



in association with



**LA TROBE**  
UNIVERSITY • AUSTRALIA

Your direct pathway to

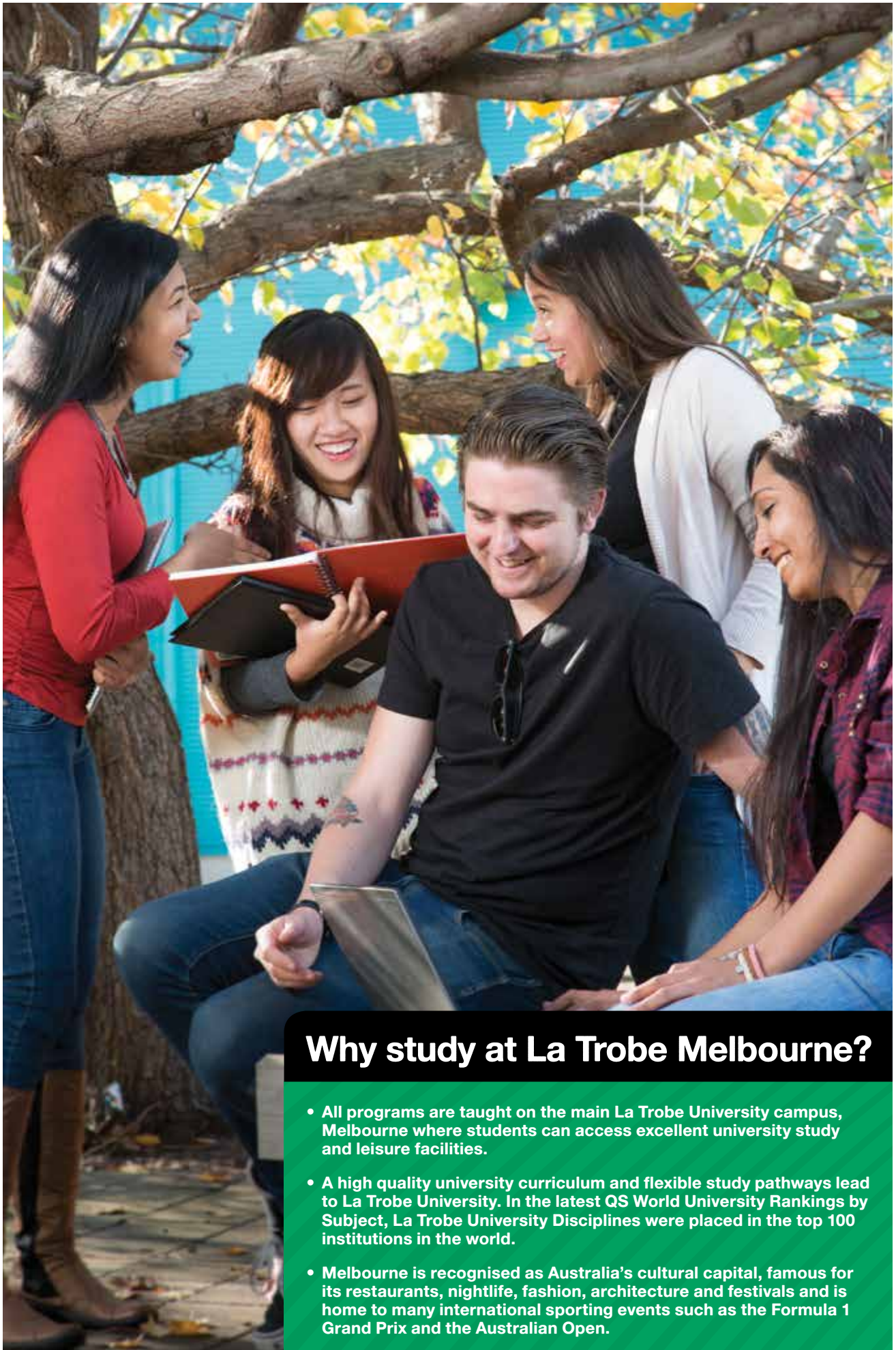
# LA TROBE UNIVERSITY

## 2015

Melbourne, Australia

INTERNATIONAL STUDENT GUIDE





## Why study at La Trobe Melbourne?

- All programs are taught on the main La Trobe University campus, Melbourne where students can access excellent university study and leisure facilities.
- A high quality university curriculum and flexible study pathways lead to La Trobe University. In the latest QS World University Rankings by Subject, La Trobe University Disciplines were placed in the top 100 institutions in the world.
- Melbourne is recognised as Australia's cultural capital, famous for its restaurants, nightlife, fashion, architecture and festivals and is home to many international sporting events such as the Formula 1 Grand Prix and the Australian Open.

# YOUR PATHWAY TO SUCCESS

La Trobe Melbourne is your pathway to a degree at La Trobe University. La Trobe Melbourne is part of the global Navitas Group, an internationally recognised education provider with the knowledge and resources of staff in more than 110 colleges and campuses worldwide.

La Trobe Melbourne offers English language programs and academic pathways to La Trobe University undergraduate degrees. The college provides a complete university experience within a personal, supportive environment at one of Victoria's leading universities. We look forward to welcoming you to the college community.



## Message from the Vice-Chancellor of La Trobe University

La Trobe is a globally recognised university, transforming the lives of our students, many being the first in their family to attend university.

We are consistently ranked among the top 500 universities in the world. In 2013 we were included in the Times Higher Education 100 under 50 ranking – a ranking for universities across the world which has been established in the last 50 years.

The 2012 Excellence in Research for Australia (ERA) rankings places us number one in the nation for research in Microbiology and equal top in other areas.

Our strategic plan 'Future Ready' has objectives set to elevate us even further in Australian and world rankings.

We offer a wide range of disciplinary and professional degrees; we offer students an extensive range of enrichment experiences within, or alongside, assessed curriculum.

We have initiated a program to re-invigorate teaching and learning practices to meet students' changing needs and adoption of emerging technologies.

Our graduates enjoy excellent employment outcomes in a diverse range of companies, as well as government and community organisations within Australia and around the world.

With the construction of the new \$45 million La Trobe Melbourne building, we are excited about the further integration with La Trobe. The new building is central to all of the amenities and life of the campus.

I encourage you to consider La Trobe Melbourne as your pathway to La Trobe University and invite you to contact us with any questions you may have.

**Professor John Dewar**  
Vice-Chancellor and President  
La Trobe University

# La Trobe University

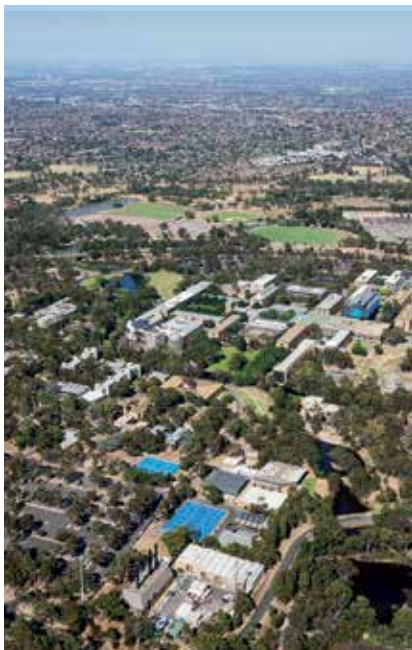
La Trobe University has eight campuses throughout Victoria and New South Wales, with its main campus based in Melbourne. The main campus is on a 267 hectare (660 acres) site in Bundoora, and is one of the largest and most attractive campuses in Australia. With a population of over 24,000 students, this cosmopolitan campus also has one of the most diverse international student bodies in Australia.

La Trobe University facilities include on-campus accommodation, a sports centre, a medical centre, a wildlife sanctuary, shops, banks, a cinema, restaurants and cafés. The campus is located 14 kilometres (about 30–50 minutes by public transport) from Melbourne, and it is well serviced by buses, trains and trams. For more information about local transport, visit [ptv.vic.gov.au](http://ptv.vic.gov.au).

## You will be studying at a university with an outstanding reputation

La Trobe University is an internationally recognised university, consistently ranked among the top 500 universities in the world by the Academic Ranking of World Universities.\*

In the latest QS World University Rankings by Subject, La Trobe University disciplines were again placed in the top 100 institutions in the world, including history at number 38.



La Trobe University has a long established reputation in Health Sciences, establishing the first Physiotherapy School in Australia and the first Nursing School in the state of Victoria.

## La Trobe University courses are internationally recognised and professionally accredited

Many professional bodies are affiliated with La Trobe University academic programs. These include:

- Association of Chartered Certified Accountants (UK)
- Australian Computer Society (ACS)

- Chartered Financial Analyst Institute (USA)
- Engineers Australia
- SAP University Alliances Program

## World-leading research

The university and its research centres have partnerships in place with leading organisations worldwide, including National Institutes of Health (USA); Swisse; NEC Corporation; Amgen; and Becton Dickinson Biosciences. La Trobe University has research links with more than 100 universities internationally. La Trobe University's AgriBio and La Trobe's Institute for Molecular Science (LIMS) establish the University as an international research leader in agricultural bioscience, molecular science, biotechnology and nanotechnology, attracting the world's leading scientists and giving students access to the most advanced technologies in these fields.



New premises for La Trobe Melbourne located near the heart of La Trobe University opened in 2014.

\* Academic Ranking of World Universities.



*"The course was very well organised and*  
**the teachers were just terrific."**

**My La Trobe Melbourne:**

**Sergio Zapata Larrea, Bolivia** *Business, Academic Merit Scholarship Winner*

# La Trobe Melbourne

La Trobe Melbourne offers world-class academic and English language programs in a beautiful, natural environment. La Trobe Melbourne delivers Foundation Studies on behalf of La Trobe University. It also delivers five Higher Education diplomas in Bioscience, Business, Health Sciences, Information Technology and Mass Media and Communications in addition to English language programs, as a registered Higher Education Provider.

La Trobe Melbourne is located at the picturesque La Trobe University Melbourne campus. The college offers a supportive learning environment, as well as using the latest learning and teaching technologies.

The college has a global reputation for providing high quality student services. All La Trobe Melbourne students have access to on-campus counselling, as well as accommodation support.

Facilities at La Trobe Melbourne include a fully resourced Independent Learning Centre, computer laboratories and student lounges.

La Trobe Melbourne students have access to the full range of La Trobe University facilities including a medical centre, the university library, computer laboratories, study halls, the sports centre, clubs and associations, in addition to social and cultural events and activities.

### Academic pathway benefits

Opened in 2014, La Trobe Melbourne is in a A\$45 million purpose-built building near the centre of the campus.

- **Campus life:** You will have a true university experience, with access to La Trobe University facilities.
- **Three-trimester system:** La Trobe Melbourne has three intakes each year, in February, June and October. This means you can begin your studies at a time that is convenient for you.
- **Personalised attention:** Our class sizes are smaller than at university. This means you will receive a high level of individual attention from your teachers.
- **High-quality university curriculum:** Our diploma programs are quality assured by La Trobe University. The diploma programs are equivalent to the first year of a university degree program, but with increased

academic contact. La Trobe Melbourne students generally perform better than other students in their degree.

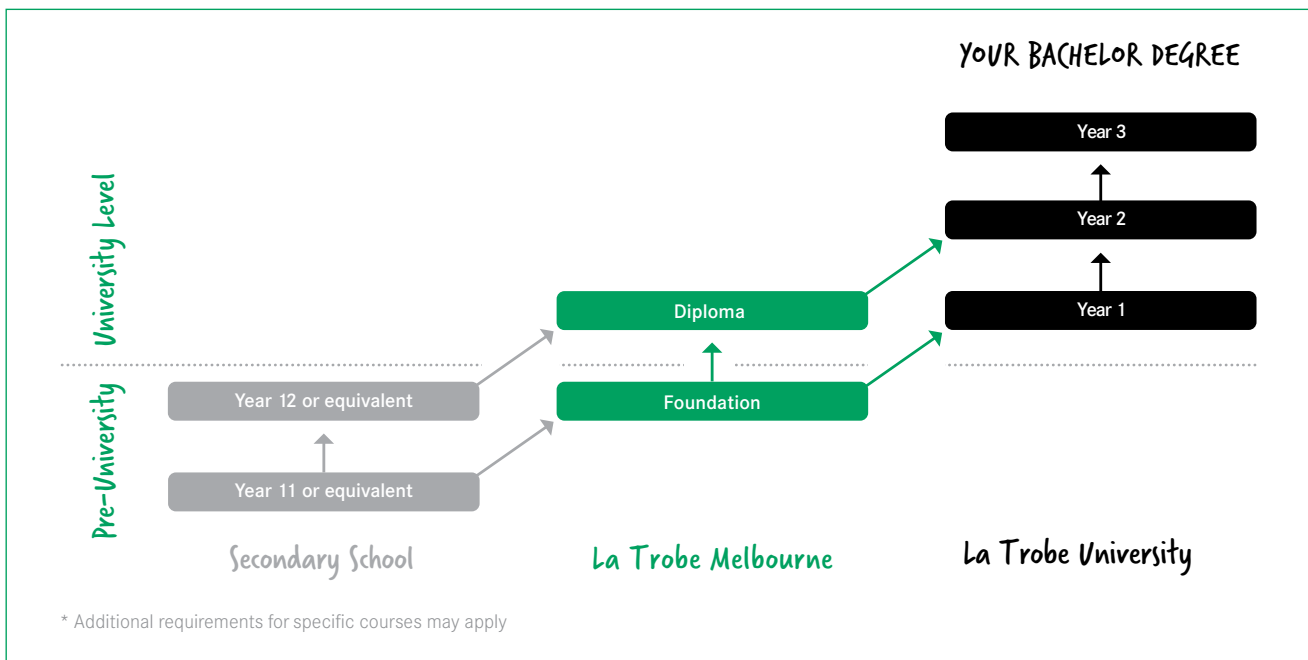
- **Progression to university:** After successfully completing a Foundation Studies or Diploma program at La Trobe Melbourne, you will be offered a place in a corresponding bachelor's degree program at La Trobe University. Additional course requirements may apply. This system allows you to earn a diploma on the way to your bachelor's degree.

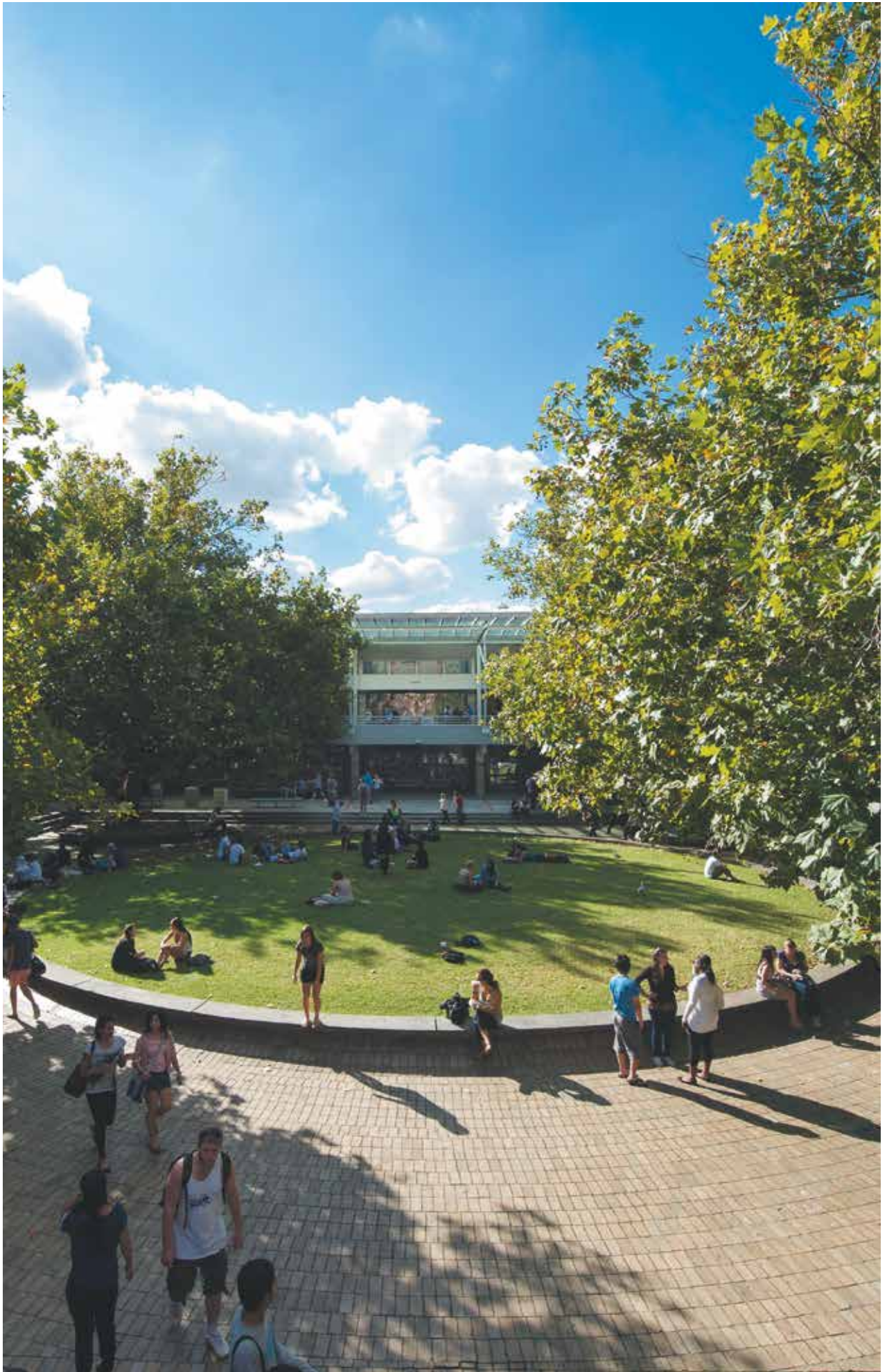
### English language programs

La Trobe Melbourne offers General English, English for Further Studies (Academic English) and study tours.

### English program benefits

- **Experience and diversity:** La Trobe Melbourne is delighted to continue a 40 year history of delivering English programs as a pathway to La Trobe University. It has one of the most culturally diverse student bodies in Australia.
- **Flexible study options:** Our English classes begin every five weeks, which means you can commence your studies at a time that best suits you.





# Student services

La Trobe Melbourne provides a comprehensive range of services and facilities to ensure that you receive the best possible learning experience.

## Orientation

La Trobe Melbourne hosts a series of activities and programs to welcome our new students to the college. Please bring the following to registration day:

- Your La Trobe Melbourne letter of offer
- Your passport
- Your address and contact details in Australia.

During orientation you will:

- enrol and receive important information about your program
- meet La Trobe Melbourne staff and students
- be introduced to the range of available services and facilities
- attend information sessions that focus on topics such as accommodation, safety and health cover.

## Facilities

As a La Trobe Melbourne student you will also have access to the following facilities and resources:

- Computer laboratories
- Wireless connectivity across the college
- A large Independent Learning Centre (see below)
- Online study support materials.

You will also have access to La Trobe University's broad range of campus facilities, including prayer facilities, a sports centre, library, medical centre and cinema.

## Independent Learning Centre

The Independent Learning Centre (ILC) offers a wide range of learning resources for all levels and interests. Students can access a variety of resources online and from the shelf to support their learning. Resources include text and reference books, reading books, DVDs and online materials.

## Social program

La Trobe Melbourne has a number of activities throughout the year, including class excursions and college events. Fees may apply for some activities. All La Trobe Melbourne students have access to La Trobe University's recreational facilities, events, and student clubs

and associations. For more information about campus life, visit [latrobe.edu.au/experience](http://latrobe.edu.au/experience).

## Airport arrival service

When you arrive in Australia, you can be met at Melbourne Airport and taken to your accommodation, anytime day or night. See page 18 for details on how to book this service.

## Student counselling

Our student counsellor is available if you face any issues related to studying and living in Australia. If required, you may be referred to a professional counsellor via the University Counselling Service. Our counsellors can help with a range of issues, such as:

- cross-cultural communication
- adjusting to a different way of life
- motivation.

## Employment services

La Trobe Melbourne provides a free Ready for Work program that teaches skills for seeking employment in Australia.

La Trobe University's Career Hub also provides career and job search advice to students. Career Hub offers an online job search register, employment links and

news, and services to help you build a CV, improve your interview skills or prepare job applications.

See your Academic Director for access to the Career Hub.

## Health insurance and medical services

If you are on an international student visa, you are required to have Overseas Student Health Cover (OSHC) for the duration of your visa. OSHC insures you against many medical costs, not including dental treatment. If you are not on a student visa, you should ensure you have appropriate medical insurance.

Allianz Global Assistance is the OSHC provider for La Trobe Melbourne. A representative visits the college every week to assist students with enquiries and refunds. During orientation, the representative will explain how OSHC works for international students. For more information, visit [oshcallianzassistance.com.au](http://oshcallianzassistance.com.au).

Medical services are also available at the La Trobe University Medical Centre on the main campus.

## Children's Centre

La Trobe University's Children's Centre provides sessional childcare for students' children under five years of age. Places are limited, and should be booked in advance.

For fees and conditions, visit [latrobe.edu.au/child](http://latrobe.edu.au/child)







**“I learnt more than I was expecting** *to learn and made very good friends in the class.”*

**My La Trobe Melbourne:**

**Marina Mechler, Brazil** *Bachelor of Animal and Veterinary Bio Sciences*

# Melbourne: one of the world's most liveable cities

As well as being the capital city of Victoria, cosmopolitan Melbourne is widely regarded as Australia's cultural capital. A city famous for its restaurants, nightlife, fashion and architecture, Melbourne is also the venue for many international sporting events and arts festivals. It is a warm, friendly and multicultural city that is serviced by an excellent public transport network.



Located in south-east Australia on a beautiful inland bay, Melbourne is the gateway to many places of natural beauty around Victoria. Dramatic coastlines, deserts, snowfields and mountains are all an easy drive away.

Melbourne's charm, elegance and cultural appeal, as well as its mild climate and relaxed lifestyle, make it an ideal place to live, work and study.

## Climate

South-east Australia experiences summer from December to February, autumn from March to May, winter from June to August and spring from September to November. Melbourne's weather can sometimes be surprisingly unpredictable, however, and is often referred to as having 'four seasons in one day'.



Season	Period	Average daily temperature
Summer	December to February	14 °C to 25 °C
Autumn	March to May	11 °C to 20 °C
Winter	June to August	6 °C to 14 °C
Spring	September to November	9 °C to 20 °C



# MELBOURNE



## FAST FACTS

**Population** 4,000,000

**State** Victoria (VIC)

**Currency** Australian dollar (A\$)

**Time zone** Australian Eastern Standard Time (UTC/GMT +10 hours)

**Electricity** 220–240V

**Language** English

**For more information on Melbourne visit:**

- [visitmelbourne.com](http://visitmelbourne.com)
- [thatsmelbourne.com.au](http://thatsmelbourne.com.au)
- [studymelbourne.vic.gov.au](http://studymelbourne.vic.gov.au)

# Foundation Studies program\*

The Foundation Studies program is a bridging course to help international students enter first year of an undergraduate degree at La Trobe University or a corresponding diploma at La Trobe Melbourne.

## Duration

Two trimesters/36 weeks  
Minimum 20 hours per week

## Intakes

February, June and October†

## 2015 Program fee

A\$18,000

## The Foundation Studies program is offered in the following streams:

- Foundation Studies for Business and Humanities
- Foundation Studies for Engineering and Computer Science‡
- Foundation Studies for Health and Life Sciences‡
- Foundation Studies for IT

## Course structure

Complete and pass nine units

Students will complete 5 subjects in the first trimester and 4 subjects in the second trimester. Academic Skills 1 and 2 are compulsory subjects. Other subjects are compulsory, dependent on the chosen bachelor degree.

Please note some subjects may not be offered. This does not affect entry to the University.

### Foundation Studies for Business and Humanities

Trimester 1

- Academic Study Skills 1
- Accounting 1 OR Mass Communications 1
- Law 1
- Economics 1
- Essential Maths 1
- IT Concepts 1

Trimester 2

- Academic Study Skills 2
- Accounting 2 OR Mass Communications 2
- Law 2
- Economics 2
- Essential Maths 2

### Foundation Studies for Engineering and Computer Science

Trimester 1

- Academic Study Skills 1
- Advanced Math 1
- Physics 1
- IT Concepts 1
- Essential Maths 1

Trimester 2

- Academic Study Skills 2
- Advanced Math 2
- Essential Maths 2
- Physics 2
- IT Concepts 2

### Foundation Studies for Health and Life Sciences

Trimester 1

- Academic Study Skills 1
- Biology 1 OR Advanced Maths 1
- Chemistry 1
- Physics 1
- Essential Maths 1
- IT Concepts 1

Trimester 2

- Academic Skills 2
- Biology 2 OR Advanced Maths 2
- Essential Maths 2
- Chemistry 2
- Physics 2

### Foundation Studies for IT

Trimester 1

- Academic Study Skills 1
- Accounting 1
- Economics 1
- Essential Maths 1
- IT Concepts 1

Trimester 2

- Academic Study Skills 2
- Accounting 2
- Economics 2
- Essential Maths 2
- IT Concepts 2

CRICOS codes: 017041G; 00115M

\* Navitas Bundoora Pty Ltd (trading as La Trobe Melbourne) delivers Foundation Studies on behalf of La Trobe University to international students.

† Business & Humanities and I.T streams only.



# Diploma programs

La Trobe Melbourne offers diplomas in Business, Bioscience, Health Sciences, Information Technology and Mass Media & Communications. These programs prepare students for entry into second year of a relevant bachelor degree.

A Diploma program at La Trobe Melbourne is your link between your previous study and a university degree. Our programs are designed to provide alternative entry to a bachelor degree at La Trobe University.

## Mode of study and assessment methods

Diploma programs comprise eight academic units and each unit includes at least four hours of class contact per week. The standard duration for a diploma is three trimesters (12 months). You will usually study three units in the first trimester, three units in the second trimester and two units in the third trimester. However, it is also possible to fast-track your studies to complete the diploma in two trimesters (eight months) by studying four units in each trimester. Each trimester includes 12 weeks of teaching and one week for final examinations.

Assessment for all units is continuous, and includes tests, assignments and case study analysis. Most units have a final end of trimester examination as a component of their assessment. All diploma programs are quality assured by the related faculty at La Trobe University.

## Diploma programs

If you successfully complete a diploma program and meet other additional entry requirements, you will receive credit equivalent to the first year of a corresponding degree at La Trobe University. You will then be eligible for direct entry to the second year of that degree.

La Trobe Melbourne offers the following diplomas:

- Diploma of Bioscience
- Diploma of Business
- Diploma of Information Technology
- Diploma of Mass Media and Communications
- Diploma of Health Sciences

## Advanced standing

If you have successfully completed university subjects at another institution, you may be eligible for credit transfer (maximum of four diploma units). To be eligible for advanced standing, your completed units must be:

- equivalent in content and standard to the units offered by La Trobe Melbourne
- relevant to your planned program of study.

## Progression to La Trobe University

To be eligible to enter second year of your degree, you must receive at least a pass (50 percent) in each subject, or higher if otherwise stated.

## Diploma of Bioscience

The Diploma of Bioscience provides an introduction to university studies in the sciences and offers an alternative pathway to a science degree in several exciting disciplines. It focuses on the structure, functions, interactions and other aspects of organisms in relation to biology, ecology and physiology.

### Employment and career options

This diploma provides access to careers in Biological Science Research, Biotechnology, Chemistry and areas of work related to environmental science in both government and private industries. It also provides the necessary skills to work in scientific and medical research.

### Average starting salaries after completing your degree

According to research conducted by Graduate Careers Australia ([graduatecareers.com.au](http://graduatecareers.com.au)), the average national graduate starting salaries in science is A\$50,000.

### Duration

Two or three trimesters

### Intakes

February and June

### Pre-requisites

Year 12 Mathematics (any)

### 2015 Program fee

A\$26,000

### Course structure

- Genetics, Human Biology and Evolution
- Organisation and Function of Cells and Organisms
- Applications of Chemistry
- Basic Chemistry
- Clinical Foundations of Psychological Science
- Experimental Foundations of Psychological Science
- Data-based Critical Thinking
- One elective

## Second year entry to La Trobe University

- Bachelor of Science (majors in: Biochemistry, Chemistry, Genetics, Microbiology, Psychology, Statistics)
- Bachelor of Biomedical Science\*
- Bachelor of Animal & Veterinary Biosciences†
- Bachelor of Bioscience†

CRICOS code: 077119D

For additional entry information see page 13.

## Diploma programs continued

### Diploma of Business

This diploma provides solid introductory knowledge for further study in areas such as Accounting, Business Law, Economics, Finance, International Business, Marketing and Human Resource Management at La Trobe University.

#### Employment and career options

Graduates from Business related disciplines can work in diverse areas such as accounting, auditing, business, commodities broking, economic analysis, employee relations, events management, financial planning, importing/exporting, international relations, investment banking, management consulting, marketing, policy development, public relations and tourism.

#### Average starting salaries after completing your degree

According to research conducted by Graduate Careers Australia ([graduatecareers.com.au](http://graduatecareers.com.au)) the average starting salary for business studies is A\$52,000

#### Duration

Two or three trimesters

#### Intakes

February, June and October

#### 2015 Program fee

A\$23,000

#### Course structure

##### Core units

- Business Foundations
- Accounting for Finance and Business
- Business Economics
- Business Analytics

##### Electives

- Foundations of Management
- Accounting for Management Decision Making
- Marketing: Defined, Planned, Delivered
- Fundamentals of Finance
- Introduction to Tourism and Hospitality
- Introduction to International Business
- Business Writing

#### Second year entry to La Trobe University

- Bachelor of Accounting<sup>†</sup>
- Bachelor of Finance
- Bachelor of International Business
- Bachelor of Business (majors in: Human Resource Management, Marketing or Accounting)
- Bachelor of Business (Event Management)
- Bachelor of Business (Sport Management)
- Bachelor of Business (Tourism Management)
- Bachelor of Business (Event Management/Tourism Management)<sup>†</sup>
- Bachelor of Business (Event Management/Marketing)
- Bachelor of Accounting/Economics<sup>§†</sup>
- Bachelor of Accounting/Finance<sup>§†</sup>

CRICOS code: 076108D

For additional entry information see page 13.

### Diploma of Health Sciences

The Diploma of Health Sciences is a pathway to further study and careers in Health Sciences, as a Physiotherapist, Health Information Manager, Nurse or other health professional. You will have the opportunity to work across the private and public sector in a number of exciting and challenging roles.

#### Employment and career options

Upon completion of the university degree, graduates can work in the field of case work, community health, health information management, health and medical research, health and medical project management, health policies, health promotion, nursing, nutrition, occupational therapy, physiotherapy, podiatry, rehabilitation counselling, speech pathology, or as a candidate for higher degrees, including Masters by Coursework, Research, and Doctorate (pHD).

#### Average starting salaries after completing your degree

According to research conducted by Graduate Careers Australia ([graduatecareers.com.au](http://graduatecareers.com.au)) the average salary starting for a health professional is in the range of A\$50,000 to A\$60,000.

#### Duration

Two or three trimesters

#### Intakes

February and June

#### Pre-requisites

Any of Year 12, Biology, Chemistry, Mathematics, Physical Education or Physics

#### 2015 Program fee

A\$26,000

#### Course structure

- Human Biosciences A
- Human Biosciences B
- Communicating in Health Sciences
- Introduction to Professional Practice
- Research and Evidence in Health Sciences
- Learning in Health Sciences
- Individual determinants of Health
- Social Determinants of Health
- Introduction to Nursing Assessment (Nursing pathway only)

#### Second year entry to La Trobe University

- Bachelor of Nursing<sup>^</sup>
- Bachelor of Health Sciences (majors in: Environmental Health, Human Physiology and Anatomy, Public Health, Rehabilitation Counselling)

Limited places are available for entry into:

- Bachelor of Health Information Management<sup>^</sup>
- Bachelor of Health Sciences and Master of Podiatry<sup>^</sup>
- Bachelor of Health Sciences and Master of Physiotherapy<sup>^</sup>
- Bachelor of Health Sciences and Master of Speech Pathology<sup>^</sup>
- Bachelor of Health Sciences and Master of Occupational Therapy<sup>^</sup>

CRICOS code: 077120M

For additional entry information see page 13.

## Diploma of Information Technology

The Diploma of Information Technology provides a broad introduction to Computing, after which you will progress to a more specialised area during your degree such as Computer Networking, Information Systems, Software Development and Web Development.

### Employment and career options

Some of the career options upon graduation include Analyst Programmer, Database Manager, Software Engineer, Strategist, Systems Analyst and Systems Marketer.

### Average starting salaries after completing your degree

According to research conducted by Graduate Careers Australia ([graduatecareers.com.au](http://graduatecareers.com.au)), the average national graduate starting salaries in computing is A\$50,000.

### Duration

Two or three trimesters

### Intakes

February, June and October

### 2015 Program fee

A\$23,000

### Course Structure

#### Core units

- Fundamentals of Information Technology
- Data-based Critical Thinking
- Programming Environment
- Object Oriented Programming Fundamentals
- Information Systems

### Electives

- Accounting for Management Decisions\*
- Microeconomics
- Foundations of Management\*
- Business Law
- Macroeconomics
- Financial Accounting
- Marketing: Defined, Planned and Delivered\*\*

### Second year entry to La Trobe University

- Bachelor of Information Technology
- Bachelor of Business Information Systems

CRICOS code: 076109C

\*\*Obligatory subjects for Bachelor of Business Information Systems

For additional entry information see below.

## Diploma of Mass Media and Communications

This diploma offers a range of choices in communications and journalism subjects. Areas of study include Broadcast Media, Journalism, Screen and Sound Studies, Sports Journalism, Strategic Communication, Writing and further studies across a range of humanities disciplines.

### Employment and career options

This diploma offers avenues into careers in journalism and sports journalism including: Advertising and Sales Promotions, Broadcast and Online Content Production, Campaign and Advocacy Administration, Communications Advising, Marketing, Media Relations, Media Research and Analysis, Print, Public Relations, Screen and Sound Analysis and Production, Teaching and Policy implementation.

### Average starting salaries after completing your degree

According to research conducted by Graduate Careers Australia ([graduatecareers.com.au](http://graduatecareers.com.au)), the average national graduate starting salaries in humanities, for degrees in journalism and public/media relations and marketing are currently advertised at A\$45,000 to 55,000.

### Duration

Two or three trimesters

### Intakes

February, June and October

### 2015 Program fee

A\$22,000

### Course Structure

#### Core units

- Introduction to Screen Analysis
- Making Sense of the Movies
- Big Questions in the Humanities and Social Sciences
- Constructing Communication
- Making the News
- Writing for Media
- Audiences and Communication

#### Electives

- The Interview (required for the Bachelor of Journalism)
- a unit from any discipline

### Second year entry to La Trobe University

- Bachelor of Arts (Media: screen + sound)
- Bachelor of Journalism
- Bachelor of Media
- Bachelor of Strategic Communication

CRICOS code: 077121K

For additional entry information see below.

La Trobe Melbourne CRICOS provider 03312D.

\*Students require a minimum WAM of 70 to continue into second year.

‡ 60% grade average required for entry

§ 70% grade average required for entry

† These degrees require you to take two additional first year subjects when you transfer to La Trobe University. Your degree will take longer to complete. An average mark also applies for entry.

^ Weighted Average Mark (WAM) applicable and subject to ranking. For more details on special requirements for each degree in Health Sciences please visit [latrobemelbourne.edu.au/courses/diploma-of-health-sciences](http://latrobemelbourne.edu.au/courses/diploma-of-health-sciences).

+ Students will receive 6 credits into 2nd year which will extend the time to complete the degree.

# Academic entry requirements

To be eligible to enter the Foundation Studies program you must have successfully completed the equivalent of Australian Year 11 high school studies. To be eligible to enter a diploma you must have successfully completed the equivalent of Australian Year 12 high school studies. Specific academic entry requirements for each country are listed below.

If your country is not listed, please send your application and academic results to La Trobe Melbourne for assessment.

## Mature-age entry

Mature-age students (aged 21 and over) may be admitted to a course without meeting the formal academic requirements

if they have relevant work experience and other acceptable qualifications. Please send your application, including relevant work experience and/or other qualifications and they will be assessed jointly by La Trobe Melbourne and La Trobe University.

Country	Foundation Studies	Diploma
Australia	Successful completion of Year 11 or equivalent	Minimum ATAR of 50; or successful completion of La Trobe Melbourne Foundation Studies program
Bangladesh	Year 11 with 50%	Completion of Higher School Certificate with a grade average of 50%
Brunei	GCE O-levels with 4 passes	2 passes in the GCE A-levels
China	Successful completion of Senior Middle 2 with an average of 70%	Successful completion of Senior Middle 3 with a B average or 75% average in 4 academic subjects
Colombia	Bachillerato with a minimum average of 65%	Bachillerato with a minimum average of 70%
Fiji	Successful completion of Form 6 School Leaving Certificate with an overall score of 260	Successful completion of Form 7 with a B in English and Maths and a pass in all other subjects, with an overall score of 240
France	Year 11 equivalent	Baccalaureate with an average of 10
Ghana	Successful completion of O-levels: passes in 3 subjects with a minimum E grade	2 passes in the GCE A-levels
Global Assessment Certificate	Average of 55%	Average of 66%
Hong Kong	Contact La Trobe Melbourne Admissions team	HKDSE: 2 core subjects at Level 3 and 2 electives at Level 2
India	Year 11 with 45%	Completion of the All India Senior School Certificate or State Board with 50%
Indonesia	SMU II with an average grade of 6.0	Completion of SMU III with an average grade of 7.0 in 4 academic subjects
International Baccalaureate	21	22
Japan	Successful completion of Kotogakko Year 2	High school graduation with a B-grade average or a GPA of 3.0
Kenya	Completion of KCSE with a D+ average; or GCE O-levels with passes in 4 subjects	Completion of KCSE with a C-grade average; or 2 passes in the GCE A-levels; or 3 passes in AS-levels
Korea	Year 11 with a C-grade average; or General Senior High School Certificate	General Senior High School Certificate with a B-grade average
Macau	Pass in Senior Middle 2 or Form 5	Senior Secondary School Diploma
Malawi	Successful completion of O-levels: passes in 3 subjects with minimum E grade	2 passes in the GCE A-levels
Malaysia	Successful completion of Form 5 (SPM); or successful completion of Senior Middle 2 or equivalent	2 passes at minimum D grade in the STPM; 4 B grades in academic subjects in Senior Middle 3
Mauritius	GCE O-levels: 4 passes	GCE A-levels: 2 passes
Mexico	Bachillerato with a minimum average of 6.5	Bachillerato with a minimum average of 7
Myanmar	Successful completion of Year 11 equivalent (Myanmar Matriculation)	1 year of post-secondary study with an overall grade of 60%
Nepal	Completion of Higher School Certificate with a grade average of 45%	Completion of Higher School Certificate with a grade average of 55%
Oman	General Secondary Education Certificate/Thanawiya Amma	Additional year of study following General Secondary Education Certificate or Year 12 program



Country	Foundation Studies	Diploma
Pakistan	Completion of Higher School Certificate with a grade average of 50%	Completion of Higher School Certificate with a grade average of 55%
Papua New Guinea	Completion of Senior High School with a grade average of 60%	Completion of Senior High School with a grade average of 70%
Russia	Certificate of Secondary Education with a GPA of 3.0 or above	Diploma of Completed Specialised Secondary Education with a GPA of 4.5 or above
Saudi Arabia	General Secondary Education Certificate	Additional year of study following General Secondary Education Certificate or Year 12 program
Singapore	GCE O-levels (or forecast) with 4 passes	GCE A Levels (or forecast) with 2 passes
South Africa	Successful completion of Year 11	Successful completion of Year 12
Sri Lanka	GCE O-levels: 4 passes	2 passes in the GCE A-levels; or Sri Lanka A-levels with 3 passes
Sweden	Contact La Trobe Melbourne Admissions team	Avgangsbetyg with a grade average of 2.5 and a 4 in English
Taiwan	Successful completion of Senior Middle 2 with an average of 60%	Successful completion of Senior Middle 3 with a B average or 70% in 4 academic subjects
Tanzania	Successful completion of O-levels with passes in 4 subjects or equivalent	2 passes in the GCE A-levels
Thailand	Successful completion of Matayom 5 with a GPA of 2.5	Successful completion of Matayom 6 with a GPA of 2.00
Turkey	Successful completion of Lise Diplomasi	Successful completion of Lise Diplomasi: Grade 3
Uganda	Successful completion of O-levels with passes in 4 subjects (or equivalent)	2 passes in the GCE A-levels
United Arab Emirates	General Secondary Education Certificate	Additional year of study following General Secondary Education Certificate or Year 12 program
United States	Successful completion of Grade 11 or equivalent	Successful completion of High School Diploma with GPA of 2.25
Vietnam	Successful completion of Year 11 with a 5.0 average	Successful completion of Year 12 with a 6.0 average

## English entry requirements

English language qualification	Foundation Studies/Diploma of Business/ Diploma of Information Technology	Diplomas of Bioscience/Health Sciences*/ Mass Media and Communications
GCE O-level English	English – C6	English – C5
GCE A-level general	English – D7	English – C6
SPM/STPM English	C	B
HKDSE	3	4
IELTS (Academic)	5.5 (no band score below 5.0)	6.0 (no band score below 5.5)
TOEFL-Paper	525 TWE 4.0	550 TWE 5.0
TOEFL-Internet	72 (no band less than 18)	80 (no band less than 20)
La Trobe Melbourne	EFS 4	EFS 5
PTE Academic	48 (no skill less than 46)	50 (no skill less than 50)

\*Diploma of Health Sciences packaged with Bachelor of Nursing requires IELTS 7.0 with no band less than 6.5

# Your English language preparation

La Trobe Melbourne delivers a range of English Language Intensive Courses for Overseas Students (ELICOS).

These include:

- General English
- English for Further Studies (Academic English)
- Advanced IELTS Preparation
- English programs for specific purposes such as:
  - study tours
  - learning support sessions.

### General English

This program covers everyday English at all levels. It also includes excursions and social and recreational activities.

By completing this course you will:

- develop your core communication skills (speaking, listening, reading and writing)
- increase your vocabulary
- improve your grammar
- enhance your computer skills.

### English for Further Studies (EFS)

The English for Further Studies (EFS) program focuses on critical language and academic skills development. It is aimed at students seeking direct entry to a Foundation Studies program, diploma, undergraduate degree or postgraduate degree.

In this program you will learn vital English language and study skills, develop independent study techniques and become familiar with Australian academic settings. You will also gain an understanding of student-lecturer relations and expectations through:

- library and project research
- academic reading, listening and note-taking
- presentations and public speaking
- academic essay and report writing
- critical thinking and analysis.

### Advanced IELTS Preparation

This course is designed to prepare advanced level students for the IELTS Examination and aims to lift students' current IELTS score by 0.5 over a 10 week period. Students may be permitted to study for five weeks but progress on the IELTS examination will be significantly less. The course is designed to prepare students for both the Academic and General modules of the IELTS exam.

A range of IELTS-related speaking, listening, reading and writing tasks and skill building activities will be used to provide full preparation for the IELTS exam. Students will undertake four practice tests progressively throughout the duration of the 10 week program to measure their progress in reading, listening and writing.

NOTE: This course will be available only if the minimum number of students required is reached.

## English program dates

2015 terms	Registration Day	Classes start	Classes finish	Public holidays
T1	2 January	6 January	6 February	26 Jan (Australia Day)
T2	12 February	16 February	20 March	-
T3	19 March	23 March	24 April	3-7 April (Easter)
T4	23 April	28 April	29 May	27 April (Anzac Day)
T5	4 June	9 June	10 July	8 June (Queen's Birthday)
T6	9 July	13 July	14 August	-
T7	20 August	24 August	25 September	-
T8	24 September	28 September	30 October	-
T9	5 November	9 November	11 December	-

Students must be available to attend class between the hours of 9.00am and 5.00pm.

### Shifts

1. 9.00am to 11.00am, 1.00pm to 3.00pm
2. 11.00am to 1.00pm, 3.00pm to 5.00pm

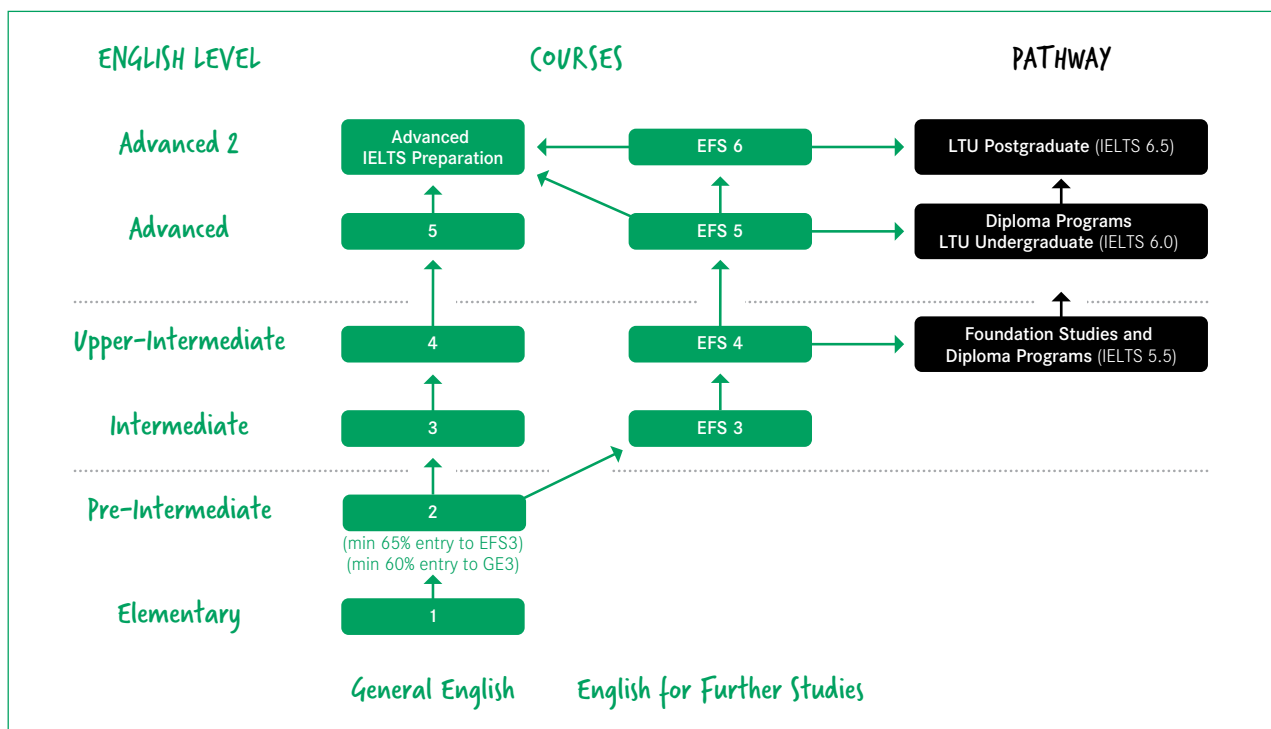
# English program entry requirements

Students will be placed in an English program level based on evidence of an English language test such as IELTS, TOEFL or Pearson's. For EFS students, the table below indicates the English score required

to enter the appropriate level at La Trobe Melbourne to study English. A minimum of 10 weeks of study is required to complete each level.

English level	IELTS	TOEFL iBT	Pearson's	Exit to
EFS 3	4.5 (minimum writing score 4.5)	47	38	-
EFS 4	5.0 (minimum writing score 5.0)	55	40	Foundation Studies/Diploma program*
EFS 5	5.5 (minimum writing score 5.5)	65	48	UG (IELTS 6.0); Diploma program†
EFS 6	6.0 (minimum writing score 6.0)	80 (no band <20)	61 or 68	PG (IELTS 6.5)

## English program steps



## Free learner support sessions

All students can participate in a range of free learning support sessions to enhance their skills. These optional sessions run during weeks 2 to 4 of term, Monday to Friday and can be taken in addition to your core classes. The sessions will help you improve your English in all skills areas, within a relaxed interactive environment.

Session topics include:

- Academic Writing
- Conversation with La Trobe University Students
- English through Drama
- IELTS Preparation
- Listening through Song
- Paraphrasing and Summary Writing

- Reading Skills
- Ready for Work
- Speaking Skills
- Sport
- Using the Media to Learn English
- Vocabulary for Academic Writing

\* Diploma of Business and Diploma of I.T.

† Diploma of Bioscience, Diploma of Health Sciences and Diploma of Mass Media and Communications.

# Your accommodation

La Trobe Melbourne can arrange accommodation for you before you arrive in Australia. Options include homestays, on-campus accommodation and off-campus accommodation.

For further information about accommodation options, please visit [latrobe.edu.au/accommodation](http://latrobe.edu.au/accommodation) or contact the La Trobe Melbourne Accommodation Office by telephoning +61 3 9479 2417 or [accommodation@latrobemelbourne.edu.au](mailto:accommodation@latrobemelbourne.edu.au).

## On-campus accommodation

### Residential colleges

La Trobe University offers a variety of accommodation options on campus, which are available to La Trobe Melbourne students. These include Chisholm, Menzies and Glenn residential colleges. Meals may or may not be included in the weekly cost (see table below).

## Students under 18 years of age

Students under the age of 18 are required by the Australian Department of Immigration and Border Protection to have appropriate accommodation, support and welfare arrangements in place.

All students aged under 18 who have nominated La Trobe Melbourne to be their carer and are issued a Confirmation of Appropriate Accommodation and Welfare (CAAW) are required to live with a La Trobe Melbourne-approved homestay host on full board until they turn 18. These students are also required to pay a carer fee.

## Accommodation fees

Type	Inclusions/exclusions	Bond (security deposit)	Weekly cost
Homestay (minimum stay four weeks)	Breakfast and dinner daily, plus lunch on weekend (additional charge for phone and internet costs)	A\$300	A\$240
Homestay for students under 18 years of age	Breakfast, lunch and dinner daily (additional charge for phone and internet costs)	A\$300	A\$270
<b>Residential colleges*</b>			
Chisholm	No meals	A\$500	A\$195
Menzies	No meals	A\$500	A\$220
Glenn	Breakfast and dinner, 7 days per week	A\$500	A\$302

\* Residential college fees and bonds are an indication only and are subject to change. Visit [latrobe.edu.au/accommodation](http://latrobe.edu.au/accommodation) for the most up-to-date fee information and other off campus accommodation options. Visit [latrobe.edu.au/accommodation](http://latrobe.edu.au/accommodation) for the most up-to-date fee information. Homestay rates may increase in 2015, please check La Trobe Melbourne website for the most up-to-date fees.

# 2015 Academic calendar Foundation and diploma programs

Intake trimester	Orientation and enrolment	Start of classes	Mid-trimester break	Finish	Exams
March	25–27 February	2 March	2–8 April	29 May, Diploma 5 June, Foundation	1–5 June, Diploma 8–12 June, Foundation
June	24–26 June	29 June	No break	18 September, Diploma 25 September, Foundation	21–25 September, Diploma 28 September–2 October, Foundation
October	14–16 October	19 October	21 December–1 January	22 January, Diploma 29 January, Foundation	25 January–1 February, Diploma 1–4 February, Foundation

# Navitas bursaries and scholarships

## Navitas family bursaries

Navitas offers financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with a Navitas member institution.\*

The bursary is equivalent to 10 percent of the tuition fee of your program of study.†

## Navitas academic merit scholarships

Navitas is committed to helping you achieve your career goals by offering scholarships to outstanding students.

Each term, Navitas colleges\* award two students with academic merit scholarships.

The scholarship is for Diploma students only, who are studying full-time and in their first trimester. There is no need to apply for the scholarship. The scholarship winners are selected based on academic performance. If more than two students are eligible, other considerations may be taken into account.

\* The Navitas family bursary and academic merit scholarships are offered to students studying at ACBT, AUSI, BCUIIC, Curtin College, Curtin University Sydney, Curtin Singapore, CRIC, EIBT, EIC, Eynesbury, FIC, HIC, ICM, ICP, ICRGU, ICWS, La Trobe Melbourne, La Trobe University Sydney Campus, LBIC, Macquarie City Campus, MIBT, MIBT Indonesia, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU, Navitas at UNH, NIC, PIBT, PUIC, QIBT, SAIBT, SIBT and UCIC only.

† Certificate programs may also be known or registered as Foundation Studies or University Transfer Program Stage I. Diploma programs may also be known or registered as Undergraduate Pathway, University Transfer Program (UTP), University Transfer Program Stage II or University Pathways Program (UPP). The Navitas bursary is not applicable to any English language program or any component of an English language program offered by a Navitas member institution.

This information is correct as at the time of printing and may be subject to change without notice or at the discretion of Navitas member institutions or Navitas Limited.



## Further information online

### Policies and procedures: latrobemelbourne.edu.au/policies

La Trobe Melbourne has a number of policies and procedures in place to comply with quality, regulatory and legislative requirements. These processes form a framework to ensure that La Trobe Melbourne delivers a high quality service to its students. Important policies include:

- Academic Integrity Policy
- Access, Equity and Equal Educational Opportunity
- Assessment Policy
- Attendance Policy
- Refund Policy
- Student Code of Conduct
- Recognition of Prior Learning Policy
- Transfer Policy
- Enrolment Policy



### Conditions of Enrolment: latrobemelbourne.edu.au/enrol-today/enrolment-conditions

The extract is indicative and is provided to applicants for information purposes only. The extract does not constitute a binding agreement. Successful applicants will receive enrolment terms of offer which, together with the letter of offer and acceptance of offer, form a binding agreement between La Trobe Melbourne and the recipient of a La Trobe Melbourne letter of offer.




### How to apply: latrobemelbourne.edu.au/enrol-today

You may apply to La Trobe Melbourne through an official representative in your home country.

For a list of authorised La Trobe Melbourne representatives, go to [latrobemelbourne.edu.au/latrobemelbourne-representatives](http://latrobemelbourne.edu.au/latrobemelbourne-representatives).

Early application and payment will secure your place in your chosen course and allow you enough time to obtain a student visa.





*"Small classes  
and **individual  
attention given  
by lecturers**  
were the main  
reasons to choose  
La Trobe Melbourne  
as my pathway to  
the university."*

**My La Trobe Melbourne:**

**Adeel Aslam, Pakistan** *Business, Academic Merit Scholarship Winner*

# Your investment

## 2015 program fees

Program	CRICOS code	Duration	Fee (A\$)
Foundation Studies	017041G	2 trimesters	\$18,000
Diploma of Bioscience	075636K	2 or 3 trimesters	\$26,000
Diploma of Business	076108D	2 or 3 trimesters	\$23,000
Diploma of Health Sciences	075635M	2 or 3 trimesters	\$26,000
Diploma of Information Technology	076109C	2 or 3 trimesters	\$23,000
Diploma of Mass Media and Communications	075634A	2 or 3 trimesters	\$22,000
General English	070714G		\$420 per week
English for Further Studies (EFS)	070715G		\$420 per week
Advanced IELTS Preparation	079023G		\$420 per week

Fees for Foundation Studies and diploma programs are payable by term or trimester in advance.

Fees for English language programs are payable based on the payment schedule listed on the offer letter.

La Trobe Melbourne fees are subject to change without notice. For the most up-to-date fee information, visit [latrobemelbourne.edu.au/enrol-today/fees](http://latrobemelbourne.edu.au/enrol-today/fees).

### Program fees include:

- tuition
- free academic skills seminars
- orientation program
- access to library and computing facilities
- student counselling and academic assistance as required.

### Program fees do not include:

- accommodation
- meals and transport
- entertainment
- textbooks, stationery and printing
- health cover
- visa processing fee
- airfares.

### Cost of living

You will need approximately A\$18,610 to A\$20,000 per year to pay for living expenses such as accommodation, food, transport, books, clothing, health services and entertainment. However, this amount may vary according to your accommodation and lifestyle. In terms of accommodation, a room in a shared house or apartment, not including food and bills, can cost between A\$120 and A\$160 per week.

## Additional fees

	Fee (A\$)
Enrolment fee	A\$220
Accommodation placement fee	A\$220 If you wish to use this service, you must complete the relevant section of the Application form. Every time you use this service to change accommodation, you will be required to pay an additional fee of A\$100.
Airport arrival service	A\$120 (one way); A\$160 (return) To book this service, please email <a href="mailto:admissions@latrobemelbourne.edu.au">admissions@latrobemelbourne.edu.au</a> . Any changes or cancellations must be made at least 72 hours before your arrival time.
Special group tuition fee	A\$120 This is a group coordination fee for study tours.
Carer fee	A\$150 (first four weeks); A\$35 (each additional week) This fee is compulsory for international students on student visas who are under 18 years of age.
Overseas Student Health Cover	Approximately A\$45 per month (individual); approximately A\$138 per month (family) Overseas Student Health Cover (OSHC) is a compulsory health insurance plan for international students on student visas. Allianz Global Assistance is the OSHC provider for La Trobe Melbourne. Rates are calculated monthly for the duration of your enrolment and are subject to change in 2015.
English language (ELICOS) textbooks	Approximately A\$80 every 10 weeks.
Replacement La Trobe Melbourne qualification testamur/transcript	A\$30
Late fee (FSDP programs only)	A\$200 for the first week; A\$50 per additional week from day 1 of classes.

For further information on conditions of enrolment, please visit [latrobemelbourne.edu.au](http://latrobemelbourne.edu.au).



## Personal details

Family name:	
Given names:	
Preferred name:	
Date of birth: DAY / MONTH / YEAR	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female

## Contact details

### Applicant's contact details

Address in Australia (if known):	
Address overseas:	
Tel (home):	Tel (work):
Mobile:	
Email address:	
Country of birth:	Passport number:
Nationality (on passport):	
Passport expiry date: DAY / MONTH / YEAR	
Type of visa (e.g. student visa, working holiday visa):	
Marital status:	
Are you a citizen or permanent resident of Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'yes', please apply online at <a href="http://latrobemelbourne.edu.au/enrol-today">latrobemelbourne.edu.au/enrol-today</a>	

## Education details

### Secondary Education – highest level achieved

Name of qualification (e.g. Year 12, HKDSE or 'A' Levels):	
School attended:	
Country/state:	
Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Year completed:
Language of instruction:	

### Tertiary and further education: highest level achieved

Name of qualification:	
Institution attended:	
Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please attach certified copies of all academic transcripts or mark sheets.	
Are you currently enrolled in another institution? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'yes', please provide a letter of release.	
Name of institution:	

## Program selection

Please indicate which La Trobe Melbourne program you are applying for.

<b>English program</b> <input type="checkbox"/> General English <input type="checkbox"/> English for Further Studies <input type="checkbox"/> Advanced IELTS Preparation
Weeks of study: <input type="checkbox"/> 5 <input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 30 <input type="checkbox"/> 40 <input type="checkbox"/> 50
When do you wish to begin your studies? Start date: DAY / MONTH / YEAR
Do you have a conditional offer to study at La Trobe University? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', at which level? <input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate
Name of degree:

### Pre-university

Foundation Studies

### University-level

Diploma of Business

Diploma of Information Technology

Diploma of Bioscience

Diploma of Health Sciences

Diploma of Mass Media and Communications

### La Trobe Melbourne program commencement

When do you wish to begin your studies.

Year: \_\_\_\_\_  February  June  October

Proposed degree: Bachelor of \_\_\_\_\_

## Accommodation and airport reception

Do you want La Trobe Melbourne to arrange accommodation for you? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', do you require: <input type="checkbox"/> Homestay accommodation <input type="checkbox"/> Short-term accommodation
Do you want La Trobe Melbourne to arrange airport reception for you? <input type="checkbox"/> Yes <input type="checkbox"/> No
Note: Additional fees apply for these services.

## English proficiency

IELTS overall score:	
IELTS band scores: L _____ R _____ W _____ S _____	
TOEFL score:	TWE:
Date obtained: DAY / MONTH / YEAR	

## Overseas Student Health Cover (OSHC)

OSHC type: <input type="checkbox"/> Single <input type="checkbox"/> Family <input type="checkbox"/> Please tick if you do not want your email address passed on to the OSHC provider.
--

If you are currently studying in Australia, please complete the following fields.

Visa type:	Visa expiry date: DAY / MONTH / YEAR
OSHC provider name:	
OSHC membership number:	
OSHC expiry date: DAY / MONTH / YEAR	

## Funding source

Please indicate how you intend to fund your tuition and living costs (including for any dependants):

<input type="checkbox"/> Private funding
<input type="checkbox"/> Sponsor (if sponsored, please state name of sponsor) _____
<input type="checkbox"/> Bank loan
<input type="checkbox"/> Family
<input type="checkbox"/> Other (please specify): _____

## Application checklist

### Checklist (respond to the following)

If you are packaging your La Trobe Melbourne program with a course offered at La Trobe University, are you aware of the progression conditions and requirements into La Trobe University's degree? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Does your course selection correspond with your academic and/or professional background? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "no", please state reasons: _____
Are there any gaps in your education or employment history? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", please provide details: _____ _____
Do you understand the career outcomes, structure and delivery mode of the course? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you (or any of your dependants) ever been refused an entry visa to any country? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", please provide details and attach evidence: _____ _____

### Check that you have:

<input type="checkbox"/> completed all sections of the Application form
<input type="checkbox"/> read and understood the Conditions of Enrolment, including the Fee Refund policy (the full policy can be viewed at <a href="http://latrobemelbourne.edu.au/policies">latrobemelbourne.edu.au/policies</a> )

### Check that you have attached:

<input type="checkbox"/> certified copies of your academic qualifications
<input type="checkbox"/> evidence of your English language ability
<input type="checkbox"/> a copy of your passport, visa or birth certificate

## Applicant declaration

I declare, agree and understand that:

I am a Genuine Temporary Entrant and a Genuine Student and confirm that studying the program indicated in my application is my primary purpose for coming to Australia. I accept that I am responsible for obtaining an Australian student visa for the duration of my studies, and I fully understand my obligations as an Australian student visa holder. The Department of Immigration and Citizenship (DIAC) may refuse or cancel my visa if I provide fraudulent documents, am not a genuine student, or I do not meet health and character requirements.

I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I give permission for La Trobe Melbourne to obtain official records from any educational institution attended by me.

I also authorise La Trobe Melbourne to supply any relevant official records to government bodies, educational institutions to which I am seeking admission and, if applicable, to my sponsor or other appointed parties.

If I have used an agent to help me complete this application form, I accept that this agent is acting on my behalf and therefore authorise La Trobe Melbourne to transmit any information in respect of my application for study, and any subsequent study details, including results and attendance, to this agent. I understand that I have the right to request La Trobe Melbourne (in writing) to cease supplying any information about me to this agent.

I have genuine access to the total funds required to cover all tuition costs, return airfare, overseas student health cover and living expenses for myself and any dependants. I understand that I am responsible for the compulsory school fees for any school-aged children who accompany me to Australia. La Trobe Melbourne and the Australian Government are not obliged or required to provide any financial assistance.

I have read and understood the Conditions of Enrolment as explained in the La Trobe Melbourne brochure and on the La Trobe Melbourne website. I accept responsibility for payment of all fees and I agree to abide by the Refund Policy as detailed on the La Trobe Melbourne website. I also understand that fees may increase. I have also read the section in the La Trobe Melbourne brochure relating to the cost of living and I understand that living expenses in Australia may be higher than in my own country. I confirm that I am able to meet these costs.

## Applicant's signature:

(must be the same signature as in your passport)

Date: DAY / MONTH / YEAR

If you are under 18 years of age, your parent or guardian must also sign this application form.

## Parent's/guardian's signature:

Date: DAY / MONTH / YEAR

Unsigned applications cannot be processed. Agents cannot sign on an applicant's behalf.

## Agent declaration and details

(not required by direct applicants)

I declare that:

- I have assessed the applicant as a Genuine Temporary Entrant and a Genuine Student as defined by the Australian Department of Immigration and Citizenship.
- The applicant is genuine in making this application and has every intention of completing all programs listed in the application.
- I have made every effort to verify the authenticity and validity of the documents which form part of this application.

## Agency staff member signature:

Agency name:

Agent office code:

Agency staff member name:

Date: DAY / MONTH / YEAR

## Postal address for applications

Admissions Office  
La Trobe Melbourne  
La Trobe University  
Victoria 3086 Australia

T +61 3 9479 2417

E [study@latrobemelbourne.edu.au](mailto:study@latrobemelbourne.edu.au)

F +61 3 9479 3676

W [latrobemelbourne.edu.au](http://latrobemelbourne.edu.au)

## Or through a La Trobe representative:

Representative's stamp

## Creating opportunities for success

Navitas provides you with the education you need, to get where you want to be in life. From English language skills and courses to help you enter university, to training for the workplace, Navitas colleges and campuses in 28 countries will support you every step of the way.

With over 110 Navitas and SAE Institution locations across the globe, and over 80,000 students currently studying with us, we understand the world's learning needs.

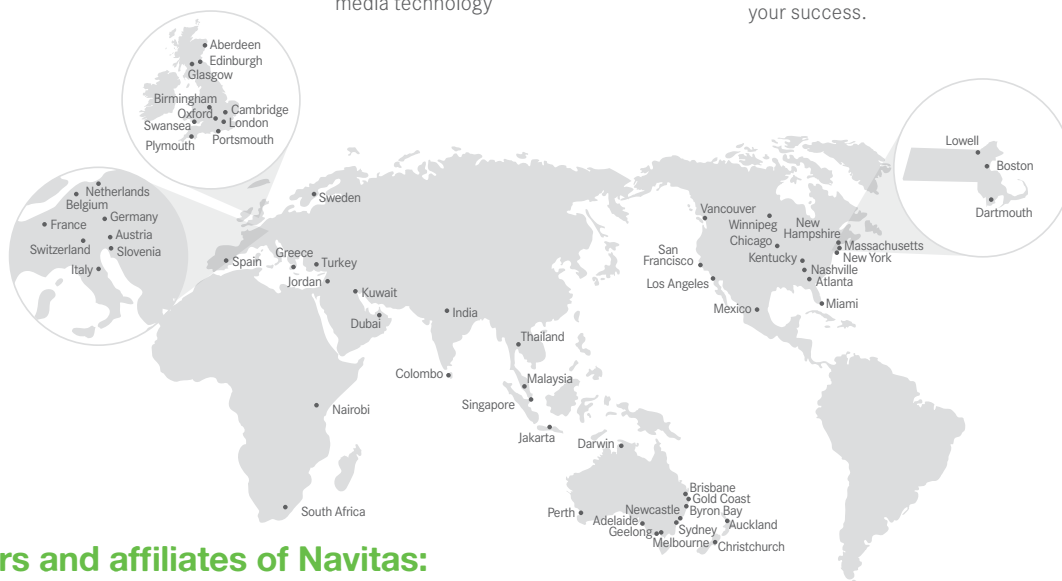
We've become one of the most trusted providers of education and training in the world.

Navitas offers to students, professionals and migrants from around the world, the following opportunities:

- English language training
- High school studies
- University preparation and programs
- Post-secondary education for creative media technology

- Career advancement programs
- Student recruitment
- Internship programs
- Migrant settlement services

We also offer customised workplace training for companies, and a range of training and settlement services for the Australian government. Wherever you are, and wherever you want to be, the knowledge and resources of our staff around the world will ensure your success.



## Members and affiliates of Navitas:

### Australia

- ACAP (Australian College of Applied Psychology)
- ATTC (Australian TESOL Training Centre)
- CELUSA (Centre for English Language in the University of South Australia)
- Curtin College – Curtin University, Perth
- Curtin University Sydney
- Eynesbury – The University of Adelaide and University of South Australia
- Hawthorn-Melbourne
- La Trobe Melbourne – La Trobe University
- La Trobe University Sydney Campus
- MIPT – Deakin University, Melbourne
- MQC – Macquarie University, Sydney
- Navitas English
- Navitas Health Skills Australia
- NCPS (Navitas College of Public Safety)
- Navitas Professional
- NIC – The University of Newcastle
- PIBT – Edith Cowan University, Perth
- QIBT – Griffith University, Brisbane and the Gold Coast
- SAE Institutions – Perth, Sydney, Melbourne, Adelaide, Brisbane, Byron Bay
- SAIBT – University of South Australia, Adelaide
- SIBT – Macquarie University, Sydney

### Canada

- FIC – Simon Fraser University, Vancouver
- ICM – the University of Manitoba, Winnipeg

### United Kingdom

- BCUC – Birmingham City University
- CRIC – Anglia Ruskin University, Cambridge
- EIC – Edinburgh Napier University
- HIC – University of Hertfordshire, Hatfield
- ICP – University of Portsmouth
- ICRGU – Robert Gordon University, Aberdeen
- ICWS – Swansea University
- LBIC – Brunel University, London
- PUIC – Plymouth University
- SAE Institutions – Oxford, London, Liverpool, Glasgow

### United States of America

- Navitas at UMass Boston – University of Massachusetts Boston
- Navitas at UMass Dartmouth – University of Massachusetts Dartmouth
- Navitas at UMass Lowell – University of Massachusetts Lowell
- Navitas at UNH – University of New Hampshire
- Navitas at WKU – Western Kentucky University (WKU)
- SAE Institutions

### Africa

- AUSI – Edith Cowan University, Kenya
- SAE Institute, South Africa

### Asia

- ACBT – Edith Cowan University, Sri Lanka
- Curtin Singapore (The Singapore Campus of Curtin University)
- MIPT Jakarta, Indonesia
- SAE Institutions – India, Indonesia, Malaysia, Singapore, Thailand

### Central America

- SAE Institute, Mexico

### Europe

- SAE Institutions/Qantm Colleges – Austria, Belgium, France, Germany, Greece, Italy, Netherlands, Slovenia, Spain, Sweden, Switzerland, Turkey

### Middle East

- SAE Institutions – Jordan and Kuwait

### New Zealand

- SAE Institute, Auckland
- UCIC – University of Canterbury, Christchurch

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