release information provided in this application to Australian Commonwealth and State agencies.

Signed	Date
Signed (Parent, Legal Guardian*)	Date

\* if applicant is under the age of 18

Send your CSU (Albury-Wodonga, Bathurst, Canberra, Orange, Parramatta, Wagga Wagga) applications to: CSU Admissions, Charles Sturt University  
Locked Bag 676, Wagga Wagga NSW 2678, Australia T: +61 2 6933 4334 F: +61 2 6933 2063 E: [admissions@csu.edu.au](mailto:admissions@csu.edu.au) [www.csu.edu.au](http://www.csu.edu.au)

Send your CSU Study Centres (Melbourne and Sydney) applications via email to: [csuapplications@studygroup.com](mailto:csuapplications@studygroup.com) [www.csustudycentres.edu.au](http://www.csustudycentres.edu.au)

# 2014 dates and fees

Charles Sturt University Study Centres – Melbourne and Sydney

## Undergraduate

COURSE	CRICOS CODE	DURATION	NUMBER OF 8 POINT SUBJECTS	2014 START DATES	2014 STUDENT FEES – INTERNATIONAL (AUS)
Bachelor of Accounting	074612D	3 years	24		\$2,430 per subject or \$19,440 per year
Bachelor of Business (Human Resource Management)	072444J	3 years	24	<b>ORIENTATION</b> 24 February 21 July 10 November	\$2,430 per subject or \$19,440 per year
Bachelor of Business (Management)	045875K	3 years	24		\$2,430 per subject or \$19,440 per year
Bachelor of Business (Marketing)	045873A	3 years	24	<b>COURSE</b> 3 March 28 July 17 November	\$2,430 per subject or \$19,440 per year
Bachelor of Business Studies	045876J	3 years	24		\$2,430 per subject or \$19,440 per year
Bachelor of Information Technology	045878G	3 years	24		\$2,550 per subject or \$20,400 per year

## Postgraduate

COURSE	CRICOS CODE	DURATION	NUMBER OF 8 POINT SUBJECTS	2014 START DATES	2014 STUDENT FEES – INTERNATIONAL (AUS)
Graduate Certificate in Commerce	077478C	0.5 year	4		\$2,704 per subject or \$10,816 per course Domestic student fees \$2,400 per subject
Graduate Diploma of Accounting	070184G	1 year	8		\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Graduate Diploma of Commerce	065458F	1 year	8		\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Graduate Diploma of Information Technology	074727D	1 year	8		\$2,832 per subject or \$22,656 per year Domestic student fees \$2,400 per subject
Master of Accounting Practice**	078264J	2 years	12		\$2,704 per subject or \$16,224 per year Domestic student fees \$2,400 per subject
Master of Business Administration	045877G	1.5 years	12	<b>ORIENTATION</b> 24 February 21 July 10 November	\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Master of Business Administration (No work experience)	068168C	2 years	16		\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Master of Commerce*	077416F	2 years	12	<b>COURSE</b> 3 March 28 July 17 November	\$2,704 per subject or \$16,224 per year Domestic student fees \$2,400 per subject
Master of Commerce – up to four specialisations	052191B	2 years	16		\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Master of Information Technology*	074616M	2 years	12		\$2,832 per subject or \$16,992 per year Domestic student fees \$2,400 per subject
Master of Information Technology	074615A	2 years	16		\$2,832 per subject or \$22,656 per year Domestic student fees \$2,400 per subject
Master of Professional Accounting*	068967E	2 years	12		\$2,704 per subject or \$16,224 per year Domestic student fees \$2,400 per subject
Master of Professional Accounting	070183G	2 years	16		\$2,704 per subject or \$21,632 per year Domestic student fees \$2,400 per subject
Master of Professional Accounting (CPA Extension)**	078265G	3 years	18		\$2,704 per subject or \$16,224 per year Domestic student fees \$2,400 per subject

## Embassy English

COURSE	DURATION	2014 ORIENTATION START DATES	2014 STUDENT FEES – INTERNATIONAL (AUS)
English for Academic Purposes (EAP)	10 weeks (up to 40 weeks*)	6 January, 10 February, 17 March, 21 April, 26 May, 30 June, 4 August, 8 September, 13 October, 17 November	\$4,560 – 1 Term (Melbourne) \$4,550 – 1 Term (Sydney)

**Note:** Normal full-time study load is four 8 point subjects per session. CSU Study Centre prices are current as of 1 August 2013, Embassy English price will become effective from 1 October 2013 and all prices are subject to change. All amounts listed on this page are in Australian dollars (AUS\$) and include GST where applicable. Registered alumni of CSU are eligible for tuition fees which are 10% lower than standard fees.

\* Based on three subjects per session.

\*\* Fees listed do not include CPA examination fees, which are paid directly to CPA Australia for six CPA Program® units. See [www.cpaaustralia.com.au](http://www.cpaaustralia.com.au) for current examination fees.

# EAP course duration depends on English entry level.



### Quality education worldwide

CSU Study Centres is part of Study Group, a quality global education provider that invests in international students' futures and enhances their prospects by focusing as much on the way they learn as the qualifications they achieve.

### Study Group provides:

- Higher Education
- Career Education
- English Language

Visit [studygroup.com](http://studygroup.com)

### Corporate Social Responsibility

As a global education provider Study Group seeks to make a difference by funding the construction of schools in disadvantaged communities. Through our charity Building Futures, Study Group works to identify those communities where the building of a school will contribute to the preservation of the social structure for future generations.

Study Group also recognises its responsibility towards protection of the environment and fosters among its staff, suppliers, customers, shareholders and local communities an understanding of environmental issues in the context of its business. Our collective task is to ensure that we continually improve the environmental impact of our global activities.



Green Office



Building Futures



School Maintenance



People

## Contact

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All information contained in this brochure current as at October 2013.

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Study Group Australia Pty Limited: 01682E