

TaylorsCollege

PREPARATION FOR UNIVERSITY SUCCESS

DIPLOMA OF COMMERCE DIPLOMA OF SCIENCE

INTERNATIONAL YEAR 1 PATHWAY

YOUR ENTRY TO A BACHELOR OF COMMERCE/
BACHELOR OF SCIENCE AT UWA

Developed with The University of Western Australia

2015

PERTH | taylorscollege.edu.au



Perth CBD

Kings Park

University Hall

Claremont
Train Station

Claremont
Shopping Precinct

International
Airport

Swan River

The University
of WA

TaylorsCollege
PREPARATION FOR UNIVERSITY SUCCESS

DISTANCE OF TAYLORS COLLEGE TO:

UWA: 3km

Perth CBD: 8.5km

International Airport: 28km

Cottesloe Beach: 4km

Claremont train station: 1km

COVER IMAGE: JIA YING VENICE SIOW AND TECK YU YEOH AT UWA

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"A very warm welcome to Taylors College Perth; a vibrant community on a beautiful garden campus

offering an ideal combination of experienced academic staff, high quality education courses, modern facilities and resources and an entertaining suite of social and sporting activities.

Within these pages I invite you to explore our Taylors Diploma programs which lead directly to second year of a Bachelor of Commerce or Science at The University of Western Australia.

My challenge to you is to embrace the opportunity presented by this pathway. Study well and reap the rewards. I look forward to seeing you at our campus."

DAVID BERRY

Taylors College Campus Director,
Perth



**BY CHOOSING TO STUDY
A TAYLORS DIPLOMA YOU
ARE TAKING THE FIRST
STEP TOWARDS ENTRY
INTO UWA, FROM WHICH
YOU WILL GRADUATE WITH
AN INTERNATIONALLY
RECOGNISED QUALIFICATION
THAT WILL BE WELL
REGARDED BY EMPLOYERS
ACROSS THE WORLD.**

A GREAT REPUTATION

The University of Western Australia has achieved global recognition as a world top 100 university and five star ratings in graduate outcomes and graduate starting salaries according to the 'Good Universities Guide 2015' – the foremost non-government ranking of Australian universities.

UWA GRADUATES GET GREAT JOBS

UWA graduates have consistently been the most successful in gaining full-time employment in Australia when compared to graduates from other Western Australian universities and they have matched or exceeded national graduate employment rates*. You can be confident that your UWA degree will be an investment in your future – both financially and intellectually.

DYNAMIC AND FUN ENVIRONMENT

With over 25,000 students enrolled at UWA from Australia and around the world, it is a vibrant and exciting place to be.

PRACTICAL EXPERIENCE

UWA offers many practical learning experiences both within and outside the classroom, enhancing your skills and giving you essential knowledge of your planned industry.

UWA STUDENTS GET RESULTS

The success of UWA's student population is recognised worldwide as is their commitment to making the world a better place.

The UWA Business School team were national winners and competed in Washington DC at the Enactus World Cup for their entrepreneurship projects that encourage empowerment of people in need both locally and overseas in 2012 and were runner ups in the 2013 National Championships.

UWA won the national Engineers Without Borders competition 3 years in the past 7 years with their designs for creating a low-cost water filtration system for poor communities; using worms to process organic waste; and reusing plastic bottles to trap mosquitoes and eliminate malarial infection.

HELP AND SUPPORT

The University offers you the help and support you need to ensure that you complete your studies successfully through programs such as UniMentor and StudySmarter. UWA's UniMentor program links first-year students with a more experienced student to help them get the most from their studies and life at university.


UWA
BUSINESS
SCHOOL

CASE STUDY ROOM
UWA BUSINESS SCHOOL

Pathway into UWA

**ENTER SELECTED MAJORS
OF THE SECOND YEAR OF A
BACHELOR OF COMMERCE
OR SCIENCE AT UWA.**

WE PROVIDE YOU WITH EVERYTHING YOU NEED TO SUCCEED

Higher Education Diplomas in Australia are similar to courses known in some countries as International Year 1 - an advanced, one-year course of study equivalent to the first year of an undergraduate degree program.

A Taylors College Diploma is the ideal program if you require more individual support and attention in your academic studies.

Our aim is for you to graduate from the Diploma and enter UWA as a confident, capable and independent thinker who is prepared for the challenges ahead.

We do this through:

- **Tertiary advisors**
Our Advisors monitor your progress carefully, and you will receive a report at the end of each term to ensure you are on track to achieve your academic goals.
- **Pre-arrival pack**
You will receive a pre-arrival pack before you arrive at Taylors College that provides essential information about the Diploma, studying with us and life in Perth.

- **Orientation program**
You will take part in our orientation program where you will receive more information on the Diploma and also get the opportunity to meet our teaching staff.
- **Dedicated support staff**
Your welfare will always be our highest priority. Our support staff provide care for all our students and will assist you with career counselling, accommodation and on-campus health care. In addition, we provide you with a 24-hour emergency number.
- **Extra-curricular activities**
We run a variety of activities which provide a healthy balance between study and leisure. Our sports and special interest clubs and societies are a great way to meet new people.

A CERTIFIED ENGLISH LANGUAGE PROGRAM

We also offer Taylors English Language Preparation (TELP) if you need to increase your English language skills prior to commencing the Diploma study.

For more information, see page 19.

Perth –
Australia's fastest
growing city



**PERTH IS THE CAPITAL OF
WESTERN AUSTRALIA AND
RECENTLY RANKED IN THE
TOP TEN MOST LIVEABLE
CITIES IN THE WORLD*.**

**IT IS SMALL ENOUGH TO BE
RELAXED AND FRIENDLY,
YET BIG ENOUGH TO HAVE
EVERYTHING YOU NEED.**

**WITH A WARM, PLEASANT
CLIMATE AND SPECTACULAR
NATURAL SURROUNDINGS,
THIS CLEAN, COSMOPOLITAN
CITY IS THE PERFECT PLACE
TO STUDY.**

As Australia's fourth largest city, Perth offers a high standard of living in a safe, clean and friendly environment and is large enough to provide everything you expect of a major city. Perth is easily accessible from South East Asia, Africa, the Middle East and Europe. Perth also lies in the same time zone as many major cities in the Asian region.

LIFESTYLE

Perth has a reputation for being a friendly, multicultural city and is perfect for a wide variety of sporting and leisure activities, including swimming, surfing, cycling, sailing, windsurfing, hiking and even whale watching. Quite simply, there is something here for everyone.

Perth's Mediterranean climate also allows for a great alfresco dining atmosphere. It is common to find streets filled with cafés and restaurants spilling out onto the sidewalks, offering a wide range of local and international cuisine to suit all tastes.

TRANSPORT

Perth's public transport system offers a fully integrated bus, train and ferry network, making it very convenient for you to travel around the metropolitan area.

As an international student, you can also take advantage of a 40% discount on fares and free public transport around the city centre.

Buses run regularly along Princess Road in front of the College, while the Claremont train station is a 15 minute walk away.

LIVING COSTS IN PERTH[#]

Estimated cost of living is AU\$18,610 per year.

Accommodation

- University Hall: \$350pp per week
- Homestay: \$322pp per week
- Rental: \$320pp per week

Other living costs

- Meal, inexpensive restaurant: \$20
- Meal, mid-range restaurant: \$50
- Burger: \$9
- Coffee: \$4.30
- Milk 1 litre: \$1.65
- Rice 1 kg: \$2.79
- Apples 1 kg: \$4.40
- Monthly transport ticket (full): \$144
- Daily transport ticket (student): \$4.80
- Gas, electricity per month: \$269
- Phone and Internet per month: \$71

* The Economist Intelligence Unit's Global Liveability Survey 2013

[#] All costs are estimates only and correct at time of printing – subject to change without notice. All costs are in Australian dollars. To convert to your own currency, please visit: xe.com. For more information on living costs in Australia and the minimum financial requirements to receive a student visa please visit: studyinaustralia.gov.au/global/live-in-australia/living-costs



HOMESTAY



UNIVERSITY HALL

Where will I live?

**THERE ARE A NUMBER OF
ACCOMMODATION OPTIONS
AVAILABLE TO YOU IN
PERTH, ALL OFFERING
COMFORTABLE, HIGH
QUALITY PLACES TO STAY
WHILE YOU ARE STUDYING.
THE TAYLORS COLLEGE
ACCOMMODATION OFFICER
CAN PROVIDE ASSISTANCE
AND ADVICE IN FINDING YOU
ACCOMMODATION.**

HOMESTAY

Homestay involves staying in a private home as the paying guest of a host. This option can be an invaluable and rewarding part of your learning experience in Australia.

Here you will be provided with your own furnished room containing a bed, wardrobe and desk, as well as breakfast and evening meals. You will also be able to access laundry facilities and a telephone.

All of our homestay hosts are carefully chosen and undergo police checks.

As a homestay guest you will be living in a home where English is the primary language, providing you with the perfect environment in which to gain stronger skills in the language.

INDEPENDENT LIVING

If you are over 18 and prefer to live in an independent house or apartment, we can assist and advise you on rental or other accommodation options close to Taylors College.

UNIVERSITY HALL

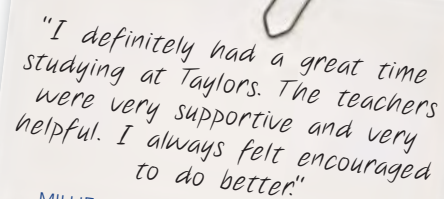
University Hall is UWA's own residential college, located a short walk from the main UWA campus.

The Hall offers single, non-ensuite rooms with internet and telephone connections. Meals are provided daily with all dietary needs catered for, including halal and vegetarian. Students need to be 17 years old to stay in University Hall.

For University Hall prices and to apply online, visit their website at unihall.uwa.edu.au.



Where will I study?

"I definitely had a great time studying at Taylors. The teachers were very supportive and very helpful. I always felt encouraged to do better."

MILLIE TING LE QUEK FROM SINGAPORE

Taylors College in Perth is located at UWA's Claremont site, just three kilometres from the University's Crawley campus.

As a Taylors Diploma student, you will have full access to all the academic and social facilities at the main UWA campus, including the Reid Library and Student Guild.

You will benefit greatly by studying at Claremont with its mix of heritage buildings, excellent facilities and spacious grounds. With such a friendly, secure and stimulating study environment, you will be motivated and self-assured in your journey towards a degree from UWA.

The extensive grounds feature sports fields and recreation equipment for you to enjoy with your fellow students.

**TAYLORS COLLEGE OFFERS
A CLOSE KNIT STUDENT
COMMUNITY ON A BEAUTIFUL
GARDEN CAMPUS LOCATED A
SHORT DISTANCE FROM THE
MAIN UWA CAMPUS.**

FACILITIES

Our Perth campus includes the following facilities:

- Modern, well-equipped classrooms complete with interactive whiteboards
- Computer laboratories, including Media
- Specialist science laboratories
- Reference and borrowing library with a 13,000-volume collection including books, journals, newspapers and DVDs
- Student support and reception area
- Student common room
- Sports oval
- Student café
- Large open courtyards
- Bookshop
- First Aid room
- Open use prayer room
- The Hub
- Access to UWA Libraries



STUDENT SUPPORT



COMPUTER LAB



HEALTH FACILITIES

Help and support

WE PROVIDE AN INTEGRATED RANGE OF SERVICES DESIGNED TO ADVISE AND ASSIST YOU WITH YOUR STUDY, HEALTH, CAREER AND PERSONAL MATTERS.

WE ARE FULLY COMMITTED TO ENSURING YOU RECEIVE THE BEST POSSIBLE CARE WHILE YOU ARE AWAY FROM HOME.

ACADEMIC SUPPORT

Tutorials

Access to free Study Skills 'drop-in' sessions and a wide network of tutors.

Technologically Advanced Classrooms

Interactive whiteboards are fitted in most classrooms, providing you with a significantly enhanced learning environment.

Online Learning through Study Smart

Study Smart gives you access to web-based learning activities and course materials designed specifically for your needs. You will also be able to interact and share information with your fellow classmates and track your results throughout the term.

Online Study Guides

Study Guides take you through the content of your course, providing details of the Diploma curriculum, assessment tasks and supplementary course materials.

PASTORAL CARE

Student Services

Our Student Support Centre staff will assist you with all welfare and social issues to ensure that everything is in place for you to concentrate on your academic development.

Supporting Under 18's

If you are under 18, a Taylors Caregiver will be assigned to you to liaise with the school and your parents, reporting on academic progress and any other relevant matters.

Counselling

Personal counselling services are provided to assist you with academic, tertiary or health issues.

24-Hour Contact

To ensure you are safe at all times, you will be given emergency contact information so you can get in touch with our staff 24 hours a day.

Health Facilities

We have several fully trained First Aid Officers and a sick room to assist you if you are ill.

Why study the Diploma of Commerce?



97% OF GRADUATES
progressed to the second year of the Bachelor of Commerce at The University of Western Australia in 2014.

**THE DIPLOMA OF COMMERCE
(SIMILAR TO COURSES KNOWN
IN SOME COUNTRIES AS
INTERNATIONAL YEAR 1)
IS YOUR PATHWAY INTO
THE SECOND YEAR OF THE
BACHELOR OF COMMERCE
AT UWA.**

GUARANTEED ENTRY INTO THE UWA BACHELOR OF COMMERCE

Once you have successfully completed the Diploma and met all the necessary entry requirements, you are guaranteed a place in the second year of a UWA Bachelor of Commerce*.

Here you can choose a maximum of two subject majors from the list below:

- Accounting
- Business Law
- Economics
- Finance
- Human Resource Management
- Marketing
- Management.

This will allow you to specialise in your chosen field and go on to have the career you have always wanted.

FLEXIBILITY

The Diploma is available in either an 8 or 12 month program format, allowing you to choose the option that best suits your study style or preferred start date.

GET USED TO THE AUSTRALIAN EDUCATION SYSTEM

Studying the Diploma before progressing into UWA will allow you to become familiar with the teaching methods of the Australian education system, maximising your chances

of successfully graduating with your degree on time.

EQUIVALENT TO FIRST YEAR AT UNIVERSITY

The Taylors Diploma Program is accredited as being equivalent to the first year of an undergraduate degree at an Australian university. The Diploma has been approved by the Tertiary Education Quality Standards Agency, ensuring the learning outcomes meet the high standards required for advanced standing entry to a top Australian university.

SMALL CLASS SIZES

Tutorial class sizes are kept to a maximum of 20 to 25 students which maximises your contact with the teaching staff.

STRONG ACADEMIC SUPPORT

We give you the support and individual attention you need to adapt to the challenges of higher education in Australia. Highly qualified staff use a collaborative learning approach to deliver the Taylors Diplomas, which actively engages you in the learning process.

WORLD-CLASS EDUCATION

Teaching at Taylors College is of the highest standard and our qualifications are recognised internationally. We have over 90 years' experience in the education industry and have achieved enormous success in preparing students for their university study.

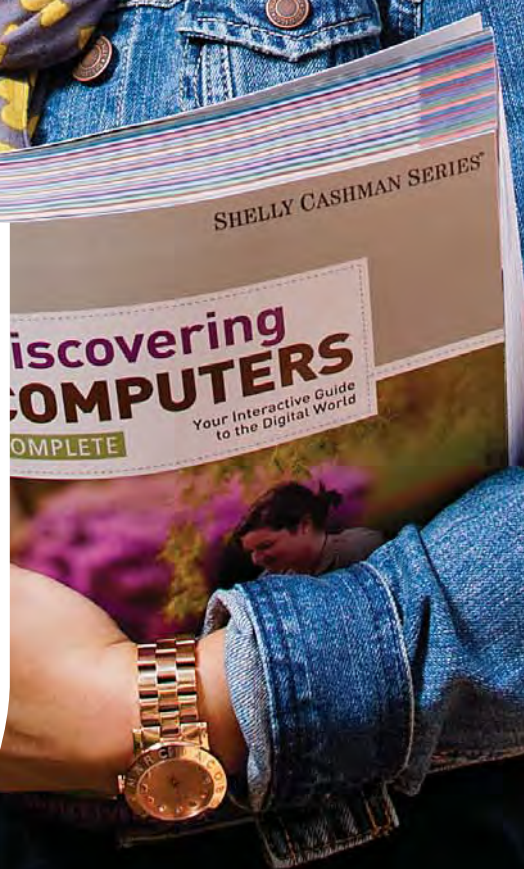
* You need to achieve a pass in all eight subjects to be awarded the Diploma of Commerce

"Studying at Taylors has been one of the best experiences in my life. It has helped me to be more outgoing and less shy when asking questions in class."

JASMINE CHAI FROM MALAYSIA

DIPLOMA OF COMMERCE TOP PERFORMING STUDENTS

NAME	NATIONALITY	GPA
DO, Tran My Linh	Vietnam	86
GAN, Hong Chew	Singapore	81
WANG, Xing	PRC	80
LUO, Zhe (Johnny)	PRC	79
RIADI, Julyvia	Indonesia	79
NG, Ching Ching	Hong Kong	78
NG, Ngee Pei Amanda	Singapore	75
DHILLON, Shervinder Kaur	Singapore	74
DWIPATTDIANA, Winda	Australian	72
GAO, Ruhui	PRC	72



Course information and start dates

"Taylors fosters students' learning skills that are essential to our study at university."

KAREN KONG FROM HONG KONG

CREDIT TRANSFERS AND EXEMPTIONS

As a graduate of the Diploma of Commerce you may enter into second year of the UWA Bachelor of Commerce with one year of advanced standing or eight units (48 credit points) toward the 24 unit (144 points) total of the course.

You need to achieve pass levels of 50% in all eight Diploma units in order to successfully complete the course.

STUDY MATERIAL

- Students are required to have a personal laptop available for class work in all units.

KEY FACTS

Duration

- 8 months, over 2 trimesters of 14 weeks each; or
- 12 months, over 3 trimesters of 14 weeks each

Class size

- 20-25 students

Subjects

- 8 units over 2 or 3 trimesters consisting of:
 - 6 core units
 - 2 broadening (outside of Commerce) units

Load

- 8 months:** 4 units per trimester (20 hrs per week*) for 2 trimesters
- 12 months:** 3 units per trimester (15 hrs per week*) for 2 trimesters and 2 units per trimester (10 hrs per week*) for 1 trimester

Each unit consists of two one-hour lectures and three hours of tutorials weekly.

Assessment

- A combination of coursework assessment and final examinations.

EXAMPLE OF SUBJECTS

Two trimester option

Trimester 1

- Effective Communication
- Introductory Mathematics
- Accounting Principles
- Microeconomics

Trimester 2

- Business Statistics
- Introductory Marketing
- Principles of Management
- Macroeconomics or Introduction to Finance

Three trimester option

Trimester 1

- Accounting Principles
- Effective Communication
- Introductory Mathematics

Trimester 2

- Business Statistics
- Microeconomics
- Introductory Marketing

Trimester 3

- Principles of Management
- Macroeconomics or Introduction to Finance

2015 INTAKE DATES

INTAKE	DURATION	ORIENTATION	TERM 1	TERM 2	TERM 3	START UWA
February	8 months	23 Feb 2015	23 Feb - 5 Jun 2015	22 Jun - 2 Oct 2015		Feb 2016
February	12 months	23 Feb 2015	23 Feb - 5 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016	Feb 2016
June	8 months	22 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016		Feb 2016
June	12 months	22 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016	Jul 2016
October	8 months	26 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016		Jul 2016
October	12 months	26 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016	27 Jun - 7 Oct 2016	Feb 2017

* For each of these class contact hours student should expect to do an equivalent number of hours of private study

Unit descriptions

"The teachers were very helpful and during my time there I made many lifelong friends from various countries."

ANTONIUS LEANG FROM INDONESIA

ACCOUNTING PRINCIPLES

Accounting Principles provides an introduction into the broad field of financial accounting. Overall, the unit aims to provide students with an understanding of accounting concepts, issues and problems. The initial part of the unit focuses on the recording process. It covers all phases of the accounting cycle, from the initial recording of a transaction into the appropriate journal to the eventual preparation of financial statements. The latter part of the unit focuses on specific areas of financial accounting such as the recording of inventory, receivables, non-current assets, depreciation and liabilities.

The unit is then geared towards the final presentation of financial reports, including the Income Statement, Balance Sheet and Cash Flow Statement. These financial statements then provide a basis for ratio analysis and interpretation, from which students can gauge the profitability, liquidity, solvency and efficiency of an organisation. The use of periodical figures and notes to the accounts found in annual reports of companies listed on the stock exchange, give students a real life perspective of how to interpret financial statements and how to use accounting information for decision making.

EFFECTIVE COMMUNICATION A

Effective Communication aims to equip students with the literacy skills they need to successfully complete their higher education studies. This includes not only reading and writing skills, but also skills in research and information literacy, note-taking, critical thinking and analysis, essay and report writing, referencing and exam and revision techniques. The unit also equips students with strong verbal communication skills to successfully deliver oral presentations, skills to negotiate the global business world and confidently chair meetings.

INTRODUCTORY MATHEMATICS

Introductory Mathematics aims to provide students with the fundamental concepts and skills in numeracy which they will need to successfully complete their program. Tutorials allow students to apply the concepts and techniques discussed in lectures. The unit focuses on two main aspects of numeracy.

The first part of the unit covers basic mathematical concepts and skills including coordinate geometry, number systems, probability distribution and discrete random variables, estimation methods, and use of graphing calculators and spreadsheets. It aims to provide students with knowledge of basic mathematical concepts and techniques and the ability to apply those techniques to solve real world problems. The latter part of the unit deals with data and statistics, covering topics such as survey methods, data analysis, ways of presenting data, and using time series to analyse trends. It aims to provide students with the knowledge and skills they need to collect, organise, analyse, interpret and present quantitative data.

MICROECONOMICS

Microeconomics aims to provide students with the fundamental concepts and skills in microeconomics which they will need for managerial decision making, for designing and understanding public policy, and more generally for appreciating how a modern economy functions.

The unit focuses on two main aspects of microeconomics. The first part of the unit covers basic economic concepts and skills including scarcity and opportunity cost, production-possibilities curve, demand and supply, elasticity concepts, production and costs, efficiency concepts, and the use of graphical techniques in analysis. It aims to provide students with the basic knowledge and tools which they will need to successfully complete the second part of the unit. The second part of the unit deals with market structures, covering topics such as perfect competition, monopoly, oligopoly and monopolistic competition, and using these models to analyse pricing and output decision-making by firms and evaluate them from the standpoint of economic efficiency.

BUSINESS STATISTICS

Business Statistics aims to provide students with the fundamental concepts and skills used in analysis of data found in a wide range of business and research situations. It focuses on the communication of results in a way that assists rational decision making.

The unit includes topics on gathering, displaying and summarising data; discrete and continuous random variables; normal and binomial distributions; sampling distributions, statistical inference and hypothesis testing; confidence intervals; t-tests and F-tests; regression and correlation; goodness of fit; chi square tests; introduction to analysis of variance. Students will be introduced to the use of appropriate statistical packages.

INTRODUCTORY MARKETING

Introductory Marketing focuses on two main learning components. Firstly, the understanding of marketing and its related concepts and secondly, how these concepts are utilised to develop and deliver effective marketing mix strategies. In the first learning component you will learn concepts such as marketing orientation, societal marketing concept, marketing metrics and the consumer decision making process. In the second learning component you will be introduced to the various strategies for each of the elements of the marketing mix – the marketing mix referring to the '7Ps' – PRODUCT, PROMOTION, PRICE and PLACE strategies as well as the extended marketing mix focussing on service elements of PEOPLE, PROCESS and PHYSICAL EVIDENCE.

MACROECONOMICS

Macroeconomics aims to give students a basic understanding of the macroeconomy. The course is broken into four core issues:

Firstly: the long run determinants of economic growth. This topic examines why some countries today are extremely wealthy, while others remain extremely poor. This goes beyond economic theory, to encompass political, social and cultural factors.

Secondly: short run fluctuations in economic growth. Although Australia has a relatively high standard of living, it is still subject to short run changes in economic activity. In this topic, we develop the macroeconomic tools to model these fluctuations.

Thirdly: causes and consequences of short run fluctuations in economic growth: in this topic, we build on the models developed in the previous topic to examine some of the crucial economic problems all economies face. The two major problems we examine are inflation and unemployment. Using these same models, we then look at how governments attempt to mitigate these problems in the short run through the use of fiscal and monetary policy.

Lastly: how Australia interacts with the rest of the world. Specifically, we introduce the concept of exchange rates (the price of the Australian dollar in terms of other countries' currencies), and international trade. Although the focus of this unit is very much on the Australian situation, we will also be drawing heavily on the experiences of other countries within each topic, with the aim of giving students a broad understanding of the global economy.

PRINCIPLES OF MANAGEMENT

Principles of Management aims to provide students with an introduction to the theories of management and organisations that underpin contemporary management practices. In doing this, management theory is constantly linked to management practice and the practice is constantly linked to the theory.

The unit commences with a definition of management and organisations. An explanation of what organisations are and what managers do in them follows and then an overview of the historical development of management thought is provided. The links to contemporary management theory and practice are established where relevant. Thereafter, the environmental (political, social, economic, international and legal) and ethical context of organisations, organisational culture and managing diverse cultures is discussed. The management functions, namely, planning and decision making including strategic planning, leading, organising and structuring effective organisations and controlling are then introduced. This is followed by an introduction to managerial communication and motivation skills and changing management roles. Thereafter, the focus is on substantive topics such as an introduction to Human Resource Management (HRM), the employment relationship, change and innovation.

Why study the Diploma of Science?



**THE DIPLOMA OF SCIENCE
(SIMILAR TO COURSES KNOWN
IN SOME COUNTRIES AS
INTERNATIONAL YEAR 1)
IS YOUR PATHWAY INTO
SELECTED MAJORS OF THE
SECOND YEAR OF A BACHELOR
OF SCIENCE DEGREE AT UWA.**

ENTRY INTO SECOND YEAR OF A BACHELOR OF SCIENCE AT UWA

The Taylors Diploma of Science is a complete program that gives you the knowledge, skills and training you need to successfully enter UWA. Upon successful completion of the program, you will progress to the second year of a Bachelor of Science at UWA*.

You will be able to select from one of these six majors**:

- Applied Computing
- Computer Science
- Engineering Science
- Mathematics and Statistics
- Physics
- Quantitative Methods

FLEXIBILITY

The Diploma is available in either an 8 or 12 month program format, allowing you to choose the option that best suits your study style or preferred start date.

GET USED TO THE AUSTRALIAN EDUCATION SYSTEM

Studying the Diploma before progressing into UWA will allow you to become familiar with the teaching methods of the Australian education system, maximising your chances of successfully graduating with your degree on time.

EQUIVALENT TO FIRST YEAR AT UNIVERSITY

The Taylors Diploma Program is accredited as being equivalent to the first year of an undergraduate degree at an Australian university. The Diploma has been approved by the Tertiary Education Quality Standards Agency, ensuring the learning outcomes meet the high standards required for advanced standing entry to a top Australian university.

SMALL CLASS SIZES

Tutorial class sizes are kept to a maximum of 20 to 25 students which maximises your contact with the teaching staff.

STRONG ACADEMIC SUPPORT


We give you the support and individual attention you need to adapt to the challenges of higher education in Australia. Highly qualified staff use a collaborative learning approach to deliver the Taylors Diplomas, which actively engages you in the learning process.

WORLD-CLASS EDUCATION

Teaching at Taylors College is of the highest standard and our qualifications are recognised internationally. We have over 90 years' experience in the education industry and have achieved enormous success in preparing students for their university study.


* You need to achieve a pass in all eight subjects to be awarded the Diploma of Science

** Upon successful completion of the Diploma of Science, you will receive eight units of credit into one of these majors. If you wish to study a Bachelor of Science major that is not listed above, some additional units associated with your preferred major may be required, and the length of your undergraduate degree could change.

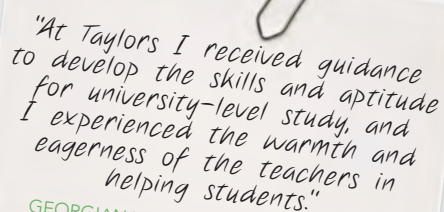


*"Studying here at Taylors
provides me with the
opportunity to accomplish
my goals."*

YOHAN MOON FROM SOUTH KOREA



Course information and start dates

"At Taylors I received guidance to develop the skills and aptitude for university-level study, and I experienced the warmth and eagerness of the teachers in helping students."

GEORGIANA CHEUK FROM HONG KONG

CREDIT TRANSFERS AND EXEMPTIONS

As a graduate of the Diploma of Science you may enter into selected majors of the second year of the UWA Bachelor of Science with one year of advanced standing or eight units (48 credit points) toward the 24 units (144 credit points) total of the course.

You need to achieve a pass level of 50% in all eight units to be awarded the Diploma of Science*.

UWA, at its discretion, may accept students who have a limited number of fails before successfully completing their Diploma of Science.

STUDY MATERIAL

- Students are required to have a personal laptop available for class work in all units

KEY FACTS

Duration

- 8 months, over 2 trimesters of 14 weeks each; or
- 12 months, over 3 trimesters of 14 weeks each

Class size

- 20-25 students

Subjects

- 8 units over 2 or 3 trimesters consisting of:
 - 6 core units
 - 2 broadening (outside of Science) units

Load

- **8 months:** 4 units per trimester (20 hrs per week*) for 2 trimesters
- **12 months:** 3 units per trimester (15 hrs per week*) for 2 trimesters and 2 units per trimester (10 hrs per week**) for 1 trimester

Each unit consists of two one-hour lectures and three hours of tutorials weekly.

Assessment

- A combination of coursework, assessment and final examinations

* Students who fail the same subject twice may not be eligible to progress to UWA

** For each of these class contact hours student should expect to do an equivalent number of hours of private study

COMPUTER
LAB


CLASSROOM



CLASSROOM



EXAMPLE OF SUBJECTS

Two trimester option

ENGINEERING SCIENCE MAJOR

Trimester 1

- Effective Communication 1
- Mathematics A
- Engineering Principles A
- Physics A

Trimester 2

- Effective Communication 2
- Mathematics B
- Engineering Principles B
- Chemistry A

Three trimester option

ENGINEERING SCIENCE MAJOR

Trimester 1

- Effective Communication 1
- Mathematics A
- Engineering principles A

Trimester 2

- Effective Communication 2
- Mathematics B
- Physics A

Trimester 3

- Engineering Principles B
- Chemistry A

Each unit is worth 6 credit points,
for a total of 48 credit points.

Note: Combination of subjects will depend
on desired specialisation/major.

2015 INTAKE DATES

INTAKE	DURATION	ORIENTATION	TERM 1	TERM 2	TERM 3	START UWA
February	8 months	23 Feb 2015	23 Feb - 5 Jun 2015	22 Jun - 2 Oct 2015		Feb 2016
February	12 months	23 Feb 2015	23 Feb - 5 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016	Feb 2016
June	8 months	22 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016		Feb 2016
June	12 months	22 Jun 2015	22 Jun - 2 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016	Jul 2016
October	8 months	26 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016		Jul 2016
October	12 months	26 Oct 2015	26 Oct 2015 - 5 Feb 2016	29 Feb - 10 Jun 2016	27 Jun - 7 Oct 2016	Feb 2017

Unit descriptions

CHEMISTRY

This unit focusses on the chemical properties and description of matter at the level of atoms, molecules and chemical reactions. The unit introduces essential knowledge and principles in the areas of atomic structure, chemical bonding, molecular geometry and stereochemistry. It discusses the properties and elementary reactions involving alkanes, alkenes, alkynes, alcohols, ethers, haloalkanes, aldehydes, ketones, carbohydrates, carboxylic acids and derivatives, benzene and derivatives. The coverage includes important biological molecules, as well as transition metal compounds. It provides an essential foundation for more advanced studies in these topics.

COMPUTING

This unit provides students with the fundamental concepts and skills in programming in the object-oriented paradigm. The first half of the unit focuses on the language constructs and techniques needed to write well-structured programs using the Java programming language. The process of developing appropriate classes, objects, and methods to solve simple computational problems underlies the entire unit. Core topics include the use of variables, primitive and reference data types, expressions, control structures involving selection and repetition, method decomposition and parameter passing. Algorithmic techniques such as those for iteration, sorting, and searching are presented in detail. The unit also covers advanced topics such as association, inheritance, and interface.

The second half of this unit introduces concepts important for correctness and quality assurance. Issues surrounding design along with programming practices such as error handling, testing, debugging, and documentation are introduced. Software engineering techniques that ensure a more sound and effective development process are also introduced and used.

ENGINEERING PRINCIPLES A

This Unit consists of three main sections:

- Developing an understanding of principles and concepts which affect engineering endeavours: history, ethics, environmental impacts, social and economic effects, sustainability, and risks and safety
- Developing the skills of creative problem solving, critical thinking, effective teamwork, and communication
- Developing the skills of project designing, oral presentations and written report compilation

ENGINEERING PRINCIPLES B

This Unit builds on from the key elements developed in Engineering Principles A and consists of three main sections:

- Developing an understanding of environmental impact, social and economic effects, sustainability, risk assessment, legal and ethical responsibility in engineering pursuits
- Developing the higher order skills of project design, critical thinking, effective teamwork, research and oral and written communication
- Developing an awareness of the collaborative nature engineering projects and what practicing engineers do on 'the job'

MATHEMATICS A

This unit is a core subject in the Diploma of Engineering, Computing and Mathematical Sciences. It will be delivered in a series of classroom lectures and tutorials.

Mathematics A aims to provide students with the fundamental concepts and skills in mathematics which they will need to successfully complete their program. Tutorials allow students to apply the concepts and techniques discussed in lectures.

Mathematics A is the first of two units that provide the essential foundation in the concepts and techniques of mathematics and statistics that form the basis of science, engineering and higher mathematics and statistics.

The topics in the unit are presented in four modules:

Module 1: Linear Algebra: solving systems of linear equations, vector spaces and subspaces, matrices and determinants and linear transformations.

Module 2: Differential Calculus: vector functions and functions of several variables, limits and continuity, differentiation, maxima and minima and Taylor polynomials.

Module 3: Differential equations and eigenvalues: ordinary and partial differential equations, eigenvalues and eigenvectors, change of basis.

Module 4: Sequences and Series: Sequences, infinite series, absolute convergence and the ratio test, power series, Maclaurin and Taylor series.

MATHEMATICS B

Mathematics B is the second of two units that provide the essential foundation in the concepts and techniques of mathematics and statistics that form the basis of science, engineering and higher mathematics and statistics.

This unit is a core subject in the Diploma of Engineering, Computing and Mathematical Sciences. It will be delivered in a series of classroom lectures and tutorials.

Mathematics B builds on the skills students acquired whilst studying the first semester unit, Mathematics A, and aims to provide students with the fundamental concepts and skills in mathematics which they will need to successfully complete their program. Tutorials allow students to apply the concepts and techniques discussed in lectures.

The topics covered in the unit are:

Calculus – basic antiderivatives, the Fundamental theorem of Calculus, techniques of integration, double and triple integrals, numerical quadrature using Euler's and Newton's methods, volumes of revolutions and arc lengths, change of co-ordinates, path & surface integrals.

Field Theory: vector and conservative fields, problems involving magnetic fields, winds and ocean currents, work done by forces, the Fundamental Theorem for line integrals, potentials for conservative fields.

Complex Variables: Cauchy-Riemann, Laplace and Euler's equations.

Fourier Analysis: odd/even & periodic functions, trigonometric series, and convergence properties.

Laplace Transforms: properties of Laplace transforms and their inverses, shift theorems, derivatives and integrals of transforms, solutions of differential and integral equations, applications in mechanical and electrical engineering.

Statistics and Probability: serial and parallel elements, lifetime distributions, hypothesis testing.

PHYSICS A

Physics A will teach you physics to a first year university level so that you can proceed to university level second year engineering or a physics major course. If you do wish to do a physics major you should take Physics B next semester to cover further physics topics.

The unit will teach you the fundamental principles on which modern physics is built and will concentrate on giving you the skills to solve real world physics problems. You will be asked to attempt some difficult but be assured that the teachers and your fellow students will be there to help you through so that by the end of the unit you will be able to face these physics problems with confidence. Remember practice makes perfect! We will be emphasizing problem solving throughout this course.

PHYSICS B

Physics B will teach physics to a first year university level with the aim that the student can, on completion of the course, proceed to a second year engineering or physics major course.

The unit aims to give students an introduction to and an appropriate level of competence with fundamental concepts and in particular concentrates on their ability to solve real world problems.

Topics covered are Magnetism, Quantum Physics (Modern Physics), Special Relativity and Resonance.

EFFECTIVE COMMUNICATION B

There is an ever-increasing need for scientific, medical and technological information to be made available to any and all that may benefit. Gone are the days when a small group of experts or professionals were the sole arbiters of scientific knowledge. We now live in a world where access to useful, convenient and intelligible science information is becoming necessary in the day-to-day lives of the general public. From discussions of climate change to the latest arguments around stem cell research, science has never been more topical and relevant to our everyday lives. Yet its intricacies are often hard for the general public to grasp. The key challenge for scientists and science communicators is to explain these scientific ideas and engage different groups with current debates.

This unit explores how to successfully communicate complex and sometimes controversial scientific issues. Investigating the practices behind a range of traditional media and more interactive approaches, the unit looks at how professional communicators interact with and present science communication in all its guises. It explores the historical background of science communication and examines how science continues to be referred to and used throughout popular culture, the media, and museums. In Effective Communication B, you will learn to communicate effectively with audiences ranging from children to scientists. You will gain experience in written, oral and visual presentation.

Taylors English Language Preparation (TELP)



IF YOU NEED TO IMPROVE YOUR LEVEL OF ENGLISH LANGUAGE SKILLS, TAYLORS ENGLISH LANGUAGE PREPARATION (TELP) IS THE PERFECT SOLUTION. WITH TELP YOU WILL GAIN A MUCH GREATER UNDERSTANDING OF ENGLISH WHICH YOU WILL KEEP FOR LIFE, OPENING YOU UP TO MANY MORE OPPORTUNITIES AND BROADENING YOUR WORLD.

TELP AT A GLANCE

- **No IELTS required on successful completion of TELP.** Successful completion of the required level of TELP means you do not need to take an IELTS test before progressing to the Diploma program.
- **Fast, effective progress in speaking, writing, reading and listening.** The program focuses on maximising your progress in each of the four core English skills.
- **Fundamental skills for academic learning.** You will acquire skills such as examination techniques, critical analysis, note-taking, text scanning and summarising to help you learn faster and with greater confidence.
- **Personal study plan.** Before your program begins, we will test your level of English and advise you on how long you need to study to reach the required level.
- **Close attention from your teacher.** Our classes have a maximum of 18 students so your progress can be carefully monitored by your teacher.
- **Regular testing.** Your progress will be regularly tested to help ensure you reach your full potential, with written reports every six weeks.
- **Course levels to suit your individual study plan.** Each course is designed to help you develop the necessary skills for success.

- **Delivered on campus.** Your TELP lessons consist of 25 hours face-to-face teaching per week. You will also meet new friends and your teachers before starting the Diploma program.

KEY FACTS

- **Minimum age:** 16
- **Maximum class size:** 18
- **Start dates:** TELP intakes are every four weeks
- **Term length:** 10-week terms throughout the year
- **Areas of study:** Emphasis on English language for academic study, with practice in note-taking, assignment writing and general study skills
- **Additional skills:** Develops intensive reading and listening skills and improves social language skills
- **Reports:** Provided to students twice a term
- **Teachers:** The TELP teaching staff are highly qualified and experienced professionals in the English as a Second Language (ESL) field
- **NEAS Accreditation:** TELP operates within NEAS standards for English Language Intensive Courses for Overseas Students (ELICOS).



2015 TERM DATES

12 January - 20 March

16 February - 1 May

30 March - 5 June

4 May - 24 July


22 June - 28 August

27 July - 9 October

7 September - 13 November

12 October - 24 December

23 November - 12 February 2016



"One of the many benefits of being a student here is meeting people from all around the world. It's very enthralling to learn about foreign cultures and even languages from our own friends."

SHONA SURESH FROM SINGAPORE

Entry requirements

RECEPTION

This information is intended as a guide only and is subject to change without notice.
For the most current information, please visit: taylorscollege.edu.au

ENGLISH LANGUAGE

ENGLISH TEST	DIPLOMA OF COMMERCE	DIPLOMA OF SCIENCE
IELTS Academic	IELTS 6.0 (no band less than 5.5)	IELTS 6.0 (no band less than 5.5)
TOEFL PB	550 (TWE 4)	550 (TWE 4)
TOEFL IBT	68 (writing no less than 22)	68 (writing no less than 22)
PTE Academic	54 (writing no less than 46)	54 (writing no less than 46)
CAE	52	52

ACADEMIC

COUNTRY	DIPLOMA OF COMMERCE	DIPLOMA OF SCIENCE
Australia	Year 12 - ATAR 70 pass in relevant academic subjects	Year 12 - ATAR 70 pass in relevant academic subjects
China	Senior Middle 3 - 80%	Senior Middle 3 - 80%
Hong Kong	HKDSE Level 3 in 3 relevant academic subjects	HKDSE Level 3 in 3 relevant academic subjects
India	HSC/Standard 12 - with 55% average (maths compulsory)	HSC/Standard 12 - with 55% average (maths and one relevant science subject compulsory)
Indonesia	SMU 3 GPA 7.5 in 4 academic subjects	SMU 3 GPA 7.5 in 4 academic subjects
Korea	High School Certificate Year 3 - rank of 3	High School Certificate Year 3 - rank of 3
Macau	Senior Middle 3 - 80%	Senior Middle 3 - 80%
Malaysia	STPM or A Levels with 2 passes (min 1 C and 1 D) OR UEC/Senior 3 with an aggregate of less than 25 points across 6 subjects including English	STPM or A Levels with 2 passes (min 1 C and 1 D) OR UEC/Senior 3 with an aggregate of less than 25 points across 6 subjects including English
Nepal	HSC/Standard 12 - with 55% average (maths compulsory)	HSC/Standard 12 - with 55% average (maths and one relevant science subject compulsory)
Singapore	Singapore A Levels with 2 passes (Minimum of 2 D's) Polytechnic Diploma Program - GPA 1.7	Singapore A Levels with 2 passes (Minimum of 2 D's) Polytechnic Diploma Program - GPA 1.7
Sri Lanka	Sri Lankan A Levels - 2 passes at C grade	Sri Lankan A Levels - 2 passes at C grade
Thailand	Matayom 6 - GPA 2.5	Matayom 6 - GPA 2.5
United Arab Emirates	Tawajiyah Grade 12 - 85% average	Tawajiyah Grade 12 - 85% average
United Kingdom	A Level 2 passes	A Level 2 passes
Vietnam	Year 12 - GPA 7.5	Year 12 - GPA 7.5

Terms and conditions

Upon receiving a Letter of Offer and an Acceptance Form, an applicant will be asked for accepting the following terms and conditions.

I (which expression includes the parent/guardian who has signed this agreement) hereby accept an Offer made to me by Study Group Australia Pty Limited, a company incorporated in New South Wales Australia (ACN 070919327) whose registered office is Level 8, 97-99 Bathurst Street, Sydney, NSW 2000, Australia (contact: +61 2 6125 6688), trading as Taylors College (and hereinafter referred to as "the College") to enrol in the Diploma of Commerce/Science and/or an English language course (hereinafter referred to as "the course") as indicated in the Letter of Offer ("the Offer").

I agree to pay to Taylors College the tuition fees and other charges applicable for my course in accordance with the payment terms detailed on the website: taylorscollege.edu.au/admissions/fees. I further agree to pay all additional fees and such other charges as may become payable to Taylors College during the period of my enrolment. Taylors College agrees to provide tuition to me in all subjects of the Diploma, conditional upon my working regularly and systematically through those subjects in accordance with instructions and provided all fees owing are paid on the due dates.

THE ESOS FRAMEWORK

The Australian Government wants overseas students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS Framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and The National Code (for more information about your rights under the ESOS Framework, please refer to our website: taylorscollege.edu.au/about/rights.aspx or the following site: aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/ESOSQuickInformation/ESOSEasyGuide/Pages/ESOSEasyGuide.aspx). If you have any concerns about any of these matters after you arrive at Taylors College, please contact your Campus Principal. Please note that information is collected by Taylors College during each student's enrolment in order to meet its obligations under the ESOS Framework. This is to ensure students' compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the ESOS Framework.

Information collected about each student during enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service (TPS). In other instances information collected during enrolment can be disclosed without the student's consent where authorised or required. Full details of our Privacy Policy can be found on our website: taylorscollege.edu.au/about/privacy.aspx.

I acknowledge that:

1. It is a condition of enrolment that I attend all scheduled classes except where there is a legitimate reason for non-attendance (eg illness supported by a Doctor's Certificate) which is acceptable to Taylors College. If the enrolment terminates due to a breach of this condition, I understand and agree that I am not entitled to any refund of the annual tuition fee or other charges paid under the Contract of Enrolment.
2. All lessons and any related material supplied by Taylors College come with copyright and remain the property of Taylors College. Any unauthorised copying may constitute a breach

of the Copyright Act 1968 (as amended).

3. I am required to use my best endeavours to meet the requirements of the Diploma and to abide by the rules and regulations of Taylors College for the running of Taylors College and the conduct of students. If I breach any of the rules of Taylors College or my behaviour is deemed unacceptable by Taylors College, or a breach of visa conditions, including poor attendance or unsatisfactory progress, my enrolment may be cancelled and I agree that I will not be entitled to any refund of the tuition fee or other charges paid under the Contract of Enrolment.
4. I understand that infringement of campus rules and regulations will result in a fine. Local campus rules and regulations and all costs and charges can be found on our website: taylorscollege.edu.au.
5. I may be required to attend organised Taylors College excursions and activities as part of my course.
6. I authorise Taylors College to obtain medical treatment for me should such action be deemed necessary by Taylors College or a staff member acting on behalf of Taylors College. I agree to indemnify Taylors College for any expense, loss, damage or liability of whatsoever nature occasioned as a result of authorising and arranging such emergency medical treatment.
7. I am responsible for my own books, equipment and personal items and I hereby release Taylors College from all liability and claims for loss or damage to such items, howsoever caused.
8. I understand that I am required to wear Taylors College identification at all times while on campus.
9. I understand that I must notify the College in writing within 7 days if I change my address or contact details.
10. Campuses are no smoking zone. Hence, students are not allowed to smoke in UWA/ Taylors College at Claremont campus.
11. Students are required to obtain all study materials as listed in course information such as laptop – under TC service and academics programs.
12. I have read and understood the "Student Grievances Policy" outlined in this brochure.
13. I have read, understood and agree to the terms of the "Cancellation and Refund Policy" outlined in this brochure.
14. I have read and understand these documents. I confirm that the terms and conditions of this offer have been explained to me in my own language, and/or that copies of the documents were available to me, in my own language.
15. I have been informed about, or provided information on the following:
 - a. the entry requirements for admission into the course, including level of English language required and academic qualifications required;
 - b. course duration and content, including information about training and assessment methods;
 - c. the facilities, classroom equipment and learning resources;
 - d. the grounds on which the enrolment may be deferred, suspended or cancelled, and accept any conditions set out in the Letter of Offer.
16. If I am accompanied by any school-aged dependents, I will be required to pay their full fees if they are enrolled in either a government or non-government school.

17. I have reviewed the cost of living expenses and the estimated total cost for tuition fees and other charges. I confirm that I have, or will have, the financial capacity to complete my course of study. Information is available at immi.gov.au/students/student-visa-living-costs.htm

18. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

CANCELLATION AND REFUND POLICY

1. Taylors College – Perth agrees to refund within 28 days, tuition and non-tuition fees paid where the student produces acceptable certified evidence that the application made for a student visa was rejected by a visa-issuing authority.
 - a. If a visa application is rejected before the student commences the course:
The amount of the refund is the fees paid by or on behalf of the student, minus the lesser of the following amounts that will be retained:
 - 5% of the amount of fees received (pre-paid tuition fees, non-tuition fees);
 - \$500.
 - b. If a visa application is rejected after the student has commenced the course:
The amount of the refund is any unspent pre-paid tuition fees paid by or on behalf of the student. The non-tuition fees will not be refunded.
2. Taylors College – Perth agrees to refund within 28 days of the receipt of written notice of cancellation by the student, all tuition fees paid by or on behalf of the student, less the amounts to be retained as agreed and as detailed below:
 - a. If written notice is received more than four weeks before the commencement date of the student's course, AU\$2,500
 - b. If written notice is received in the four weeks prior to the commencement date of the student's course, 50% of the tuition fees for the course
 - c. No refund of tuition fees will be paid to the student if written cancellation is received on or after the commencement date of the student's course
 - d. Enrolment fees are non-refundable.
3. In the unlikely event that Taylors College – Perth is unable to deliver a course in full, the student will be offered a refund of the unused portion of prepaid tuition fees. The refund will be paid to the student within fourteen days of the day on which the course ceased being provided. Alternatively, the student may be offered enrolment in a suitable alternative course at no extra cost. The student has the right to choose whether they would prefer a refund of the unused portion of prepaid tuition fees, or to accept a place in another course. If the student chooses placement in another course, they will be asked to sign a document to indicate acceptance of the placement.
If Taylors College – Perth is unable to provide a refund or place the student in an alternative course, the Tuition Protection Service (TPS) will assist the student to find a suitable alternative course at no extra cost or, as the last resort, refund any unspent tuition fees.
4. If the student withdraws from a course before commencing any study, and Taylors College – Perth has paid an amount to a representative in relation to their recruitment, the refund will be further reduced by that amount. The representative will be responsible for refunding that amount to the student.

CLAIMING A REFUND

Applications for a refund should be in writing and addressed to the Admissions Centre (if you are still in your home country) or the Campus Director (if you are in Australia) according to the contact details listed on your letter of offer.

HOMESTAY

Students aged under 18 living in homestay accommodation will be invoiced at the time of enrolment for the period until they turn 18. Monthly instalment payment dates are available.

HOMESTAY/LODGE REFUNDS

- If the student cancels the accommodation booking less than seven days before arrival the Accommodation/Homestay Placement Fee (if applicable) plus a cancellation fee equivalent to one week of accommodation will be charged;
- If the student cancels the accommodation after arrival, four weeks prior written notice of cancellation is required; any accommodation fees paid in excess of the notice period will be refunded less a 10% cancellation fee.

UNIVERSITY (UNI) HALL REFUNDS

Uni Hall refund before arrival:

- If the resident cancels the booking less than 7 days before arrival the Accommodation Placement Fee plus a cancellation fee equivalent to 2 weeks of accommodation will be charged
- If the resident cancels the booking 48 hours or less before arrival the Accommodation Placement Fee plus a cancellation fee equivalent to 4 weeks of accommodation will be charged.

PACKAGE PROGRAMS

Students applying for a package program of the Diploma of Science or Diploma of Commerce plus Bachelor degree study will be required to pay a deposit of AU\$500 to The University of Western Australia in order to apply for a visa for the full program duration. The deposit will be credited to the student's first semester university fees on enrolment.

The refund policy for students who do not take up their place at the University after being offered a package program is as follows:

- If a student wishes to change provider, or withdraw altogether from the package of study before or after completion of the Diploma of Science course, he/she must apply to do so through the University's International Centre. **The deposit is non-refundable.**
- If a student does not accept the offer, and there are compelling circumstances outside the control of the student, a student may apply for consideration of a refund.

All applications for refund must be made in writing to the Director of the International Centre. The application will be assessed and the student will be advised of the decision and of any refund of fees that are approved.

REFUND POLICY TABLE

NOTICE RECEIVED	More than four weeks prior to the commencement date	in the four weeks prior to the commencement date	on or after the commencement date
AMOUNT REFUNDED	Pre-paid tuition fees less AU\$2,500	Pre-paid tuition fees less 50% of the tuition fees of the course	N/A

PUBLICITY

The student (and, where applicable, his or her parent or guardian):

- agrees that the student's photographs, videos, artwork or other works, as well as recorded or written testimonials and details of the student's achievements ("Student Images and Testimonials") may be used by Study Group, or by a third party agent of Study Group, worldwide for promotional purposes including, printed and online marketing materials and on any social media network without further consent or notification.
- gives consent to Study Group storing, or transferring across international borders, copies of the student images and testimonials for such purposes.

CREDIT CARD PAYMENTS

Payments made by credit cards (Visa, MasterCard and American Express) may attract a surcharge.

AIRPORT PICK UP

For cancellations less than 48 hours before arrival no refund will apply. If, when a student arrives at the airport, the Airport Pick Up service provider cannot be located, the student should contact the emergency telephone number provided. In such circumstances, Taylors College – Perth agrees that if the student has advised our emergency contact that they have not been met at the Airport, and alternative arrangements have not been made, then a full refund of this service fee will apply.

OVERSEAS STUDENT HEALTH COVER (OSHC)

As a condition of the student visa, all international students must hold valid OSHC for the length of the visa. Taylors College will arrange OSHC for the duration of the student's visa. This is payable with the initial tuition payment. Taylors College will arrange cover with an OSHC provider. Should the student choose an alternative provider, they must provide evidence of cover for the entire study period before a Confirmation of Enrolment will be issued.

OVERSEAS STUDENT HEALTH COVER (OSHC) REFUND POLICY

If the student has not arrived in Australia, Taylors College will refund the OSHC directly. If the student has arrived in Australia and is:

- Discontinuing studies and returning home
- Transferring to another provider
- No longer on a student visa.

OSHC provider will organise the refund.

Refunds are processed on a pro-rata monthly basis. Refund forms are available on the OSHC provider's website.

STUDENT GRIEVANCE POLICY

In the event of a dispute between an individual student and Taylors, internal procedures are in place to facilitate the resolution of the dispute. An overseas student may lodge an external appeal or make an external complaint about a decision by contacting the Overseas Students Ombudsman. The Overseas Students Ombudsman offers a free and independent service for overseas students who have a complaint or want to lodge an external appeal about a decision made by their private education or training provider. See the Overseas Students Ombudsman website: oso.gov.au or phone 1300 362 072 for more information.

A summary of the Complaints and Appeals process follows:

1. Code of Conduct, Attendance and Discipline

Each student is expected to abide by the terms and conditions of enrolment and the published rules and code of conduct of Taylors College. Disciplinary procedures will be applied in the event of a breach of these rules. All staff are expected to apply Taylors College policy and rules fairly and without favour, but if a student considers that this has not occurred, the student may refer the matter to the Grievance Counsellor. If the student is dissatisfied with the Grievance Counsellor's decision, he/she may lodge a formal appeal. The appeal will be considered by the case review panel, which includes the Principal. All decisions will be in writing and occur within specified time periods.

2. Service and Academic Programs

In the event of a student complaint concerning the quality of the service or teaching provided by the college, the student will report the matter to a person in a position of authority within the school. The complaint may either be dealt with by that person, or referred to the Grievance Counsellor where the Complaints and Appeals process is followed.

3. Contractual and Financial Issues

Matters relating to the interpretation of the Application, or the payment or refund of moneys, are stated clearly in the Prospectus. Any queries relating to tuition fees and other charges payable to Taylors College (or refunds) will initially be dealt with by Taylors College Finance and Administration staff. If the student is dissatisfied with the decision, the matter will be referred to the Principal for determination. If either the action taken or the outcome does not satisfy the student, he/she may write to the Finance Director, who will in turn convey a decision in writing to the student.

For more information please consult our website: taylorcollege.edu.au/complaints.

How to apply

STEP 1

Complete all sections of the Application for Admission form.

STEP 2

Attach the following documents:
Verified copies of your academic qualifications
(translated into English);
Evidence of English language proficiency;
A copy of your passport, visa or birth certificate.

STEP 3

Submit your application to
a College local representative or
directly to the College.

STEP 4

Your application will be reviewed
for eligibility, and you will be notified
in writing of the outcome.

TO APPLY DIRECTLY

Visit taylorscollege.edu.au/apply

OR

Complete the application form and return it to the Admissions Centre along with the supporting documents outlined in step two:

Admissions Centre

Level 8, 97-99 Bathurst Street, Sydney NSW 2000, Australia

F: +61 2 9267 0531

E: taylorsadmissions@studygroup.com

TO APPLY THROUGH AN AGENT

Complete the application form and return it to your local representative along with the supporting documents outlined in step two.

For a list of Taylors authorised representatives in your country, please visit taylorscollege.edu.au/about/agent.

PACKAGE PROGRAM OFFER*

You can obtain a Conditional Letter of Offer for a Taylors College Diploma and the second and third years of the UWA undergraduate program. This will enable you to apply for a visa for the duration of the full packaged program.

Following acceptance of the University's conditional offer and the payment of AU\$500 deposit, UWA will issue a Confirmation of Enrolment Form which can be used to secure a visa for the full duration of the package (see the Terms and Conditions).

When you meet the entry requirements into the University course, you will be issued with a full offer of entry. Any outstanding deposit must be paid to The University of Western Australia prior to enrolment.

For further information about your course and subjects, please see The University of Western Australia's website at studyat.uwa.edu.au.

For information concerning student visas to Australia, please refer to the Australian Department of Immigration and Border Protection (DIBP) website: immi.gov.au. Alternatively, contact the Admissions Centre.

* If you will be under 18 years of age at the commencement of your university course, you will be required to complete the Under 18 form for the University before an Electronic Confirmation of Enrolment (ECoE) form can be issued. Please contact the Admissions Centre or Taylors College to facilitate your Conditional Offer and Confirmation of Enrolment.

INTERNATIONAL APPLICATION FOR ADMISSION

Taylors Diploma of Commerce

Taylors Diploma of Science

Agent URN

Representative's Stamp

Please print clearly in English and in BLOCK letters. Tick boxes where appropriate. ☒

STUDENT DETAILS

Title	Family Name	Given Names
Male <input type="checkbox"/>	Female <input type="checkbox"/>	Age
Country of Birth		Date of Birth (day/month/year)
Are you a Citizen or Permanent Resident of Australia Yes <input type="checkbox"/> No <input type="checkbox"/>		Nationality
Home Address		
City	State/Province	
Country	Postcode	
Home Telephone	Mobile	
Email		

FAMILY MEMBER CONTACT DETAILS (IF UNDER 18)

Name	Relationship to Student
Home Address	
City	State/Province
Country	Postcode
Home Telephone	Mobile
Business Telephone	Fax
Email	

VISA DETAILS

Do you have a current Australian Visa? Yes ☐ No ☐ If yes, please provide a copy of your current visa

Are you applying for a student visa? Yes ☐ No ☐

Visa type	Visa subclass	Visa expiry date
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PASSPORT DETAILS

Passport Number	Passport Expiry Date
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Please provide a copy of your current passport

ENGLISH LANGUAGE

All international students must demonstrate an acceptable level of English proficiency to gain admission to the Taylors Diploma academic programs. Please provide evidence of your English language proficiency by submitting your English language test results taken in the last two years.

Academic IELTS (score)

Overall	Listening	Reading	Writing	Speaking
Other (please supply)				

For all other tests accepted by the Admissions Centre, please refer to taylorscollege.edu.au

PREVIOUS EDUCATION

Please attach verified copies of all academic transcripts or reports (translated into English)

Name of Qualification	Year Awarded
Name of School/College/University	
Country/State	Language of Instruction
If you are currently completing a qualification, please indicate when you expect to complete this study (month/year)	

COURSE SELECTION

Recommended weeks of Taylors English Language Preparation (TELP)				TELP Start Date				
Taylors Diploma of Commerce	Start Date:	March <input type="checkbox"/>	June <input type="checkbox"/>	October <input type="checkbox"/>	Duration:	8 months <input type="checkbox"/>	12 months <input type="checkbox"/>	Year <input type="text"/>
Taylors Diploma of Science	Start Date:	March <input type="checkbox"/>	June <input type="checkbox"/>	October <input type="checkbox"/>	Duration:	8 months <input type="checkbox"/>	12 months <input type="checkbox"/>	Year <input type="text"/>

UNDERGRADUATE COURSE SELECTION

Do you wish to receive a conditional undergraduate Letter of Offer from The University of Western Australia? Yes ☐ No ☐

Will you apply for a visa to cover the undergraduate program? Yes ☐ No ☐

Undergraduate offer

The Undergraduate course I would like to study at The University of Western Australia is: (in order of preference)

Preference 1	Major
Preference 2	Major
Preference 3	Major

CAREGIVER ARRANGEMENTS

If you are under 18 years of age, do you require the College to recommend a Caregiver? Yes ☐ No ☐

If no, please advise the name and address in Australia of your Caregiver

Caregiver's Name
Caregiver's address in Australia

ACCOMMODATION

Do you require assistance with accommodation? Yes ☐ No ☐

Length of Stay (weeks)

Accommodation start date

What type of accommodation do you require? Homestay (single) ☐ Hostel/Apartment (for students over 18) ☐

AIRPORT TRANSFER

Do you require airport transfer? Yes ☐ No ☐

If yes, flight details including date, time and flight number should be sent to the Admissions Centre as soon as possible to arrange the airport collection

OSHC DETAILS (IF APPLICABLE)

Do you currently hold an OSHC policy? Yes ☐ No ☐

If yes, please provide the following details

Name of OSHC provider	
OSHC Membership Number	OSHC Expiry Date

For your convenience, OSHC will be included automatically on your invoice unless you provide us with details of your alternative policy

Please select type of cover you wish to receive: Single ☐ Dual Family ☐ Multi Family ☐

DISABILITY

Do you have a disability, impairment or long-term medical condition which may affect your studies? Yes ☐ No ☐

If yes, please indicate the area/s of impairment:

Acquired Brain Impairment ☐ Hearing/Deaf ☐ Intellectual ☐ Learning ☐ Physical ☐ Medical Condition ☐

Mental Illness ☐ Mobility ☐ Vision ☐ Other ☐

If you have a disability, would you like to receive advice on support services, equipment and facilities which may assist you? Yes ☐ No ☐

DECLARATION AND SIGNATURE (THIS APPLICATION MUST BE SIGNED; OTHERWISE IT WILL NOT BE ACCEPTED)

I wish to be considered for admission to the course(s) I have shown on this application form. I agree that were I do not meet the entry requirements for the selected course or suite of courses, that I will be offered an alternative Study Group course. I declare that to the best of my knowledge the information supplied within this application and the documentation supporting it is correct and complete. I acknowledge that the provision of false or misleading information may result in non-acceptance of the application or immediate exclusion from Taylors College. I authorise Taylors College, where necessary, to obtain from any other educational institution evidence of my academic records or seek other corroborating evidence with respect to my application. I also understand that Taylors College is required under Section 19 of the ESOS Act 2000, to inform the Department of Immigration and Border Protection about changes to my course enrolment and any breach of my student visa conditions relating to satisfactory academic performance. I also understand that under the provisions of the ESOS Act 2000, Taylors College may release information provided in this application to Australian Commonwealth and State agencies.

Taylors College is bound by the National Privacy Act Principles and Guidelines of the Commonwealth of Australia. We collect and use any personal information you provide to us in accordance with those Principles and Guidelines. The type of information and the use and disclosure of that information without your prior approval is set out in our detailed Privacy Policy which can be found at taylorscollege.edu.au. By signing this application I acknowledge that I have read the Privacy Policy and consent to the use and disclosure of my personal information as set out in our Privacy Policy.

Signed (Student)	Date
Signed (Parent, Legal Guardian*)	Date

* If applicant is under the age of 18

Note:

- Information provided may be made available to Commonwealth and State agencies and the Director of the Tuition Protection Service, pursuant to obligations under the ESOS Act 2000 and the National Code.
- Any school-aged dependents accompanying overseas students to Australia will be required to pay full fees if they are enrolled in either a government or non-government school.

SEND YOUR APPLICATION TO:

Admissions Centre
Level 8, 97-99 Bathurst Street
Sydney NSW 2000, AUSTRALIA
T +61 2 8263 1888
F +61 2 9267 0531
E taylorsadmissions@studygroup.com
or to your local representative

Program fees and additional costs

For a full list of 2015 program fees, visit:
taylorcollege.edu.au

2015 FEE PAYMENT SCHEDULE

PROGRAM	FEE (AU\$)	FIRST INSTALMENT	SECOND INSTALMENT	THIRD INSTALMENT
Taylor's English Language Preparation (TELP)	\$495 per week			
DIPLOMA OF COMMERCE				
February (8 months)	\$24,926	\$12,463	On Acceptance	\$12,463 08/06/2015 –
February (12 months)	\$24,926	\$8,310	On Acceptance	\$8,308 08/06/2015 \$8,308 12/10/2015
June (8 months)	\$24,926	\$12,463	On Acceptance	\$12,463 12/10/2015 –
June (12 months)	\$24,926	\$8,310	On Acceptance	\$8,308 12/10/2015 \$8,308 15/02/2016
October (8 months)	\$24,926	\$12,463	On Acceptance	\$12,463 15/02/2016 –
October (12 months)	\$24,926	\$8,310	On Acceptance	\$8,308 15/02/2016 \$8,308 13/06/2016
DIPLOMA OF SCIENCE				
February (8 months)	\$24,500	\$12,250	On Acceptance	\$12,250 08/06/2015 –
February (12 months)	\$24,500	\$8,167	On Acceptance	\$8,167 08/06/2015 \$8,166 12/10/2015
June (8 months)	\$24,500	\$12,250	On Acceptance	\$12,250 12/10/2015 –
June (12 months)	\$24,500	\$8,167	On Acceptance	\$8,167 12/10/2015 \$8,166 15/02/2016
October (8 months)	\$24,500	\$12,250	On Acceptance	\$12,250 15/02/2016 –
October (12 months)	\$24,500	\$8,167	On Acceptance	\$8,167 15/02/2016 \$8,166 13/06/2016

SUPPLEMENTS

	PRICE (AU\$)
Enrolment fee*	\$300
Airport transfer fee (one way)	\$170
Living expenses per year** (estimated)	\$19,354

ACCOMMODATION

	PRICE (AU\$)
Accommodation placement fee	\$290
Homestay (incl. 16 meals p/w)#	\$322
University Hall (incl. 14 meals p/w)###	\$350##pp per week (Single room) Additional Supplementary fees eg. internet, activities etc. Fee dependent upon time spent at Uni Hall, approximately \$160-\$240 per year

OVERSEAS STUDENT HEALTH COVER (OSHC)

All International students are required to maintain OSHC for the duration of their student visa. Students are required to purchase 'Visa Length Cover' which will be outlined on your offer letter and payable with the initial tuition fees. Discounts apply for cover greater than 12 months.

For further details on the fees associated with OSHC please refer to taylorcollege.edu.au

For the full information on our preferred provider Worldcare, please visit oshcallianzassistance.com.au

Notes:

- Any school-aged dependants accompanying overseas students to Australia will be required to pay full fees if they are enrolled in either a government or non-government school.
- Current as at August 2014 and subject to change without notice. Please refer to the Taylor's College website to confirm fees.
- All fees and additional costs are quoted in Australian dollars. All prices include GST where applicable.
- Payment made by credit cards (Visa, MasterCard and American Express) will attract a 2% surcharge.

* Compulsory, non-refundable fee included with initial payment.

** This is a guide only. Actual costs may vary slightly from those listed above.

Students aged under 18 living in homestay accommodation will be invoiced at the time of enrolment for the period until they turn 18. Monthly installment payments dates are available, please contact your campus for details. A fee per week is payable to hold a room if a student is absent from homestay during the holidays.

Fees are payable by semester in advance. If a student is absent during the holidays they will be required to pack their belongings and store them with Uni Hall. Fee/Meal plan is subject to change. For confirmed 2015 Uni Hall rates please refer to the Taylor's College website: taylorcollege.edu.au

University Hall provides 16 meals per week except during the University's main holiday periods where students will receive breakfast only.

Admissions Centre

Level 8, 97-99 Bathurst Street

Sydney NSW 2000, Australia

T +61 2 8263 1888

F +61 2 9267 0531

E taylorsadmissions@studygroup.com

Taylors College

The University of Western Australia, Claremont

Cnr Goldsworthy and Princess Roads

Claremont WA 6010, Australia

T +61 8 6462 1300

F +61 8 6462 1301

Students: taylorscollege.edu.au

Agents: studygroup.com/partners



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All information contained is current as at August 2014.

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